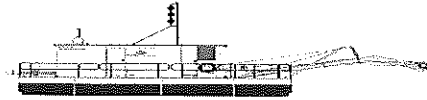


Vanderbilt Waterway MSTU
Advisory Committee
2399 East Tamiami Trail Suite 103
Naples, FL 34112



MARCH 3, 2022 10:00 A.M.
8300 Radio Road
Naples FL 34104

I. Call to order and Pledge of Allegiance

The meeting was called to order by Chair Cuny at 10:00 AM. A quorum of four was present. The Pledge of Allegiance was recited.

II. Attendance

Advisory Committee	Clint Cuny - Chair Pam Marsal – Vice Chair Thomas M. Burke Nancy Koeper Vacancy
Staff	Harry Sells – Project Manager Michelle Arnold – PTNE Director Rosio Garcia – Operations Coordinator
Transcriptionist	Wendy Warren - Premier Staffing

III. Approval of Agenda

Chair Cuny moved to approve the March 3, 2022, Agenda of the Vanderbilt Waterway M.S.T.U. as amended:

*Add: V. Election of Officers - B. Advisory Committee Member Application.
Second by Ms. Koeper. Carried unanimously 4 - 0.*

IV. Approval of Minutes for February 4, 2021

Chair Cuny moved to approve the minutes of the February 4, 2021, Vanderbilt Waterway M.S.T.U. meeting as presented. Second by Mr. Burke. Carried unanimously 4 - 0.

V. Election of Officers and Advisory Committee Member Application

Mr. Sells reported Vincent Fantegrossi resigned from the Vanderbilt Waterway M.S.T.U. Advisory Committee.

A. Election of Officers

Election of Officers 2022-2023

i. Nominations for Chair

Ms. Koeper nominated Clint Cuny for the position of Chair of the Vanderbilt Waterway M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Mr. Burke. Carried unanimously 4 - 0.

Nominations were closed and no others were tendered. Mr. Cluny retained the Chair.

ii. Nominations for Vice Chair

Chair Cuny nominated Nancy Koeper for the position of Vice Chair of the Vanderbilt Waterway M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Ms. Marsal. Carried unanimously 4 – 0.

Nominations were closed and no others were tendered. Ms. Koeper assumed her position as Vice Chair of the Committee.

B. Advisory Committee Member Application

Consider Robert R. Talford as member of Advisory Committee

Mr. Talford's application for the vacant position on the Vanderbilt Waterway M.S.T.U. Advisory Committee was distributed to the Committee for consideration.

Mr. Talford shared his credentials with the Committee and expressed his desire to participate as a member of the Advisory Committee.

Chair Cuny motioned to recommend the Board of County Commissioners appoint Robert R. Talford to the Vanderbilt Waterway M.S.T.U. Advisory Committee for a four-year term. Second by Ms. Koeper. Carried unanimously 4 – 0.

VI. Project Managers Report

A. Channel Status

- Humiston & Moore Engineers "After Dredge Survey" was completed January 15, 2020 and Mean Low Tide depth deemed satisfactory at about 6.5 feet.
- The Committee requested Staff review the status of channel markers in Wiggins Pass near the intersection of Water Turkey Bay to determine if they need to be repaired or replaced.

B. Budget Report

1. FY-22 Budget Report

Vanderbilt Waterway MSTU Fund Budget 168 dated February 15, 2022

- The FY-22 Millage rate remains constant at 0.3000 mills.
- Current Ad Valorem Tax, Line 1, is \$403,500.00.
- Transfers and Contributions, Line 10, are \$167,714.00; a carry-over of unexpended FY-21 funds.
- Total Revenue, Line 11, is \$570,500.00, including investment interest, transfers, and contributions.
- Operating Expense, Line 19, is budgeted at \$89,200.00; with current Commitments of \$5,727.49, Expenditures of \$86.79, and a Budget Remainder (unspent operating funds) of \$83,385.72.
- Transfer to Fund 111, Line 20, in the amount of \$11,600.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- ADV/REPAY 001 General Fund, Line 21, in the amount of 118,400.00, is payment on the loan balance by the Office of Budget Management (OMB).
- ADV/REPAY 001 General Fund: A final payment in the amount of \$118,400.00 to satisfy the loan balance will be processed in FY-22.

- Transfer to the Property Appraiser, Line 23, in the amount of \$4,500.00, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 24, in the amount of \$12,900.00, is for collection of M.S.T.U. millage as part of the tax bill, currently 0.3000 mills.
- The OMB budgeted Capital Reserves, Line 27, at \$209,500.00, to fund long term maintenance and potential damage from catastrophic events.
- Total Budget, Line 28, lists FY-22 M.S.T.U. budgeted funds at \$570,500.00; with tabulated Commitments of \$5,727.49, Expenditures of \$127,116.62, and a Budget Remainder (total unspent funds) of \$437,655.89.
- The Budget Remainder of \$437,655.89 will be reduced by \$118,400.00 when the ADV/REPAY 001 General Fund transfer is processed for final loan payment,

Total cost of the Water Turkey Bay dredging project including the survey was \$711,000.00

2. Long Term Maintenance Plan

The Vanderbilt Waterway Maintenance Plan FY-23 identifies community assets and defines financial requirements to maintain the assets.

- The report addresses timelines for future surveying and dredging of Water Turkey Bay.
- The three 2019 dredging events for Water Turkey Bay, Wiggins Pass and Caxambas Pass were combined to save mobilization costs.
- Future dredging is an unknown and may be borne by the MSTU in its entirety.
- The channel may require sectional dredge or complete dredge to a depth of 6.5 feet.
- Long term maintenance projected expense for Vanderbilt Waterway is estimated at \$1, 630,000.00.
- A “Capital Replacement Reserve” of \$190,800.00 will be reflected in the FY-23 budget.

3. FY-23 Proposed Budget Discussion

A preliminary FY-23 budget, effective October 1, 2022, with a millage rate consistent with FY-22 was presented for informational purposes.

- Total Revenue, Line 1, is estimated at \$503,350.00, including Ad Valorem tax revenue, investment interest, transfers, and contributions (minus a 5% reserve).
- Operating Expense is estimated at \$106,700.00.
- Reserve for Capital Expenditures of \$361,650.00 includes anticipated carry over of FY-22 funds in the amount of \$187,200.
- The FY-23 budget will be presented to the Committee for recommendation to the Board of County Commissioners (BCC).

Millage Rate:

The Committee will evaluate the Millage Rate with consideration for current and future expenses and adopt a “Millage Neutral” or “Revenue Neutral” policy as defined below:

- Revenue Neutral: Lower the current millage rate to maintain the FY-22 income level.
- Millage Neutral: Maintain the current millage rate, increasing revenue equal to the Ad Valorem property value increase assessed by the County appraiser.

Committee consensus is to adopt a Millage Neutral policy for FY-23.

VII. Old Business

None

VIII. New Business

CMA #5422, Hybrid Remote Public Meetings

The document “*CMA #5411, Hybrid Remote Public Meetings*” dated October 1, 2021, was provided to members for an opportunity to review the requirements for hybrid remote public meetings that may be conducted to facilitate the telephonic or remote participation of members of boards, committees, agencies, staff, consultants, and the public. The meeting utilizes both in-person and remote participation via communications media technology.

Instruction for Conducting a Hybrid Remote Public Meeting includes:

- Authorization of the County Manager or their designee.
- A hybrid remote public meeting notice providing all information required by law for an in-person public meeting.
- An opportunity for remote public comment.
- If a quorum is physically present, the participation of an absent member by communications media technology is permissible when such absence is due to extraordinary circumstances.

Advisory Committee Application

Pam Marsal announced intent to tender her resignation from the Vanderbilt Waterway Advisory Committee.

Mr. Sells reported the vacant position on the Committee will be advertised in accordance with the County policy. Residency within the boundaries of the M.S.T.U. and voter registration are requirements for membership.

He noted the M.S.T.U.’s duties and responsibilities reflect the common interest of the community. It is a County run authority taxing all property owners within the defined boundaries. Monies must be expended for the equal benefit of all those within the M.S.T.U.

Applications for member consideration will be presented at a future meeting.

IX. Public Comments

None

X. Member Comments

Referencing the minutes of the February 4, 2021, meeting, **Chair Cuny** queried regarding responsibility for the inner coastal waterway north of Wiggins Pass to Bonita Beach Road, citing the water depth is less than Water Turkey Bay.

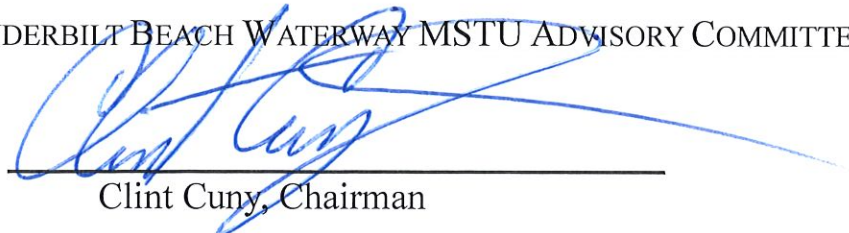
Mr. Sells noted the area is the responsibility of Coastal Zone Management. The County project for beach renourishment and dredging are funded by the Tourist Tax.

Mr. Sells will inquire of the entity responsible for the inner coastal waterway if they plan to dredge the area from Wiggins Pass to Bonita Beach Road and update the Committee at a future meeting.

XI. Adjourn

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 11:03 A.M.

VANDERBILT BEACH WATERWAY MSTU ADVISORY COMMITTEE



Clint Cuny, Chairman

The minutes approved by the Advisory Committee on 5/5, 2022 "as submitted" or "as amended" .

NEXT MEETING: TO BE DETERMINED