

Vanderbilt Beach M.S.T.U.

Advisory Committee
8300 Radio Road
Naples, FL 34104

OCTOBER 7, 2021 2:00 PM

**Committee Members and Project Manager will meet at
Claussen Family Center at St. John's Church
625 111TH Ave., Naples, FL**

All others are encouraged to attend via Zoom video conference

AGENDA

I. Call to order and Pledge of Allegiance

II. Attendance

Advisory Committee

Bruce Forman – Chairman (11/13/2023)
Bill Sjostrom – Vice Chairman (11/13/2024)
Mark Weber (11/13/2021)
Gabriella R. Miyamoto (11/13/2023)
William Harris (11/13/2024)
Harry Sells – Project Manager
Aaron Gross, Ground Zero
Wendy Warren, Transcriptionist

Staff

III. Approval of the agenda

IV. Approval of the Minutes –Sept 2, 2021

V. Landscape Maintenance Report-Aaron Gross, Ground Zero Landscape

VI. Project Manager Report Harry Sells

- A. Budget report for 10/07/21
- B. Phase IV Utility Burial Status
- C. Conner Park Beautification Status and Discussion - Schedule
- D. NW Corner VBVR & VB Drive
- E. CMA #5411- Hybrid Remote Meetings

VII. Old Business

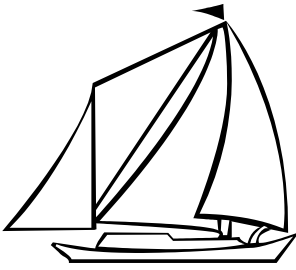
- A. Potential future projects

VIII. New Business

IX. Public Comment

X. Adjourn

**NEXT MEETING DATE
NOVEMBER 4, 2021 - 2:00 PM
Claussen Family Center at St. John's Church**



Vanderbilt Beach M.S.T.U

Advisory Committee

**8300 Radio Road
Naples, FL 34104**

SEPTEMBER 2, 2021

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Gabrielle Miyamoto called the meeting to order at 2:00 P.M. A quorum of three was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee:	Bruce Forman – Chairman William Sjostrom – Vice Chair Mark Weber Gabiella R. Miyamoto William Arell Harris
Staff:	Harry Sells - Project Manager Michelle Arnold – Director, PTNE (Excused) Rosio Garcia – Administrative Assistant
Others:	Aaron Gross – Ground Zero Landscaping Wendy Warren - Transcriptionist

III. APPROVAL OF AGENDA

Mr. Harris moved to approve the modified Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting.

Add Item III. A – ZOOM member participation.

Item VIII. B. – Committee Member Application

Second by Mr. Weber. Carried unanimously 4 - 0.

A. Ms. Miyamoto motioned to allow Vice-Chair Sjostrom and Chair Bruce Forman to participate in the meeting via ZOOM remote access due to an extraordinary circumstance.

Second by Mr. Harris.

Carried unanimously 4 - 0.

A quorum of five was present.

IV. APPROVAL OF MINUTES

A. JUNE 3, 2021

B. JUNE 28, 2021

Ms. Miyamoto moved to approve the minutes of the June 3, 2021, and June 28, 2021, Vanderbilt Beach M.S.T.U. meetings as presented. Second by Mr. Weber. Carried unanimously 5 - 0.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

Mr. Gross reported:

- Landscaping is in good condition.
- Shrubs and plants were vigorously pruned and shaped.
- The Podocarpus hedge and Firebush were sprayed with pesticide.
- Herbicide was applied to weed vegetation by the wall.
- Shrubs were planted behind the wall.
- Construction damage to irrigation lateral pipes in two (2) areas was repaired.

The Committee noted:

- Vehicular parking is damaging grass in the Right of Way (ROW) strip.
- Pole placement to deter automobile parking is not permitted in the ROW.
- A short-term solution such as “no parking” signs should be considered.
- The Traffic Operations must authorize placement of signage.
- Long-term the strip should be landscaped to deter vehicle parking.

Mr. Sells will consult with Traffic Operations and research options to deter vehicle parking on the ROW strip.

VI. PROJECT MANAGER REPORT – Harry Sells

A. Budget Report for 9/2/2021

Mr. Sells reported:

- FY21 Ad Valorem property tax revenue budget is \$1,444,900.00, an increase of 3%.
- The Millage Rate remains constant at 0.5000.
- Total funds available FY21 is \$5,202,501.33 including investment interest, transfers, and contributions (minus a 5% reserve of \$74,300).
- Transfers and Contributions, Line 11, in the amount of \$3,717,601.33, is a carry-over generated from 2020.
- Operating Expense Budget is \$4,927,328.83 of which \$2,681,422.08 is committed; \$418,460.47 expended.
- Unencumbered Operating Expense funds available are \$1,827,446.28.
- The MasTec North America contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV in the amount of \$1,765,869.40, is reflected in budget Commitments.
- Purchase Order for Century Link (engineering design) in the amount of \$8,000.00 applies to Utility Conversion Phase IV.
- McGee & Associates Purchase Order for \$6,937.50, of which \$6887.50 is expended, covers landscape design projects for Conner Park and the intersection of Vanderbilt Drive and Vanderbilt Beach Road by Regatta.
- Stantec’s Purchase Order for \$253,671.00. of which \$2,084.50 is expended, covers construction, engineering, inspection, and easement survey services for Phase IV.
- Purchase Orders in red indicate that they have been closed out and the money expended.
- Collier County Utility Water Sewer expense will increase due to Conner Park irrigation.

- Improvements General/Capital Outlay budget, Line 38, is \$145,172.50.
- Transfers to 111, Line 40, are for Staff salaries.
- Budget Transfers from Appraiser and Tax Collector, Lines 41 and 42, are facilitated by other appropriate County entities.
- Total Budget Available Balance as of September 2, 2021, is \$1,835,723.92.
- Unexpended funds will roll over to the FY-22 budget.

The Vanderbilt Beach MSTU FY-22 budget is finalized. FY-21 Purchase Orders will be closed out and Purchase Order requests for FY-22 submitted.

B. Phase IV Utility Burial Status

Mr. Sells presented a “*Cost Comparison Analysis*” for Vanderbilt Beach projects I, II & III and IV followed by an update on the status of the Phase IV Utility Burial project.

Cost Comparison Analysis

Phase I: Gulf Shore Drive - FPL controlled

- \$1,742,059 per mile for 1.8 miles = \$3,135,707.
- Activation: All high-rise buildings.

Phases II & III: Vanderbilt Beach Rd, 111th Ave & Vanderbilt Dr. including finger streets - MSTU controlled.

- \$1,127,140. per mile for 5.904 miles = \$6,654,640.
- Activation: Five hundred eighty (580) single family homes plus high-rise buildings.

Phase IV Projection: Vanderbilt Dr N of 111th Ave to Wiggins Pass - MSTU Controlled.

- \$1,678,000. per mile for 1,439 miles = \$2,400,000.
- Activation: Three (3) housing groups plus high-rise buildings.
- All construction in ROW.

Phase IV Utility Burial Status

- Stantec Construction, Engineering, Inspection, and survey services for Phase IV, are on site.
- The survey will start on the west side of Vanderbilt Drive at Bluebill Avenue and continue north to The Dunes of Naples entrance and stakes will be placed to designate the Right of Way (ROW).
- Utility locators will identify position of underground utilities for construction.
- On completion of Stantec’s survey, complemented by video and photographic documentation, work will commence.
- Equipment inventory is sufficient to start the project; additional materials are on the way.
- Mobilization will commence mid-September and the estimated period for completion is nine (9) months. Anticipated activation date will be early 2022.
- Stantec’s on site management will be effective until FPL removes the utility poles.
- The MSTU will install pavers and benches at the Dunes of Naples and the Anchorage post construction.

C. Conner Park Beautification Status and Discussion - Schedule

Mr. Sells reported:

Lift Station Wall

- Construction of an eight (8) foot decorative pre-cast wall and wrought iron cantilever along Bluebill Avenue and Vanderbilt Drive just north of Naples Park is complete.
- The Warranty period is two (2) years.
- Invoice payment is pending receipt of two (2) year Warranty document.
- Landscape bids have been received; a notice to proceed has been issued..

Landscaping and Irrigation

- The Committee approved the landscape contract for Conner Park in the amount of \$130,677.50 on June 28, 2021.
- The landscape design will soften and blend with the wall; taller specimens planted in the rear will shield the sign and lift station.
- Trees planted on the south side mound to provide height and shield the other side of the station.
- The filter system for irrigation will be supplied by MSTU Staff. Drip irrigation is the primary source.
- Contractor will re-grade the area prior to material installation.
- Installation of irrigation system and landscape product will commence week ending September 11, 2021.

Sidewalk Pavers – Vanderbilt Drive and Bluebill Avenue

- Capital Contractors will install pavers in color consistent with crosswalks, and ADA compliant transition strips, on the Vanderbilt Drive and Bluebill Avenue intersections upon completion of sidewalk and curbing work.
- Estimated receipt date for pavers is end October 2022.
- Engineering of sidewalk is required to ensure proper drainage and confirmation the elevation will conform to the future modifications.
- A Right of Way (ROW) is required for paver installation.
- Estimated paver installation time is one (1) month.

Fence on South Side and Landscaping

- The Parks and Recreation Department removed invasive species from the area.
- Ground Zero Landscaping planted slow growing shrubs on the hill side behind the Clusia hedge to prevent erosion and improve aesthetics.
- Heavy vine growth, detrimental to the Mangroves and Sea Grapes, was cut back.
- Extension of the Clusia hedge to beautify the unattractive area beyond the fence should be considered. *Planting requires permission from the Parks and Recreation Department.*
- The Clusia hedge will be maintained at a height of ten (10) feet.

Mr. Harris motioned to approve eight thousand dollars (\$8,000.00) to extend the Clusia hedge beyond the fence on the south side of Conner Park, subject to approval of the Parks and Recreation Department. Second by Mr. Weber. Carried unanimously 5 – 0.

D. NW Corner VBR & VB Drive

The final design by McGee & Associates for the intersection of the northwest corner of Vanderbilt Beach Road and Vanderbilt Drive was submitted to Representatives of the Regatta.

Mr. Sells will prepare a Scope of Work, obtain County approvals and Right of Way (ROW) permits and request quotes for the landscape project on receipt of design approval by the Regatta at Vanderbilt Beach.

VII. OLD BUSINESS

A. Potential Future Projects

Future improvements to the Vanderbilt Beach M.S.T.U. for consideration are prioritized as follows:

1. Extend Fence on South Side of Conner Park

- Members concurred the fence on the south side of the park should be extended approximately one-hundred and fifty (150) feet from the present end with columns spaced fifteen (15) feet apart.
- Staff received a rough estimate to install ten (10) sections of fence and ten (10) columns at a cost of \$65,000.00.
- The MSTU would have to contact the property owners on Flamingo Avenue to inform them in advance. Two citizens have expressed negative feedback.
- The MSTU will have secure project approval from the Parks and Recreation Department.

2. Refurbishment of Vanderbilt Drive Landscape

A landscape design for Vanderbilt Drive will be submitted for Committee consideration upon completion of Conner Park refurbishment.

3. Refurbish Bridge of Channel on Bluebill

The Committee suggested cleaning the waterway bridge and researching installation of a veneer stone.

Ms. Arnold and Mr. Sells met with the Road Maintenance Division on July 16, 2021. Road and Maintenance accepted responsibility for bridge maintenance, noting requirement of a Department of Environmental Protection (DEP) permit for the waterway below. They will provide an update in the future.

4. Sidewalks East and West Side of Gulf Shore Drive

The Road Maintenance Department is considering sidewalk installation on the east side of Gulf Shore Drive for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path would be incorporated into the project design. Drainage would have to be redesigned to accommodate the installation. The project timeline depends on coordination with Road Maintenance.

Ms. Arnold and Mr. Sells met with the Road Maintenance Division on July 16, 2021, to review project criteria and convey MSTU's willingness to contribute up to two million dollars (\$2,000,000.00) to the project.

Vice-Chair Sjostrom left the meeting.

5. Lighted Street Name Signs at Intersections Along Gulf Shore and Vanderbilt Drives

The project is on hold, pending development of technology to provide attractive, small scale LED Solar lighting.

VIII. NEW BUSINESS

A. Next Meeting

The Committee agreed meetings will be held at the *“Clausen Family Center” at St. John’s Church, 625 111th Avenue, Naples, Florida.*

B. Committee Member Application

Mr. Weber’s advisory committee seat for the Vanderbilt Beach Beautification expires November 13, 2021.

Mr. Weber expressed his intent to apply for the upcoming 4-year terms commencing November 2021. The application will be considered by the Committee at the October 2021 meeting.

X. PUBLIC COMMENTS

None

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:06 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE

Bruce Forman, Chairman

The minutes approved by the Board/Committee on _____, 2021 *“as submitted”* [] or *“as amended”* [].

NEXT MEETING DATE:
OCTOBER 7, 2021
Claussen Family Center at St. John’s Church
625 111th Avenue
NAPLES, FL 34108

VANDERBILT MSTU
FUND 143
October 7, 2021
FY22

	Vendor	Item	PO#	Budget	Commitments	Expenditures	Total
1		CUR AD VALOREM TAX		\$ (1,488,600.00)	\$ -	\$ -	\$ (1,488,600.00)
2		DEL AD VALOREM		\$ -	\$ -	\$ -	\$ -
3		OVERNIGHT INTEREST		\$ -	\$ -	\$ -	\$ -
4		INVESTMENT INTEREST		\$ (22,000.00)	\$ -	\$ -	\$ (22,000.00)
5		INTEREST TAX COLL		\$ -	\$ -	\$ -	\$ -
6		REVENUE STRUCTURE		\$ (1,510,600.00)	\$ -	\$ -	\$ (1,510,600.00)
7		TRANSFERS FROM PROP APP		\$ -	\$ -	\$ -	\$ -
8		TRANSFERS FROM TAX COLL		\$ -	\$ -	\$ -	\$ -
9		REIMBURSEMENT -INTERDEPT.		\$ -	\$ -	\$ -	\$ -
10		CARRY FORWARD GEN		\$ (2,302,200.00)	\$ -	\$ -	\$ (2,302,200.00)
11		CARRY FOR OF ENCUMB AMT		\$ (2,564,995.90)	\$ -	\$ -	\$ (2,564,995.90)
12		NEG 5% EST REV		\$ 75,600.00	\$ -	\$ -	\$ 75,600.00
13		TRANSFERS & CONTRIB		\$ (4,791,595.90)	\$ -	\$ -	\$ (4,791,595.90)
14		TOTAL REVENUE		\$ (6,302,195.90)	\$ -	\$ -	\$ (6,302,195.90)
15		SURVEYING FEES		\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
16	Collier County	Indirect Cost	Direct Pay	\$ 8,800.00	\$ -	\$ -	\$ 8,800.00
17	Collier County	Relocation of Sign	Direct Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
18	Ground Zero Landscaping Serv	Landscape Incidentals	TBD	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
	Century Link	Engineering Design & Supervision	4500197394		\$ 8,000.00	\$ -	
	Ground Zero Landscaping Serv.	Ground Maintenance	TBD		\$ -	\$ -	
	Q. Grady Minor	Engineering Survey	4500207946		\$ 6,662.50	\$ -	
	Stantec Consulting	CEI Prof. Services	4500208896		\$ 245,454.25	\$ -	
	McGee & Associates	Landscape Arch. Serv.	4500208432		\$ 290.00	\$ -	
	Johnson Engineering Inc.	Engineering Services	4500209492		\$ 1,270.50	\$ -	
	Capital Contractors	Install Paver Sidewalk	4500210389		\$ 247,825.35	\$ -	
	Mastec North America	Bury & Activate overhead utilities	4500210804		\$ 1,765,869.40	\$ -	
	Florida Power & Light	Materials for Phase IV	4500210839		\$ 162,359.00	\$ -	
	Hannula Landscaping	Install Irrigation at Bluebill/Vanderbilt Dr.	4500211928		\$ 127,264.90	\$ -	
19		OTHER CONTRACTUAL		\$ 5,539,195.90	\$ 2,564,995.90	\$ -	\$ 2,974,200.00
20		POST FREIGHT UPS		\$ 100.00	\$ -	\$ -	\$ 100.00
21	FPL	Electricity	TBD	\$ 300.00	\$ -	\$ -	\$ 300.00
22	Collier County Utility	Water & Sewer	TBD	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
23	St. John the Evangelist	Meeting Room Rental	TBD	\$ -	\$ 1,000.00	\$ -	\$ (1,000.00)
24		RENT EQUIPMENT		\$ 300.00	\$ -	\$ -	\$ 300.00
25	Collier County	Insurance General		\$ 800.00	\$ -	\$ -	\$ 800.00
26	Site One	Irrigation Parts	TBD	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
27		MULCH		\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
28		LICENCES AND PERMITS		\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
29		CLERKS RECORDING FEES		\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
30	Premier Staffing	Transcriptionist Serv.	TBD	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
31		OFFICE SUPPLIES		\$ 300.00	\$ -	\$ -	\$ 300.00
32	JM Todd	Monthly CPC (shared) (monthly lease)	TBD	\$ 300.00	\$ -	\$ -	\$ 300.00
33		MINOR OFFICE EQUIP		\$ 300.00	\$ -	\$ -	\$ 300.00
34		FERT HERB CHEM		\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
35		OTHER OPER SUPPLIES		\$ 200.00	\$ -	\$ -	\$ 200.00
36		OPERATING EXPENSE		\$ 5,669,095.90	\$ 2,565,995.90	\$ -	\$ 3,103,100.00
37		IMPROVEMENTS GENERAL		\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
38		CAPITAL OUTLAY		\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
39		TRANS TO 111 UNINCOR		\$ 85,000.00	\$ -	\$ -	\$ 85,000.00
40		Budget Trans from Appraiser		\$ 13,100.00	\$ -	\$ -	\$ 13,100.00
41		Budget Trans from Tax Collector		\$ 35,000.00	\$ -	\$ -	\$ 35,000.00
42		TRANSFERS		\$ 133,100.00	\$ -	\$ -	\$ 133,100.00
43		TOTAL BUDGET		\$ 6,302,195.90	\$ 2,565,995.90	\$ -	\$ 3,736,200.00

2,088,487,415	FY 10 Final Taxable Value
2,005,897,752	FY 11 Final Taxable Value
1,910,384,837	FY 12 Final Taxable Value
1,904,053,751	FY 13 July 1 Taxable Value
1,945,840,639	FY 14 July 1 Taxable Value
2,044,186,286	FY 15 July 1 Taxable Value
2,195,715,846	FY 16 July 1 Taxable Value
2,385,578,106	FY 17 July 1 Taxable Value
2,560,181,524	FY 18 July 1 Taxable Value
2,673,862,805	FY 19 July 1 Taxable Value
2,805,690,115	FY 20 July 1 Taxable Value
2,874,630,743	FY 21 July 1 Taxable Value
3.00%	Adj. 20 to 21
FY 21	FY 20
0.5000	0.5000
1,444,891	1,402,845
Millage	Millage Cap = .5000
Extension	

Total Available Balance \$ 3,736,200.00
Plus Committed And Not Spent \$ 2,565,995.90

Estimated Cash \$ 6,302,195.90

**Estimated Cash Less
Uncollected Ad Valorem Taxes \$ 4,813,595.90**

Actual Cash

Prepared on 8-24-21

The Anchorage of Naples Condominium Association, Inc.

September 30, 2021

VIA EMAIL: Harry Sells <harry.sells@colliercountyfl.gov>

Mr. Harry Sells
MSTU Project Manager
Public Transit & Neighborhood Enhancement Division
8300 Radio Road
Naples, FL 34104

Reference: Anchorage (Phase IV Utility Burial Project)

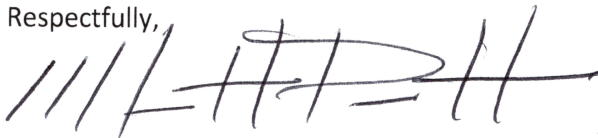
Mr. Sells,

Based on a review of the very limited information as provided, we the Anchorage Board of Directors representing the ownership unanimously agree that providing easements for ingress and egress and the placement of FPL equipment on Anchorage property provides little to no benefit or advantage to the ownership. The negative impacts far outweigh the positive. With this letter, please let it be known, At this time The Anchorage Condominium Association will not be providing any easements to MTSU, FPL and/or any other entity in connection with the Vanderbilt Utility Burial Phase IV Project.

At this time, we would like to rescind or terminate the right of entry document previously provided. Sorry for any inconvenience this may cause.

Feel free to call me if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark H. Pickett', with a stylized, cursive script.

Mark H. Pickett, Board Member
The Anchorage of Naples Condominium Association, Inc.

cc: Mike Catanese, Board President
Nancy Wack, Board Member
Tom Patton, Board Member
Greg Vradenburg, Board Member
Victor Cintron, Vesta Property Services

CMA #5411
HYBRID REMOTE PUBLIC MEETINGS

[Effective Date: October 1, 2021]

§ 5411-1. Purpose.

The purpose of this Instruction is to provide for hybrid remote public meetings that may be conducted to facilitate the telephonic or remote participation of members of boards, committees, agencies, staff, consultants, and the public.

§ 5411-2. Definitions.

- A. **Access Point** - means a designated place where a person interested in attending a communications media technology proceeding may go for the purpose of attending the proceeding.
- B. **Attend** - means having access to the communications media technology network being used to conduct a proceeding.
- C. **Communications Media Technology (CMT)** – means the electronic transmission of printed matter, audio, full-motion video, freeze frame video, compressed video, and digital video by any method available.
- D. **Hybrid Remote Public Meeting** - means a public meeting conducted utilizing both in-person and remote participation via communications media technology.

§ 5411-3. Procedures.

A. Approval of Hybrid Remote Public Meetings

- (1) Conducting a hybrid remote public meeting requires the authorization of the County Manager or their designee. The County Manager or their designee is the final decision-maker on all scheduling or technical conflicts.
- (2) Prior to a board, committee, or agency staff member or consultant establishing the use of CMT for conducting hybrid remote public meetings, staff for said entity must:
 - a. Obtain authorization from the County Manager or their designee. Staff will submit to the County Manager or their designee a proposed plan for facilitating the meetings, which will include all staff responsible for or to be in attendance at the meetings; the dates, places, and times of the proposed meetings; and the manner in which the proposed meetings will be conducted. If approved,
 - b. Contact the County Attorney who will review the proposed process to assure all legal requirements can be met.
 - c. Coordinate with the Communications or Television Operations Manager and IT, when necessary, to ensure that CMT employed is appropriate for meeting facilitation and to ensure that the entity's staff are appropriately trained for its utilization.
 - d. Coordinate with the Chair and other members of the committee or board.

HYBRID REMOTE PUBLIC MEETINGS

B. Notice of a Hybrid Remote Public Meeting

A hybrid remote public meeting notice shall provide all information required by law for an in-person public meeting and shall include:

- (1) The address or addresses of all access points where an interested person may go for the purpose of attending the proceeding.
- (2) An address, e-mail address, and telephone number where an interested person may write or call for additional information.

An opportunity for remote public comment will be provided for any hybrid remote public meeting. Information on how to register in advance of the hybrid remote public meeting and the deadline for such registration for remote public comment will be included in the public meeting notice.

The public notice provided for each hybrid remote public meeting should include the following:

“Remote participation is provided as a courtesy and is at the user’s risk. The County is not responsible for technical issues.”

C. Conducting a Hybrid Remote Public Meeting

A hybrid remote meeting may be conducted for any public hearing, including quasi-judicial proceedings, provided that all legal requirements can be met.

If a quorum is physically present, the participation of an absent member by communications media technology is permissible when such absence is due to extraordinary circumstances such as illness.

An extraordinary circumstance shall be determined in the good judgment of the board or committee. Participants required to provide sworn testimony as part of a hybrid remote public meeting must be physically present.

Public access to a hybrid remote public meeting must be provided where those participating in-person are physically located. Members of the public who are participating in-person will be allowed to speak during the public comment portion of a hybrid remote public meeting.

Entity staff will ensure that individuals who will be participating remotely will be given written instructions on how to participate remotely. Remote public comment participants will be placed in a queue on a first-come, first-serve basis, and will be notified by a member of County staff when they will be permitted to speak. All speakers participating electronically must be recognized by the Chair prior to speaking, and no more than one person will speak at the same time. To facilitate the orderly conduct of the meeting, the County will “mute” or otherwise disable the lines of members of the public until such time as they are recognized to speak. All individuals participating in hybrid remote public meetings must identify themselves each time they speak.

CMA #5411

HYBRID REMOTE PUBLIC MEETINGS

Rules of decorum applicable to meetings of the Board of County Commissioners shall apply to all County hybrid remote public meetings. At the discretion of the Chair, participants attending remotely may be disconnected from the hybrid remote public meeting for violating the rules of decorum.

All public comment in a hybrid remote public meeting will be limited to a maximum of three (3) minutes unless the Chair, in their discretion, allows additional time. Remote participants will not be allowed to receive speaking time from another speaker or to provide speaking time to another speaker.

Individuals participating by phone will not have the benefit of visual presentations unless the meeting is televised or conducted using remote access software. Individuals participating by phone and those in attendance must keep in mind that there is a delay in the broadcast. The Chair may need to account for this as they conduct the meeting.

D. Annual Review

On July 1 of each year, each board and committee utilizing an approved hybrid remote public meeting format will provide a report to the County Manager or their designee summarizing each of the following (where applicable):

- (1) Average number of board or committee members utilizing the remote option for meeting participation (outside of the required in-person quorum).
- (2) Average number of public commenters utilizing the remote option to provide citizen input.
- (3) Average number of public commenters providing in-person citizen input.
- (4) Any proposed change to their current hybrid remote public meeting format.
- (5) Any updated hybrid public meeting staff facilitator direct contact information.

The County Manager or their designee will review the report and determine if hybrid remote public meeting utilization by the board or committee will be reauthorized.

§ 5411-3. Currency.

The Communications, Government & Public Affairs Division is responsible for maintaining the currency of this Instruction.

Potential Future Project for Discussion As of October 7, 2021

1. Extend fence on south side of park

Members concurred extension of the fence should be undertaken. The MSTU needs to contact the citizens on Flamingo to inform them in advance.

Negative feedback received from two citizens.

PM asked for a rough quote to grub 150' of scrub on bank and to install ten sections of fence and ten columns.

Get approval from Parks and Rec. 6 May 2021

Cost for fence \$65,000

Parks and Rec. recommended that we do not extend our project.

2. Refurbishment of Vanderbilt Drive Landscape

A landscape design for Vanderbilt Drive will be submitted for Committee consideration upon completion of Conner Park refurbishment.

3. Refurbish bridge of channel on Bluebill

The Committee suggested cleaning the waterway bridge and/or researching application of a veneer stone.

PM met with Director Road Maintenance July 16 and received somewhat positive feedback..

4. Install Sidewalks east and west side of Gulf Shore Drive

The Road Maintenance Division is considering sidewalk installation on the east side of Gulf Shore Drive for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Drainage would have to be redesigned to accommodate the installation. Project timeline depends on coordination with Road Maintenance and many issues which were discussed July 16.

5. Lighted street name signs at intersections along Gulf Shore Drive and Vanderbilt Drive

The project is on hold, pending development of technology to provide attractive, small scale LED Solar lighting

Under review. Most lighted street signs are not attractive.

6. Install Radar speed signs along west side of Vanderbilt Drive and Gulf Shore, total of four.

Traffic Ops installed two signs on north end of Gulf Shore Drive in early June.