

Rock Road MSTU

8300 Radio Road,
Naples, FL 34104



Rock Road MSTU Public Meeting

IFAS

14700 Immokalee Road

Naples, FL 34120

MINUTES

April 9, 2025

I. CALL TO ORDER

Chair Sanchez called the meeting to order at 3:01 P.M. Roll call was taken, and a quorum of four was present.

II. ATTENDANCE

Advisory Committee

Chair – Alberto Sanchez Jimenez

Vice Chair – Gregory Davenport

Jana Boger

Brian Galligan – ZOOM

Jean Hofstetter

Staff

Brian Wells, Director, PTNE

Judith Sizensky, Project Manager

Keyla Castro, Operations Support Analyst

Rosio Garcia, Operations Analyst

Contractors

Wendy Warren, Premier Staffing

Public

Linnea Chasse

Earl Lightcap – Resident

Ms. Hofstetter motioned to allow Mr. Galligan to participate in the meeting virtually due to extraordinary circumstances. Second by Ms. Boger. Carried unanimously 4 – 0. A quorum of five was present.

III. APPROVAL OF THE AGENDA

Ms. Boger moved to approve the Agenda of the Rock Road MSTU Advisory Committee. Second by Ms. Hofstetter. Carried unanimously 5 - 0.

IV. APPROVAL OF THE MINUTES

Vice Chair Davenport moved to approve the minutes of the December 11, 2024, Rock Road Advisory Committee meeting as presented. Second by Ms. Hofstetter. Carried unanimously 5 – 0.

V. PROJECT MANAGER REPORT – Judy Sizensky

A. Discussion of Maintenance

Ms. Sizensky reported:

- Preferred Materials, Inc. (PMI), Collier County's contractor for *Asphalt Maintenance and Related Services*, completed the roadway repairs approved by the Committee on December 11, 2024, on April 3, 2025.
- PMI graded, placed limerock, and rolled two sections of road at a total cost of \$65,021.91.
 1. Keri Island Road (Section from Rock Road to Catawba St.) - \$41,687.22.
 2. Rock Road (Section from Mingo Drive to Keri Island Road) - \$23,334.69.
- Mr. Davenport spread materials and performed maintenance on the Deer Run Road (Section from Rock Road to the Curve) with limerock material supplied and delivered by Grippo Pavement Maintenance Inc. The MSTU funded the cost of \$5,163.28.
- PMI graded and filled potholes on Mingo Drive.
- The improvements will ensure future maintenance is more efficient.

Ms. Sizensky noted:

- The roadways were not “crowned” due to drainage concerns impacting private property.
- Collier County Ordinance No. 2024-03, filed with the Florida Department of State on January 24, 2024, specifies road maintenance and improvement, not road reconstruction.
- Property easements will be researched to determine Right of Way (ROW) jurisdiction.

B. Budget Report

Ms. Sizensky reported:

Rock Road MSTU FY25 Fund Budget 1632 dated April 9, 2025 – prepared April 7, 2025.

- Budget Summary
 1. Revenue – Of the \$25,100 Millage assessed, \$21,259 has been collected, leaving an outstanding balance of \$3,840.53.
 2. Carry Forward – Unexpended funds from prior years carry-forward total \$102,800 general plus ENC \$3,435, and 5% negative revenues (uncollected property taxes) estimated at \$1,300 netting a Revenue total amended budget of \$130,035.
 3. Operating Expense – Of the \$94,535 budgeted, \$71,891 is committed to existing Purchase Orders and \$6,195 is expended, leaving the remainder of \$16,448 available within budget for additional operating expenses as needed.
 4. County Overhead – Of the \$9,000 budgeted, \$7,433 has been transferred and a balance of \$1,566 remains for transfer. (PTNE Staff & support, Property Appraiser & Tax Collector).
 5. Capital Reserves total balance of \$26,500 remains for improvement projects.
 7. All Expenses – Of the \$130,035 budgeted, tabulated Commitments to existing Purchase Orders total \$71,891 and \$6,185 has been expended, leaving the remainder of \$16,448 available within budget for additional expenses as needed.
- General
 1. MSTU Tax Rate: 3.0000 Mills to maintain MSTU Roadways within the taxing district.

2. Funds collected by the Rock Road MSTU cannot be utilized outside of the MSTU.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. PUBLIC COMMENTS

None

IX. MEMBER COMMENTS

Ms. Sizensky noted:

- The Road Maintenance Division is responsible for trimming trees and vegetation on the County owned paved portion of Rock Road.
- Landscape maintenance on private roads is the responsibility of the individual property owner.

Chair Sanchez reported the expense incurred by Mr. Galligan to rent a bobcat machine for Deer Run Road maintenance should be borne by the MSTU in the future.

X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by Chair at 3:52 P.M.

<https://www.collierptne.com/mtsu/rock-road-improvement-mstu/>

ROCK ROAD MSTU ADVISORY COMMITTEE



Alberto Sanchez Jiminez, Chair

The Minutes were approved by the Committee on Oct 15, 2025 as presented X, or as amended ____.

NEXT MEETING:

NOVEMBER 5, 2025 - 3:00 P.M.
UF/IFAS COLLIER EXTENSION
14700 IMMOKALEE ROAD
NAPLES, FL 34120