



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road

Naples, FL 34104

Minutes

JANUARY 20, 2022

I. Call to Order

The meeting was called to order at 2:02 PM and a quorum of four was present.

II. Attendance

Committee Members: Tony Branco, Chair; Kathleen Dammert, Vice-Chair; Linda Jorgensen; Jacalyn Lowry (Excused); Kathleen Slebodnik

County: Michelle Arnold, PTNE Director; Dan Schumacher, Project Manager; Rosio Garcia, Operations Coordinator

Others: Mike McGee, Landscape Architect, McGee & Associates; Gary Gorden, Superb Landscape Services; Wendy Warren, Premier Staffing; Lisa McGarity, Lely HOA President

III. Approval of Agenda

Ms. Dammert moved to approve the January 20, 2022, Agenda of the Lely Golf Estates Beautification M.S.T.U. as amended:

Add: VIII. Ongoing Business - D. Light Pole Replacement Pebble Beach Boulevard.

E. STOP Sign Replacement at Forest Hills and Pebble Beach Boulevards.

Second by Ms. Slebodnik. Carried unanimously 4 - 0.

IV. Approval of Minutes – December 16, 2021

Ms. Slebodnik moved to approve the minutes of the December 16, 2021, Lely Golf Estates Beautification M.S.T.U. as amended:

Page 4, Item VIII. Ongoing Business, D. Light Pole Replacement Pebble Beach Blvd: from "... The light pole and LED retrofit lamp kit, scheduled to ship December 17, 2021, to Hart's Electrical, will be installed upon the estimated receipt date of January 2022.) ...," to ... The light pole, scheduled to ship December 17, 2021, to Hart's Electrical, will be installed upon the estimated receipt date of January 2022...).

Second by Ms. Jorgensen. Carried unanimously 4 - 0.

V. Chairman's Report – Tony Branco

A. Community Assessment

Chair Branco reported observations made during the monthly drive through:

- The community landscaping looks good.
- Holiday lights were removed.
- Bougainvilleas on the inbound entry side have signs of root fungus; irrigation adjustments are required.
- Sod condition issues at the St. Andrews Blvd. entry should be addressed.
- A three (3) foot section of the fence on Rattlesnake Hammock Road at Doral Circle is not covered by the hedge, and therefore supplemental planting options should be evaluated.

MINUTES

- Superb Landscaping Services (SLS) tested the Warren Street mixing chamber and detected a problem with the potable water on/off mechanism. The shutoff valve was later cleaned of debris, eliminating the problem.
- Additionally, the Reclaimed Water division replaced the rusted-out handles on the corresponding Backflow Preventer.
- Landscaping around the Treasure Point “No Outlet” sign requires trimming to enhance visibility.

B. M.S.T.U. Monthly Traffic Statistics –St Andrews Blvd.

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Chair Branco distributed a daily vehicle report for data from December 18, 2021, to January 18, 2022.

- Radar 1 (110 St Andrews Blvd) recorded 59,522 vehicles averaging 1,860 vehicles per day. Maximum speed was 52 mph.
- Radar 2 (255 Saint Andrews Blvd) recorded 60,670 vehicles for an average of 1,896 per day. Maximum speed was 75 mph; five (5) vehicles exceeded 60 mph.

The SafePace Cloud Licensing annual subscription was renewed through 01/31/2023.

VI. Contractor Reports

A. Landscape Architect’s Report – McGee & Associates (M&A)

Mr. McGee summarized the “*Lely Golf Estates Landscape Observation Report FY21-22*” dated January 6, 2022.

All Locations

- Items highlighted in yellow are a priority for safety issues and potential plant damage

In bound R/W South

- The Tabebuia tree was replaced with a Queen Crape Myrtle.
- Bougainvillea shrubs displaying leaf regeneration after Fungicide treatment for root fungus, have regressed and leaves are dropping. Irrigation was disconnected. Recommend plants be cut back 40% to 50% in spring and replaced if condition persists.

Saint Andrews Blvd.

- Caterpillar activity on the Bougainvillea should be treated.
- Treat mold observed on the Ilex Schilling.
- Median #3 – Alexander Palm has black sooty mold on trunk and foliage; treatment recommended.
- Medians #5 and #6 - Plumbago shrub beds should be treated for insects as needed.

Forest Hills Blvd.

- Median #11, address 550: Holly tree was removed due to trunk/root rot and replaced with a ‘Natchez’ Crape Myrtle, White.

Pebble Beach Boulevard

- Median #18 – Light Pole #19, north end. Prune out damaged and/or dead Juniper

MINUTES

Thorncrest Lane Cul-de-sac

- Remove and do not replace Bougainvillea within four (4) feet of the curb.

West R/W Rattlesnake Hammock Rd at Doral Circle

- White Iris were installed. *Item will be removed from the report.*
- Median #23 – Doral Circle inbound corner. Foxtail Palm with Ganoderma removed. *SLS will search for a three (3) or seven (7) gallon Podocarpus for replacement consideration.*

Treasure Point Cul-de-sac

- Remove volunteer Ficus vine. *SLS will remove Monday January 24th.*

Water Usage – December 2021

- Warren Street Reuse Water used 158,165 gallons; potable water none.
- Valley Stream's meter indicated 12,330 gallons of potable water use.

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

Mr. Gorden reported.

- Hong Kong tree foliage, blocking the Treasure Point “no outlet” sign, will be pruned Monday January 24th.
- Treatment of Bougainvillea and Plumbago shrubs for Thrips will continue Monday January 24th.
- Shut down Bougainvillea bed irrigation heads on the entry inbound side.
- Trash was removed from the regulator valve for the new potable meter installation on Warren Street. System is functioning as intended.

VII. Project Manager's Report – Dan Schumacher

A. Budget Report

Lely MSTU Fund Budget 152 dated January 20, 2022

- The FY-22 Millage rate remains constant at 2.000 mills.
- Current Ad Valorem Tax, Line 1, is \$312,400.00; an increase of 2.63% over FY-21.
- Transfers and Contributions, Line 11, are \$327,714.92; a carry-over of unexpended FY-21 funds.
- Total Revenue, Line 12, is \$642,414.92, including investment interest, transfers, and contributions.
- Purchase Orders: (Contractors)
 - Hart's Electrical – Electrical Maintenance & Repair
 - McGee & Associates – Landscape Architecture
 - Forestry Resources – Order for ten (10) palettes of mulch will be reflected in the January budget.
 - Howard Fertilizer – FY 22 fertilization.
 - Premier Staffing – Transcription Services: FY 21 Purchase Order closed out.
 - Site One Landscape Supply – Irrigation Parts & Pumps
 - Superb Landscape Services – Grounds & Irrigation Maintenance
 - Whited Holiday Décor – Holiday Decorations – FY 21 Purchase Order closed out.
- Operating Expense, Line 32, is budgeted at \$293,309.92; with current Commitments of \$163,752.29, Expenditures of \$34,956.74, and a Budget Remainder (unspent operating funds) of \$94,600.89.

MINUTES

- Capital Outlay, Line 35: the balance of \$133,705.00 reflects a reduction of \$49,495.00 from the original budget due to a funds transfer to Operating Expense to finance *Paver Crosswalks*. Remaining balance is available to fund special projects such as the *Entryway Monument Refurbishment Project*.
- Transfer to Fund 111, Line 36, in the amount of \$54,700.00, is for MSTU Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 37, in the amount of \$3,000.00, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 38, in the amount of \$7,700.00, is for collection of M.S.T.U. millage as part of the tax bill, currently 2.0 mills.
- Reserves, Line 39, budgeted at \$150,000.00, is designated for Insurance and Catastrophic damage repair.
- Total Budget, Line 41, lists FY-22 M.S.T.U. budgeted funds at \$642,414.92; with tabulated Commitments of \$163,752.29, Expenditures of \$42,606.01, and a Budget Remainder (total unspent funds) of \$436,056.62. The Budget amount of \$642,414.92 does not change during the fiscal year.

B. Lighting Inspection Report

- Red entries indicate current lamp outages, gray for outages repaired from previous report.
- No light outages were reported on the January 3, 2022, report.

VIII. Ongoing Business

A. St. Andrews Entryway Monuments Refurbishment

Ms. Arnold presented a *Renovation/Restoration Chronology* for the Lely Monument Sign project, the objective being to obtain final direction from the Lely MSTU Advisory Committee regarding the disposition of the monument signs.

The project was initiated in April 2017 and a design created and approved by the Committee. Two solicitation processes were conducted in 2019 and 2021.

In an effort to complete the project, Staff recommended the following two options for the Advisory Committee's consideration:

Options:

1. Prepare a final solicitation, inclusive of Engineering, Construction and Graphics, and open to all interested contractors. It is recommended that the Committee pre-set a maximum budget. If the lowest qualified bid exceeds the budget, Staff will pursue negotiations to reduce the cost to within the budget; the results reported back to the Committee.
2. Abandon the proposed additional decorative sign cap and proceed with repairs and renovation within the dimensions of the existing sign structures, including replacement of entry rear wall stucco.

During discussion, the Committee concurred they were interested in pursuing the Monument Refurbishment project and elected not to place a financial cap on the project.

Ms. Slobodnik motioned to resolicit bids from approved County contractors for refurbishment of two Lely Gateway Entry Signs in accordance with the design and specifications prepared by McGee & Associates, Inc. Second by Ms. Dammert. Carried unanimously 4 – 0.

MINUTES

B. Crosswalks – Paver Style

McShea Contracting submitted the low bid for installation of eight (8) Paver-Style Crosswalks of Endurablend™ Polymer Cement with twelve inch (12”) solid white Thermoplastic Border, to match the crosswalks installed at St. Andrews & Pebble Beach Blvd.

The Committee motioned to approve the project at the December 16, 2021, M.S.T.U. meeting. A Purchase Order for \$49,495.00 has been issued.

McShea Contracting is responsible for obtaining the Right of Way (ROW) permit. The contractor’s equipment for the job is in the area and work will commence upon receipt of the permit.

Mr. Schumacher will notify Chair Branco of the start date and estimated completion date.

C. Lumec LED Retrofit Lamps

Estimated date of receipt for the six (6) LED Lumec retrofit lamps on order is February 2022.

Two (2) LED lights remain in-stock for light outage replacement. The lamps on order were priced the same as previously this year.

D. Traffic Calming

The Committee discussed installation of a crosswalk and signage at Pine Valley Circle and St. Andrews Blvd. noting Traffic Operations must approve.

E. Light Pole Replacement Pebble Beach Blvd.

Hart’s Electrical received the hardware (bolts and accessories) for the Pole #19 repair. Information on the location and delivery of the pole is not available. The pole will be installed on receipt of all components.

F. STOP Sign Replacement at Forest Hills and Pebble Beach Boulevards.

The Purchase Order has been approved and documentation received from Lykins-Signtek, Inc. for the County standard permanent STOP sign. Installation may be complete mid-February.

IX. New Business

None

X. Committee Member Comments

Monument Sign Palms

SLS has agreed to trim and clean the entryway palms on a regular basis.

Washingtonia Palms

The Committee discussed the life span of Washingtonia Palms. In the event a tree poses a hazardous condition, it will be removed.

XI. Public Comment

Ms. McGarity, President, Lely Homeowners Association, attended a meeting December 20th between the East Naples Civic Association and Commissioner LoCastro to discuss Traffic Calming.

She reported the County said it would consider installation of speed bumps which require a traffic study, plus substantial agreement by residents in the vicinity.

MINUTES

Chair Branco sent six (6) months of Traffic Logix SafePace 100 traffic data to Anthony Khawaja, Chief Traffic Operations Engineer, Collier County, but does not have confirmation of receipt.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:40 PM.

**LELY GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE**



Tony Branco, Chairman

These Minutes were approved by the Committee on Feb 17th, 2022 as presented or as amended .

NEXT MEETING:

FEBRUARY 17, 2022 – 2:00 PM
SOUTH REGIONAL LIBRARY
8065 LELY CULTURAL PARKWAY
NAPLES, FL 34113
239.252.7542

MEETING ATTENDANCE

LELY M.S.T.U. ADVISORY COMMITTEE

Date: FEBRUARY 17, 2022

NAME

POSITION

SIGNATURE

COMMITTEE MEMBERS

Tony Branco

Chair

Tony Branco

Kathleen Dammert

Vice Chair

Kathleen Dammert

Linda Rae Jorgensen

Linda R. Jorgensen

Jacalyn Lowry

Jacalyn Lowry

Kathleen Slebodnik

K. Slebodnik

COUNTY STAFF

Michelle Arnold

Director - PTNE

Dan Schumacher

MSTU - Project Manager

Dan Schumacher

Harry Sells

MSTU - Project Manager

Harry Sells

Rosio Garcia

Operations Coordinator

CONTRACTORS

Michael McGee

McGee & Associates (Landscape Architect)

Michael McGee

Robert Kindelan

Superb (Landscaping)

Gary Gorden

Superb (Landscaping)

Wendy Warren

Premier Staffing (Transcription)

PUBLIC

Lisa McGee

HOA President