



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104**

**APRIL 19, 2022**

## **MINUTES**

### **I. Call to Order**

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of four was present.

### **II. Attendance**

<b>Advisory Committee</b>	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Vacancy
<b>Staff</b>	Michelle Arnold – PTNE Director Dan Schumacher – Project Manager Rosio Garcia – Administrative Assistant (Excused)
<b>Landscape</b>	Mike McGee – Landscape Architect, McGee & Assoc. Marcus May – Grounds Maintenance, Mainscape
<b>Other</b>	Wendy Warren – Transcription, Premier

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Chair Spencer moved to approve the Agenda of the Golden Gate Beautification M.S.T.U.  
Second by Mr. Jefferson. Carried unanimously 4 - 0.*

### **V. Approval of Minutes March 15, 2022**

*Mr. Jefferson moved to approve the minutes of the March 15, 2022, meeting as presented.  
Second by Chair Spencer. Carried unanimously 4 - 0.*

## MINUTES

### VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. May reported:

- Plants under *warranty* and new replacement plants, as specified in the McGee & Associates report, were installed.
- Paurotis Palms trees were pruned.
- Maintenance on Sunshine Boulevard was resumed, and replacement plants installed.
- The Irrigation division will perform a wet check the week ending April 30, 2022, to evaluate irrigation coverage for replacement plants.
- Mainscape will notify Mr. Schumacher of the wet check schedule so he may be present. A determination will be made if “hand watering” is necessary until the plants are established.

*Mr. Schumacher will increase irrigation to run daily, minimum fifteen (15) to twenty (20) minutes per cycle, for initial growing period for new plants.*

### VII. Landscape Architect’s Report – McGee & Associates

Mr. McGee presented a Summary Report dated April 5, 2022, noting it will be updated for the May meeting to reflect installation of new plants.

#### General

In the event tree installation is recommended on medians, McGee & Associates will provide specifications to ensure conformance with the Florida Department of Transportation (FDOT) horizontal and vertical sight line requirements.

Pavers were pressure washed and treated with Wet & Forget” mold treatment spray in all areas.

#### Tropicana Boulevard

- Median #1: Install two-hundred fifty (250) Dwarf Jasmin due to missing plants and slow growth rate due to shade from large Oaks.

#### Sunshine Boulevard

- Median #2: North end – Dead and brown foliage on Juniper Parsonii damaged by an auto accident was pruned out.
- 18<sup>th</sup> Avenue SW Median: Plant Perennial Peanut “Golden Glory” during the rainy season.

#### Coronado Parkway

- Median #3: Remove southernmost existing Foxtail Palm and install new Foxtail Palm that has ten (10) foot clear trunk height.
- Median #10: Address 5254 – Remove volunteer Schefflera plant growing on Sabal Palm. Address 5237 - Fill in missing Perennial Peanut plants; quantity required fifty (50).
- Medians #14: Replace westernmost Alexander Palm with severe trunk damage. Fertilize Foxtail Palm on northern end.
- Remove volunteer Schefflera plant growing on Sabal Palm.

#### Water Usage

March combined 2022 water use per WeatherTrak controller estimates:

- Tropicana Boulevard – 241,524 gallons.
- Sunshine Boulevard – 405,070 gallons; second highest amount recorded. Irrigation system will be checked to confirm system is functioning properly.
- Coronado Pkwy & Hunter Boulevard – 338,188 gallons.

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**Mr. Schumacher** will:

- Schedule pressure washing and application of “Wet and Forget” with Mainscape Landscaping.
- Direct Mainscape’s Agronomy division to treat broadleaf weeds in turf areas.
- Request a Quote (RFQ) from Mainscape Landscaping to remove Crown of Thorns and plant Perennial Peanut on Hunter Boulevard Median #2.

### VIII. Project Manager’s Report

#### A. Election of Officers

##### Nomination for Chair

*Ms. Holmes nominated Patricia Spencer for the position of Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year.*

*Second by Mr. Jefferson. Carried unanimously 4 – 0.*

*Nominations were closed and no others were tendered. Ms. Spencer retained the Chair.*

##### Nominations for Vice-Chair

*Chair Spencer nominated Paula Rogan for the position of Vice-Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year.*

*Second by Ms. Holmes. Carried unanimously 4 – 0.*

*Nominations were closed and no others were tendered. Ms. Rogan retained her position as Vice-Chair.*

#### B. Budget Report

##### Golden Gate MSTU Fund Budget 153 dated April 19, 2022 and Capital Asset Plan

- The FY-22 Millage rate remains constant at 0.5000 mills.
- Current Ad Valorem Tax, Line 1, is \$533,600.00; an increase of 8.10% over FY-21.
- Transfers and Contributions, Line 13, are \$1,136,560.68; a carry-over of unexpended FY-21 funds.
- Total Revenue, Line 14, is \$1,675,060.68, including investment interest, transfers, and contributions.
- Purchase Orders: (Contractors)
  - Hart’s Electrical – Lighting Maintenance & Repair
  - Howard Fertilizer – Landscape Fertilizer
  - Mainscape – Landscape Incidentals, Ground Maintenance, and Irrigation.
  - McGee & Associates – Landscape Architecture
  - Premier Staffing – Transcription Services
  - Site One Landscape Supply – Irrigation Parts & Pumps
  - Varian Construction – Bus Shelter Repainting
- Red indicates the Purchase Order is closed and the money expended.
- Operating Expense, Line 31, is budgeted at \$422,060.68; with current Commitments of \$143,517.75, Expenditures of \$172,298.79, and a Budget Remainder (unspent operating funds) of \$106,244.14.
- Capital Outlay, Line 33, budgeted at \$1,181,200.00, is available to fund planned long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.

## MINUTES

- Transfer to Fund 111, Line 34, in the amount of \$56,000.00, is for MSTU Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 35, in the amount of \$4,500.00, is for computation of MSTU Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 36, in the amount of \$11,300.00, is for collection of MSTU millage as part of the tax bill, currently 0.5 mills.
- Total Budget, Line 38, lists FY-22 MSTU budgeted funds at \$1,675,060.68; with tabulated Commitments of \$143,517.75, Expenditures of \$185,382.80, and a Budget Remainder (total unspent funds) of \$1,346,160.13. The \$1,675,060.68 amount does not change during the fiscal year.

*Mr. Schumacher noted Wm. Varian Construction's invoice in the amount of \$5,330.00, was for refurbishment of two (2) bus stops in accordance with County specifications.*

### **Asset Inventory Review & Cost Estimates**

The Capital Asset Plan dated March 15, 2022, identifies MSTU assets and estimates financial requirements to maintain these known assets. The following was noted:

- The list sequences MSTU assets by an anticipated year of replacement and replacement cost, plus an ongoing annual maintenance cost where applicable.
- Assets include, but are not limited to, landscaping and irrigation, lighting, pump stations, signs, and structures.
- Items #4, 8 and 11 projected expense reflects potential replacement of irrigation pumps on Tropicana Blvd. (2027), Sunshine Blvd (2028) and Coronado Pkwy. (2029) as quoted by Naples Electric Motor Works.
- Projected asset replacement costs through 2032 total \$1,784,990. (w/ 7% annual inflation)

### **C. FY-23 Budget – Proforma**

#### **Fiscal Year 2023**

A preliminary FY-23 Budget Proforma, effective October 1, 2022, with a millage rate consistent with FY-22 was presented for informational purposes.

- Total Estimated Revenue is \$1,774,400.00, including Ad Valorem Tax revenue, Investment Interest, and estimated Transfers and Contributions in the amount of \$1,243,700.00, a carry-over of unexpended FY-22 funds, (minus a 5% reserve).
- Capital Outlay, reserved for special projects, is \$1,412,700.00, an increase of 19.6% over the FY-22 Adopted Budget.
- The line item for landscaping is negative 37% which accounts for a carry-over of FY-21 invoices processed in FY-22.
- Transfer to Fund 111 in the amount of \$60,100.00, an increase of 7.32% over FY-22, is for MSTU Staff salaries and accrued County overhead related to MSTU operations.
- Operating Expense, projected at \$278,800.00, represents a 15.52% decrease over the FY-22 Adopted Budget.

#### **Millage Rate**

The millage rate is evaluated annually with consideration given to both Operating Expense and Capital Outlay anticipated expenditures for FY-23 and future fiscal years. The MSTU is provided two options for the millage rate, currently assessed at 0.5000 mils, as follows:

- Lower the current millage rate to establish a Revenue Neutral Policy, maintaining the FY-22 income level.

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- Maintain the current millage rate providing opportunity to fund future projects.

### **D. Replacement Bridge – Santa Barbara Canal**

A public information meeting on the *Golden Gate Parkway over Santa Barbara Bridge Replacement Project* was held March 29<sup>th</sup> at the Golden Gate Community Center for attendees to review the project displays.

The Design for replacing this bridge has reached the sixty (60) percent design stage and the meeting was for community members to review the plans and provide input. The plans include replacing the three existing bridges with a single bridge including both shoulders and sidewalks on each side. Improvements are anticipated to enhance mobility and maintain traffic and passage for vehicles, bicycles, and pedestrians.

#### Railing Design

The bridge design group presented an alternate design modifying the infill panels. The Sunshine motif panel will still be utilized.

Dennis McCoy, Sr. Engineering Project Manager, Growth Management Division, and the primary contractor are finalizing pricing for the Sunshine Motif Infill Panel.

*Mr. Schumacher will notify Advisory Committee members of the Sunshine Infill Panel cost.*

### **E. Golden Gate Parkway – Add a “Welcome” sign in the ROW, near CR 951**

A “Welcome to Golden Gate Sign in Median” on the Median tip at the intersection of Collier Blvd. (north) and Golden Gate Parkway, in the Right of Way (ROW), is under consideration by the MSTU.

A rendering depicting bridge replacement location “Alternative 3” for the Collier Blvd. 951, six (6) lane road widening project was distributed for reference.

- The area the MSTU has identified for sign placement may or may not be impacted depending on the location selected for the replacement bridge across the parallel canal.
- The CR951 project will be reviewed by the Board of County Commissioners in May of 2022 with a prospective bridge location expected to be determined.

The Committee discussed installing the sign with the understanding it would be removed, stored, and reinstalled on completion of the CR951 interchange project. The concept will be tabled pending further investigation and a location decision by the Board of County Commissioners (BCC).

*Mr. Schumacher will update the Committee on the BCC’s decision regarding the interchange and canal bridge location for the road widening project.*

### **F. Parkway Turf at Santa Barbara Boulevard**

The Committee previously discussed installation of irrigation and sod at the intersection of Santa Barbara Blvd. and Golden Gate Parkway, west of the sign. The Road Maintenance Division is responsible for maintaining the area and must approve the project.

**Mr. Schumacher** provided a version of an irrigation plan created by Mr. McGee to Pam Lulich, Landscape Operations Manager, and requested refurbishment of the area. Conversations among Mr. McGee, Mr. Schumacher, and Ms. Lulich indicate the County is receptive to restoring the area to its original condition.

MINUTES

*Mr. Schumacher will update the Committee on the project status at a future meeting.*

**IX. Old Business**

None

**X. New Business**


None

**XI. Public and Board Comments**

None

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:19 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**

  
Patricia Spencer, Chair

The Minutes were approved by the Committee on 5/17, 2022 as presented  or as amended .

**GOLDEN GATE NEXT MEETING:**

**MAY 17, 2022 – 4:30 PM  
COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**