

# Rock Road MSTU

8300 Radio Road,  
Naples, FL 34104



## Rock Road MSTU Public Meeting IFAS

14700 Immokalee Road  
Naples, FL 34120

### MINUTES October 16, 2024

#### I. CALL TO ORDER

**Chair Sanchez** called the meeting to order at 10:07 P.M. Roll call was taken, and a quorum of three was present.

#### II. ATTENDANCE

##### Advisory Committee

Chair – Alberto Sanchez  
Vice Chair – Gregory Davenport  
Jana Boger  
Brian Galligan - ZOOM  
Jean Hofstetter (Excused)

##### Staff

Brian Wells, Director, PTNE (Excused)  
Judith Sizensky, Project Manager  
Rosio Garcia, Operations Analyst

##### Contractors

Wendy Warren, Premier Staffing

##### Public

Filipe Arcila - Resident  
Barbara Lightcap – Resident  
Debra Lightcap – Resident  
Earl Lightcap – Resident

*Ms. Boger motioned to allow Mr. Galligan to participate in the meeting as a virtual participant due to extraordinary circumstances. Second by Vice Chair Davenport. Carried unanimously 3 – 0. A quorum of four was present.*

#### III. APPROVAL OF THE AGENDA

*Ms. Boger moved to approve the Agenda of the Rock Road MSTU Advisory Committee. Second by Vice Chair Davenport. Carried unanimously 4 - 0.*

#### IV. APPROVAL OF THE MINUTES

*Ms. Boger moved to approve the minutes of the June 5, 2024, Rock Road MSTU Advisory Committee meeting. Second by Mr. Sanchez. Carried unanimously 4 - 0.*

**V. PROJECT MANAGER REPORT – Judy Sizensky**

**A. Maintenance Bids: Quality Enterprise and Coastal Concrete**

**Ms. Sizensky reported:**

- The Road Maintenance Division is not available to maintain the MSTU roadways.
- A Request for Quote for *Rock Road MSTU Gravel Road Repairs* to scarify the road surface, put down lime rock and roll the roads was distributed utilizing the County roadway contract for qualified contractors.
- Private bid solicitation goes through the Procurement Division and has a lead time of approximately eight months.
- Two proposals for the initial repair of Rock Road (Mingo to end), Shady Lane, Keri Island Road, Mingo Drive, Catawba Street, Deer Run Lane and Cypress Drive were received on September 10, 2024.
  - Quality Enterprise (\$221,083).
  - Coastal Concrete (\$323,209).
- A maintenance contingency plan would be put into place on completion of the original project.

County Contract Proposal

- A bid has been issued for all private dirt road maintenance based on tonnage and material application.
- The contract contains all the bid tabs needed for Rock Road maintenance and allows repairs to be selectively designated.
- The contract proposal, on the Board of County Commissioners November Agenda for approval, can be utilized by the Rock Road MSTU.

**B. Budget Report**

**Ms. Sizensky reported:**

*Rock Road MSTU Fund Budget 1632 dated October 16, 2024 – FY25.*

- Budget Summary
  - a. Revenue – Ad Valorem Taxes Assessed are \$25,100.00.
  - b. Contributions and Transfers – Unexpended funds from prior years carry-forward total \$102,800.00 plus ENC \$3,435.15, 5% negative revenues (uncollected property taxes) are estimated at \$1,300.00 netting a total amended budget of \$130,035.15.
  - c. Operating Expense – Of the \$94,535.15 budgeted, \$2,161.77 is committed to existing Purchase Orders and \$3,037.38 is expended, leaving the remainder of \$89,336.00 available within budget for additional operating expenses as needed.
  - d. County Overhead – Of the \$9,000.00 budgeted, \$0 has been transferred and a balance of \$9,000.00 remains for transfer. (PTNE Staff & support, Property Appraiser & Tax Collector).
  - e. Reserves for Capital - A balance of \$26,500.00 remains for improvement projects.
  - f. All Expenses – Of the \$130,035.15 budgeted, tabulated Commitments to existing Purchase Orders total \$2,161.77 and \$3,037.38 has been expended, leaving the remainder of \$124,836.00 available for MSTU expenditure.

**VI. OLD BUSINESS**

**Ms. Sizensky reported #57 stones were applied to potholes in accordance with the County contract.**

**VII. NEW BUSINESS**

Ms. Sizensky reported:

- The approved County contract for dirt road maintenance will be reviewed at the November meeting.
- She will research easements on record for Rock Road and Mingo Drive.
- A proposal will be obtained to pave Rock Road from Mingo Drive to Keri Island Road.
- Delivery of #57 stone to Down To Earth, Keri Island Road, will be scheduled.

**VIII. PUBLIC COMMENTS**

Ms. Sizensky responded:

- The Advisory Committee was formed to consider road maintenance, improvements and expenditures within the MSTU boundaries.
- Meetings will be held at 3:00 P.M. Virtual participation is available.
- MSTU information can be accessed on the County website:  
<https://www.collierptne.com/mtsu/rock-road-improvement-mstu/>
- Monthly notification will be posted on the community mailbox for residents.

**IX. MEMBER COMMENTS**

Ms. Sizensky responded:

- The MSTU boundary lines can be redrawn with a revision to the Ordinance.
- Additional loads of #57 stone will be delivered to Keri Island Road when the new contract is in place.

**X. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by Chair at 11:11 A.M.*

**ROCK ROAD MSTU ADVISORY COMMITTEE**



Alberto Sanchez, Chair

The Minutes were approved by the Committee on NOV 13, 2024 as presented \_\_\_\_\_, or as amended ✓.

**NEXT MEETING:**

**NOVEMBER 13, 2024 - 3:00 P.M.**  
UF/IFAS COLLIER EXTENSION  
14700 IMMOKALEE ROAD  
NAPLES, FL 34120