

**FOREST LAKES
ROADWAY AND DRAINAGE M.S.T.U.
ADVISORY COMMITTEE
8300 Radio Road
Naples, FL 34104**

**MINUTES
April 6, 2021**

I. CALL TO ORDER

II. ATTENDANCE

Advisory Committee Ms. Marianne Fanning - Chair (4/21/2022)
Ms. Barbara Bell - Vice Chair (4/21/2023)
Mr. Richard Barry - (4/21/2022)
Mr. George E. Fogg – (4/21/2024)
Mr. John Goody – (4/21/2023)

Staff: Ms. Michelle Arnold – Director
Mr. Dan Schumacher – Project Manager

Contractors: Mr. Aaron Gross – Ground Zero Landscaping
Ms. Michelle Sainz – Premier Staffing (Transcription)

Community Attendees: Mr. Doug Burnham – General Manager, Quail Run GC
Mr. Peter Wray, Quail Run Resident
Mr. Patrick Bernal – Forest Lakes Resident
Mr. Tom Kinning – Quail Run GC Board Member

III. APPROVAL OF THE AGENDA

Mr. Schumacher requested that an item be added the agenda for discussion; **Item VI. B. Status Report. 4. Golf course swales resurvey.**

Ms. Fanning moved to approve the Agenda for the Forest Lakes Roadway and Drainage M.S.T.U, with the noted addition. Second by Ms. Bell. Carried unanimously 5 – 0.

IV. APPROVAL OF MINUTES – MARCH 2, 2021

Mr. Barry moved to approve the March 2, 2021 minutes of the Forest Lakes Roadway and Drainage M.S.T.U., as presented. Second by Mr. Goody. Carried unanimously 5 – 0.

V. CONTRACTOR REPORTS

A. Ground Zero Landscaping – Aaron Gross

+Mr. Gross was not in attendance; however, it was noted by Mr. Schumacher that upon inspection of the property with Mr. Gross, no irregularities were noted of golf course swales, mowing, or clearing. Fertilizer has been put down, with no need for mulch at the current time.

+An upgraded lift station has been installed at Naples Bath and Tennis, along the Woodshire fence. The City of Naples has agreed to plant foliage (Clusia) between that location and the fence. Mr. Fogg expressed his concern at the use of Clusia due to the maintenance required for appropriate upkeep, and recommended firebush.

+Mr. Fogg reported that the lock at the gate at Woodshire Lane, between Forest Lakes and Naples Bath and Tennis had been forced open. The landscaping contractor successfully adjusted the fencing to restore the existing locking mechanism to proper working order.

VI. PROJECT MANAGER'S REPORT

A. Budget Report:

Current budget, seven-month mark:

+**Operating Budget**, Line 14, Agnoli, Barger & Brundage, Inc. (ABB) survey purchase order, \$6754.25 has been expended upon work completion, with a \$3,168.00 budget remainder. A direct-select form has been submitted to Procurement for ABB supervision of swale repair work to be performed by Ground Zero, as identified in the survey and study. A letter will be distributed to the nearby residents prior to the beginning of the project requesting full access to drainage easements.

+**Operating Expense**, Line 35; \$46,898.13 remains available.

+**Reserves for Capital**, Line 44; \$230,000 remains available.

+**Forest Lakes Budget for M.S.T.U. FY 2022**: Bond payments were completed in January of FY2021.

+**Operating Expense Expenditures**, Line 60, Based on current year expenditures, estimates for next year's budget remain similar, however funds allocated for engineering fees are slightly higher.

+A correction to the Table was noted; Forecast should state FY2021.

+\$5,000 is budgeted for landscaping FY22, down from \$15,000 budgeted for FY21. **Mr. Schumacher will research the reason for the reduction.**

+Lighting expenditures remain overall low. **Mr. Fogg** reported that a resident had noted up to 40 non-functioning lights in Emerald Greens. The resident offered to provide a list of locations to the Board for review.

- **Ms. Bell** stated that lights will frequently turn off and on, which may be sensor related. **Mr. Schumacher will research.**
- **Mr. Fogg** inquired whether the lighting contractor conducts maintenance inspections. Mr. Schumacher stated that the contractor responds to identified issues, but does not perform regular inspections. Ms. Arnold clarified that the decision had previously been made for residents to provide the pole numbers of nonfunctioning lights, which would then be forwarded to the contractor. Mr. Schumacher pointed out that eventual LED light compatibility with the current fixtures will allow for longer bulb life, as well as energy savings. A suggestion was made for possible quarterly inspections. **Mr. Schumacher will obtain a quote from Hart's Electric for informational purposes.**
- **Mr. Burnham** pointed out the -11.74% reduction in expenditures budgeted for FY22, and notably a reduction in "other contractual."
- **Mr. Fogg** noted that two volunteers have been maintaining the area behind the fence (Naples Bath and Tennis); hauling trash and trimming back vegetation to prevent damage to the fence, and suggested consideration of this ongoing maintenance as a budget item. Mr. Schumacher clarified that only a maintenance request may be submitted to Naples Bath and Tennis, as the vegetation in question is on private property outside the MSTU boundary. Mr. Peter Wray inquired whether higher level government intervention was necessary to enforce appropriate maintenance. Ms. Arnold stated that no governmental entity is responsible for maintenance of the vegetation, including Code Enforcement, due to the language drafted when the Naples Bath & Tennis community was developed.

A vote for acceptance of the Budget will be deferred until the next meeting, pending further research of the previously noted line items. Mr. Schumacher will email the revised budget to Board members for review prior to the next meeting.

B. Status Report:

1. Cable Fence Repairs

The purchase order has been issued and materials are in-house, with a brief delay in sleeve painting, expected to be resolved within the week.

2. Northwest Swale Survey & Repair – ABB & Ground Zero

+Work performed by Ground Zero will be supervised by ABB.

3. Speeding – Request to Sheriff's Office

A request has been made to the Sheriff's Office to patrol the area, particularly when school lets out, and this request will be forwarded to the local substation for increased patrol.

4. Golf Course Swales Re-survey

A quote from ABB in the amount of \$14,928 was presented to re-survey swale elevations on Quail Run Golf Club for the purpose of comparison to the 2014 survey.

There are two previously un-surveyed swales to be assessed for the ability or need to facilitate better drainage at lake 15. The possibility of drainage swales overlapping private property was discussed and whether there was value in obtaining GPS locations. A quote will be requested from ABB to determine the cost for this additional information.

VII. NEW BUSINESS

1. Future Projects

Following input received from Committee members, a list of proposed projects was created. It was noted that funding of the projects would not be available for consideration until FY22-FY23. A request was made for Committee consensus of whether to accept or remove items for further consideration.

1. Flooding remediation: **Yay**
2. Neighborhood directory lighting: **TBD**
3. Work with County on drainage for the Gordon River Extension/need for working weir: **Nay** - Not within M.S.T.U. financial scope – recommended to monitor and report issues to 311 for County response.
4. Work with the County on cleanup on GRE and drainage canal/south side: **Nay** - Not within M.S.T.U. financial scope – recommended to monitor and report issues to 311 for County response.
5. Work with the golf course on drainage solutions: **Yay**
6. Resolve Australian pine issues: **Yay**
- 7, 9, 13. Sidewalks for Forest Lakes Dr. and Quail Forest Blvd.: **Yay**
8. Drain at Forest Lakes Blvd/Woodshire sunken and green. Clean up/repair: **Yay**
10. Woodshire Ln, extend irrigation from Forest Lakes Blvd entrance and install landscaping: **Nay**
11. Install a sign at Forest Lakes Blvd/Woodshire Ln listing the condominiums: **Nay**
12. Grow vines on the chain link fence to screen Crossings shopping center/Naples Bath & Tennis: **Nay**

Consider items 14, 15, 16, 17 together: **Yay**

14. Lower groundwater table.
15. Redesign the swale system to hold more water underground.
16. Replace drain pipes across fairways #2, 3, 4, 5, 9, 11 and 14.
17. Modify lakes for more storage capacity and inter-connectivity.

Existing projects

+Ms. Bell requested clarification of an existing project of raising the roadway. It was clarified that consideration is being given to raising an area of roadway and curbing to better facilitate drainage, particularly at the intersection of Quail Forest Boulevard and Forest Lakes Boulevard, as well as on the south side of Forest Lakes Boulevard running east toward Woodshire Ln. The water could be diverted to the large pipe draining into Lake 18. A budget estimate has been assigned to the line item; however, has not been analyzed by ABB.

+**Mr. Burnham** noted that the wooden seawall structure at Lake 9 needs repair.

+**Mr. Fogg** stated that the vegetation hedge originally installed by the shopping center as a buffer is unkept, with an unpaved stairway entrance into the shopping center being used by pedestrian traffic. A previous legal opinion on this matter has been rendered, which Ms. Arnold offered to provide to the Committee.

VIII. ONGOING BUSINESS

Mr. Patrick Bernal was invited to present at the May 4th meeting the results of his sidewalk study completed for Forest Lakes Drive, including a proposal and engineering costs. He accepted the invitation.

IX. PUBLIC COMMENTS

There were no further comments from members of the public.

X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 12:30 p.m.

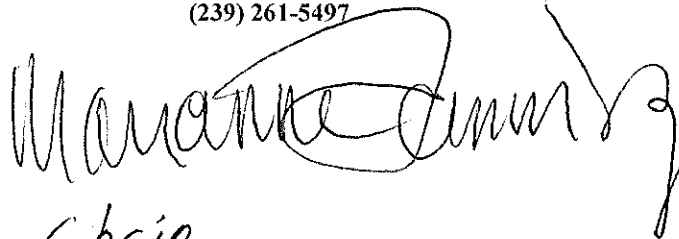
NEXT MEETING

MAY 4, 2021 – 10:00 A.M.

FOREST LAKES CONDO ASSOCIATION CLUBHOUSE

1058 FOREST LAKES DRIVE, NAPLES, FL 34112

(239) 261-5497


Chair