



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104  
AUGUST 17, 2021**

## MINUTES

### **I. Call to Order**

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of four was present.

### **II. Attendance**

**Advisory Committee** Patricia Spencer – Chair  
Paula Rogan – Vice Chair  
Florence “Dusty” Holmes  
Ron Jefferson  
Vacancy

**Staff** Michelle Arnold – PTNE Director (Excused)  
Dan Schumacher, Collier County – Project Manager  
Rosio Garcia, Collier County – Administrative Assistant (Excused)

**Landscape** Mike McGee – Landscape Architect, McGee & Assoc.

**Other** Marcus May – Grounds Maintenance, Mainscape  
Wendy Warren, Premier Staffing – Transcriptionist

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Chair Spencer moved to approve the Agenda of the Golden Gate Advisory Committee subject to the following change:*

*Add: Item VIII. Project Managers Report - G. Parkway Flagpole*

*Item X. New Business – A. Sidewalk Project*

*Second by Ms. Holmes. Carried unanimously 4 - 0.*

## MINUTES

### V. Approval of Minutes May 18, 2021

*Chair Spencer moved to approve the minutes of the May 18, 2021, meeting as presented.  
Second by Ms. Holmes. Carried unanimously 4 - 0.*

### VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. May reported:

- Maintenance items noted during the drive through will be addressed.
- Paroutis Palms will be trimmed.
- The correct color Tabebuia was planted in compliance with the renovation schedule.
- Bougainvilleas were planted on Median #3, the north end of Tropicana Boulevard.
- Quantities are confirmed for replacement of damaged plants.
- FY-21 funds for mulch are expended. Staff will review options to selectively install mulch in bare areas.

The Committee queried on the excessive weeds in the Perennial Peanut. Mr. May attributed growth to an abundance of rain. Weeds will be hand pulled to prevent damage to the Perennial Peanut.

Mr. Schumacher requested Mr. May address the following:

- Phase in replanting of new material.
- Take corrective measures on repeat (R) items over twelve (12) months noted in McGee & Associates Summary Report.
- Verify counts for structural tree pruning.

### VII. Landscape Architect's Report – McGee & Associates

The Summary dated August 3, 2021, reflects plant and tree replacements specified under the *Median Refurbishment Project*. Recommend items highlighted in yellow be addressed as soon as possible.

#### General

- All paver areas need to be power washed.
- A list will be provided of trees requiring structural pruning.
- Replace newly planted distressed Bougainvillea and Iris.

#### Sunshine Boulevard

##### Median #1

- Install Blueberry Flax Lily as per renovation schedule.
- Recommend removing all Juniper from existing Oak tree to north end of median. Install two hundred ninety-two (292) Perennial Peanut 'Golden Glory', in staggered centerline rows on 18" centers.

#### Coronado Parkway & Hunter Boulevard

##### Median #14

- Renovation planting looks good.
- Replace Alexander Palm damaged by auto accident.
- Prune Paroutis Palms and apply fertilizer post County ordinance "black out" period.

## MINUTES

### Water Usage

July 2021 water usage per WeatherTRAK controller:

- Tropicana Boulevard – 43,780 gallons.
- Sunshine Boulevard – 133,338 gallons.
- Coronado Pkwy & Hunter Boulevard – 45,868 gallons.

## VIII. Project Manager's Report

### A. Committee Member Terms

Three (3) appointments to the Advisory Committee appointments to the MSTU will be motioned at the September 21 monthly meeting. Current appointees and residents within the MSTU district are eligible to apply.

Chair Spencer and Ms. Holmes expressed their intent to apply for re-appointment. Applications will be reviewed and voted on at the September meeting. Four-year appointments, approved by the Board of County Commissioners (BCC), will be effective October 2021.

### B. Committee Application

An on-line application for membership to the MSTU Advisory Committee was received from a Golden Gate resident.

**Mr. Schumacher** is in the process of contacting the applicant to verify their interest in participating in the MSTU. The applicant's information will be included in the September 'read-ahead' Agenda.

### C. Budget Report

**Mr. Schumacher** summarized the "*Golden Gate MSTU Fund Budget 153 dated August 17, 2021*" for information purposes and provided an overview of the budget noting:

- FY-21 Ad Valorem property tax revenue budget is \$493,900.00, an increase of 11.44% over FY20.
- Total revenue FY21 is \$1,304,234.75 including investment interest, transfers, and contributions (minus a 5% reserve of \$25,100.00 – based on total revenue plus Investment Interest of \$8,000.00).
- The FY-21 Millage rate remains constant at one-half (½) mill, 0.05%.
- Current Operating Expense Budget is \$330,834.75, of which Commitments total \$89,282.05 and Expenditures total \$162,873.73.
- Uncommitted Operating Expense funds total \$76,678.97.
- Transfer to 111, Line 37, is reimbursement for division-wide MSTU staff salaries.
- Improvements General Fund, Line 36, designated to fund capital projects, has an available balance is \$905,000.00. Funds can be accessed for project participation consistent with the beautification ordinance.
- Financial Transfer to the Property Appraiser, Line 38, are fees for services rendered by the department.
- Financial Transfer to the Tax Collector, Line 39, are fees incurred for verification of MSTU tax collections.
- Total available balance, less committed expenses, is \$948,920.60.
- Unexpended funds will roll over to the FY-22 MSTU budget.

*The Golden Gate MSTU FY-22 budget is finalized. FY-21 Purchase Orders will be closed out and Purchase Order requests for FY-22 submitted.*

MINUTES

**D. Median Refurbishment – Plant Replacements**

This Agenda item, discussed under Item VII, will be incorporated into the Landscape Maintenance and Architect’s reports.

**E. Replacement Bridge – Santa Barbara Canal**

**Dennis McCoy, Sr. Engineering Project Manager, Collier County Growth Management Division (GMD)**, confirmed receipt of the sample railing design preferences for the bridge submitted by Mr. McGee.

**Mr. McCoy** provided a project update noting:

- Negotiation completion for the project’s design and construction phase is anticipated September/October 2021.
- A contract for the design/build phase of the project including permitting, will be presented to the Board of County Commissioners (BCC) for approval.
- The contract for the design/build phase should be executed between December 2021 or January 2022.
- Estimated time frame for construction mobilization on awarded contract is six (6) months.
- The project is funded and based on the Florida Department of Transportation’s (FDOT) notification to the County the bridge, constructed in 1971 with two adjacent pedestrian bridges added in 2008, is structurally deficient and needs to be replaced.

**F. Golden Gate Parkway RAISE – “How to Help”**

In support of the “*Golden Gate Complete Streets Project*” and the RAISE Grant opportunity, Committee members submitted letters which apprise the selection committee on the needs for a transformative project in Golden Gate City and the benefit this project will bring to the community area.

**Mr. Schumacher** will confirm the letters were received by Transportation Planning Section.

**G. Parkway Flagpole**

The lanyard nylon rope wrapping disintegrated and will be replaced week ending August 21, 2021, by Signs & Things. The company noted the flagpole was installed in 2016 and all internal hardware should be in good condition.

**IX. Old Business**

None

**X. New Business**

**A. Sidewalk Project**

**Chair Spencer** provided a map for a Golden Gate City sidewalk installation project scheduled for 2022.

**XI. Public and Board Comments**

Members suggested installation of a “Welcome to Golden Gate City” at the east end of Golden Gate Parkway in the Right of Way (ROW) noting there was a sign in that location several years ago.

MINUTES

**Mr. Schumacher** will research options for signage in the designated area and add the project to the Agenda under the "New Business" category.

**XII. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:12 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**

  
**Patricia Spencer, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2021 as presented \_\_\_\_ or as amended \_\_\_\_\_.

**NEXT MEETING:  
SEPTEMBER 21, 2021 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**

