Rock Road MSTU
Advisory Committee
8300 Radio Road
Naples, FL 34104

AUGUST 18, 2026, 3:00 PM – 4:00 PM

Committee Members and Project Manager will meet at
UF/IFAS Collier Extension, 14700 Immokalee Road, Naples, FL 34120
All others are encouraged to attend via Zoom video conference

AGENDA

1. Attendance

Advisory Committee	Alberto Sanchez Jimenez – Chair (3/26/27)
	Gregory Davenport – Vice Chair (3/26/29)
	Jana Boger (3/26/27)
	Brian Galligan (3/26/29)
	Jean Hofstetter (3/26/27)
Staff	Judy Sizensky – PTNE Project Manager
	Rosio Garcia – Budget Analyst
Transcriptionist	Wendy Warren

2. Approval of Agenda

3. Approval of Minutes

- **a.** May 19, 2026
- **b.** July 15, 2026

4. Project Manager Report – Judy Sizensky

- **a.** Discuss next maintenance – Request for Deer Run Lane east and west sides
- **b.** Limerock has been delivered to TCU and Down to Earth. Both have been distributing on Rock Road and Keri Island.
- **c.** Budget Report

5. Old Business

6. New Business

7. Public Comments

8. Member Comments

9. Adjourn

Next Meeting Date:
October 14, 2026 @ 3:00 PM

Rock Road MSTU
8300 Radio Road,
Naples, FL 34104

Rock Road MSTU Public Meeting
IFAS
14700 Immokalee Road
Naples, FL 34120

<u>MINUTES</u>
May 19, 2026

I. CALL TO ORDER

Brian Galligan called the meeting to order at 3:04 P.M. Roll call was taken, and a quorum of four was present.

II. ATTENDANCE

Advisory Committee	Chair, Alberto Sanchez Jimenez (Excused)
	Vice Chair, Gregory Davenport (Excused)
	Jana Boger
	Brian Galligan
	Jean Hofstetter
Staff	Ellen Scheffey, Interim Director, PTNE (Excused)
	Judith Sizensky, Project Manager
	Keyla Castro, Operations Support Analyst
	Rosio Garcia, Operations Analyst (Virtual)
Contractors	Wendy Warren, Premier Staffing
Public	Connie Dickson, Resident
	Barbara Lightcap, Resident

III. APPROVAL OF THE AGENDA

Mr. Galligan moved to approve the meeting Agenda for the Rock Road MSTU Advisory Committee. Second by Ms. Boger. Carried unanimously 3 – 0.

IV. APPROVAL OF THE MINUTES

Mr. Galligan moved to approve the minutes of the March 23, 2026, Rock Road Advisory Committee meeting as presented. Second by Mr. Galligan. Carried unanimously 3 – 0.

V. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

Advisory Board Membership

- Members are eligible for reappointment two months prior to their termination date.
- If a member misses fifty percent of the meetings annually, they may be removed by the Board of County Commissioners.
- Residents are eligible to apply for an open seat posted on the County website.
- Meetings are noticed on the County website.

A. Discussion of Maintenance

Ms. Sizensky reported:

- Limerock was spread on the east side of Deer Run Lane from the intersection of Rock Road to the end of Deer Run Lane.
- Potholes were repaired in advance of the rainy season.
- Maintenance was requested for the east side of Shady Lane.

Ms. Boger moved the Advisory Board decline maintenance on the east side of Shady Lane. Second by Mr. Galligan. Carried 3 – 0.

- Maintenance for Shady Lane will be considered in November 2026.

<u>Rock Road</u>

- Potholes on Rock Road between Keri Island Road and Mingo Drive should be filled with limerock prior to the rainy season.
- Material, provided by the MSTU, will be delivered to Top Cut USA (TCU) Landscaping to undertake the repairs.
- Rock Road edges were reinforced and mowed.

<u>Future Maintenance</u>

Mr. Galligan motioned to approve an amount not-to-exceed $2,500.00 per month for roadway repairs to be undertaken by the Road Maintenance Division as needed. Second by Ms. Boger. Carried unanimously 3 – 0.

Ms. Sizensky noted:

- Future maintenance will be addressed at the July meeting.

B. Budget Report

<u>*Rock Road MSTU FY25 Fund Budget 1632 dated May 19, 2026 – prepared May 15, 2026.*</u>

Ms. Sizensky provided an overview of the budget highlighting:

<u>Budget Summary</u>

1. Line 1, Ad Valorem Tax Millage – Millage assessed totals $25,900, an increase of $800 over 2024.
2. Line, 8, Carry Forward - Unexpended Prior Year (2025) Funds total $55,000.
3. Total Revenue – $79,600, including interest, carry forward amounts, and contributions, minus a 5% ($1,300) reserve for estimated uncollected revenue.

4. Operating Expense – Of the $70,800 budgeted, $1,024 is committed to expenses, and $17,622 is expended, leaving $52,153 available for MSTU expenditures.
5. Line 21, Transfer to Fund 111 - Of the $7,400 budgeted $7,400 has been transferred (PTNE Staff and Support).
6. Lines 22 and 23, Transfer Construction – Of the $1,400 Budgeted, $875 has been transferred and a balance of $524 remains for transfer (Property Appraiser and Tax Collector).
7. Total Budget - Of the $79,600 budgeted, tabulated commitments to expenses total $1,024 and $25,897 has been expended leaving the remainder of $52,677 available for FY-26 MSTU expenditures.

Ms. Sizensky noted the cost of repairs to Deer Run Lane is not reflected in the budget.

General

1. The Fiscal Year 2026 budget is effective October 1, 2025.
2. Unspent Fiscal Year 2025 funds were carried forward to 2026.
3. The MSTU tax rate for 2026 is 3.0000 per $1,000.00 taxable value is for maintenance of private roads.
4. The Ad Valorem property tax value increased 3.64% for fiscal year 2025 over 2024 generating additional revenue of $800.
5. The Office of Budget Management assumes 5% of the millage assessed will be delinquent and factors the assumption into the budget.
6. Tax millage collected by the Rock Road MSTU may only be utilized by the MSTU and within the MSTU district boundary.
7. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.

C. Committee Applications

Ms. Sizensky reported Gregory Davenport and Brian Galligan were reappointed to the Advisory, Committee, each for a three-year term.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. PUBLIC COMMENTS

None

IX. MEMBER COMMENTS

None

X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by Mr. Galligan at 3:58 P.M.

https://www.collierptne.com/mtsu/rock-road-improvement-mstu/

ROCK ROAD MSTU ADVISORY COMMITTEE

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Alberto Sanchez Jiminez, Chair

The Minutes were approved by the Committee on ________________,2026 as presented ____, or as amended ____.

NEXT MEETING: **JULY 14, 2026 - 3:00 P.M.**
UF/IFAS COLLIER EXTENSION
14700 IMMOKALEE ROAD
NAPLES, FL 34120

Rock Road MSTU
8300 Radio Road,
Naples, FL 34104

Rock Road MSTU Public Meeting
IFAS
14700 Immokalee Road
Naples, FL 34120

MINUTES
July 15, 2026

I. CALL TO ORDER

Ms. Sizensky called the meeting to order at 3:01 P.M. Roll call was taken, and a quorum of was not present.

II. ATTENDANCE

Advisory Committee	Chair, Alberto Sanchez Jimenez (Excused)
	Vice Chair, Gregory Davenport
	Jana Boger
	Brian Galligan (Excused)
	Jean Hofstetter (Absent)
Staff	Ellen Scheffey, Interim Director, PTNE (Excused)
	Judith Sizensky, Project Manager
	Keyla Castro, Operations Support Analyst (Excused)
	Rosio Garcia, Operations Analyst (Virtual)
Contractors	Wendy Warren, Premier Staffing
Public	Shirley Brooks, Resident
	Rick Chasse, Resident
	Connie Dickson, Resident
	Barbara Lightcap, Resident

III. APPROVAL OF THE AGENDA

Staff and members present agreed to hold a meeting for informational purposes in accordance with the Agenda of the Rock Road MSTU Advisory Committee meeting.

IV. APPROVAL OF THE MINUTES

The minutes of the May 19, 2026, Rock Road Beautification MSTU meeting will be considered at the August meeting.

V. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Discussion of Future Maintenance

Ms. Sizensky reported:

- The Road Maintenance Division's Invoice No. IGC 100539, dated March 5, 2026, in the amount of $15,049.40, for the December 2026 roadway improvements, was distributed in the Agenda packet for Committee reference.
- Mr. Davenport will contact Top Cut USA (TCU) Landscaping to request repairs be undertaken between Rock Road and Keri Island Road with one load of material provided by the MSTU.
- Mr. Davenport will also be in contact with Down to Earth Landscape & Irrigation to perform maintenance on the east side of Shady Lane. Two loads of materials will be supplied by the MSTU.
- Mr. Davenport will confirm the requests with Ms. Sizensky so she can order materials from Grippo Pavement Maintenance.
- Future maintenance will be addressed at the next meeting.

B. Budget Report

Rock Road MSTU FY25 Fund Budget 1632 dated May 19, 2026 – prepared May 15, 2026.

Ms. Sizensky provided an overview of the budget highlighting:

Budget Summary

1. Line 1, Ad Valorem Tax Millage – Millage assessed totals $25,900, an increase of $800 over 2024.
2. Line, 8, Carry Forward - Unexpended Prior Year (2025) Funds total $55,000.
3. Total Revenue – $79,600, including interest, carry forward amounts, and contributions, minus a 5% ($1,300) reserve for estimated uncollected revenue.
4. Operating Expense – Of the $70,800 budgeted, $45 is committed to expenses, and $26,841 is expended, leaving $52,712 available for MSTU expenditures.
5. Line 21, Transfer to Fund 111 - Of the $7,400 budgeted $7,400 has been transferred (PTNE Staff and Support).
6. Lines 22 and 23, Transfer Construction – Of the $1,400 Budgeted, $943 has been transferred and a balance of $456 remains for transfer (Property Appraiser and Tax Collector).
7. Total Budget - Of the $79,600 budgeted, tabulated commitments to expenses total $45 and $26,841 have been expended leaving the remainder of $52,712 available for FY-26 MSTU expenditures.

General

1. The Fiscal Year 2026 budget is effective October 1, 2025.
2. Unspent Fiscal Year 2025 funds were carried forward to 2026.
3. The MSTU tax rate for 2026 is 3.0000 per $1,000.00 taxable value is for maintenance of private roads.
4. The Ad Valorem property tax value increased 3.64% for fiscal year 2025 over 2024 generating additional revenue of $800.
5. The Office of Budget Management assumes 5% of the millage assessed will be delinquent and factors the assumption into the budget.

6. Tax millage collected by the Rock Road MSTU may only be utilized by the MSTU and within the MSTU district boundary.
7. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.

VI. OLD BUSINESS

Ms. Sizensky noted the importance of membership participation to ensure a quorum is present at meetings, provide input on matters and vote on Committee items when necessary.

VII. NEW BUSINESS

None

VIII. PUBLIC COMMENTS

The Level *of Standards* for road conditions should be defined.

Ms. Sizensky reported the Committee determines which roadways require maintenance and authorizes the expenditure work.

IX. MEMBER COMMENTS

None

X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by Mr. Galligan at 3:30 P.M.

https://www.collierptne.com/mtsu/rock-road-improvement-mstu/

ROCK ROAD MSTU ADVISORY COMMITTEE

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Alberto Sanchez Jiminez, Chair

The Minutes were approved by the Committee on ________________,2026 as presented ____, or as amended ____.

NEXT MEETING: **AUGUST 18, 2026 - 3:00 P.M.**
UF/IFAS COLLIER EXTENSION
14700 IMMOKALEE ROAD
NAPLES, FL 34120

ROCK ROAD MSTU FUND 1632 August 18, 2026

FY26

Item #	GL/Commitment item#	GL/Commitment item name	Vendor	PO#	Adopted Budget	Amended Budget	Commitments	Actuals(Expenditures)	Available (Total)
1	311100	CURRENT AD VALOREM TAXES			$ (25,900.00)	$ (25,900.00)	$ -	$ (24,233.39)	$ (1,666.61)
2	311200	DEL AD VALOREM TAXES						$ (638.89)	$ 638.89
3	361170	OVERNIGHT INTEREST						$ (672.58)	$ 672.58
4	361180	INVESTMENT INTEREST						$ (1,281.53)	$ 1,281.53
5	361320	INTEREST TAX COLLECTOR						$ (16.46)	$ 16.46
****REVENUE - OPERATING Sub-Total**					**$ (25,900.00)**	**$ (25,900.00)**	**$ -**	**$ (26,842.85)**	**$ 942.85**
6	486600	TRANSFER FROM PROPERTY APPRAISER							$ -
7	486700	TRANSFER FROM TAX COLLECTOR							$ -
8	489200	CARRY FORWARD GENERAL			$ (55,000.00)	$ (55,000.00)			$ (55,000.00)
9	489201	CARRY FORWARD OF ENC							$ -
10	489900	NEGATIVE 5% ESTIMATED REVENUES			$ 1,300.00	$ 1,300.00			$ 1,300.00
****CONTRIBUTION AND TRANSFERS Sub-Total**					**$ (53,700.00)**	**$ (53,700.00)**	**$ -**	**$ -**	**$ (53,700.00)**
*****REVENUE Sub Total**					**$ (79,600.00)**	**$ (79,600.00)**	**$ -**	**$ (26,842.85)**	**$ (52,757.15)**
11	634970	INDIRECT COST REIMBURSEMENT			$ 900.00	$ 900.00	$ -	$ 900.00	$ -
12	634980	INTERDEPARTMENT PYMT FOR SVC	IGC100539 - LIMEROCK		$ -	$ -	$ -	$ 15,049.40	$ (15,049.40)
13	634999	OTHER CONTRACTUAL SERVICES	Grippo Pavement Maintenance	4500245306			$ -	$ 1,259.60	
			Quality Enterprises	4500246878			$ 2,738.40		
					$ 69,600.00	$ 69,600.00	$ 2,738.40	$ 1,259.60	$ 65,602.00
14	641950	POSTAGE FREIGHT AND UPS			$ -	$ -		$ -	$ -
15	645100	INSURANCE GENERAL			$ 100.00	$ 100.00		$ 100.00	$ -
16	649100	LEGAL ADVERTISING			$ -	$ -	$ -	$ 469.00	$ (469.00)
17	649990	OTHER MISCELLANEOUS SERVICES	Premier Staffing	4500242474	$ -	$ -	$ 470.85	$ 697.95	$ (1,168.80)
18	651110	OFFICE SUPPLIES GENERAL			$ -	$ -			$ -
19	651210	COPYING CHARGES	JM TODD	4500241387	$ 200.00	$ 200.00		$ 47.18	$ 152.82
20	652990	OTHER OPERATING SUPPLIES			$ -	$ -			$ -
****OPERATING EXPENSE**					**$ 70,800.00**	**$ 70,800.00**	**$ 3,209.25**	**$ 18,523.13**	**$ 49,067.62**
21	911011	TRANS TO 1011 UNINCO			$ 7,400.00	$ 7,400.00		$ 7,400.00	$ -
****TRANSFERS**					**$ 7,400.00**	**$ 7,400.00**	**$ -**	**$ 7,400.00**	**$ -**
22	930600	PA BUDGET TRANS			$ 600.00	$ 600.00		$ 197.32	$ 402.68
23	930700	BUDGET TRANSFERS TAX COLLECTOR			$ 800.00	$ 800.00		$ 746.17	$ 53.83
****TRANSFER CONST**					**$ 1,400.00**	**$ 1,400.00**	**$ -**	**$ 943.49**	**$ 456.51**
24	993000	RESERVE FOR CAPITAL OUTLAY			$ -	$ -	$ -	$ -	$ -
****RESERVES**					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Budget					**$ 79,600.00**	**$ 79,600.00**	**$ 3,209.25**	**$ 26,866.62**	**$ 49,524.13**

Total Available Balance	$	49,524.13
Plus Commited And Not Spent	$	3,209.25
Estimated Cash	**$**	**52,733.38**

Taxable Value	Fiscal Year	% from prior fiscal year	Milage Rate	Ad Valorem Rec'd
$37,201,064	FY 22 July 1 Taxable Value		3.0000	$ 111,600
$34,277,450	FY 23 July 1 Taxable Value	-7.86%	1.3413	$ 46,000
$85,517,869	FY 24 July 1 Taxable Value	149.49%	3.0000	$ 256,600
$34,710,100	FY25 July 1 Taxable Value	-59.41%	0.7224	$ 25,100
$35,974,016	FY26 July 1 Taxable Value	3.64%	0.7224	$ 26,000

Prepared 8/13/26 RG