



# Vanderbilt Beach M.S.T.U

## Advisory Committee

8300 Radio Road  
Naples, FL 34104

MAY 6, 2021

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair William Sjostrom called the meeting to order at 2:00 P.M. A quorum of three was present. The Pledge of Allegiance was recited.

### II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman (Excused)  
William Sjostrom – Vice Chair  
Mark Weber  
Gabriella R. Miyamoto  
William Arell Harris

Staff: Harry Sells - Project Manager  
Michelle Arnold – Director, PTNE  
Rosio Garcia – Administrative Assistant

Others: Aaron Gross – Ground Zero Landscaping  
Mike McGee – Landscape Architect  
Wendy Warren - Transcriptionist  
Melissa Hennig – Regional Manager, Parks and Recreation Dept.  
Raymond Spinelli - Resident

### III. APPROVAL OF AGENDA

*Mr. Weber moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Mr. Harris. Carried unanimously 3 - 0.*

### IV. APPROVAL OF MINUTES OF APRIL 1, 2021

*Mr. Weber moved to approve the minutes of the April 1, 2021 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Harris. Carried unanimously 3 - 0.*

*Ms. Miyamoto arrived. A quorum of four was present.*

### V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

Mr. Gross reported:

- Landscaping is in good condition.
- Tree canopies were lifted in two (2) areas to avoid sidewalk encroachment.
- Shrubs and Firebush were sprayed with insecticide.

- Podocarpus was trimmed, dirt removed and fresh applied.
- Sea Grape was planted by the seawall.
- Shrubs were pruned to a height less than ten (10) feet in accordance with Vanderbilt Drive Landscaping standards.

During Committee discussion the following was addressed:

- Vanderbilt Drive property owners are required to maintain hedges at a height of ten (10) or less in accordance with County policy.
- Preferred height for MSTU shrubs and hedge is six (6) feet.

*Mr. Weber motioned to maintain M.S.T.U. landscaping hedges, shrubs and plants to a height of six feet. Second by Ms. Miyamoto. Carried unanimously 4 – 0.*

*Mr. Sells will notify Vanderbilt Drive residents of their responsibility to maintain landscaping located within a County easement, including a height restriction of ten (10) feet for hedges or shrubs, in accordance with County policy. Plantings exceeding the ten (10) foot height requirement can be pruned to ten (10) feet or less by the M.S.T.U.*

#### **VI. LANDSCAPE DESIGN – NW Corner VBB Rd and VB - Mike McGee**

**Mr. McGee** presented a modified conceptual landscape plan designed by Mike McGee for the south corner intersection of Vanderbilt Road and Vanderbilt Drive by *Regatta at Vanderbilt Beach*.

- Sabal Palms will be eliminated.
- Sidewalk will be moved out one (1) foot from the Regatta property line.
- Two (2) benches with pads will anchor the curved walkway wrapping around Vanderbilt Beach Road and Vanderbilt Drive.
- Asphalt sidewalk will be replaced with pavers all the way to Regatta.
- Design will be cohesive with the *Vanderbilt Drive Landscape Renewal Plan*.

*A Summary of Material Quantities for bid tabulation was provided by McGee & Associates. Mr. McGee will submit a cost estimate to Mr. Sells for the project.*

**Mr. Sells will:**

- Provide Mr. McGee with paver specifications consistent with crosswalks and ADA compliant transition strips on the Vanderbilt Drive and Bluebill Avenue intersections.
- Prepare a *Scope of Work* (SOW) document and request quotes for the project including paver installation.

*The Committee complimented the landscape plan and expressed support for implementation.*

#### **VII. PROJECT MANAGER REPORT – Harry Sells**

##### **A. Budget Report for 5/6/2021**

**Mr. Sells** reported:

- FY21 Ad Valorem property tax revenue budget is \$1,444,900.00, an increase of 3%.
- The Millage Rate remains constant at 0.5000.
- Total funds available FY21 is \$5,202,501.33 including investment interest, transfers, and contributions (minus a 5% reserve of \$74,300).

- Transfers and Contributions, Line 11, in the amount of \$3,717,601.33, is a carry-over generated from 2020.
- Operating Expense Budget is \$4,927,328.83 of which \$705,481.45 is committed; \$371,664.62 expended.
- Unencumbered Operating Expense funds available are \$4,081,870.68.
- The MasTec North America contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV in the amount of \$1,765,869.40, will impact budget "Commitments" when processed.
- Purchase Order for Century Link (engineering design) in the amount of \$8,000.00 applies to Utility Conversion Phase IV.
- McGee & Associates Purchase Order for \$6,937.50 covers landscape design projects for Conner Park and the intersection of Vanderbilt Drive and Vanderbilt Beach Road by Regatta.
- Stantec's Purchase Order for \$253,671.00 covers construction, engineering, inspection, and easement survey services for Phase IV.
- Purchase Orders in red indicate that they have been closed out and the money expended.
- Collier County Utility Water Sewer expense will increase due to Conner Park irrigation.
- Improvements General/Capital Outlay budget, Line 36, is \$145,172.50.
- Transfers to 111, Line 35, are for Staff salaries.
- Budget Transfers from Appraiser and Tax Collector, Lines 36 and 37, are fees billed by the appropriate entities for tracking and collecting services.
- Total Budget Available Balance as of May 6, 2021 is \$3,861,781.54.

*Approximately \$2,250,000.00, not reflected in the budget, is committed for Phase IV Utility Burial, Conner Park Beautification and the Lift Station projects. Remaining cash funds are adequate for FY22 commitments and new/ongoing projects such as landscaping.*

#### **B. Phase IV Utility Burial Status**

**Mr. Sells** updated the Committee on the status of the project as follows:

- The Florida Power & Light "Underground Facilities Conversion Agreement (UFCA)" has been fully executed.
- In lieu of direct down payment to FPL for project initiation, the County will purchase and inventory equipment from FPL and store it in MasTec's yard.
- Right of Way (ROW) Permits for the length of Phase IV, including attaching conduit to the Cocohatchee Bridge and two sub aqueous bores, have been received from the County and the Department of Environmental Protection (DEP).
- A Purchase Order for Stantec in the amount of \$253,671.00 to perform Construction, Engineering, Inspection, and easement survey services for Phase IV has been generated. The firm's role will commence one (1) to two (2) weeks prior to construction. Stantec's on site management will be until FPL has taken down the light poles.
- The MasTec North America contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV in the amount of \$1,765,869.40 was approved by the Board of County Commissioners (BCC) on April 13, 2021.
- Easements will be secured to install "feeders" around The Dunes of Naples, the Marina Bay Club and the Anchorage. The Anchorage has executed a "Right of Entry."

- A pre-construction meeting with contractors will be scheduled for May 21, 2021.
- Mobilization time is two (2) to three (3) weeks from issuance of the notice to proceed. Work will start on the north side.
- Estimated time frame for completion for the Phase is six (6) to nine (9) months.

### C. Conner Park Beautification Status and Discussion

Mr. Sells distributed an MSTU Project Schedule dated April 23, 2021 for Conner Park and the Lift Station.

#### 1. Lift Station Fence

A Purchase Order was issued to EBL Partners LLC in the amount of \$69,745.00 for construction of a decorative pre-cast wall and wrought iron cantilever gate installation at the *Master Pump Station*, located within the Right of Way (ROW) along Bluebill Avenue and Vanderbilt Drive just north of Naples Park. Permits applications have been filed. A landscape plan and cost estimate will be presented.

#### 2. Sidewalk Pavers - Vanderbilt Drive and Bluebill Avenue

Capital Contractors will replace the concrete sidewalks by the north and south Gateway signs with pavers in color consistent with crosswalks and ADA compliant transition strips and curbing on the Vanderbilt Drive and Bluebill Avenue intersections. A Purchase Order has been issued with an estimated commencement date for work within two (2) weeks of the Notice to Proceed (NTP).

#### 3. Finger Street Widening Curbs

Johnson Engineering provided the survey data for the locations for street widening, pavers and curbing to Capital Contractors. Notification for curb construction later, in tandem with the street widening, was communicated.

#### 4. Landscaping and Irrigation

Reports were submitted to the Purchasing Department on March 23, 2021 to initiate the bid process for landscape/irrigation street signage.

***Ms. Arnold and Mr. Sells will visit the Growth Management Division (GMD) May 7, 2021 to determine the time frame for approval.***

### E. Traffic Speed Signs

Mr. Sells updated the Committee on his research into radar speed signage options to calm traffic on Vanderbilt Drive. Specifications and a price quote were presented.

- *Traffic Logix SafePace Evolution 11* offers a compact, lightweight, solar powered speed sign with battery backup.
- Sign dimensions are 29" (h), 23" (w) and 5.6" (d).
- Digits are 11" (h) by 5.6" (w), 98 LEDs per digit.
- A "strobe light" activation feature is available.
- SafePace Cloud remote access is available to control signs, access data and generate statistical reports.
- Each sign is \$2,710.00 including freight; data collection is an additional fee. Two signs are recommended.

***Mr. Sells will contact Traffic Operations to request use of a mobile County speed sign(s) on Vanderbilt Drive to provide the Committee with data.***

## VII. OLD BUSINESS

### A. Potential Future Projects for Discussion

Future improvements to the Vanderbilt Beach M.S.T.U. for consideration are prioritized as follows:

#### 1. Extend Fence on South Side of Conner Park

Most members concurred the fence on the south side of the park should be extended approximately one-hundred and fifty (150) feet from the present end with columns spaced fifteen (15) feet apart. Rough estimate received to grub 150 feet of scrub on the bank and install ten (10) sections of fence and ten (10) columns:

Cost for fence:	\$65,000.00
Cost for grubbing:	\$ 2,400.00
<b>Total</b>	<b>\$67,400.00</b>

#### 2. Refurbishment of Vanderbilt Drive Landscape

A landscape design for Vanderbilt Drive will be submitted for Committee consideration upon completion of current projects.

#### 3. Refurbish Bridge of Channel on Bluebill

The Committee suggested cleaning the waterway bridge and investigating the feasibility of treatment with a veneer stone. Permission is required from the Road Maintenance.

*Mr. Sells will schedule a meeting with the Road Maintenance Department.*

#### 4. Sidewalks East and West Side of Gulf Shore Drive

The Road Maintenance Department is considering sidewalk installation for 2025. Design and funding are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Property owners are responsible to install and maintain sidewalks in the Right of Way (ROW). Drainage would have to be redesigned to accommodate the installation.

#### 5. Lighted Street Name Signs at Intersections Along Gulf Shore and Vanderbilt Drives

The project is under review pending development of technology to provide attractive, small scale LED Solar lighting.

#### 6. Refurbishment of Corner of Vanderbilt Drive and Vanderbilt Beach Road.

A landscape design has been submitted by McGee & Associates. Quotes will be requested.

#### 7. Install Speed Enforcement Radar Signs along Vanderbilt Drive and Possibly Gulf Shore Drive.

Traffic Operations will be consulted for installation of mobile signage on Vanderbilt Drive to calm traffic.

## VIII. NEW BUSINESS

Ms. Arnold requested Staff recognize ZOOM attendees and provide them an opportunity to comment on Agenda items.

## X. PUBLIC COMMENTS

Raymond Spinelli reported he walked the park with Mellissa Hennig, Regional Manager, Parks and Recreation Department, and queried regarding MSTU areas of responsibility and activities. Staff responded on the following:

- Recent removal of any trees and exotics in Conner Park was done by Conservation Collier.
- MSTU responsibility and activities include:
  - The first one-hundred eighty (180) feet of fence bordering the south side of Conner Park and the Clusia planted behind the fence.

- A minor application of chemicals by the licensed landscape contractor for the Vanderbilt Beach MSTU applied strategically to invasive vines growing into the Clusia Hedge.
- The one hundred fifty (150) foot extension of the fence on the south side of Conner Park project will be done in coordination with the Parks and Recreation Department.
- Clean up of debris from Hurricane Irma.

*Staff and the MSTU have and will continue to communicate and coordinate activities with the Parks and Recreation Department.*

**XI. ADJOURN**

**There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:26 P.M.**

VANDERBILT BEACH MSTU ADVISORY COMMITTEE

  
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Bruce Forman, Chairman

The minutes approved by the Board/Committee on June 3, 2021 “as submitted”  or “as amended” .

NEXT MEETING DATE:  
JUNE 3, 2021 2:00 P.M.  
8300 RADIO ROAD  
NAPLES, FL 34104