



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
FEBRUARY 15, 2022**

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of four was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Vacancy
Staff	Michelle Arnold – PTNE Director Dan Schumacher – Project Manager Rosio Garcia – Administrative Assistant (Excused)
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Marcus May – Grounds Maintenance, Mainscape (Excused)
Other	Wendy Warren – Transcription, Premier

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Chair Spencer moved to approve the Agenda of the Golden Gate Beautification M.S.T.U.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

V. Approval of Minutes January 18, 2022

*Chair Spencer moved to approve the minutes of the January 18, 2022, meeting as presented.
Second by Ms. Rogan. Carried unanimously 4 - 0.*

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VI. Landscape Maintenance Report – Mainscape Landscaping Company

This topic will be addressed at the March 2022 meeting.

VII. Landscape Architect's Report – McGee & Associates

McGee & Associates Summary Report dated February 1, 2022, detailed observations and noted items highlighted in yellow should be addressed as soon as possible.

General

Recommend all paver areas be pressure washed and treated with "Wet & Forget" mold treatment.

Mr. McGee requested Mainscape Landscaping take the following actions:

- Provide a list of plant species and quantities for replacement.
- Plants under *refurbishment warranty* be replaced at the contractor's expense.

Tropicana Boulevard

- Median #1: Install two-hundred fifty (250) Dwarf Jasmin due to missing plants and slow growth rate due to shade from large Oaks.
- Median #3: Pull up Blueberry Flax Lily sprouts in Iris beds.
- Median #5:
 - Remove Sabal Palm tree bracing.
 - Monitor Oak tree with 50% trunk damage yearly.

Sunshine Boulevard

- Median #1: Recommend replacement of five (5) yellow African Iris.
- Median #2:
 - Add two (2) Dwarf Bougainvillea 'Helen Johnson.'
 - Cut off existing Tabebuia tree trunk at grade.
 - Replace eight (8) Yellow Africa Iris.
 - Recommend fertilization to boost declining Bougainvillea 'Silhouette' shrubs.
 - Install twelve (12) Juniper Parsonii to replace shrubs damaged by an auto accident.
- Median #3: Add three (3) Juniper Parsonii at the south end damaged by a light pole accident.
- Median #5: Recommend planting twenty-five (25) Blueberry Flax Lilies.
- Median #6:
 - Replace twelve (12) Yellow African Iris at addresses 1720 and 1770 (total 24 plants).
 - Recommend replacement of fourteen (14) Bougainvillea 'Silhouette' shrubs.

Coronado Parkway

- Median #4: Review irrigation coverage and replace one (1) yellow African Iris.
- Median #10: Fill in missing Perennial Peanut plants; quantity required fifty (50).
- Medians #12 and #14: Replace two Alexander palms with severe trunk damage.
- Remove volunteer Schefflera from Sabal Palms.

Hunter Boulevard

- Median #2: Remove all Big Rose Crown of Thorns and plant area with Ecoturf Perennial Peanut, approximately two-hundred twenty-three (223) needed.

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- Median #3:
 - Install twenty-five (25) Bougainvillea shrubs and treat remaining Bougainvillea shrubs for caterpillars at address 2330.
 - Replace twenty-three (23) declining Ms. Alice Bougainvillea shrubs at addresses 2337 and 2340 and install twenty (20) additional shrubs on south end of bed beyond Crape Myrtle.
- Medians #6: Remove volunteer Oyster plants in Zamia at valve box.
- Medians #6 and #8: Prune Paroutis Palm clumps and review for nutrient treatment.

Water Usage

January combined 2022 water use per WeatherTrak controller estimates:

- Tropicana Boulevard – 219,564 gallons.
- Sunshine Boulevard – 257,106 gallons.
- Coronado Pkwy & Hunter Boulevard – 300,466 gallons.

Irrigation

Mr. Schumacher met with the supervisor of Mainscape's irrigation division to review water coverage on the Coronado Parkway medians. A wet check was performed, and the irrigation issue identified and repaired.

Mr. Schumacher will:

- Confirm treatment of Alexander Palms for sooty mold by Mainscape's Agronomy Group on Coronado Parkway Median #3.
- Verify dead branches of Juniper were pruned out.
- Review quote from Mainscape Landscaping for plant item replacements.

VIII. Project Manager's Report

A. Budget Report

Golden Gate MSTU Fund Budget 153 dated February 15, 2022

- The FY-22 Millage rate remains constant at 0.5000 mills.
- Current Ad Valorem Tax, Line 1, is \$533,600.00; an increase of 8.10% over FY-21.
- Transfers and Contributions, Line 12, are \$1,136,560.68; a carry-over of unexpended FY-21 funds.
- Total Revenue, Line 13, is \$1,675,060.68, including investment interest, transfers, and contributions.
- Purchase Orders: (Contractors)
 - Hart's Electrical – Electrical Maintenance & Repair
 - Howard Fertilizer – Landscape Fertilizer
 - Mainscape – Grounds and Irrigation
Landscape Incidentals and Ground Maintenance Purchase Orders, Lines 16 and 17, for median renovation and routine monthly maintenance includes carry-over of 2021 Purchase Orders as inconsistencies between contract specifications and actual bills submitted has resulted in delayed processing of invoices. Invoices have been received and the backlog should be cleared shortly.
 - McGee & Associates – Landscape Architecture
 - Premier Staffing – Transcription Services
 - Site One Landscape Supply – Irrigation Parts & Pumps
 - Varian Construction – Bus Shelter Repainting
- Red indicates the Purchase Order is closed and the money expended.

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- Operating Expense, Line 31, is budgeted at \$422,060.68; with current Commitments of \$180,646.74, Expenditures of \$113,372.76, and a Budget Remainder (unspent operating funds) of \$128,041.18.
- Capital Outlay, Line 33, budgeted at \$1,181,200.00, is available to fund planned long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
- Transfer to Fund 111, Line 34, in the amount of \$56,000.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 35, in the amount of \$4,500.00, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 36, in the amount of \$11,300.00, is for collection of M.S.T.U. millage as part of the tax bill, currently 0.5 mills.
- Total Budget, Line 38, lists FY-22 M.S.T.U. budgeted funds at \$1,675,060.68; with tabulated Commitments of \$180,646.74, Expenditures of \$125,183.46, and a Budget Remainder (total unspent funds) of \$1,369,230.48. The \$1,675,060.68 amount does not change during the fiscal year.

Fiscal Year 2023 Adopted Budget

A preliminary FY-23 budget, effective October 1, 2022, with a millage rate consistent with FY-22 will be presented for review at the March 2022 meeting.

- A “replacement reserve” in accordance with the Capital Maintenance Plan will be incorporated.
- The millage rate is evaluated annually with consideration of Capital Reserves necessary for future expenses.

Asset Inventory Review & Cost Estimates

The Capital Maintenance Plan FY-21 identifies community assets and defines financial requirements to maintain these assets. The following was noted:

- Asset Management Principles include identifying *Inventory with Determined Quantities Target Dates for Install and Replacement* and *Prepare Schedules for Repair/Replacement with Cost*.
- Asset responsibility and maintenance includes flagpoles, signs, irrigation system, light fixtures, landscaping, and pedestrian shelter.
- Staff is updating the *Asset Inventory* replacement cost projections.
- Estimated annual maintenance projected expense is reflected as “*Capital Replacement Reserve*” in the FY-22 budget.

B. Replacement Bridge – Santa Barbara Canal

The Board of County Commissioners (BCC) awarded the “*Design-Build of Golden Gate Parkway over Santa Barbara Canal Bridge Replacement*,” contract to Thomas Marine Construction, Inc., on October 26, 2021. A Notice to Proceed (NTP) was issued on January 14, 2022, and the design phase is now 60% complete.

Mr. Schumacher attended a meeting February 14, 2022, at the Growth Management Division building to discuss design proposals for the bridge railing.

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Railing Design

- **Dennis McCoy, Sr. Engineering Project Manager, Collier County Growth Management Division (GMD)**, received the MSTU's railing design preferences for the bridge submitted by Mr. McGee in August 2021.
- Drawings of the two outside railing designs selected by the Committee were distributed (#1 an upgrade and #2 a standard format).
- Thomas Construction confirmed option #1 is available; the second preference is a standard format.
- Three railing materials are available – a) galvanized steel, b) steel which requires painting, and c) aluminum.
- The current railing design is galvanized steel.

Railing Cost

- Selection of the galvanized steel fabrication does not require MSTU funding.
- Alternative material, style, and color costs would be borne by the MSTU.
- Painted railings require an agreement with the Road Maintenance Division to maintain the materials.
- The proposed railing design selection must be submitted by March 31, 2022, at which time the design-build phase will be 90% complete.
- **Mr. Schumacher** will secure pricing and tabulate the cost differential for Committee railing preferences other than galvanized steel for presentation at the March 2022 meeting.

Construction Timeframe

- Construction mobilization is estimated August/September of 2022 if the “permitting process” is finalized.
- Anticipated construction completion date is August 2023.
- The projects funding is based on the Florida Department of Transportation's (FDOT) determination the bridge, constructed in 1971 and two adjacent pedestrian bridges added in 2008, is structurally deficient and needs to be replaced.

Mr. Schumacher will:

- Secure pricing and tabulate the cost differential between upgraded railing preferences and galvanized steel for presentation at the March 2022 meeting.

C. Golden Gate Parkway – Add a “Welcome” sign in the ROW, near CR 951

A “*Welcome to Golden Gate Sign in Median*” on the Median tip at the intersection of Collier Blvd. (north) and Golden Gate Parkway, in the Right of Way (ROW), is under consideration by the MSTU.

Mr. Schumacher contacted the engineer engaged in background work for widening CR951 and was informed the County's plan to widen the road in the next three (3) years will result in a loss of median space, impacting sign placement.

Sign installation options were discussed:

- Alternate placement locations limit sign visibility.
- The sign could be installed, and future relocation of the sign is feasible if the County's “road widening” plans materialize.

Mr. Schumacher will:

- Research status of road widening project design and seek information on construction period.

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D. Tropicana Shelters

A Purchase Order has been issued to Varian Construction, a firm with an existing County contract for the Public Transit & Neighborhood Enhancement (PTNE) Division, to sand and repaint surfaces of two (2) bus shelters.

E. Parkway Turf at Santa Barbara Boulevard

The Committee discussed installation of irrigation and sod at the intersection of Santa Barbara Blvd. and Golden Gate Parkway, west of the sign.

- Superb Landscaping Services, the County contractor who maintains the landscaping on the Golden Gate Parkway medians, attributed browning of the Bahia grass to dry conditions and lack of irrigation
- The original irrigation lateral pipe was severed and capped, and irrigation heads disconnected during a County project in the area west of the sign.
- Mr. Schumacher will research availability of design drawings for the two (2) zone irrigation system, prepared by McGee & Associates, to facilitate reactivation of the system.
- The Road Maintenance Division is responsible for maintaining the area and must approve the project.

Mr. Schumacher will update the Committee on the possibilities for refurbishing the area at a future meeting.

IX. Old Business

None

X. New Business

None

XI. Public and Board Comments

Streetlights

Members noted Sunshine Boulevard lacks illumination for safe walkability. Attempts to contact the County's 311 system to seek information on lighting and the procedure to install fixtures in areas of concern have not been successful.

Street Signs

Some street signs on Santa Barbara Boulevard are not visible at night. *Staff suggested calling the County's 311 system to report the issue.*

Transportation Enclosures

Members expressed concern that public access to two (2) transportation shelters on Golden Gate Parkway will be limited during bridge construction scheduled to commence in August 2022.

Ms. Arnold will investigate possible solutions to ensure the structure is accessible to the public during construction.

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:28 P.M.

MINUTES

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on Mar. 15, 2022 as presented ____ or as amended _____.

**GOLDEN GATE NEXT MEETING:
MARCH 15, 2022 – 4:30 PM
COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**

MEETING ATTENDANCE

GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

Date: **March 15, 2022**

FY-22

NAME

POSITION

SIGNATURE

COMMITTEE MEMBERS

Patricia Spencer Chair

Paula Rogan Vice Chair

Dusty Holmes

Ron Jefferson

- Vacant -

COUNTY STAFF

Michelle Arnold Director, PTNE

Dan Schumacher MSTU Project Manager

Harry Sells MSTU Project Manager

Rosio Garcia Office Coordinator

CONTRACTORS

Michael McGee McGee & Assoc (Landscape Architect)

Marcus May Mainscape (Grounds Maintenance)

OTHERS

