



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road
Naples, FL 34104

AGENDA

SEPTEMBER 22ND, 2022

I. CALL TO ORDER

II. ATTENDANCE

Tony Branco - Chair (10/1/25)

Kathleen Dammert - Vice Chair (10/1/22)

Linda Rae Jorgensen (10/1/25)

Jackie Lowry (10/1/22)

Kathleen Slebodnik (10/1/25)

Michelle Arnold – Director, PTNE Div.

Dan Schumacher – Project Mgr, PTNE Div.

Rosio Garcia, Operations Coord. PTNE Div.

Michael McGee – McGee & Associates

Gary Gorden – Superb Landscape Services

Wendy Warren – Premier Staffing

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES – AUGUST 18TH, 2022

V. CHAIRMAN’S REPORT – TONY BRANCO

A. Community Assessment.

B. St Andrews Speeds & Traffic Count

VI. CONTRACTOR REPORTS

A. Landscape Architect’s Report – [McGee & Associates](#) (M&A)

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

VII. PROJECT MANAGER’S REPORT – DAN SCHUMACHER

A. [Budget Report](#)

B. [Lighting Inspection Report](#)

C. Committee Applications & Motions -

■ [Dammert](#)

■ [Ashton](#)

■ [McGarrity](#)

D. [McGee Proposal](#) - Annual Landscape Architectural Maintenance Consulting Services

VIII. ONGOING BUSINESS

A. St. Andrews Entryway Monuments Refurbishment.

B. Crosswalks – Paver Style

C. Traffic Calming

D. Pending Items

IX. NEW BUSINESS

A. Holiday Decorations

X. COMMITTEE MEMBER COMMENTS

XI. PUBLIC COMMENT

XII. ADJOURNMENT

NEXT MEETING:

OCTOBER 20, 2022 AT 2:00 PM

South Regional Library

8065 Lely Cultural Pkwy

Naples, FL 34113 , (239) 252-7542



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road

Naples, FL 34104

Minutes

August 18, 2022

I. Call to Order

The meeting was called to order at 2:06 PM and a quorum of four was present.

II. Attendance

Committee Members: Tony Branco, Chair; Kathleen Dammert, Vice-Chair; Linda Jorgensen (Excused); Jacalyn Lowry; Kathleen Slebodnik

County: Michelle Arnold, PTNE Director (Excused); Dan Schumacher, Project Manager; Rosio Garcia, Operations Coordinator

Others: Mike McGee, Landscape Architect, McGee & Associates; Robert Kindelan, Superb Landscape Services; Wendy Warren, Premier Staffing; Lisa McGarity, Resident

III. Approval of Agenda

Ms. Slebodnik moved to approve the Agenda of the Lely Golf Estates Beautification M.S.T.U. as amended:

Add: IX. New Business - A. Public Utilities Renewal (PUR) Project.

Second by Ms. Lowry. Carried unanimously 4 - 0.

IV. Approval of Minutes – July 21, 2022

Ms. Lowry moved to approve the minutes of the July 21, 2022, Lely Golf Estates Beautification M.S.T.U. Second by Ms. Jorgensen. Carried unanimously 4 - 0.

V. Chairman's Report – Tony Branco

A. Community Assessment

Chair Branco reported on observations made during the monthly drive through:

- Entryway seasonal plantings and sod are in good condition.
- Maintenance required on St. Andrews, Forest Hills, and Pebble Beach Boulevard medians has been performed.
- Median 3 outbound side vehicle drive up/ tire damage.
- Royal Palms at the solar panel on Forest Hills and Augusta Boulevards need to be pruned.
- Considered holiday light attachment hooks for sign at Forest Hills & Augusta.
- Crown of thorns on Doral Circle require maintenance.
- Landscaping by the monument on the outbound side of the Pinehurst entrance requires additional pruning.
- One Golf Cart Crossing Signs need to be straightened.

Warren Street Irrigation System Leak

Mr. Kindelan reported:

- A crack in an irrigation fitting at the Warren Street pump house caused a water leak.

MINUTES

- The system was repaired Tuesday afternoon, August 16th and re-pressurized Wednesday August 17th.
- Two (2) repairs have been required since the pressure was increased, and a third repair previously. A system upgrade should be considered.

The Committee discussed:

- Options for early identification and prevention of irrigation system leaks should be researched.
- **Mr. Schumacher**, or **Collier County 311**, should be contacted in the event a water break is witnessed.
- Entity responsible for maintenance of Golf Cart Crossing signs must be determined.

B. St Andrews Blvd Speeds and Traffic Counts

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Chair Branco distributed a daily vehicle report for data from July 16, 2022, to August 16, 2022.

- Radar 1 (110 St Andrews Blvd) recorded 46,882 vehicles averaging 1,496 vehicles per day. Maximum speed was forty-eight (48) mph.
- Radar 2 (255 Saint Andrews Blvd) recorded 48,871 vehicles for an average of 1,527 per day. Maximum speed was sixty-three (63) mph.

VI. Contractor Reports

A. Landscape Architect's Report – McGee & Associates (M&A)

Mr. McGee summarized the "*Lely Golf Estates Landscape Observation Report FY21-22*" dated August 4, 2022.

St. Andrews Boulevard

Median #1

- Bougainvilleas require trimming.

Forest Hills Boulevard

Median #11

- Bougainvilleas need to be pruned.

Pebble Beach Boulevard

Median #14

- South end: Remove six (6) Juniper and plant sixty-two (62) one (1) gallon Perennial Peanut "Golden Glory." *Mr. Kindelan, SLS, noted work is in progress and will be completed August 18, 2022.*

Thorncrest and Briarcliff Lanes

Cul-de-Sacs #20 & #21

- McGee & Associates completed a landscape re-design for the cul-de-sacs.
- Mr. McGee noted seasonal rain has revived the current landscaping and tabling renovation plans for future consideration.

West R/W & Rattlesnake Hammock Road

- Prune Podocarpus hedge. *Mr. Kindelan reported both sides of the hedge have been trimmed.*
- Replace twelve (12) Crown of thorns. *Mr. Schumacher will request a cost quote.*

MINUTES

Water Usage – July 2022

- Warren Street Reuse water used 251,560 gallons; no Potable water was used.
- Valley Stream's meter indicated 11,750 gallons of Potable water used.

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

Mr. Kindelan reported:

- Vegetation at the Pinehurst Circle entrance sign will be pruned.
- The Pebble Beach Blvd. cul de sac will be pruned.
- Plumbago and Firebush will be trimmed.
- Plumbago on St. Andrews Blvd. will be checked for thrips activity and sprayed if necessary.
- Palm frond pruning options at the Forest Hills Blvd. solar panel will be reviewed week ending August 27th with Mr. Schumacher and Mr. Gorden.
- Crown of Thorns in Median #23, West R/W Rattlesnake Hammock Road, will be diagnosed and treated for disease.
- Cleaned out pump station pressure sensing lines from the pressure transducer system in response to unusual readings.
- Mr. Schumacher will be notified of the irrigation zones to be adjusted to support new plantings on Median #13, Pebble Beach Blvd.

VII. Project Manager's Report – Dan Schumacher

A. Budget Report

Lely MSTU Fund Budget 152 dated August 18, 2022

- The FY-22 Millage rate remains constant at 2.0 mills.
- Current Ad Valorem Tax, Line 1, is \$312,400.00; an increase of 2.63% over FY-21.
- Transfers and Contributions, Line 11, are \$327,714.92; a carry-over of unexpended FY-21 funds.
- Total Revenue, Line 12, is \$642,414.92, including investment interest, transfers, and contributions.
- Purchase Orders: (Contractors)
- Forestry Resources – Mulch.
- Hart's Electrical – Electrical Maintenance & Repairs.
- Howard Fertilizer – FY 22 Fertilization.
- Lykins-Signtek – Street Signs and Repairs.
- McGee & Associates – Landscape Architecture.
- McShea Contracting – Paver Crosswalks. *Invoices for completed crosswalk installation are outstanding.*
- NR Contractors Inc. – Entryway Monument Refurbishment. *
- Premier Staffing – Transcription Services.
- SiteOne Landscape Supply – Irrigation Parts & Pumps.
- Superb Landscaping Services –
 - Incidentals is for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.
- Whited Holiday Décor – Holiday Decorations.
- Red indicates a Purchase Order is closed and the money expended.
- Operating Expense, Line 34, budgeted at \$276,309.92; with current Commitments of \$125,142.44, Expenditures of \$127,265.56, and a Budget Remainder (unspent operating funds) of \$23,901.92.

MINUTES

- Capital Outlay, Line 36, budgeted at \$150,705.00, has a current Commitment of 149,750.00 to fund the *Entryway Monument Refurbishment Project*, and a Budget remainder of \$955.00.
- Transfer to Fund 111, Line 37, in the amount of \$54,700.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 38, in the amount of \$3,000.00, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 39, in the amount of \$7,700.00, is for collection of M.S.T.U. millage as part of the annual tax bill, currently 2.0000 mills.
- Reserves, Line 41, in the amount of \$150,000.00, is designated for Insurance and Catastrophic damage repair.
- Total Budget, Line 42, lists FY-22 M.S.T.U. budgeted funds at \$642,414.92; with tabulated Commitments of \$274,892.44, Expenditures of \$191,484.93, and a Budget Remainder (total unspent funds) of \$176,037.55. The Budget amount of \$642,414.92 does not change during the fiscal year.

Unexpended FY-22 funds will be carried-over to the FY-23 budget and recorded as a line item under Transfers & Contributions.

Grounds Maintenance – Multi-Year Contract

- The current contract with Superb Landscaping Services expires in February 2023.
- An *Invitation to Bid (ITB)* for a new Grounds Maintenance contract for the Lely Golf Estates M.S.T.U. will be posted in September to be awarded to the lowest qualified bidder.
- The contract is subject to approval of the Board of County Commissioners (BCC).

Mr. Schumacher will report the results of the solicitation for Committee consideration.

B. Lighting Inspection Report – Outages & Inspection

- Red entries indicate current lamp outages, gray for outages repaired from the previous report, and purple for Metal Halide lamp replacements.
- No outages were identified in Superb Landscape services report dated August 4, 2022.
- Six (6) lamps were replaced in July 2022 leaving two (2) Lumec retrofit lights in inventory.
- Staff requested Hart's Electrical order six (6) Lumec retrofit light fixtures in preparation for future outages.
- Estimated lamp conversion completion to LED fixtures is end of 2023.

C. Expiring Committee Terms

Mr. Schumacher reported there are two (2) advisory seats available on the Lely Golf Estates Beautification M.S.T.U. Advisory Committee. The four (4) year terms commence October 2022.

Kathleen Dammert is eligible for reappointment to the Advisory Committee for a four (4) year term. Her application has been received.

Lisa McGarity has expressed interest in becoming a member of the Advisory Board Committee and submitted her application for consideration.

Candidates' applications will be considered by the Committee for recommendation to the Board of County Commissioners at the September M.S.T.U. meeting and placed on the BCC's October 2022 *Consent Agenda* for approval.

D. September Meeting Date

The Committee agreed the next scheduled meeting of the M.S.T.U. Advisory Board will be September 22, 2022.

Ms. Lowry motioned to schedule the next meeting of the Lely Golf Estates Beautification M.S.T.U. Advisory Committee for September 22, 2022. Second by Ms. Dammert. Carried unanimously 4 - 0.

VIII. Ongoing Business

A. St. Andrews Entryway Monuments Refurbishment

Commercial Permit number PRSG2022052294201 was issued to NR Contractors, Inc. for renovation of two (2) Lely Golf Estates ground signs at 53 Saint Andrews Boulevard.

Precast Components

Mr. Schumacher met with two (2) sub-contractors to review specifications and production for the precast sign architectural cap and the outer band (frame) copy.

- Finishes can be smooth or textured.
- A tinted color is recommended for the precast items.
 - Tatami Tan color for the Architectural Cap and Copy Border (frame).
 - The tinted precast structures would have a protective clear coat.
- Portions of the front and all of the rear wall color will be Ivoire.
- A Styrofoam mockup profile of the cap and copy band will be available for review week ending August 27th.
- Production lead time for the precast items is typically four (4) weeks from receipt of order.

Graphics

- NR Contractors is researching replacement of the sign lettering and logo vs. refurbishment.
- Mr. Schumacher suggested Lykins-Signtek be considered.

Project Timeline

- Place order for long lead time items.
- Installation target date is early November.

B. Crosswalks - Paver Style

McShea Contracting installed six (6) of eight (8) Paver-Style Crosswalks of Endurablend™ Polymer Cement with twelve inch (12”) solid white Thermoplastic Border, like the crosswalks installed at St. Andrews & Pebble Beach Blvd. The two (2) remaining crosswalks will be completed during the dry season.

C. Traffic Calming

No updates were noted.

D. Pending Items

Holiday Decorations and Lights

Mr. Schumacher will seek quotes to install holiday garlands and lighting at the Lely MSTU entrances on Saint Andrews Boulevard and Doral Circle in November 2022.

MINUTES

An *RFQ* will be issued week of August 27, 2022. The proposal will be issued to Naples Christmas Lighting, Trimmers Holiday Décor, and Whited Holiday Décor.

Chair Branco requested status updates as follows:

Landscaping

Staff confirmed the landscape refurbishment items noted in the June 2022 minutes have been addressed. It was noted the Valley Stream Circle item listed was reported in error.

Golf Cart Crossing Signs

- One Golf Cart Crossing Signs has been straightened.
- The second sign pole, set in concrete, appears to be bent, and may have to be replaced.
- Entity responsible for maintenance of Golf Cart Crossing signs must be determined.

IX. New Business

A. Public Utilities Renewal (PUR) Project

Chair Branco requested an update on the Collier County Public Utilities Renewal (PUR) Program, a series of projects to repair and replace aging potable water, wastewater, and stormwater infrastructure within Collier County, necessary to ensure continued high quality and reliable utility services.

Engineering consultants will define the scope of the infrastructure improvements needed for the multi- year design and construction project.

Lely is ear marked for the PUR project. Some items include:

- Location/routing of project areas.
- Gutters – upgrade grates during replacement.
- Utility upgrades, at the discretion of individual utility companies, are coordinated with the County.
- Impact on the irrigation system, light poles and mailboxes should be clarified.
- Sidewalks on St. Andrews Blvd. will conform to the current code and be ADA compliant.
- The County will repair damaged crosswalks.

Chair Branco requested the M.S.T.U. be informed of project details. He will submit a list of items to be addressed to Mr. Schumacher.

X. Committee Member Comments

None

XI. Public Comment

None

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:52 P.M.

MINUTES

**LELY GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE**

Tony Branco, Chairman

These Minutes were approved by the Committee on _____, 2022 as presented ____ or
as amended ____.

NEXT MEETING:

SEPTEMBER 22, 2022
SOUTH REGIONAL LIBRARY
8065 LELY CULTURAL PARKWAY
NAPLES, FL 34113
239.252.7542

McGee & Associates

Landscape Architecture

Project: LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U. **Landscape Architect Observation Report:** September 2022
Location: MSTU DISTRICIT ROADWAYS
Project Manager: Dan Schumacher, Collier County Public Services Division, Public Transportation & Neighborhood Enhancements Department
Consultant: McGee & Associates **Consultant's Representative:** Michael A. McGee, rla, isa
Contractor: Superb Maintenance **Contractor's Representative:** Robert Kindelan, Gary Gorden
Report Date: FY21-22, 09/08/2022 **Observation Date:** 09/08/2022

Report No. 12 (FY22)

AC - Indicates major or repeating items recommended to be discussed by the Advisory Committee

S - Indicates items to be addressed by staff. **C** - Indicates items to be addressed by Contractor

Contractor is requested to address items as soon as possible and indicate in **RESPONSE/COMMENTS** column when and which items are corrected.

Note: Copy picture out of comment boxes and then paste to additional sheet if picture is desired in larger size.

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
<u>All locations</u>					No major issues observed.	Strikethrough indicates items that have been addressed or being addresses and will be removed from the next month's report. Yellow highlighting indicates items that need to be addressed as soon as possible for safety issues, potential plant damage or to reduce future maintenance issues.
<u>St. Andrews Blvd. & US 41</u> Inbound R/W South		X	X		Prune off Paurotis palm stem over top of light fixture.	
<u>Outbound R/W North</u> Suncoast Credit Union side of sidewalk		X	X		Fix leaning sprinkler head on riser in front of sign wall.	
		X	X		Remove volunteer Ficus vines growing on each end of the sign wall.	
		X	X		On Credit Union side of sidewalk prune back Bougainvillea Silhouette shrubs and Xanadu plants one foot or more off sidewalk and clean mulch and debris off sidewalk.	
<u>St. Andrews Blvd.</u> Median #1					Bougainvillea needs trimming.	
		X	X		Remove volunteer Papaya plant on outbound side of median.	
Median #2					No major issues observed.	
Median #3		X			No major issues observed.	
Median #4		X			No major issues observed.	
Median #5		X			No major issues observed.	
Median #6		X			No major issues observed.	
Median #7		X			No major issues observed.	
Median #8		X			No major issues observed.	
Median #8A		X			No major issues observed.	
Median #9		X			No major issues observed.	
Median #10		X			No major issues observed.	
<u>Forrest Hills Blvd</u> Median #11		X	X		Bougainvillea needs trimming.	
Median #12		X	X		No major issues observed.	
<u>Forest Hills Cart Crossing & Lake</u>		X			No major issues observed.	

Design * Environmental Management * Planning * Arborist

5079 Tamiami Trail East / P. O. Box 8052 Naples, Florida 34101
 Phone (239) 417-0707 * Fax (239) 417-0708
 LC 098 * FL 1023A

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

Report Date: FY21-22 09/08/2022

Observation Date: 09/08/2022

Report : 12 (FY22)

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
Valley Stream Cr. Median #13		X			No major issues observed.	
Pebble Beach Blvd. Median #14		X			Bougainvillea needs trimming	
Median #15		X			No major issues observed.	
Median #16		X			No major issues observed.	
Median #17		X			No major issues observed.	
Median #18		X			No major issues observed.	
Median #19	X	X		4	Recommend removing remaining (6) Juniper on south end of Median #19 and replace with perennial peanut (62) 1 gal., 'Golden Glory' perennial peanut.	
Pebble Beach Blvd. Golf Cart Crossing		X			No major issues observed.	
Thorncrest Ln. cul-de-sac #20	X	X			Due to age and amount of decline it is recommended to renovate this cul-de-sac during this rainy season.	M&A 09/08/22: Renovation on hold, Remove dead plants
Briarcliff Ln. Cu-de-sac #21	X	X			Due to age and amount decline it is recommended to renovate this cul-de-sac during this rainy season.	M&A 09/08/22: Renovation on hold
Heather Grove Ln. Cul-de-sac #22		X	X		Bougainvillea need pruning.	
Baltusrol Signs		X			No major issues observed.	
Doral Cr. East R/W		X			(2) Golden Trumpet trees need to be selectively pruned for structure and remove damaged branches.	
West R/W & Rattlesnake Hammock Rd.		X	X		Podocarpus hedge needs pruning.	
		X	X		(2) Golden Trumpet trees need to be selectively pruned for structure, canopy lift, remove damaged branches and thinning to improve visibility of traffic signage.	
Median #23		X	X		(20) Dwarf Red "Fireball" Crown of thorn are missing or need to be replaced.	
Median #24 Treasure Point Cul-de-sac		X			No major issues observed.	
Warren St. Pumping Station					See water use schedule.	
Valley Stream Cr. Irrigation					See water use schedule.	
Fertilization		X	X		See annual FY21-22 schedule.	

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

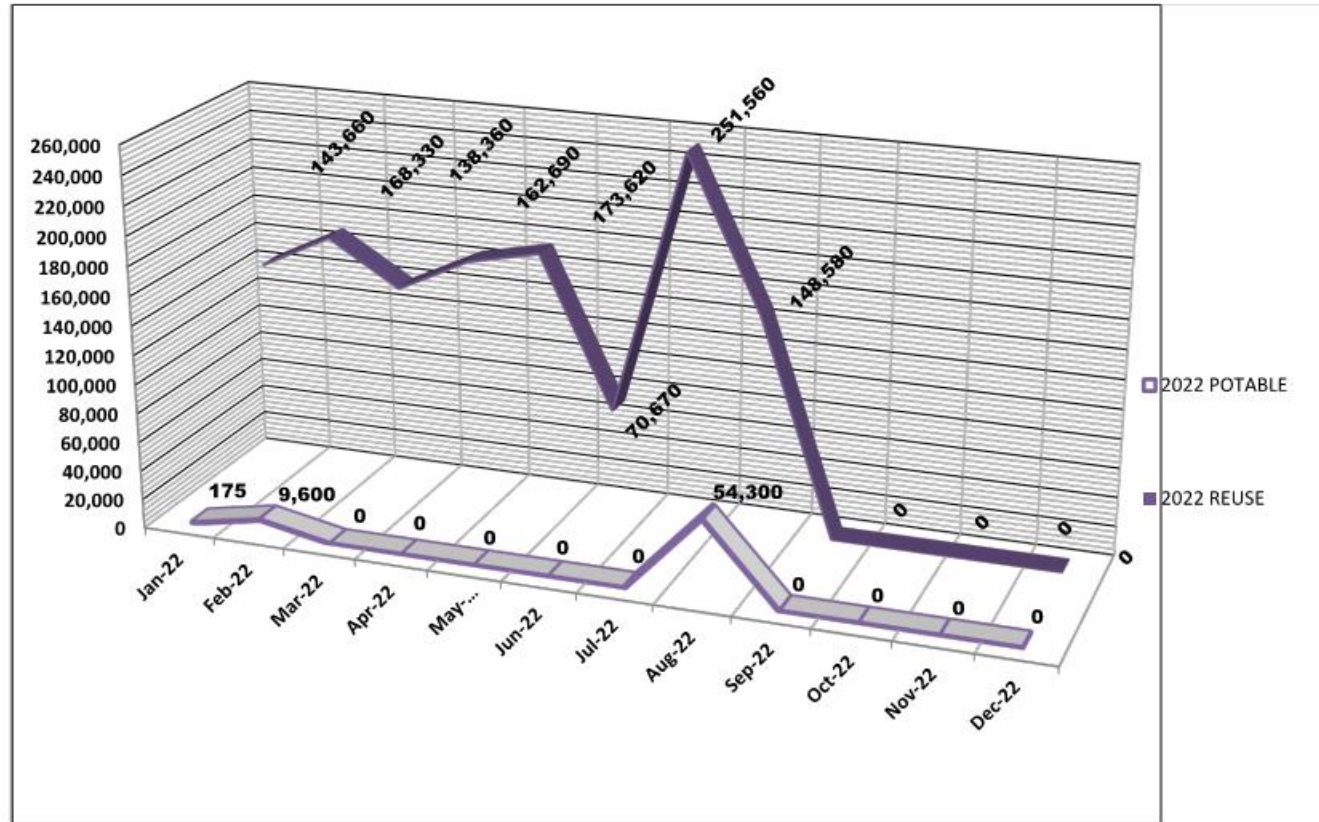
Report Date: FY21-22 09/08/2022

Observation Date: 09/08/2022

Report : 12 (FY22)

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
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Lely Golf Estates Beautification MSTU Reuse Mixing Chamber Annual Water Use thru 8/22



Notes: 2018 Total Water Use: Reuse 1,965,840 gallons, Potable 270,200 gallons
 2019 Total Water Use: Reuse 1,618,748 gallons, Potable 27,680 gallons
 2020 Total Water Use: Reuse 1,340,040 gallons, Potable 44,945 gallons
 12/2021 New potable water meter installed.
 2021 Total Water Use: Reuse 1,562,060 gallons, Potable 31,740 gallons

9/8/2022

Warren Street Mixing Chamber Water Use Data: 8/2022						
DATE	REUSE PSI	POTABLE WATER METER (X 100)	POTABLE WATER USE GALLONS	REUSE WATER METER READING (X x 100)	REUSE WATER USE GALLONS	TOTAL WATER APPLIED
8/1/2022	85	9,700.65		37,429.60		-
8/16/2022	0	64,000.10	54,299.45	37,878.60	44,900.00	99,199.45
8/27/2022	108	64,000.15	0.05	38,463.30	58,470.00	58,470.05
9/8/2022	95	64,000.15	-	38,915.40	45,210.00	45,210.00
TOTALS:			54,299.50		148,580.00	202,879.50
PERCENTAGE OF TOTAL VOLUME USED			26.8%		73.2%	

Valley Stream Circle Water Use Data: 8/2022		
DATE	POTABLE WATER METER READING (X 1)	POTABLE WATER USE GALLONS
7/28/2022	351550.06	
8/1/2022	352500.05	950
8/16/2022	355310.06	2810
8/27/2022	357100.03	1790
9/8/2022	362820.09	5720
	0	11,270

LELY GOLF ESTATES M.S.T.U.

Fund 152

September 22, 2022

	FY-22	Vendor	Item	PO#	Budget	Commitments	Expenditures	Budget Remainder
1	CUR AD VALOREM TAX				\$ (312,400.00)	\$ -	\$ (298,349.44)	\$ (14,050.56)
2	DEL AD VALOREM TAXES				\$ -	\$ -	\$ (2,771.11)	\$ 2,771.11
3	OVERNIGHT INTEREST				\$ -	\$ -	\$ (603.98)	\$ 603.98
4	INVESTMENT INTEREST				\$ (2,300.00)	\$ -	\$ (2,409.10)	\$ 109.10
5	INTEREST TAX COLL.				\$ -	\$ -	\$ (22.70)	\$ 22.70
6	REVENUE STRUCTURE				\$ (314,700.00)	\$ -	\$ (304,156.33)	\$ (10,543.67)
7	TRANS FROM PROPERTY APPRAISER				\$ -	\$ -	\$ -	\$ -
8	CARRY FORWARD GEN				\$ (337,500.00)	\$ -	\$ -	\$ (337,500.00)
9	CARRY FORWARD OF ENCUMB				\$ (6,114.92)	\$ -	\$ -	\$ (6,114.92)
10	NEG 5% EST REV				\$ 15,900.00	\$ -	\$ -	\$ 15,900.00
11	TRANSFERS & CONTRIB				\$ (327,714.92)	\$ -	\$ -	\$ (327,714.92)
12	TOTAL REVENUE				\$ (642,414.92)	\$ -	\$ (304,156.33)	\$ (338,258.59)
13	ENG. FEES & OTHERS	McGee & Associates	Landscape Architecture	4500214153	\$ 20,000.00	\$ 7,083.95	\$ 11,036.05	\$ 1,880.00
14	ABSTRACT FEES	Stewart Title Co.	Title Services for Entryway Monument	4500218779	\$ -	\$ 200.00	\$ 800.00	\$ (1,000.00)
15	INDIRECT COST REIMBURSE	Collier County	Indirect Cost	Direct Pay	\$ 6,600.00	\$ -	\$ 6,600.00	\$ -
16	LANDSCAPE INCIDENTALS	Superb Landscape Services	Landscape Incidentals	4500213926	\$ 40,000.00	\$ 24,313.95	\$ 15,686.05	\$ -
17	OTHER CONTRACTUAL	Superb Landscape Services	Grounds Maintenance	4500213926	\$ 92,000.00	\$ 13,330.00	\$ 76,670.00	\$ 2,000.00
18	OTHER CONTRACTUAL	McShea Contracting	Paver Style Crosswalks	4500216252	\$ 49,495.00	\$ 49,495.00	\$ -	\$ -
19	ELECTRICITY	FPL	Electricity	4700004511	\$ 4,000.00	\$ 465.07	\$ 3,134.93	\$ 400.00
20	WATER AND SEWER	Collier County Utilities	Water - Irrigation	4700004512	\$ 11,800.00	\$ 1,742.54	\$ 7,157.46	\$ 2,900.00
21	RENT EQUIPMENT				\$ 200.00	\$ -	\$ -	\$ 200.00
22	INSURANCE GENERAL	Collier County	Insurance General	Direct Pay	\$ 700.00	\$ -	\$ 700.00	\$ -
		SiteOne	Irrigation Parts & Pumps	4500213946		\$ 1,243.84	\$ 1,256.16	
		SiteOne	Irrigation Parts & Pumps	4500206999		\$ -	\$ 0.48	
		HydroPoint Irrigation Controls	Cloud Software Renewal	VISA		\$ -	\$ 1,487.50	
		Sunshine Ace Hardware	Padlock for Irrigation	VISA		\$ -	\$ 23.39	
23	SPRINKLER SYSTEM				\$ 6,000.00	\$ 1,243.84	\$ 2,767.53	\$ 1,988.63
24	MULCH	Forestry Resources	Mulch	VISA	\$ 7,000.00	\$ -	\$ 3,343.20	\$ 3,656.80
		Hart's Electrical	LED Retrofit Kits & Downed Light Pole	4500212713		\$ -	\$ 6,799.74	
		Hart's Electrical	Lighting Maintenance & LED Fixtures	4500213951		\$ 2,103.75	\$ 5,406.25	
		Batteries Plus	(2) 12V Lead Duracell Batteries	VISA		\$ -	\$ 301.20	
		Solar Illuminations	Solar LED Floodlight	VISA		\$ -	\$ 141.99	
		USAA	Insurance Claim 500902112031	N/A		\$ -	\$ (2,946.80)	
25	LIGHTING MAINTENANCE				\$ 21,114.92	\$ 2,103.75	\$ 9,702.38	\$ 9,308.79
26	LICENSE & PERMITS	Collier County	Permit for Entryway Sign	VISA	\$ 2,000.00	\$ -	\$ 395.49	\$ 1,604.51
		Premier Staffing	Transcription (FY22)	4500213947		\$ 544.30	\$ 2,405.70	
		Premier Staffing	Transcription (FY21)	4500215550		\$ -	\$ 460.35	
		Whited Holiday Décor	Holiday Decorations	4500215145		\$ -	\$ 3,900.00	
		Sherwin William	Sample paints for monuments	VISA		\$ -	\$ 25.87	
27	OTHER MISCELLANEOUS				\$ 9,000.00	\$ 544.30	\$ 6,791.92	\$ 1,663.78
28	OFFICE SUPPLIES				\$ 300.00	\$ -	\$ -	\$ 300.00
29	COPYING CHARGES	J.M. Todd	Copier CPC new	4500214501	\$ 200.00	\$ 40.10	\$ 124.18	\$ 35.72
30	FERT HERB CHEM	Howard Fertilizer	Fertilizer	VISA	\$ 3,000.00	\$ -	\$ 2,019.52	\$ 980.48
		Amazon	Flagpole Hardware	VISA		\$ -	\$ 23.38	
31	OTHER OPERATING				\$ 200.00	\$ -	\$ 23.38	\$ 176.62
		Lykins-Signtek	Street Signs	VISA		\$ -	\$ 975.00	
		Traffic Logix	Street Signs	VISA		\$ -	\$ 800.00	
		Lykins-Signtek	Stop Sign Repair	4500216297		\$ -	\$ 435.00	
32	TRAFFIC SIGNS				\$ 2,500.00	\$ -	\$ 2,210.00	\$ 290.00
33	OTHER TRAINING				\$ 200.00	\$ -	\$ -	\$ 200.00
34	OPERATING EXPENSE				\$ 276,309.92	\$ 100,562.50	\$ 149,162.09	\$ 26,585.33
35	IMPROVEMENTS GENERAL	NR Contractors Inc.	Entryway Monuments	4500217688	\$ 150,705.00	\$ 149,750.00	\$ -	\$ 955.00
36	CAPITAL OUTLAY				\$ 150,705.00	\$ 149,750.00	\$ -	\$ 955.00
37	TRANS FROM FUND 152 TO FUND 111		Reimbursement for Staff Support		\$ 54,700.00	\$ -	\$ 54,700.00	\$ -
38	TRANS FROM FUND 152 TO PROPERTY APPRAISER				\$ 3,000.00	\$ -	\$ 2,496.96	\$ 503.04
39	TRANS FROM FUND 152 TO TAX COLLECTOR				\$ 7,700.00	\$ -	\$ 7,022.41	\$ 677.59

LELY GOLF ESTATES M.S.T.U.

Fund 152

September 22, 2022

40	TRANSFERS	\$	65,400.00	\$	-	\$	64,219.37	\$	1,180.63
41	RESERVES FOR CONTINUING OPERATIONS - INSURANCE	\$	150,000.00	\$	-	\$	-	\$	150,000.00
42	RESERVES	\$	150,000.00	\$	-	\$	-	\$	150,000.00
43	TOTAL BUDGET	\$	642,414.92	\$	250,312.50	\$	213,381.46	\$	178,720.96

95,871,609	FY 12 Final Taxable Value					Total Available Balance	\$	178,720.96
92,697,303	FY 13 Final Taxable Value					Plus Committed And Not Spent	\$	250,312.50
95,718,423	FY 14 Final Taxable Value							
99,596,489	FY 15 Final Taxable Value					Estimated Cash	\$	429,033.46
106,888,467	FY 16 Final Taxable Value							
116,823,687	FY 17 Final Taxable Value					Estimated Cash Less	\$	414,982.90
127,802,080	FY 18 Final Taxable Value					Uncollected Taxes		
135,136,761	FY 19 Final Taxable Value							
142,494,654	FY 20 Final Taxable Value							
152,194,183	FY 21 Final Taxable Value							
156,193,322	FY 22 Adopted Taxable Value							
2.63%	Adjustment FY21 to FY22							
	FY 22 Adopted Taxable Value			FY 21				
Millage	2.0000			2.0000	2.0 mill cap			
Tax Dollars	312,387			304,388	2.63%			

Prepared on 7/13/22

<u>LELY MSTU LIGHTING INSPECTION</u>			<i>Inspection Date:</i>		9/1/2022			
ST. ANDREWS ENTRANCE - FROM US-41								
TUBE		A	B	C	D	E		
Sign - Enter	1							
Sign - Exit	2							
SPOT		○	A	B	<u>Notes</u> ▪ Current outages are sequenced in RED . ▪ Outages repaired in the past month are sequenced in GRAY . ▪ Dim Metal Halide replacements in PURPLE .			
Flagpole - US	1							
Flagpole - FL	2							
Flagpole - BCC	3							
LUMINAIRE		○	A	B				
Single	1							
Single	2							
Single	3							
Single	4							
Single	5							
Single	6							
Single	7							
Single	8							
Single	9							
Single	10							
Single	11							
PEBBLE BEACH BLVD								
LUMINAIRE		○	A	B				
Double	1							
Double	2							
Double	3							
Double	4							
Double	5							
Double	6							
Double	7							
Double	8							
Double	9							
Double	10							
Double	11							
Double	12							
Double	13							
Double	14							
Double	15							
Double	16							
Double	17							
Double	18							
Double	19							
Double	20							
Double	21							
Single	22	3						
Single	23							

1909

<u>LELY MSTU LIGHTING INSPECTION</u>		9/1/2022			Notes
FOREST HILLS @ AUGUSTA					
'LELY' SIGN		○	A	B	
Solar Light	--				
DORAL CIRCLE					
TUBES		○	A	B	
Sign - Enter	1				
Sign - Exit	2				
LUMINAIRE		○	A	B	
Double	1				
Double	2				
Single	3				
Single	4				
Single	5				
Single	6				

1909

1909

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 8/18/2022 11:09:11 AM.

Name: Kathleen Dammert **Home Phone:** 239-

Home Address: 333 Pinehurst Cir

City: Naples **Zip Code:** 34113

Phone Numbers

Business: 239-

E-Mail Address:

Board or Committee: Lely Golf Estates Beautification MSTU Advisory Committee

Category:

Place of Employment: Self employed

How long have you lived in Collier County: more than 15

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board?

Are you a registered voter in Collier County?

Do you currently hold an elected office?

Do you now serve, or have you ever served on a Collier County board or committee?

Please list your community activities and positions held:

Education:

Experience / Background

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 9/19/2022 7:50:36 PM.

Name: Anita Ashton **Home Phone:** 239-

Home Address: 136 Pebble Beach Circle

City: Naples **Zip Code:** 34113

Phone Numbers

Business:

E-Mail Address:

Board or Committee: Lely Golf Estates Beautification MSTU Advisory Committee

Category: Not indicated

Place of Employment: Self employed

How long have you lived in Collier County: 10-15

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board?

Are you a registered voter in Collier County?

Do you currently hold an elected office?

Do you now serve, or have you ever served on a Collier County board or committee?

Please list your community activities and positions held:

Education:

Experience / Background

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 8/17/2022 10:45:59 AM.

Name: Lisa Ann Rice McGarity **Home Phone:** 239-

Home Address: 384 Bay Meadows Drive

City: Naples **Zip Code:** 34113

Phone Numbers

Business:

E-Mail Address:

Board or Committee: Lely Golf Estates Beautification MSTU Advisory Committee

Category: Not indicated

Place of Employment: Retired professor from Florida Soujwesyern State College

How long have you lived in Collier County: more than 15

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board?

Are you a registered voter in Collier County?

Do you currently hold an elected office?

Do you now serve, or have you ever served on a Collier County board or committee?

Please list your community activities and positions held:

Lely Golf Estates HOA president and Board Member, 12 years US 41 Corridor Zoning and Planning Committee, "Stakeholders Member" Lely Golf Estates Traffic Calming Committee, Chair

Education:

Professor of Chemistry - Baccalaureate, Master's, Doctorate

Experience / Background

I served as the FSW Faculty Senate President and Vice President, so I am well acquainted with Robert's Rules of Order. Many years ago I successfully lobbied the BCC to bring the CAT bus route to FSW, as the original plan did not include the college. I have been attending the MSTU meetings as a guest for the past 18 months so that I may inform the HOA and liaison with the MSTU.

McGee & Associates

Landscape Architecture

September 08, 2022

Dan Schumacher, MSTU Project Manager
Public Services Department
Public Transportation & Neighborhood Enhancement Division (PTNE)
8300 Radio Road East
Naples, Florida 34104

Subject: Annual Services for Landscape Architectural Maintenance Consulting Services for the Lely Golf Estates, MSTU" as permitted by Contract #18-7432-LA "Professional Services Agreement - Library Landscape Architecture Category" "Fixed Term Continuing Contract". M&A 2022-025P

Dear Mr. Schumacher,

The following proposal is presented for review and approval to execute a Work Order for the Landscape Architect maintenance consulting services listed below for the Collier County FY 22-23.

Services will be provided monthly to generally coordinate with the M.S.T.U. Advisory Committee monthly meetings. The "Upon Request Services" will be quoted on a per-request basis due to the unknown requirements of the work to be performed.

McGee & Associates agrees to provide the following services for a period of twelve (12) consecutive months starting October 1, 2022 and ending September 30, 2023.

Monthly Services

- Task I. Advisory Committee Meetings - Attend all Lely M.S.T.U publicly advertised Advisory Committee meetings. (Estimated upon (1) meeting per month at (2.0) hours for a total of (24) hours)
- Task II. Field Meetings - Attend up to (12) monthly in the field meetings with staff and contractor to review the project areas, scheduled (7) days prior to the monthly MSTU meeting. Attend up to (2) additional meetings as requested. (Estimated upon (1) meeting per month at (1.5) hours for a total of (18) hours)
- Task III. Landscape Architect Reports - Provide electronic written reports and oral comments with recommendations based upon on-site observations of the M.S.T.U. areas. Reports address beautification improvements, landscape plantings, irrigation, and maintenance/deficiency issues per contracted grounds maintenance specifications. A 1-page Fertilizer Application table for all MSTU areas is included. Monthly written reports are submitted to staff a minimum of (14) days prior to M.S.T.U. meetings. (Estimated upon (1) report per month at (2.5) hours for a total of (30) hours)

Optional Services

- Task IV. Irrigation Source Water Report - Record monthly usage for each of three (3) water meters. Provide water use data for inclusion with the Task III report.
- a. Manually read water meter readings and calculated consumption. Graphical diagram for Warren Street mixing chamber only, Potable vs. Reuse. (Estimated upon (1) report per month at (0.5) hours for a total of (6) hours)
 - b. A WeatherTrac Water Usage History Report, 1-month duration. (Estimated upon (1) report per month at (0.25) hours for a total of (3) hours)
- Monthly written reports are submitted to staff a minimum of (14) days prior to M.S.T.U. meetings.

- Task V. Limited Refurbishment Design - Provide limited (minor) refurbishment design services. Deliverables/functions may include:
- a. Diagrammatic area sketch and planting plans with a recommended plant list.
 - b. Identification of plant field locations by staking, flagging, or paint marking.
 - c. Plan modification and construction/installation observation.
- (Estimated upon (2.5) hours per month for a total of (30) hours)

Design * Environmental Management * Planning * Arborist

5079 Tamiami Trail East / P. O. Box 8052 Naples, Florida 34101
Phone (239) 417-0707 * Fax (239) 417-0708
mcgeeassoc@aol.com
FL LA0000864 * FL 1023A

Task VI. Specifications - Provide assistance in developing contract landscape maintenance specifications, bid schedules and addendums. Attend pre-bid meetings.
(Estimated upon (1.0) hours per month for a total of (12) hours)

Task VII. Contractor Submittals Review - Review proposals and estimates from Contractors to offer comments and recommendations.

Maintenance Consulting Services

Task I	Unit	Rate	Cost	Invoiced As
Principal/Senior L.A.	24	\$155.00	\$ 3,720.00	(Time & Materials)
AutoCAD Technician	0	\$ 90.00	\$ 0	(Time & Materials)
Administrative Assist.	0	\$ 70.00	\$ 0	(Time & Materials)
			\$ 3,720.00	

Task II	Unit	Rate	Cost	Invoiced As
Principal/Senior L.A.	18	\$155.00	\$ 2,790.00	(Time & Materials)
AutoCAD Technician	0	\$ 90.00	\$ -0-	(Time & Materials)
Administrative Assist.	0	\$ 70.00	\$ -0-	(Time & Materials)
			\$ 2,790.00	

Task III	Unit	Rate	Cost	Invoiced As
Principal/Senior L.A.	24	\$155.00	\$ 3,720.00	(Time & Materials)
AutoCAD Technician	0	\$ 90.00	\$ 0	(Time & Materials)
Administrative Assist.	6	\$ 70.00	\$ 420.00	(Time & Materials)
			\$ 4,140.00	

(Estimated upon (1) review per month at (0.25) hours for a total of (3) hours)

Optional Services

Task IV, a - Upon Request Irrigation Source Water Report - Manual

	Unit	Rate	Cost	Invoiced As
Principal/Senior L.A.	4	\$155.00	\$ 620.00	(Time & Materials)
AutoCAD Technician	0	\$ 90.00	\$ -0-	(Time & Materials)
Administrative Assist.	2	\$ 70.00	\$ 140.00	(Time & Materials)
			\$ 760.00	

Task IV, b - Upon Request Irrigation Water Source Analysis Services - Weathertrac

	Unit	Rate	Cost	Invoiced As
Principal/Senior L.A.	3	\$155.00	\$ 465.00	(Time & Materials)
AutoCAD Technician	0	\$ 90.00	\$ -0-	(Time & Materials)
Administrative Assist.	0	\$ 70.00	\$ -0-	(Time & Materials)
			\$ 465.00	

Task V - Upon Request Limited (minor) Refurbishment Design Services

	Unit	Rate	Cost	Invoiced As
Principal/Senior L.A.	20	\$155.00	\$ 3,100.00	(Time & Materials)
AutoCAD Technician	6	\$ 90.00	\$ 540.00	(Time & Materials)
Administrative Assist.	4	\$ 70.00	\$ 280.00	(Time & Materials)
			\$ 3,920.00	

Task VI- Upon Request Maintenance Specifications Review

	Unit	Rate	Cost	Invoiced As
Principal/Senior L.A.	12	\$155.00	\$1,860.00	(Time & Materials)
AutoCAD Technician	0	\$ 90.00	\$ 0	(Time & Materials)
Administrative	0	\$ 70.00	\$ 0	(Time & Materials)
			\$1,860.00	

Task VII- Upon Request Contractor Submittals Review

	Unit	Rate	Cost	Invoiced As
Principal/Senior L.A.	3	\$155 .00	\$ 465.00	(Time & Materials)
AutoCAD Technician	0	\$ 70.00	\$ -0-	(Time & Materials)
Administrative	0	\$ 60.00	\$ -0-	(Time & Materials)
			\$465.00	

Maintenance Consulting Services Fees

McGee & Associates will provide monthly Maintenance Consulting Services for a fee of:

Task I through III **\$ 10,650.00**Task IV-a (optional services upon request) **\$ 760 .00**Task IV-b (optional services upon request) **\$ 465 .00**Task V (optional services upon request) **\$ 3,920 .00**Task VI (optional services upon request) **\$ 1,860 .00**Task VII Contractor Submittals Review **\$ 465.00**(optional services upon request) **\$ 7,470.00**Optional Service upon request Total: **\$18,120.00**

Total work order request:

Note: At the direction of the MSTU Project Manager, the quantity or frequency of Monthly Services utilized may be decreased.

If you should have any questions or need further information, please contact me any time.
We look forward to working with your department while improving and maintaining our roadways.

Cordially,

Michael A. McGee

Michael A. McGee, r.l.a., i.s.a. (LA0000864)
President. McGee & Associates

