

**Rock Road MSTU
Advisory Committee
8300 Radio Road
Naples, FL 34104**



APRIL 9, 2025 3:00 PM – 4:00 PM

**Committee Members and Project Manager will meet at
UF/IFAS Collier Extension, 14700 Immokalee Road, Naples, FL 34120
All others are encouraged to attend via Zoom video conference**

AGENDA

I. Attendance

Advisory Committee

Alberto Sanchez Jimenez – Chair (3/26/27)

Gregory Davenport – Vice Chair (3/26/26)

Jana Boger (3/26/27)

Brian Galligan (3/26/26)

Jean Hofstetter (3/26/27)

Staff

Judy Sizensky – PTNE Project Manager

Rosio Garcia – Operations Coordinator

Transcriptionist

Wendy Warren

II. Approval of Agenda

III. Approval of Minutes – December 11, 2024

IV. Project Manager Report – Judy Sizensky

A. Discussion of maintenance-Preferred Materials has completed the approved repairs on
PO 4500236845 for \$70,581.00:

Rock Road-(Mingo to Keri Island) \$39,100

Keri Island-(Rock Road to Catawba) \$44,269

Deer Run Road-(Rock Road to Curve) \$35,353

TOTAL \$118,722

FINAL COSTS \$65,021.91

B. Budget Report

V. Old Business

VI. New Business - Easement discussion, Future maintenance

VII. Public Comments

VIII. Member Comments

IX. Adjourn

Next Meeting Date:

TBD

Rock Road MSTU

8300 Radio Road,
Naples, FL 34104



Rock Road MSTU Public Meeting

IFAS

14700 Immokalee Road

Naples, FL 34120

MINUTES

December 11, 2024

I. CALL TO ORDER

Chair Sanchez called the meeting to order at 3:06 P.M. Roll call was taken, and a quorum of three was present.

II. ATTENDANCE

Advisory Committee

Chair – Alberto Sanchez Jimenez
Vice Chair – Gregory Davenport - ZOOM
Jana Boger
Brian Galligan – ZOOM
Jean Hofstetter

Staff

Brian Wells, Director, PTNE - ZOOM
Judith Sizensky, Project Manager
Keyla Castro, Operations Support Analyst
Rosio Garcia, Operations Analyst

Contractors

Wendy Warren, Premier Staffing

Public

Connie Dickson - Resident
Barbara Lightcap – Resident
Earl Lightcap – Resident

Ms. Boger motioned to allow Vice Chair Davenport and Mr. Galligan to participate in the meeting as virtual participants due to extraordinary circumstances. Second by Ms. Hofstetter. Carried unanimously 3 – 0. A quorum of five was present.

III. APPROVAL OF THE AGENDA

Vice Chair Davenport moved to approve the Agenda of the Rock Road MSTU Advisory Committee. Second by Ms. Hofstetter. Carried unanimously 5 - 0.

IV. APPROVAL OF THE MINUTES

Ms. Hofstetter moved to approve the minutes of the November 13, 2024, Rock Road Advisory Committee meeting as presented. Second by Ms. Boger. Carried unanimously 5 – 0.

V. PROJECT MANAGER REPORT – Judy Sizensky

A. Discussion of Maintenance

Ms. Sizensky reported:

- The Board of County Commissioners awarded contract #24-8259 for *Asphalt Maintenance and Related Services* to Preferred Materials, INC.
- The countywide contract is for asphalt maintenance, materials, and services as needed, including but not limited to, roadway milling, resurfacing, lime rock road conversions, pothole repairs, spot repairs grading, overlays, tack coat placement, and material delivered for County roadways, right-of-way, and properties.
- Preferred Materials, INC. (PMI) submitted a proposal dated December 3, 2024, in the amount of \$118,722 to scarify the road surface, put down lime rock and roll three sections of road:
 1. Keri Island Road (Section from Rock Road to Catawba St.) 21' x 1308': \$44,269.00.
 2. Rock Road (Section from Mingo Drive to Keri Island Road) 22' x 1100': \$39,100.00.
 3. Deer Run Road (Section from Rock Road to Corner) 15' x 1300': \$35,353.00.
- The Committee recalculated the distance for the specific roadway areas and determined the following measurements:
 1. Keri Island Road (Section from Rock Road to Catawba St.) 21' x 1276'
 2. Rock Road (Section from Mingo Drive to Keri Island Road) 22' x 750'
 3. Deer Run Road (Section from Rock Road to Corner) 15' x 633'
- Mr. Davenport volunteered to spread materials and perform maintenance on Deer Run Road with Limerock material supplied and delivered by the MSTU. The revised cost for labor and material would be \$1,268.00 (40 tons x \$31.70).
- The final estimates approved by the Committee are:
 1. Keri Island Road (Rock Road to Catawba St.) in the amount of \$44,269.00 as submitted by PMI.
 2. Rock Road (Mingo Drive to Keri Island Road south side) adjusted to \$26,000.00 with work to be performed by PMI.
 3. Deer Run Road material to be delivered and spread by Mr. Davenport for approximately \$1,268.00
- The work will be performed during the first quarter of 2025.

Ms. Sizensky will:

- Request a proposal from Preferred Materials to scarify and apply lime rock on two sections of road, (Keri Island Road (Rock Road to Catawba) and Rock Road (Mingo Drive to Keri Island Road) based on adjustments to the distance calculated by the Committee.
- Solicit quotes from three vendors for forty tons of Limerock, delivered for application on Deer Run Road by Mr. Davenport.

Ms. Boger motioned to approve the repairs for three sections of roadway, Keri Island Road from Rock Road to Catawba Street, Rock Road from Mingo Drive to Keri Island Road and Deer Run Road from Rock Road to the Corner, for an amount not to exceed \$71,500.00. Second by

Ms. Hofstetter. Carried unanimously 5 – 0.

B. Budget Report

Ms. Sizensky reported:

Rock Road MSTU FY25 Fund Budget 1632 dated December 11, 2024 – prepared December 9, 2024.

- Budget Summary
 - a. Revenue – Ad Valorem Taxes Assessed are \$25,100.00.
 - b. Contributions and Transfers – Unexpended funds from prior years carry-forward total \$102,800.00 general plus ENC \$3,435.15, and 5% negative revenues (uncollected property taxes) estimated at \$1,300.00 netting a total amended budget of \$130,035.15.
 - c. Operating Expense – Of the \$94,535.15 budgeted, \$1,986.91 is committed to existing Purchase Orders and \$3,212.44 is expended, leaving the remainder of \$89,336.00 available within budget for additional operating expenses as needed.
 - d. County Overhead – Of the \$9,000.00 budgeted, \$535.50 has been transferred and a balance of \$8,464.50 remains for transfer. (PTNE Staff & support, Property Appraiser & Tax Collector).
 - e. Reserves for Capital - A balance of \$26,500.00 remains for improvement projects.
 - f. All Expenses – Of the \$130,035.15 budgeted, tabulated Commitments to existing Purchase Orders total \$1,986.91 and \$3,747.74 has been expended, leaving the remainder of \$124,300.50 available for MSTU expenditures.

- General
 - a. MSTU Tax Rate: 3.0000 Mills to maintain MSTU Roadways within the taxing district.
 - b. Funds collected by the Rock Road MSTU cannot be utilized outside of the MSTU.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. PUBLIC COMMENTS

None

IX. MEMBER COMMENTS

MSTU Ordinance

At a Public Meeting of the Rock Road MSTU on February 8, 2023, a poll was taken regarding continuance of the MSTU and creation of an MSTU Advisory Committee.

Poll Results

Continuance of the MSTU	30 in favor; 4 opposed.
Creation of an Advisory Committee	34 in favor; 0 opposed.

The Creation of an Advisory Committee was approved by the Board of County Commissioners.

Ordinance

Discussions ensued regarding the continuation of the MSTU or redefinition Ordinance boundaries.

- Modification to the Ordinance, such as redrawing the boundaries or eliminating properties, must be approved by the Board of County Commissioners.
- The County Attorney will be consulted for guidance on requirements to revise the Ordinance or Sunset the MSTU.

X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by Chair at 3:56 P.M.

<https://www.collierptne.com/mtsu/rock-road-improvement-mstu/>

ROCK ROAD MSTU ADVISORY COMMITTEE

Alberto Sanchez Jiminez, Chair

The Minutes were approved by the Committee on _____, 2025 as presented _____, or as amended _____.

NEXT MEETING:

**APRIL 9, 2025 - 3:00 P.M.
UF/IFAS COLLIER EXTENSION
14700 IMMOKALEE ROAD
NAPLES, FL 34120**

ROCK ROAD MSTU FUND 1632
April 9, 2025

Item #	GL/Commitment item#	GL/Commitment item name	Vendor	PO#	Adopted Budget	Amended Budget	Commitments	Actuals(Expenditures)	Available (Total)
1	311100	CURRENT AD VALOREM TAXES			\$ (25,100.00)	\$ (25,100.00)	\$ -	\$ (21,259.57)	\$ (3,840.43)
2	361170	OVERNIGHT INTEREST						\$ (887.85)	\$ 887.85
3	361180	INVESTMENT INTEREST						\$ (798.97)	\$ 798.97
4	361320	INTEREST TAX COLLECTOR						\$ (16.96)	\$ 16.96
**REVENUE - OPERATING Sub-Total					\$ (25,100.00)	\$ (25,100.00)	\$ -	\$ (22,963.35)	\$ (2,136.65)
5	486600	TRANSFER FROM PROPERTY APPRAISER						\$ (23.77)	\$ 23.77
6	486700	TRANSFER FROM TAX COLLECTOR							\$ -
7	489200	CARRY FORWARD GENERAL			\$ (102,800.00)	\$ (102,800.00)			\$ (102,800.00)
8	489201	CARRY FORWARD OF ENC						\$ (3,435.15)	\$ (3,435.15)
9	489900	NEGATIVE 5% ESTIMATED REVENUES			\$ 1,300.00	\$ 1,300.00			\$ 1,300.00
**CONTRIBUTION AND TRANSFERS Sub-Total					\$ (101,500.00)	\$ (104,935.15)	\$ -	\$ (23.77)	\$ (104,911.38)
***REVENUE Sub Total					\$ (126,600.00)	\$ (130,035.15)	\$ -	\$ (22,987.12)	\$ (107,048.03)
10	634970	INDIRECT COST REIMBURSEMENT			\$ 900.00	\$ 900.00	\$ 450.00	\$ 450.00	\$ -
11	634999	OTHER CONTRACTUAL SERVICES GRIPPO PA 4500228394			\$ 89,100.00	\$ 92,535.15	\$ 71,159.77	\$ 5,163.28	\$ 16,212.10
12	641950	POSTAGE FREIGHT AND UPS			\$ -	\$ -			\$ -
13	645100	INSURANCE GENERAL			\$ 100.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ -
14	649100	LEGAL ADVERTISING			\$ 600.00	\$ 600.00			\$ 600.00
15	649990	OTHER MISCELLANEOUS SERVICE PREMIER S 4500234226					\$ 168.50	\$ 445.50	\$ (614.00)
16	651110	OFFICE SUPPLIES GENERAL			\$ 100.00	\$ 100.00			\$ 100.00
17	651210	COPYING CHARGES JM TODD 4500234730			\$ 200.00	\$ 200.00	\$ 63.72	\$ 86.28	\$ 50.00
18	652990	OTHER OPERATING SUPPLIES			\$ 100.00	\$ 100.00			\$ 100.00
**OPERATING EXPENSE					\$ 91,100.00	\$ 94,535.15	\$ 71,891.99	\$ 6,195.06	\$ 16,448.10
19	911011	TRANS TO 1011 UNINCO			\$ 6,600.00	\$ 6,600.00		\$ 6,600.00	\$ -
**TRANSFERS					\$ 6,600.00	\$ 6,600.00	\$ -	\$ 6,600.00	\$ -
20	930600	PA BUDGET TRANS			\$ 600.00	\$ 600.00		\$ 195.22	\$ 404.78
21	930700	BUDGET TRANSFERS TAX COLLECTOR			\$ 1,800.00	\$ 1,800.00		\$ 637.79	\$ 1,162.21
**TRANSFER CONST					\$ 2,400.00	\$ 2,400.00	\$ -	\$ 833.01	\$ 1,566.99
22	993000	RESERVE FOR CAPITAL OUTLAY			\$ 26,500.00	\$ 26,500.00			\$ 26,500.00
**RESERVES					\$ 26,500.00	\$ 26,500.00	\$ -	\$ -	\$ 26,500.00
Total Budget					\$ 126,600.00	\$ 130,035.15	\$ 71,891.99	\$ 13,628.07	\$ 44,515.09

Total Available Balance	\$ 44,515.09
Plus Committed And Not Spent	\$ 71,891.99
Estimated Cash	\$ 116,407.08

Taxable Value	Fiscal Year	% from prior fiscal year	Milage Rate	Valorem Rec'd
\$37,201,064	FY 22 July 1 Taxable Value	#VALUE!	3.0000	\$ 111,600
\$34,277,450	FY 23 July 1 Taxable Value	-7.86%	1.3413	\$ 46,000
\$85,517,869	FY 24 July 1 Taxable Value	149.49%	3.0000	\$ 256,600
\$34,710,100	FY25 July 1 Taxable Value	-59.41%	0.7224	\$ 25,100

Prepared 04/07/2025 TC

Keri Island and Rock Road Limerock Place & Grade P.O. #4500236845

Pay Item #	Class	Description	Month	Quantity	Unit	Unit Price	Amount	Total
43		Limerock Conversion Prep - Keri Island	Feb & April 25	3,033.00	SY	\$9.00	\$27,297.00	\$27,297.00
46		Limerock and Delivery - Keri Island	Feb 25	453.95	TN	\$31.70	\$14,390.22	\$41,687.22
43		Limerock Conversion Prep - Rock Road	Feb & April 25	1,833.00	SY	\$9.00	\$16,497.00	\$58,184.22
46		Limerock and Delivery - Rock Road	Feb-25	215.70	TN	\$31.70	\$6,837.69	\$65,021.91
TOTAL INVOICE								\$65,021.91

Initial Grading & Stone Placement 2/11/25 & 2/12/25

Final Grading 4/3/25