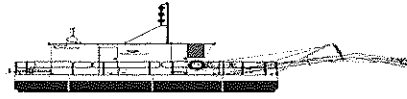


**Vanderbilt Waterway MSTU
Advisory Committee
2399 East Tamiami Trail Suite 103
Naples, FL 34112**



FEBRUARY 1, 2021 1:00 P.M.

**8300 Radio Road
Naples FL 34104**

I. Call to order and Pledge of Allegiance

Meeting called to order by Chair Clint Cuny at 1:01 PM. A quorum of three was present. The Pledge of Allegiance was recited.

II. Attendance

Advisory Committee Clint Cuny, Chair
Vincent Fantegrossi (Excused)
Nancy Koeper
Pam Marsal
Vacancy
Staff Harry Sells – Project Manager
Michelle Arnold – PTNE Director
Rosio Garcia – Administrative Assistant
Transcriptionist Wendy Warren

IV. Approval of Agenda

Chair Cuny moved to approve the February 1, 2021 Agenda of the Vanderbilt Waterway M.S.T.U. Second by Ms. Marsal. Carried unanimously 3 - 0.

V. Approval of Minutes for February 18, 2020

Chair Cuny moved to approve the minutes of the February 18, 2020 Vanderbilt Waterway M.S.T.U. meeting as presented. Second by Ms. Marsal. Carried unanimously 3 - 0.

VI. Project Managers Report

A. FY-2021 Budget Report

Mr. Sells summarized the “Vanderbilt Waterway MSTU Fund Budget 168 dated October 19, 2021” for information purposes and provided an overview of the budget noting:

- FY-20 Ad Valorem property tax revenue budget is \$384,000.00. The Millage rate is 0.30 mils.
- Total revenue FY-20 is \$464,206.47 including loan proceeds and carry forward of encumbered amount (minus a 5% reserve of \$19,300).
- Current Operating Expense Budget is \$85,706.47 of which Commitments total \$942.80; Expenditures \$57.20.
- Uncommitted Operating Expense funds available are \$84,706.47.
- Line 30, Trans to 111 Unincor, is Reimbursement for Staff expense.

- Line 31 ADV/REPAY to 001 General Fund budgeted at \$190,100.00 and \$52,000.00 are reserved for two (2) payments on the loan balance to be paid at the discretion of the Office of Budget Management (OMB).
- Line 32, Budget Transfer from Appraiser, in the amount of \$4,500.00, is expense incurred to list in the Appraisers Guide and Line 32, Budget Transfer from Tax Collector, in the amount of \$12,500.00 or 3.5% of Ad Valorem Tax Revenue, is levied for tax collection.
- A Reserve for Contingency, Line 35, in the amount of \$103,400.00 was added by the OMB.
- Total available balance, less committed expenses, is \$214,101.86.

Total cost of the Water Turkey Bay dredging project including the survey was \$711,000.00

B. Channel Status

Mr. Sells reported:

- The dredging project for Water Turkey Bay, undertaken by Collier County Coastal Zone Management, is complete.
- Humiston & Moore Engineers “*After Dredge Survey*” was completed January 15, 2020 and Mean Low Tide height deemed satisfactory at about 6.5 feet.
- A touch up dredge will be completed if “high” spots are identified in the future.

Mr. Sells will:

- Determine through consultations with various parties if tide flow in Turkey Bay will cause uneven/high spots.
- Contact the Coastal Zone Management (CZM) to request assistance in “leveling out” the channel as it transitions from Turkey Bay to Wiggins Pass.

VII. Old Business

None

VIII. New Business

A. Recommendation for approval of new committee members

Consider Clint Cuny for re-appointment to the Advisory Committee

Mr. Sells informed the Committee **Chair Cuny** had filed an application to be reappointed to the Vanderbilt Waterway M.S.T.U. Advisory Committee for a four-year term.

The members noted the contributions Chair Cluny has made to the Advisory Committee.

Ms. Koepfer motioned to recommend the Board of County Commissioners appoint Clint Cuny to the Vanderbilt Waterway M.S.T.U. Advisory Committee for a four-year term commencing February 13, 2021. Second by Ms. Marsal. Carried unanimously 3 – 0.

Consider Thomas M. Burke Jr. as member of Advisory Committee

Mr. Burke’s application for the vacant position on the Vanderbilt Waterway M.S.T.U. Advisory Committee for consideration was distributed to the Committee.

Mr. Sells presented an overview of the M.S.T.U.’s duties and responsibilities’ noting it reflects the common interest of the community. It is a County run authority taxing all

property owners within the defined boundaries. Monies must be expended for the equal benefit of all those within the M.S.T.U.

Mr. Burke shared his credentials with the Committee and expressed his desire to participate as a member of the Advisory Committee.

Chair Cuny motioned to recommend the Board of County Commissioners appoint Thomas M. Burke Jr. to the Vanderbilt Waterway M.S.T.U. Advisory Committee for a four-year term. Second by Ms. Koeper. Carried unanimously 3 – 0.

B. Election of Officers 2021-2022

i. Nominations for Chair

Ms. Koeper nominated Clint Cuny for the position of Chair of the Vanderbilt Waterway M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Ms. Marsal.

Nominations were closed and no others were tendered. Mr. Cluny retained the Chair.

ii. Nominations for Vice-Chair

Chair Cuny nominated Pam Marsal for the position of Vice-Chair of the Vanderbilt Waterway M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Ms. Koeper. Carried unanimously 3 – 0.

Nominations were closed and no others were tendered. Ms. Marsal assumed her position as Vice-Chair of the Committee.

C. Approval of Bylaws

The Committee discussed the bylaws for the Vanderbilt Waterway Municipal Service Taxing Unit (MSTU) Advisory Committee with Staff reporting the document is identical to the current bylaws.

Chair Cuny motioned to approve the Vanderbilt Waterway Municipal Service Taxing Unit (M.S.T.U.) bylaws. Second by Ms. Marsal. Carried unanimously 3 – 0.

Chair Cluny, Vice-Chair Marsal and Ms. Koeper signed the bylaws document.

D. Long Term Maintenance Plan

The Vanderbilt Waterway Maintenance Plan FY-22 report identifies community assets and defines financial requirements to maintain the assets.

- The report addresses timelines for surveying and dredging Water Turkey Bay.
- The three 2019 dredging events for Water Turkey Bay, Wiggins Pass and Caxambas Pass were combined to save mobilization costs.
- Future dredging cost is an unknown and may be borne by the MSTU in its entirety.
- Channel may require sectional dredge or complete dredge to a depth of 6.5 feet.

- Estimated maintenance projected expense of \$1,630,000.00 will be reflected as “Capital Replacement Reserve” on the FY-22 budget. Cost will increase with inflation and expansion of assets.

E. FY-22 Budget Discussion

- The Committee makes budget recommendations; the Board of County Commissioners (BCC) approves the budget.
- The principal loan balance for the Water Turkey Bay dredging project is \$435,100.00.
- A \$190,100.00 loan installment will be paid in 2021.
- The OMB recommends a loan payment of \$125,000.00 for FY-22 and FY-23.
- Estimated Carry Forward Funds FY-21 to FY-22 are \$82,100.00.
- The FY-22 budget will be presented to the Committee in May 2021.

Chair Cuny motioned to recommend a loan payment in the amount of \$125,000.00 for Fiscal Years 2022 and 2023, until the loan is paid in full. Second by Ms. Koeper. Carried unanimously 3 – 0.

Millage Rate:

The M.S.T.U. is provided two options for the millage rate, currently assessed at 0.30:

- Lower the current millage rate to establish a Revenue Neutral Policy, maintaining the FY-21 income level.
- Maintain the current millage rate, increasing revenue equal to the Ad Valorem property value increase assessed by the County appraiser.

Chair Cuny motioned to approve maintaining a Revenue Neutral Budget for FY-22. Second by Ms. Koeper. Carried unanimously 3 – 0.

IX. Public Comments

None

X. Member Comments

Chair Cuny queried regarding responsibility for the inner coastal waterway north of Wiggins Pass to Bonita Beach Road, citing the water depth is lower than Turkey Bay.

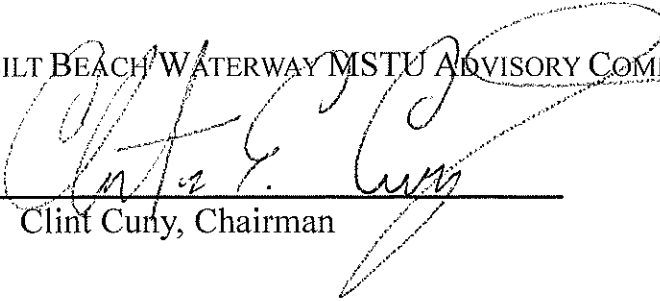
Mr. Sells noted the area is under Coastal Zone Management. The County project for beach renourishment and dredging is funded by the Tourist Tax.

Ms. Arnold will investigate entity responsible for the inner coastal waterway between Wiggins Pass and Bonita Beach Road.

XI. Adjourn

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 2:20 P.M.

VANDERBILT BEACH WATERWAY MSTU ADVISORY COMMITTEE



Clint Cury, Chairman

The minutes approved by the Advisory Committee on March 3, 2022 “as submitted” or
“as amended” .

NEXT MEETING: TO BE DETERMINED