

**Rock Road MSTU
Advisory Committee
8300 Radio Road
Naples, FL 34104**



OCTOBER 15, 2025 3:00 PM – 4:00 PM
Committee Members and Project Manager will meet at
UF/IFAS Collier Extension, 14700 Immokalee Road, Naples, FL 34120
All others are encouraged to attend via Zoom video conference

AGENDA

1. Attendance

Advisory Committee

Alberto Sanchez Jimenez – Chair (3/26/27)

Gregory Davenport – Vice Chair (3/26/26)

Jana Boger (3/26/27)

Brian Galligan (3/26/26)

Jean Hofstetter (3/26/27)

Staff

Judy Sizensky – PTNE Project Manager

Rosio Garcia – Operations Coordinator

Transcriptionist

Wendy Warren

2. Approval of Agenda

3. Approval of Minutes – April 9, 2025

4. Project Manager Report – Judy Sizensky

a. Discussion of maintenance for FY26

b. Budget Report

5. Old Business

6. New Business

7. Public Comments

8. Member Comments

9. Adjourn

Next Meeting Date:
TBD

Rock Road MSTU

8300 Radio Road,
Naples, FL 34104



Rock Road MSTU Public Meeting

IFAS

14700 Immokalee Road

Naples, FL 34120

MINUTES

April 9, 2025

I. CALL TO ORDER

Chair Sanchez called the meeting to order at 3:01 P.M. Roll call was taken, and a quorum of four was present.

II. ATTENDANCE

Advisory Committee

Chair – Alberto Sanchez Jimenez

Vice Chair – Gregory Davenport

Jana Boger

Brian Galligan – ZOOM

Jean Hofstetter

Staff

Brian Wells, Director, PTNE

Judith Sizensky, Project Manager

Keyla Castro, Operations Support Analyst

Rosio Garcia, Operations Analyst

Contractors

Wendy Warren, Premier Staffing

Public

Linnea Chasse

Earl Lightcap – Resident

Ms. Hofstetter motioned to allow Mr. Galligan to participate in the meeting virtually due to extraordinary circumstances. Second by Ms. Boger. Carried unanimously 4 – 0. A quorum of five was present.

III. APPROVAL OF THE AGENDA

Ms. Boger moved to approve the Agenda of the Rock Road MSTU Advisory Committee. Second by Ms. Hofstetter. Carried unanimously 5 - 0.

IV. APPROVAL OF THE MINUTES

Vice Chair Davenport moved to approve the minutes of the December 11, 2024, Rock Road Advisory Committee meeting as presented. Second by Ms. Hofstetter. Carried unanimously 5 – 0.

V. PROJECT MANAGER REPORT – Judy Sizensky

A. Discussion of Maintenance

Ms. Sizensky reported:

- Preferred Materials, Inc. (PMI), Collier County’s contractor for *Asphalt Maintenance and Related Services*, completed the roadway repairs approved by the Committee on December 11, 2024, on April 3, 2025.
- PMI graded, placed limerock, and rolled two sections of road at a total cost of \$65,021.91.
 1. Keri Island Road (Section from Rock Road to Catawba St.) - \$41,687.22.
 2. Rock Road (Section from Mingo Drive to Keri Island Road) - \$23,334.69.
- Mr. Davenport spread materials and performed maintenance on the Deer Run Road (Section from Rock Road to the Curve) with limerock material supplied and delivered by Grippo Pavement Maintenance Inc. The MSTU funded the cost of \$5,163.28.
- PMI graded and filled potholes on Mingo Drive.
- The improvements will ensure future maintenance is more efficient.

Ms. Sizensky noted:

- The roadways were not “crowned” due to drainage concerns impacting private property.
- Collier County Ordinance No. 2024-03, filed with the Florida Department of State on January 24, 2024, specifies road maintenance and improvement, not road reconstruction.
- Property easements will be researched to determine Right of Way (ROW) jurisdiction.

B. Budget Report

Ms. Sizensky reported:

Rock Road MSTU FY25 Fund Budget 1632 dated April 9, 2025 – prepared April 7, 2025.

- Budget Summary
 1. Revenue – Of the \$25,100 Millage assessed, \$21,259 has been collected, leaving an outstanding balance of \$3,840.53.
 2. Carry Forward – Unexpended funds from prior years carry-forward total \$102,800 general plus ENC \$3,435, and 5% negative revenues (uncollected property taxes) estimated at \$1,300 netting a Revenue total amended budget of \$130,035.
 3. Operating Expense – Of the \$94,535 budgeted, \$71,891 is committed to existing Purchase Orders and \$6,195 is expended, leaving the remainder of \$16,448 available within budget for additional operating expenses as needed.
 4. County Overhead – Of the \$9,000 budgeted, \$7,433 has been transferred and a balance of \$1,566 remains for transfer. (PTNE Staff & support, Property Appraiser & Tax Collector).
 5. Capital Reserves total balance of \$26,500 remains for improvement projects.
 7. All Expenses – Of the \$130,035 budgeted, tabulated Commitments to existing Purchase Orders total \$71,891 and \$6,185 has been expended, leaving the remainder of \$16,448 available within budget for additional expenses as needed.
- General
 1. MSTU Tax Rate: 3.0000 Mills to maintain MSTU Roadways within the taxing district.

2. Funds collected by the Rock Road MSTU cannot be utilized outside of the MSTU.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. PUBLIC COMMENTS

None

IX. MEMBER COMMENTS

Ms. Sizensky noted:

- The Road Maintenance Division is responsible for trimming trees and vegetation on the County owned paved portion of Rock Road.
- Landscape maintenance on private roads is the responsibility of the individual property owner.

Chair Sanchez reported the expense incurred by Mr. Galligan to rent a bobcat machine for Deer Run Road maintenance should be borne by the MSTU in the future.

X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by Chair at 3:52 P.M.

<https://www.collierptne.com/mtsu/rock-road-improvement-mstu/>

ROCK ROAD MSTU ADVISORY COMMITTEE

Alberto Sanchez Jiminez, Chair

The Minutes were approved by the Committee on _____, 2025 as presented _____, or as amended _____.

NEXT MEETING:

NOVEMBER 5, 2025 - 3:00 P.M.

UF/IFAS COLLIER EXTENSION

14700 IMMOKALEE ROAD

NAPLES, FL 34120

ROCK ROAD MSTU FUND 1632
October 15, 2025

Item #	GL/Commitment item#	GL/Commitment item name	Vendor	PO#	Adopted Budget	Amended Budget	Commitments	Actuals(Expenditures)	Available (Total)
1	311100	CURRENT AD VALOREM TAXES			\$ (25,900.00)	\$ (25,900.00)	\$ -		\$ (25,900.00)
2	311200	DEL AD VALOREM TAXES							\$ -
3	361170	OVERNIGHT INTEREST							\$ -
4	361180	INVESTMENT INTEREST							\$ -
5	361320	INTEREST TAX COLLECTOR							\$ -
**REVENUE - OPERATING Sub-Total					\$ (25,900.00)	\$ (25,900.00)	\$ -	\$ -	\$ (25,900.00)
6	486600	TRANSFER FROM PROPERTY APPRAISER							\$ -
7	486700	TRANSFER FROM TAX COLLECTOR							\$ -
8	489200	CARRY FORWARD GENERAL			\$ (55,000.00)	\$ (55,000.00)			\$ (55,000.00)
9	489201	CARRY FORWARD OF ENC							\$ -
10	489900	NEGATIVE 5% ESTIMATED REVENUES			\$ 1,300.00	\$ 1,300.00			\$ 1,300.00
**CONTRIBUTION AND TRANSFERS Sub-Total					\$ (53,700.00)	\$ (53,700.00)	\$ -	\$ -	\$ (53,700.00)
***REVENUE Sub Total					\$ (79,600.00)	\$ (79,600.00)	\$ -	\$ -	\$ (79,600.00)
11	634970	INDIRECT COST REIMBURSEMENT			\$ 900.00	\$ 900.00	\$ 900.00	\$ -	\$ -
12	634999	OTHER CONTRACTUAL SERVICES			\$ 69,600.00	\$ 69,600.00	\$ -	\$ -	\$ 69,600.00
13	641950	POSTAGE FREIGHT AND UPS			\$ -	\$ -	\$ -	\$ -	\$ -
14	645100	INSURANCE GENERAL			\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -
15	649100	LEGAL ADVERTISING			\$ -	\$ -	\$ -	\$ -	\$ -
16	649990	OTHER MISCELLANEOUS SERVICES			\$ -	\$ -	\$ -	\$ -	\$ -
17	651110	OFFICE SUPPLIES GENERAL			\$ -	\$ -	\$ -	\$ -	\$ -
18	651210	COPYING CHARGES	JM TODD	Pending	\$ 200.00	\$ 200.00	\$ 150.00	\$ -	\$ 50.00
19	652990	OTHER OPERATING SUPPLIES			\$ -	\$ -	\$ -	\$ -	\$ -
**OPERATING EXPENSE					\$ 70,800.00	\$ 70,800.00	\$ 1,150.00	\$ -	\$ 69,650.00
20	911011	TRANS TO 1011 UNINCO			\$ 7,400.00	\$ 7,400.00	\$ -	\$ -	\$ 7,400.00
**TRANSFERS					\$ 7,400.00	\$ 7,400.00	\$ -	\$ -	\$ 7,400.00
21	930600	PA BUDGET TRANS			\$ 600.00	\$ 600.00	\$ -	\$ -	\$ 600.00
22	930700	BUDGET TRANSFERS TAX COLLECTOR			\$ 800.00	\$ 800.00	\$ -	\$ -	\$ 800.00
**TRANSFER CONST					\$ 1,400.00	\$ 1,400.00	\$ -	\$ -	\$ 1,400.00
23	993000	RESERVE FOR CAPITAL OUTLAY			\$ -	\$ -	\$ -	\$ -	\$ -
**RESERVES					\$ -	\$ -	\$ -	\$ -	\$ -
Total Budget					\$ 79,600.00	\$ 79,600.00	\$ 1,150.00	\$ -	\$ 78,450.00

Total Available Balance	\$ 78,450.00
Plus Committed And Not Spent	\$ 1,150.00
Estimated Cash	\$ 79,600.00

Prepared 10/06/2025 MV

Taxable Value	Fiscal Year	% from prior fiscal year	Milage Rate	Ad Valorem Rec'd
\$37,201,064	FY 22 July 1 Taxable Value		3.0000	\$ 111,600
\$34,277,450	FY 23 July 1 Taxable Value	-7.86%	1.3413	\$ 46,000
\$85,517,869	FY 24 July 1 Taxable Value	149.49%	3.0000	\$ 256,600
\$34,710,100	FY25 July 1 Taxable Value	-59.41%	0.7224	\$ 25,100
\$35,974,016	FY26 July 1 Taxable Value	3.64%	0.7224	\$ 26,000



Preferred Materials, Inc.

5701 East Hillsborough Avenue, Suite 1122
Tampa, Florida 33610

Keri Island Rd Repairs (Three areas)

Quote To: Collier County Public Transit
and Neighborhood Enhancement
8300 Radio Road, Naples FL 34104
Phone: (239) 821-6909
Fax: NA
ATTN: Judy Sizensky
Estimate #: CC212860-043

Estimator/Phone: M. Colavecchio (239) 202-1037
BID DATE:
Quote Date: 10/14/2025
Plans: NA

Terms and Conditions as per Contract #24-8259
Three separate areas on Keri Island Road

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	ITEM 43 _ AREA 1, GRADE, COMP & PREP, KERI ISLAND	428.00	SY	9.00	3,852.00
20	ITEM 46 - AREA 1, LIMEROCK/ DELIVERY, KERI ISLAND	50.00	TN	31.70	1,585.00
30	ITEM 60 - AREA 2, 12" BASE WORK PREP, KERI ISLAND	700.00	SY	55.00	38,500.00
40	ITEM 60 - AREA 3, 12" BASE WORK PREP, KERI ISLAND	500.00	SY	55.00	27,500.00
GRAND TOTAL					\$71,437.00

NOTES:

- * Area 1 - Approximately 22' x 175 LF (428 SY) needing fine grade, compact and prep and also needing 50 tons of limerock.
- * Area 2 - Approximately 21' x 300 LF (700 SY) needing 12" base repair prep.
- * Area 3 - Approximately 20' x 225 LF (500 SY) needing 12" base repair prep.

TERMS AND CONDITIONS : As per Collier County Contract #24-8259, Asphalt Paving and Related Services.

ACCEPTED:

Contractor Name: _____

By: _____

Date: _____

Preferred Materials, Inc. - Asphalt Division