

Radio Road Beautification M.S.T.U.

Advisory Committee

8300 Radio Road

Naples Florida 34104

OCTOBER 11, 2021 3:00 PM

Berkshire Lakes Master Association Clubhouse

495 Belville Boulevard, Naples, FL 34105

Others are encouraged to attend via Zoom video conference

AGENDA

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ATTENDANCE

Advisory Committee	Dale Lewis, Chairman (3/3/24)
	Maria Schoenfelder Vice Chairman (3/3/25)
	William Gurnee (3/3/22)
	Frank Cooper (3/3/24)
	Harry Wilson (3/3/25)
Staff	Harry Sells- Project Manager,
Landscape	Robert Kindelan - Superb Landscape
Transcriptionist	Wendy Warren

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES: September 13, 2021

V. LANDSCAPE MAINTENANCE REPORT – ROBERT KINDELAN, Superb Landscape

VI. PROJECT MANAGER REPORT - HARRY SELLS

- A. Welcome William Gurnee
- B. Budget Report – October 11, 2021
- C. Status of Irrigation system
- D. Rich King Refurbishment Status Report
- E. Devonshire Sight Line Report
- F. CMA 5411, Hybrid Remote Public Meetings

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. COMMITTEE MEMBER COMMENTS

X. PUBLIC COMMENTS

XI. ADJOURNMENT

NEXT MEETING:

NOVEMBER 8, 2021 3:00 PM

BERKSHIRE LAKES MASTER ASSOCIATION CLUBHOUSE



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples Florida 34104**

September 13, 2021

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Lewis called the meeting to order at 3:00 PM.

A quorum of four was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Dale Lewis, Chairman; Maria Schoenfelder, Vice-Chair;

Frank Cooper (Excused); Harry Wilson; William Gurnee

County Staff: Harry Sells, Project Manager; Michelle Arnold, Director PTNE;

Rosio Garcia, Operations Coordinator

Landscape: Robert Kindelan, Superb Landscape Services (Excused); Mike McGee,

McGee & Associates Landscape Architects

Others: Wendy Warren, Premier Staffing, Transcriptionist; Robert Hinzman; Resident

III. APPROVAL OF AGENDA

Chair Lewis moved to approve the modified Agenda of the Radio Road Beautification M.S.T.U.

Add: Item VI – Project Manager's Report - F. Read Ahead

Second by Vice-Chair Schoenfelder. Carried unanimously 4 - 0.

IV. APPROVAL OF MINUTES – June 14, 2021

Chair Lewis moved to approve the minutes of the June 14, 2021 meeting as presented. Second by Mr. Gurnee. Carried unanimously 4 – 0.

V. LANDSCAPE MAINTENANCE REPORT – Robert Kindelan, Superb Landscape Services
Mr. Kindelan reported:

- Trimmed back roadway sideline landscaping.
- Median tips will be pruned September 14, 2021.
- Fertilizer application, October 2021, will be coordinated with Mr. Sells.
- A single irrigation zone out of order will be repaired September 14, 2021.

Traffic Operations Report

A report from Traffic Operations stated Devonshire Blvd. landscape material at the intersections of Radio Road and Santa Barbara Blvd. does not comply with the FDOT sight window requirement. The current pruning policy of cut to 18 inches, maintain at 24 inches, for sight line visibility must be implemented.

Action

Ms. Arnold, Mr. Sells and Mr. Kindelan will meet to evaluate landscaping at the locations and identify steps to comply.

A preliminary report of findings will be emailed to members. Final results will be presented at the October 2021 meeting. The Committee may consider development of a renovation plan utilizing plant materials that do not grow or can be maintained at a height of 18 inches or less.

VI. PROJECT MANAGER REPORT – Harry Sells

A. Welcome William Gurnee

Mr. Sells distributed a letter dated May 25, 2021 confirming the Board of County Commissioners (BCC) appointed William Gurnee to fill the remainder of a vacant term on the Radio Road Beautification Advisory Committee. The term expires on March 3, 2022, or at such time as the Board re-appoints a successor.

Members welcomed Mr. Gurnee who expressed his appreciation for the opportunity to contribute to the Advisory Committee.

B. Budget Report September 13, 2021

Mr. Sells distributed the “*Radio Road MSTU Funds 158 Budget for September 13, 2021*” for information purposes highlighting as follows:

- The FY-21 millage rate of 0.0000, was approved by the Board of County Commissioners (BCC). *The MSTU will be operating off Reserve funding for the FY-21 and FY-22.*
- Taxable Value increased 4.15% FY-20.
- Total revenue FY-21 is \$658,788.15 including Investment Interest, 2020 Carry Forward Transfers and Contributions (minus a 5% reserve of \$400 – based on Investment Interest of \$8,000.00).
- The budget will be funded by Carry Forward Funds. Income is recorded as a negative number, expenses positive.
- Operating Expense Budget, a total of Lines 11 through 30, is \$129,388.15.
- Commitment’s total \$28,094.13; Expenditures \$99,564.74.
- Unencumbered Operating Expense funds available are \$1,729.28.
- Majority of expenditures fund grounds maintenance for Devonshire Boulevard and irrigation.
- Transfers to 111, Line 34, is for Staff salaries.
- Budget Transfers from Appraiser, Lines 35, are fees billed by the respective entity.
- Improvement General Funds, Line 32, in the amount of \$100,000.00, are available to finance special projects or operating expense shortages with a budget amendment approved by the Board of County Commissioners.
- A budget amendment will be initiated to transfer funds from Improvements General to Operating Expenses to fund the Rich King Memorial Greenway project on implementation.
- Total Available Balance is \$491,929.28.

The Radio Road MSTU FY-22 budget, effective October 1, 2021, is finalized. Unexpended funds will “roll-over” to the FY-22 budget. Purchase Orders for FY-21 will be closed out and Purchase Order requests for FY-22 submitted to the Procurement Division.

C. Status of Irrigation System

Mr. Sells reported:

- Overall, the system is functioning as intended.

D. Rich King Refurbishment Status Report

Mr. Sells distributed McGee & Associates conceptual landscape plan for the Rich King Greenway, Radio Road South Entry.

- A Scope of Work (SOW) and Request for Quote (RFQ) will be distributed on BidSync.
- In accordance with County policy, the project will be awarded to the lowest qualified bidder.
- Start date estimate is in four (4) to five (5) months.
- Project will be funded by the FY-22 budget.

E. Radio Road-Devonshire Turn Lane Modifications

Mr. Sells distributed *Plans of Proposed Radio Road at Devonshire Blvd. and Countryside Dr. Intersection Improvements* noting the project is in progress and a construction mobilization date is to be determined.

- The Road Maintenance Division and Traffic Operations plan to modify the Radio Road left hand turn lanes at the intersection of Devonshire Blvd. and Countryside Dr. by twelve (12) feet.
- The Traffic Engineering & Sign Operations, Transportation Engineering Division, Growth Management Division, designs the project and solicits bids.
- The contract is awarded by the Board of County Commissioners (BCC) to the lowest qualified bidder.
- The main water line for Devonshire Blvd. runs under the roadway and must be relocated.
- The Road Maintenance Division will perform the work and install a new irrigation line parallel to the County's line.
- The MSTU will assume financial responsibility for the cost of installing their water line.

Mr. Sells will update the Committee on the cost and timeline for the irrigation line construction at a future meeting.

F. Read Ahead

The "Read Ahead" document links will be modified to ensure access by parties on the distribution list.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

None

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:33 P.M.

NEXT M.S.T.U. MEETING: OCTOBER 11, 2021 3:00 PM
Berkshire Lakes Clubhouse
495 Belleville Boulevard
Naples, Florida 34104

RADIO ROAD MSTU ADVISORY COMMITTEE

Dale Lewis, Chairman

The Minutes were approved by the Committee on _____, 2021 as presented ____ or as amended ____.

**RADIO ROAD MSTU
FUND 158
October 11, 2021**

		Vendor	Item	PO#	Budget	Commitments	Expenditures	Total
1	OVERNIGHT INTEREST				\$ -	\$ -	\$ -	\$ -
2	INVESTMENT INTEREST				\$ (3,400.00)	\$ -	\$ -	\$ (3,400.00)
3	REVENUE STRUCTURE				\$ (3,400.00)	\$ -	\$ -	\$ (3,400.00)
4	TRANSFERS FROM PROP APP				\$ -	\$ -	\$ -	\$ -
5	TRANSFERS FROM TAX COLL				\$ -	\$ -	\$ -	\$ -
6	CARRY FORWARD GEN				\$ (516,600.00)	\$ -	\$ -	\$ (516,600.00)
7	CARRY FORWARD OF ENCUMB				\$ (3,095.00)	\$ -	\$ -	\$ (3,095.00)
8	NEG 5% EST REV				\$ 200.00	\$ -	\$ -	\$ 200.00
9	TRANSFERS & CONTRIB				\$ (519,495.00)	\$ -	\$ -	\$ (519,495.00)
10	TOTAL REVENUE				\$ (522,895.00)	\$ -	\$ -	\$ (522,895.00)
11	ENGINEERING FEES	McGee & Associates	Landscape Architect -Review Plans	4500210519	\$ 5,095.00	\$ 354.50	\$ 2,740.50	\$ 2,000.00
12	INDIRECT COST				\$ 3,300.00	\$ -	\$ -	\$ 3,300.00
13	LANDSCAPE INCIDENTALS	Superb Landscaping	Landscape Incidentals	TBD	\$ 21,000.00	\$ 5,400.00	\$ -	\$ 15,600.00
14	OTHER CONTRACTUAL	Superb Landscaping	Grounds Maintenance	TBD	\$ 75,000.00	\$ 69,600.00	\$ -	\$ 5,400.00
15	POST FREIGHT	USPS	Bulk Mail fees & postage		\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
16	ELECTRICITY	FP&L	Electricity	TBD	\$ 1,500.00	\$ 820.00	\$ -	\$ 680.00
17	WATER & SEWER	Collier County	Water & Sewer		\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
18	INSURANCE GENERAL	Collier County	Insurance	Direct Pay	\$ 300.00	\$ -	\$ -	\$ 300.00
		SiteOne Landscape Supply	Irrigation Parts	TBD		\$ 3,500.00	\$ -	
		Harts Electrical	Suppy & Replace well pump motor s	4500212965		\$ 790.00	\$ -	
19	SPRINKLER MAINTENANCE				\$ 4,000.00	\$ 4,290.00	\$ -	\$ (290.00)
20	MULCH				\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
21	LANDSCAPE MATERIALS				\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
22	LICENSES & PERMITS				\$ 500.00	\$ -	\$ -	\$ 500.00
23	OTHER MISCELLANEOUS	Premier Staffing	Transcriptionist Services	TBD	\$ 3,200.00	\$ 1,800.00	\$ -	\$ 1,400.00
24	OFFICE SUPPLIES				\$ 200.00	\$ -	\$ -	\$ 200.00
25	COPY CHARGES	JM TODD	Monthly CPC (Shared)	TBD	\$ 200.00	\$ -	\$ -	\$ 200.00
26	FERT HERB CHEM				\$ 1,300.00	\$ -	\$ -	\$ 1,300.00
27	OTHER OPERATING SUPPLIES				\$ 1,400.00	\$ -	\$ -	\$ 1,400.00
28	OPERATING EXPENSE				\$ 126,495.00	\$ 82,264.50	\$ 2,740.50	\$ 41,490.00
29	IMPROVEMENTS GENERAL				\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
30	CAPITAL OUTLAY				\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
31	Reimbursement for Staff Support				\$ 40,700.00	\$ -	\$ -	\$ 40,700.00
32	TRANSFERS				\$ 40,700.00	\$ -	\$ -	\$ 40,700.00
33	RESERVE FOR CAPITAL				\$ 255,700.00	\$ -	\$ -	\$ 255,700.00
34	RESERVES				\$ 255,700.00	\$ -	\$ -	\$ 255,700.00
35	TOTAL BUDGET				\$ 522,895.00	\$ 82,264.50	\$ 2,740.50	\$ 437,890.00

1,214,337,046 FY 10 Final Taxable value
1,039,288,028 FY 11 Final Taxable value
984,103,688 FY 12 Final Taxable Value
955,918,992 FY 13 Final Taxable Value
967,155,849 FY 14 Final Taxable Value
996,994,678 FY 15 Final Taxable Value
1,066,174,009 FY 16 July Taxable Value

1,145,697,249 FY 17 July Taxable Value
1,242,647,732 FY 18 July Taxable Value
1,304,336,542 FY 19 July Taxable Value
1,358,426,325 FY 20 July Taxable Value

4.15% Adj. 19 to 20

Millage	FY 20 0.0000	FY 19 0.1000	Maximum Cap = .5000
Extension	0	130,424	

Property Tax Limitation Impact

FY 20 Gross Taxable Value	1,358,426,325
Minus: New Const. Annex.	6,064,235
Plus: Amendment #1 TV Component	0
Adj. Taxable Value	1,352,362,090
19 Levy	130,435
Rolled Back Rate (less Amend. One)	0.0964

Total Available Balance	\$	437,890.00
Plus Committed And Not Spent	\$	82,264.50
Estimated Cash	\$	520,154.50

Prepared 10-4-21

Sight Distance @ Intersections

Project: Devonshire Blvd @ Appleby Dr and Belville Blvd

Date: 23 August 2021 - Initial Site Visit **Weather:** Clear Partly Cloudy, Cloudy, Rain

Time of Study: 1400 hrs **Technician:** Kyle Kemmish

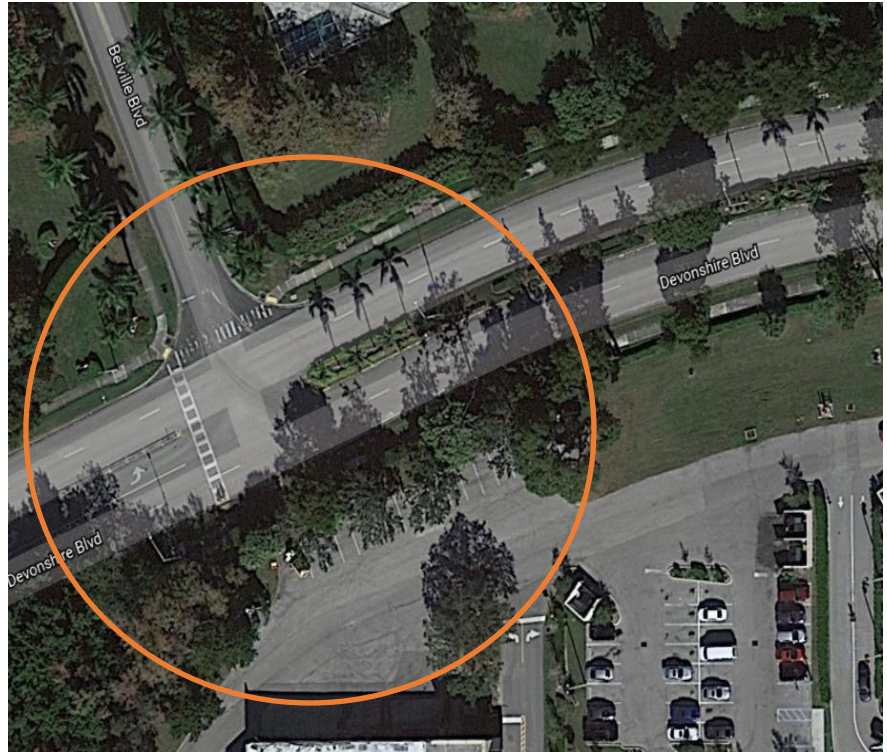
Requested By: _____ **Request Date:** _____ **WO #:** _____

Design Criteria: FDOT Design Manual Jan 1, 2021 Topic #625-000-002

Traffic Control: Signal or Signage **Condition:** Operational / Non Operational / Good / Replacement

Posted Speed: 25 mph **Center Median:** Raised / Plantings / Other **Roadway Geometry:** 2 Lanes each direction



Devonshire Blvd. onto Appleby Dr.**Devonshire Blvd. onto Belville Dr.****Location Specifics:****RESULT SUMMATION**

	Stopping Distance Table 122.5.7	Stopping Distance Table 122.5.7	Left Turn FDM Table 212.11.1	Intersection Exhibit 212-6
	Northbound	Southbound	Sight Distance	Sight Distance
Intersection				
Appleby Dr. at Devonshire Blvd.	Meets	Meets	Fails Looking North – 160'	Fails Looking Left – 320' Looking Right – 335'
Belville Blvd. at Devonshire Blvd.	Meets	Meets	Meets	Meets

Guidelines:

- **FDOT Design Manual Jan 1, 2021, Topic #625-000-002**
- **Collier County's Land Development Code CHAPTER 4 SITE DESIGN AND DEVELOPMENT STANDARDS 4.06.00 - LANDSCAPING, BUFFERING, AND VEGETATION RETENTION**

Conditions Found - Site Visit Notes:

Medians are not compliant due to vegetation that hinders the sight lines.

- Nonconformity to sight line requirements
- Vegetation height and placement
- Trees in the leading edge of the median nosing
- Landscaping crew working on median vegetation 08 September 2021

General Conditions Found and Recommendations:

- **Comply with standards**
 - FDOT Design Manual Jan 1, 2021, Topic #625-000-002
 - Collier County's Land Development Code CHAPTER 4 SITE DESIGN AND DEVELOPMENT STANDARDS 4.06.00 - LANDSCAPING, BUFFERING, AND VEGETATION RETENTION
- **Palm Trees / Roadway Curvature – North of Appleby Dr.**
 - Placement and curvature of the roadway lead to a sightline issue due to the “wall effect”
- **Median Plantings – Overall**
 - In general, the conditions found throughout Devonshire Blvd. are not in conformance with the FDOT specifications nor of Collier County's Land Development Code
 - The vertical height from top of pavement to top of shrubbery is currently non-compliant.
 - Frequent maintenance or physical alteration of the planting beds should be considered.
- **Plantings Median Nosings**
 - The plantings in the first 100' of each nosing should be further evaluated to conform to Figure 212.11.2 of the FDOT Design Manual Jan 1, 2021, Topic #625-000-002. Due to the curvature of the roadway, increasing the area of interest from 100' to 200' should be considered.

Devonshire Blvd. Summary Aerial of Conditions Found

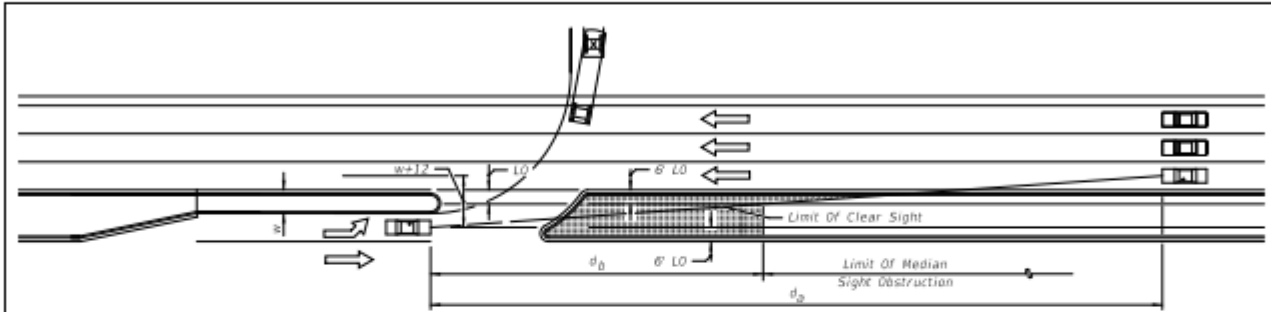


Base Line Governance

Topic #625-000-002
FDOT Design Manual

January 1, 2021

Table 212.11.1 Sight Distance for Left Turn from Highway



Design Speed (mph)	d_a (feet)								
	1 Lane Crossed			2 Lane Crossed			3 Lane Crossed		
	P	SU	Comb.	P	SU	Comb.	P	SU	Comb.
25-30	245	290	330	265	320	365	290	350	395
35	285	335	385	310	370	425	335	410	460
40	325	385	440	355	425	485	385	465	525
45	365	430	495	400	475	545	430	525	590

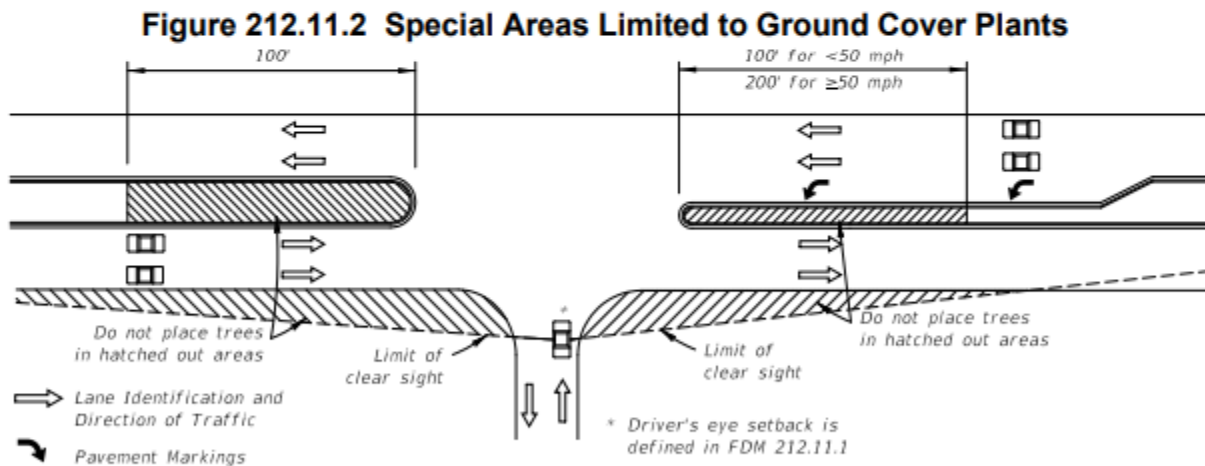
Notes:

- (1) Provide a lateral offset (LO) of 6' as shown in the diagram above. d_b may be determined by the equation $d_b = d_a (w/(w+12))$. For roadways with non-restricted conditions, d_a and d_b should be based on the geometry for the left turn storage and on clear zone widths.
- (2) For wide medians where the turning vehicle can approach the through lane at or near 90°, use d values from tables in **Exhibits 212-6** and **212-7**. (The clear sight line origin is assumed to be 14.5 feet from the edge of the near travel lane.

212.11.6 Trees and Vegetation

Intersections should be designed to accommodate the placement of trees and other desired vegetation (e.g., ground cover plants, trunked plants) in urbanized context classifications while still maintaining clear sight triangles. Ground cover plants are naturally low-growing plants with a maximum mature height of ≤ 18 inches. Trunked plants are those with a mature trunk diameter of 4 inches or less (measured 6 inches above the ground).

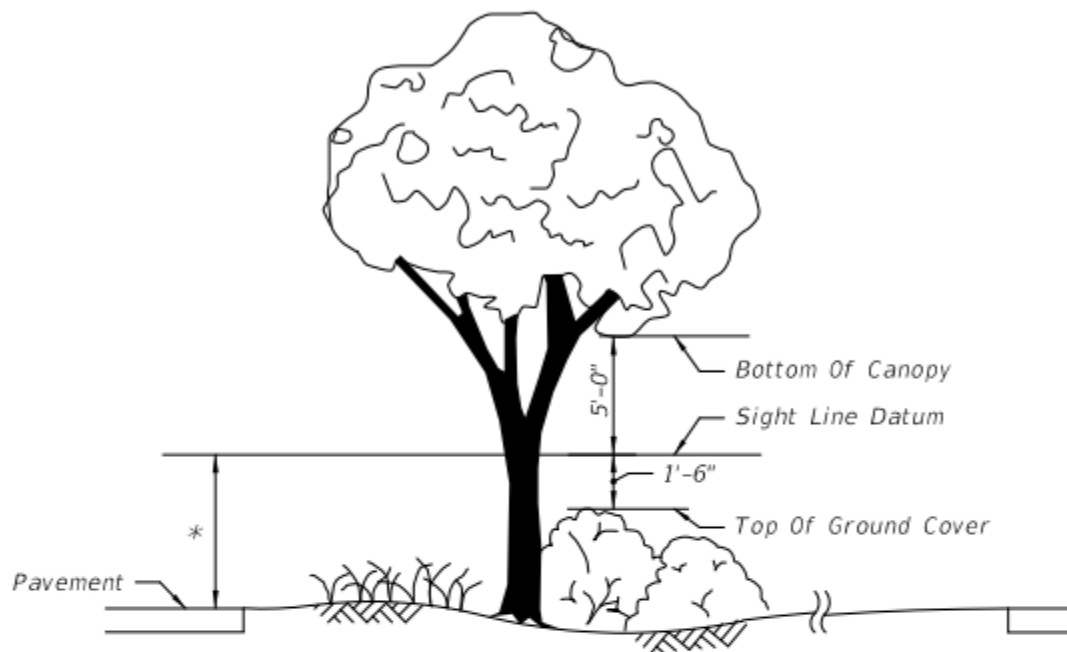
Maintain clear sight triangles for all approaches. Do not place trees within the hatched-out areas as shown in **Figure 212.11.2**. The hatched-out areas are for ground cover plants only. Coordinate with the Project Landscape Architect for the placement of vegetation and the necessary space above and below ground for tree growth that will maintain clear sight triangles.



Where left turns from the major road are permitted, do not locate trees within the distance d_b shown in **Table 212.11.1** (see **FDM 212.11.4**) and not less than the distances shown in **Figure 212.11.2** and the spacings in **Table 212.11.3** as applicable.

212.11.6.1 Clear Sight Window Concept

The clear sight window concept may provide opportunities for vegetation within the limits of intersection sight triangles. This concept is illustrated in **Figure 212.11.3**. This detail provides the required vertical clear sight limits with respect to the sight line datum. Do not place trees within the hatched-out areas as shown in **Figure 212.11.2** (even if using the clear sight window concept). The hatched-out areas are for ground cover plants only.

Figure 212.11.3 Window Detail

- * Since observations are made in both directions, the line of sight datum between roadways is 3.5 feet above both pavements.

The horizontal limits of the window are defined by clear sight triangles. Within the limits of clear sight triangles, the following restrictions apply:

- Canopy of trees and trunked plants must be at least 5 feet above the sight line datum.
- The top of the ground cover plants must be at least 1.5 feet below the sight line datum.

See **FDM 228.2(2)(a)** for additional information about plant selection and placement. Enforcing these limits provides a clear line of sight for approaches to an intersection.

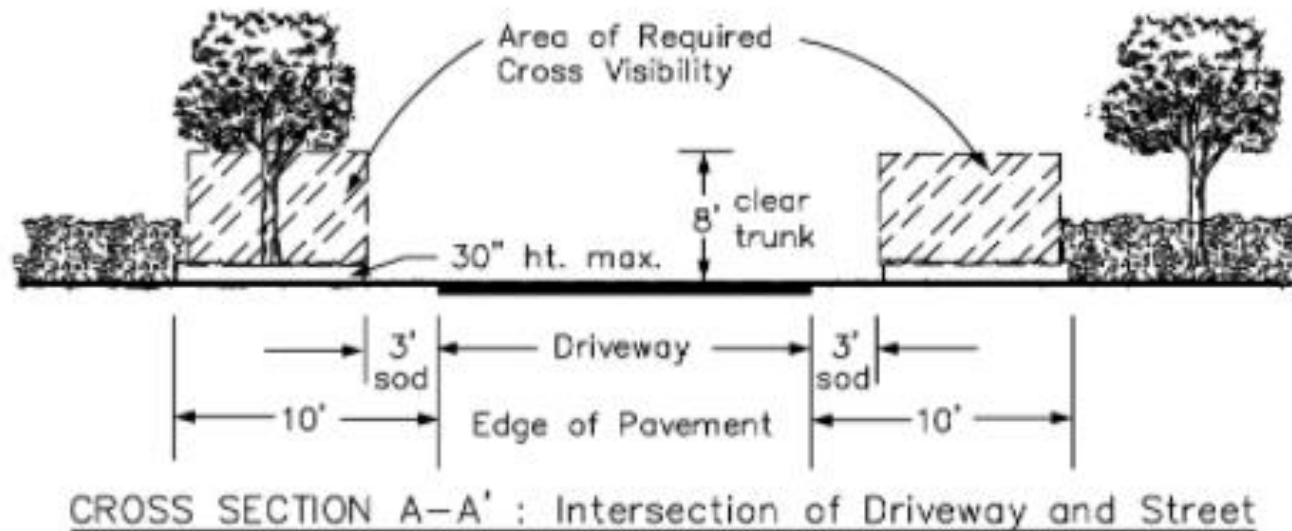
When trees are located in the median of a divided roadway and fall within the limits of a clear sight triangle, conform to **Table 212.11.3** for tree size and spacing. Spacing values for trees with diameter of 11 inches or less were derived assuming a maximum 6-foot wide shadow band on a vehicle at the stop bar location when viewed by a mainline driver beginning at sight distance 'd'. This is illustrated in **Figure 212.11.4**. Spacing values for

Collier County, Florida - Land Development Code, CHAPTER 4 SITE DESIGN AND DEVELOPMENT STANDARDS 4.06.00 - LANDSCAPING, BUFFERING, AND VEGETATION RETENTION

D. Landscaping with Sight Design Triangles.

1. Safe sight distance triangles at intersection and access points. (Refer to Figure 4.06.01 D., Sight Distance Triangles). Where a driveway/access way intersects a right-of-way or when a property abuts the intersection of two or more rights-of-way, a minimum safe sight distance triangular area shall be established. Within this area, vegetation shall be planted and maintained in a way that provides unobstructed visibility at a level between 30 inches and 8 feet above the crown of the adjacent roadway. Landscaping shall be located in accordance with the roadside recovery area provisions of the State of Florida Department of Transportation's Manual of Uniform Minimum Standards for Design, Construction, and Maintenance of streets and Highways (DOT Green Book) where appropriate. Posts for illuminating fixtures, traffic control, and street name signs shall also be permitted, so long as the sign or equipment is not within the prescribed clear space.

Where an accessway enters a right-of-way, two safe distance triangles shall be created diagonally across from each other on both sides of the accessway. Two sides of the triangle shall extend 10 feet each way from the point of intersection from the edge of pavement and the right-of-way line. The third side of the triangle shall be a line connecting the ends of the other 2 sides.



STOPPING SIGHT DISTANCE

Topic #625-000-002
FDOT Design Manual

January 1, 2021

122.5.6 Stopping Sight Distance

122.5.6.1 AASHTO Criteria

Table 122.5.7 AASHTO Stopping Sight Distance (Minimum)
(AASHTO page 3-4, Table 3-1)

	Design Speed (mph)											
	15	20	25	30	35	40	45	50	55	60	65	70
Stopping Sight Distance (feet) Computed for Design	80	115	155	200	250	305	360	425	495	570	645	730

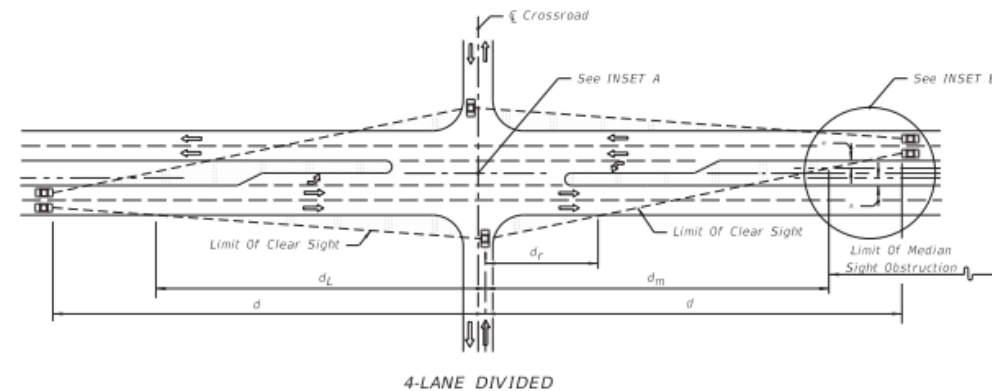
Intersection Sight Distance

INTERSECTION SIGHT DISTANCE: 4-LANE DIVIDED

Median 22' or Less				
Design Speed (mph)	d	d_L (Ft.)	d_r (Ft.)	d_m (Ft.)
30	395	280	90	325
35	460	325	100	380
40	525	375	115	430
45	590	420	130	485
50	655	465	145	540
55	720	510	160	590
60	785	555	175	645
65	850	605	185	700

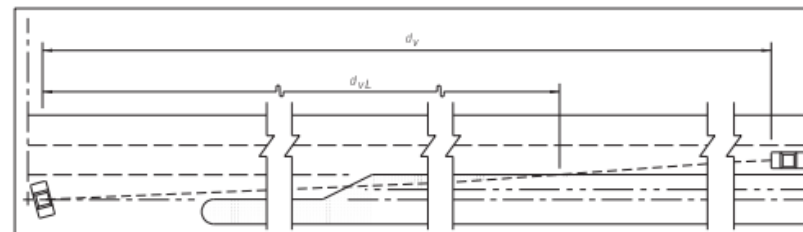
25'-64' Median				
Design Speed (mph)	d	d_L (Ft.)	d_v (Ft.)	d_{vL} (Ft.)
30	355	255	330	240
35	415	295	390	280
40	470	335	445	320
45	530	375	500	360
50	590	420	550	400
55	650	460	610	440
60	705	500	665	480
65	765	545	720	520

Passenger Vehicle



4-LANE DIVIDED

Median 22' or Less				
Design Speed (mph)	d	d_L (Ft.)	d_r (Ft.)	d_m (Ft.)
30	395	280	90	325
35	460	325	100	380
40	525	375	115	430
45	590	420	130	485
50	655	465	145	540
55	720	510	160	590
60	785	555	175	645
65	850	605	185	700

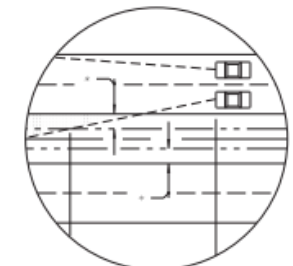


Where The Median Is Sufficiently Wide For The Design Vehicle To Pause In The Median (Vehicle Length Plus 6' Min.) The Clear Line Of Sight To The Right (d_v) Is Measured From The Vehicle Pause Location, i.e., Not From The Cross Road Stop Position; Distances d_r & d_m Do Not Apply.

Median		
d_L (Ft.)	d_v (Ft.)	d_{vL} (Ft.)
385	510	435
450	595	500
510	680	575
575	760	645
640	845	720
700	930	790
765	1015	865
825	1100	935

INSET A

Vehicle Type	Vehicle Length (Ft.)
Passenger (P)	19
Single Unit (SU)	30
Large School Bus	40
WB-40	45.5
WB-50	55



INSET B

* Lateral Offset For Restricted Conditions
Clear Zone For Nonrestricted Conditions

NOTES FOR 4-LANE DIVIDED ROADWAY

- See Figure 212.11.1 for origin of clear sight line on the minor road.
- Values shown in the tables are the governing (controlling) sight distances calculated based on 'AASHTO Case B - Intersection with Stop Control on the Minor Road.'

SIGHT DISTANCES (d) & (d_v) AND RELATED DISTANCES (d_L , d_r , d_m & d_{vL}) (FEET)

NOT TO SCALE

LEGEND

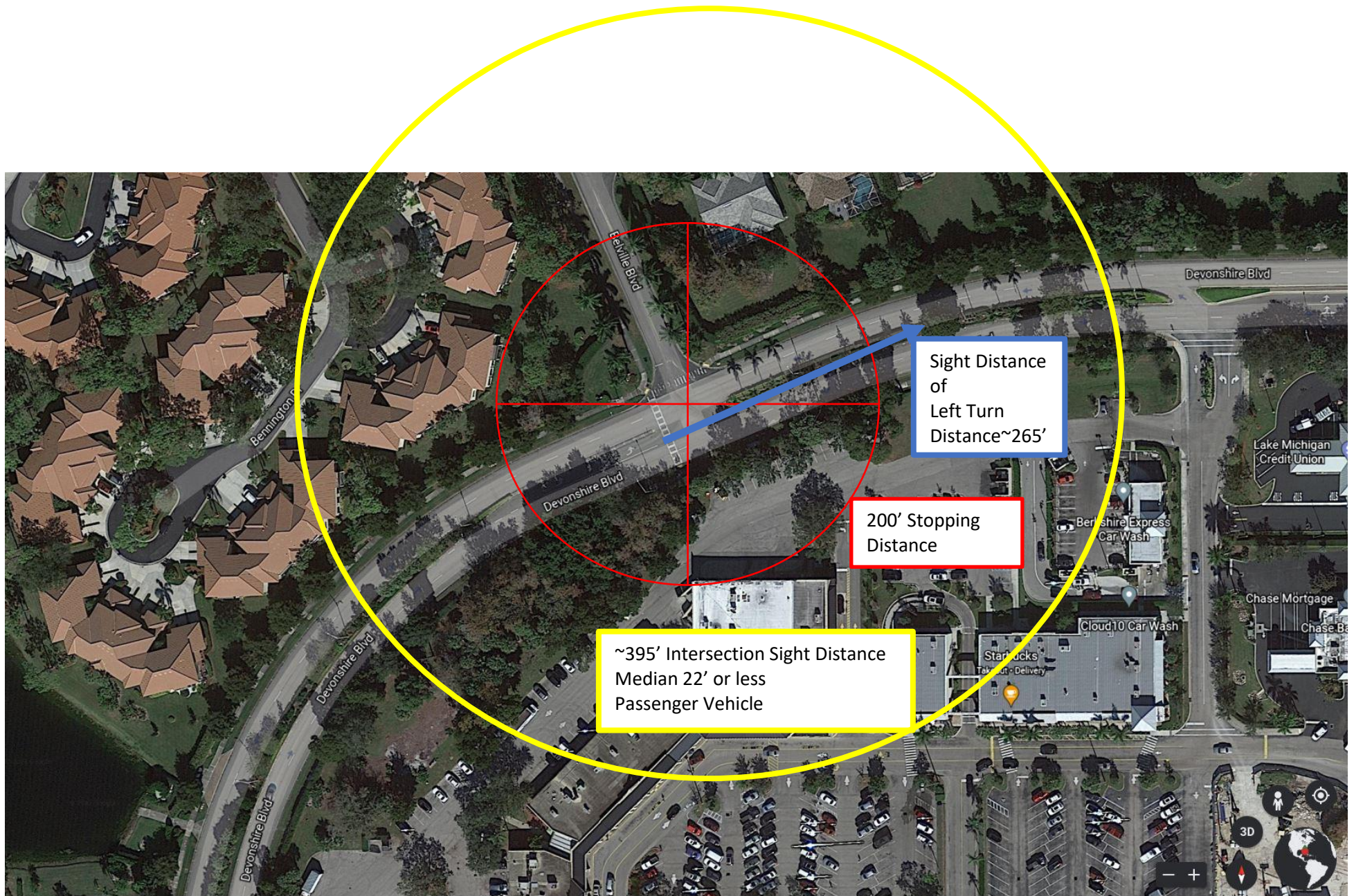
Areas Free Of Sight Obstructions

EXHIBIT 212-6
01/01/2018

Appleby Dr. Intersection Sight Distance



Belville Blvd. Intersection Sight Distance



Pictures

Devonshire Blvd. at Appleby Dr. – Looking North



**Devonshire Blvd. onto Appleby Dr.
100' from top of nosing**





Devonshire Blvd. onto Belville Dr. – Looking South



Devonshire Blvd. at Belville Dr.





Devonshire Blvd. at Belville Dr.





Devonshire Blvd. at Appleby Dr.





End of Report

CMA #5411
HYBRID REMOTE PUBLIC MEETINGS

[Effective Date: October 1, 2021]

§ 5411-1. Purpose.

The purpose of this Instruction is to provide for hybrid remote public meetings that may be conducted to facilitate the telephonic or remote participation of members of boards, committees, agencies, staff, consultants, and the public.

§ 5411-2. Definitions.

- A. **Access Point** - means a designated place where a person interested in attending a communications media technology proceeding may go for the purpose of attending the proceeding.
- B. **Attend** - means having access to the communications media technology network being used to conduct a proceeding.
- C. **Communications Media Technology (CMT)** – means the electronic transmission of printed matter, audio, full-motion video, freeze frame video, compressed video, and digital video by any method available.
- D. **Hybrid Remote Public Meeting** - means a public meeting conducted utilizing both in-person and remote participation via communications media technology.

§ 5411-3. Procedures.

A. Approval of Hybrid Remote Public Meetings

- (1) Conducting a hybrid remote public meeting requires the authorization of the County Manager or their designee. The County Manager or their designee is the final decision-maker on all scheduling or technical conflicts.
- (2) Prior to a board, committee, or agency staff member or consultant establishing the use of CMT for conducting hybrid remote public meetings, staff for said entity must:
 - a. Obtain authorization from the County Manager or their designee. Staff will submit to the County Manager or their designee a proposed plan for facilitating the meetings, which will include all staff responsible for or to be in attendance at the meetings; the dates, places, and times of the proposed meetings; and the manner in which the proposed meetings will be conducted. If approved,
 - b. Contact the County Attorney who will review the proposed process to assure all legal requirements can be met.
 - c. Coordinate with the Communications or Television Operations Manager and IT, when necessary, to ensure that CMT employed is appropriate for meeting facilitation and to ensure that the entity's staff are appropriately trained for its utilization.
 - d. Coordinate with the Chair and other members of the committee or board.

HYBRID REMOTE PUBLIC MEETINGS

B. Notice of a Hybrid Remote Public Meeting

A hybrid remote public meeting notice shall provide all information required by law for an in-person public meeting and shall include:

- (1) The address or addresses of all access points where an interested person may go for the purpose of attending the proceeding.
- (2) An address, e-mail address, and telephone number where an interested person may write or call for additional information.

An opportunity for remote public comment will be provided for any hybrid remote public meeting. Information on how to register in advance of the hybrid remote public meeting and the deadline for such registration for remote public comment will be included in the public meeting notice.

The public notice provided for each hybrid remote public meeting should include the following:

“Remote participation is provided as a courtesy and is at the user’s risk. The County is not responsible for technical issues.”

C. Conducting a Hybrid Remote Public Meeting

A hybrid remote meeting may be conducted for any public hearing, including quasi-judicial proceedings, provided that all legal requirements can be met.

If a quorum is physically present, the participation of an absent member by communications media technology is permissible when such absence is due to extraordinary circumstances such as illness.

An extraordinary circumstance shall be determined in the good judgment of the board or committee. Participants required to provide sworn testimony as part of a hybrid remote public meeting must be physically present.

Public access to a hybrid remote public meeting must be provided where those participating in-person are physically located. Members of the public who are participating in-person will be allowed to speak during the public comment portion of a hybrid remote public meeting.

Entity staff will ensure that individuals who will be participating remotely will be given written instructions on how to participate remotely. Remote public comment participants will be placed in a queue on a first-come, first-serve basis, and will be notified by a member of County staff when they will be permitted to speak. All speakers participating electronically must be recognized by the Chair prior to speaking, and no more than one person will speak at the same time. To facilitate the orderly conduct of the meeting, the County will “mute” or otherwise disable the lines of members of the public until such time as they are recognized to speak. All individuals participating in hybrid remote public meetings must identify themselves each time they speak.

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HYBRID REMOTE PUBLIC MEETINGS

Rules of decorum applicable to meetings of the Board of County Commissioners shall apply to all County hybrid remote public meetings. At the discretion of the Chair, participants attending remotely may be disconnected from the hybrid remote public meeting for violating the rules of decorum.

All public comment in a hybrid remote public meeting will be limited to a maximum of three (3) minutes unless the Chair, in their discretion, allows additional time. Remote participants will not be allowed to receive speaking time from another speaker or to provide speaking time to another speaker.

Individuals participating by phone will not have the benefit of visual presentations unless the meeting is televised or conducted using remote access software. Individuals participating by phone and those in attendance must keep in mind that there is a delay in the broadcast. The Chair may need to account for this as they conduct the meeting.

D. Annual Review

On July 1 of each year, each board and committee utilizing an approved hybrid remote public meeting format will provide a report to the County Manager or their designee summarizing each of the following (where applicable):

- (1) Average number of board or committee members utilizing the remote option for meeting participation (outside of the required in-person quorum).
- (2) Average number of public commenters utilizing the remote option to provide citizen input.
- (3) Average number of public commenters providing in-person citizen input.
- (4) Any proposed change to their current hybrid remote public meeting format.
- (5) Any updated hybrid public meeting staff facilitator direct contact information.

The County Manager or their designee will review the report and determine if hybrid remote public meeting utilization by the board or committee will be reauthorized.

§ 5411-3. Currency.

The Communications, Government & Public Affairs Division is responsible for maintaining the currency of this Instruction.



TREES						
Qty	Sym	Botanical Name	Common Name	Specification	Spacing	Native
3	LJ	Ligustrum japonicum	Wax Privet	10' oa, multi		N
PALMS****						
Qty	Sym	Botanical Name	Common Name	Specification	Spacing	Native
3	PRS	Phoenix roebelenii	Pygmy Date Palm	7' oa, sngl, matching		N
3	PRT	Phoenix roebelenii	Pygmy Date Palm	7' oa, trpl		N
6	THS	Thrinax morissii ' Silver'	Silver Thrinax	5' oa, matching		Y
4	TR	Thrinax radiata	Florida Thatch Palm	8' oa, sngl, matching		N
SHRUBS						
Qty	Sym	Botanical Name	Common Name	Specification	Spacing	Native
25	BM	Bougainvillea 'Ms. Alice'	Ms. Alice Bougainvillea	3 gallon 18"	30" oc	N
30	BS	Bougainvillea Silhouette	Silhouette Bougainvillea	3 gallon 18"	30" oc	N
33	BRT	Brassaia arborescens 'Trinette'	Trinette Var. Arborescens	3 gallon 20"	36" oc	N
50	CHR	Chrysobalanus icaco 'Red Tip'	Red Tip Cocoplum	7 gallon 36"	36" oc	Y
GROUND COVERS						
Qty	Sym	Botanical Name	Common Name	Specification	Spacing	Native
170	ARA	Arachis glabrata	Ornamental Peanut	1 gallon 12"	18" oc	N
62	ASF	Asparagus densiflorus 'Myers'	Foxtail Fern	3 gallon 24", Full	24" oc	N
36	CAM	Carmona microphylla	Carmona	3 gallon 20"	30" oc	N
305	CAR	Carrisa "Emerald Blanket"	Carrisa	3 gallon, 16" spd, horizontal form, 'small leaves'	18" oc	N
MISCELLANEOUS						
Qty		Botanical Name	Common Name	Specification		
4,120	SF	Stenotaphrum secundatum 'Floratum'	St. Augustine Floratum	Contractor to verify Qty		
1,580	SF	Stenotaphrum secundatum 'Floratum'	Stabilized St. Augustine Floratum	4" compacted limerock subbase with 1" sand bed then sod		
2,400	SF	Transportation Blend, Grade 'A' Brown Mulch, Forestry Resources or County approved Equal	Mulch	3" Depth		
8,100	SF	Automatic Irrigation System	100% Head-to-head coverage			
	LF	Root Barrier	BIO-BARRIER, 4407-006, 19.5"	Contractor to verify Qty		

**** Mulch - Individual trees shall have a mulch circle 36" from the trunk in all directions, 2" thick
© Contractor to submit photos or physical sample of selected plant materials to Landscape Architect prior to delivery
email: scott@windhamstudio.com; aaron@windhamstudio.com

