



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

FEBRUARY 16, 2021

MINUTES

I. Call to Order

The meeting was called to order at 4:28 P.M. by Chair Spencer. Attendance was called and a quorum of four was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Vacancy
Staff	Michelle Arnold – PTNE Director Dan Schumacher, Collier County – Project Manager Rosio Garcia, Collier County – Administrative Assistant (Excused)
Landscape	Mike McGee – Landscape Architect (McGee & Assoc) Greg Ford – Grounds Maintenance (Mainscape) Mike Conover – Grounds Maintenance (Mainscape)
Other	Wendy Warren, Premier Staffing – Transcriptionist Lorraine Lantz – Collier County Transportation Planner Laura DeJohn – Director, Planning & Landscape Architecture - (Johnson Engineering) Marina Guirguis – Planner - (Johnson Engineering) Josh Hildebrand – Transportation Engineer – (Johnson Engineering)

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

Chair Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as amended:

Move: Item VIII. D – Project Managers Report: Proposed February Complete Streets Report by Johnson Engineering to be presented after Item V. – Approval of the Minutes.

Second by Ms. Holmes. Carried unanimously 4 - 0.

V. Approval of Minutes January 19, 2020

Chair Spencer moved to approve the minutes of the January 19, 2021 meeting as presented.

Second by Mr. Jefferson. Carried unanimously 4 - 0.

VIII. Project Managers Report (Moved/Out of Sequence)

D. Proposed February Complete Streets Report by Johnson Engineering

Laura DeJohn, Director of Johnson Engineering’s Planning and Landscape Architecture Group gave a PowerPoint presentation of *the Golden Gate Parkway Complete Street Study*, an evaluation of improvements to Golden Gate Parkway between Santa Barbara Boulevard and Collier Boulevard. Improvements are intended to make it more conducive, safer, and convenient to walk, bicycle, or drive along Golden Gate Parkway by offering multimodal transportation options and upgrades, such as lighting and landscaping.

Concept 1: Overlay Multimodal

A path for cyclists and walkers to share, situated on both sides of the street, separated from vehicles by a landscape area for enhanced safety.

Concept 2: Separated Multimodal

Drivers, cyclists, and walkers all separated from one another. There will be sidewalks and bike lanes on both sides of the road, with a landscape area between the walkers and bikers and between the bikers and vehicles, for enhanced safety. Bike lanes may be interrupted to accommodate right turn lanes, bus pull offs, or bus shelters.

Concept 3: Incremental Multimodal

At first, there will be a wide shared path, situated on both sides of the street. Each path will later become a wide bike lane with a sidewalk on the outside edges of the street. Drivers, cyclists, and walkers will all be separated from one another. Bike lanes may be interrupted to accommodate right turn lanes, bus pull offs, or bus shelters.

All Concepts include:

- Tree lined street with street and pedestrian lighting.
- Four 11’ vehicle travel lanes.
- 24’ wide median.

Reconstruction cost estimate: twenty-four (24) to twenty-seven (27) million.

Timeline

- November 2020 through February 2021: *Community Outreach* for input of preferences.
- March through June 2021: Study finalization and presentation to the Board of County Commissioners.
- BCC approval of the funding is required for the project to proceed.

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During Committee discussion the following was addressed:

- Potentially effective venues to inform the public include meetings, distribution of flyers, on-line communication, and surveys.
- Partnerships with Blue Zones and farmers markets.
- A phased approach for cost effectiveness is an option for consideration.
- Research distribution of median lighting to provide continuity.
- Concepts 1 and 3 could be adapted to accommodate driveway accessibility.
- Concept 2 may be difficult to implement due to residential driveway interference.

VI. **Landscape Maintenance Report – Mainscape Landscaping Company**

Mr. Conover reported plants are being ordered for the median project commencing March 1, 2021 on Hunter Boulevard. Mr. Ford will oversee landscape installation.

Irrigation

Mr. Schumacher received a quote to lower irrigation heads to conform to County specifications. Mainscapes's irrigation crew will perform the task upon completion of median refurbishment.

Bus Stop Turf Maintenance

Ms. Holmes reported the bus stop area grass located on the northeast side between Green Boulevard and the bridge has been mowed.

The Code Complaint filed on-line does not indicate a resolution to the complaint or identify the entity responsible for maintenance.

VII. **Landscape Architect's Report – McGee & Associates**

The Summary dated February 1, 2021 primarily reflects plant and tree replacements specified under the *Median Refurbishment Project*. Future report items will indicate when replacements are installed.

Mr. McGee noted:

- Mulch should be applied to medians – as renovations proceed.
- Irrigation heads should be flush with ground level.
- Irrigation is adequate for median landscape renovation.

Water Usage

January 2021 water usage per WeatherTrak controller:

- Tropicana Boulevard – 357,781 gallons.
- Sunshine Boulevard – 280,500 gallons.
- Coronado Pkwy & Hunter Boulevard – 136,512 gallons.

Auto Accident

A light pole was destroyed by an auto accident on Sunshine Boulevard at 20th PL SW. Hart's Electrical removed the fixture and will quote a Lumec brand replacement light pole..

The Sheriff's office confirmed to Ms. Sillery a report was not filed. An insurance claim will be filed; a deductible will apply.

VIII. Project Manager's Report

A. Election of Officers 2021 - 2022

i. Nominations for Chair

Ms. Holmes nominated Patricia Spencer for the position of Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Mr. Jefferson. Nominations were closed and no others were tendered. Ms. Spencer retained the office of Chair of the Committee.

ii. Nominations for Vice-Chair

Mr. Jefferson nominated Paula Rogan for the position of Vice-Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Ms. Holmes. Nominations were closed and no others were tendered. Ms. Rogan retained the office of Vice-Chair of the Committee.

B. Budget Report

Mr. Schumacher summarized the "Golden Gate MSTU Fund Budget 153 dated February 16, 2021" for information purposes and provided an overview of the budget noting:

- FY21 Ad Valorem property tax revenue budget is \$493,900.00, an increase of 11.44% over FY20.
- Total revenue FY21 is \$1,304,234.75 including investment interest, transfers, and contributions (minus a 5% reserve of \$25,100.00 – based on total revenue plus Investment Interest of \$8,000.00).
- The FY-21 Millage rate remains constant at 0.5000%.
- Current Operating Expense Budget is \$330,834.75 of which Commitments total \$180,522.76; Expenditures \$12,818.24.
- Uncommitted Operating Expense funds available are \$137,493.75.
- Landscape Incidentals, Line 16, is to fund median landscape repairs and improvements, including renovations approved by the Committee up to \$55,000.00.
- Ground Maintenance, Line 17, is principally for routine monthly maintenance.
- Florida Power & Light, Line 18, funds electricity for lights and pumps.
- Forestry Resources, operating under a County Contract, will supply mulch for application upon completion of median refurbishment.
- SiteOne supplies parts for the irrigation system.
- Transfer to 111, Line 35, is reimbursement for Staff salaries.
- Improvements General Fund, Line 32, to fund capital projects has an available balance of \$905,000.00.
- Budget Transfers Appraiser and Tax Collector, Lines 36 and 37, are fees billed by those entities.
- Total available balance, less committed expenses, is \$1,099,480.94.

Budgets proposed by the Collier County Budget Office for FY-22 will be reviewed in March or April.

C. Asset Inventory & Maintenance Estimates

Mr. Schumacher presented the Golden Gate MSTU Asset Management Review report dated February 16, 2021.

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- Asset Management Principles *Establish Inventory with Determined Quantities Target Dates for Install and Replacement and Prepare Schedules for Repair/Replacement with Cost.*
- Asset responsibility verification and maintenance includes flagpoles, signs, irrigation system, light fixtures, landscaping, and pedestrian shelter.
- The Capital Asset List estimates annual maintenance costs of \$36,375.00.
- Estimated asset replacement costs total \$287,300.00 through 2035.

Ms. Arnold directed Mr. Schumacher to research data and re-evaluate the landscaping category replacement cost projection factoring in financial impact of a catastrophic event.

D. Proposed February Co Complete Streets Report by Johnson Engineering

This item was presented after Item V. Approval of the Minutes

E. Median Refurbishment – Plant Replacements

Mr. Schumacher has issued a Notice-to-Proceed (NTP) to Mainscape Landscaping for median refurbishment per the spread sheet created by Mr. McGee. Work is expected to commence March 1, 2021 on Hunter Boulevard.

The invoices will be based on actual hours of work performed plus cost of materials and a mark-up percentage (on product) as specified in Mainscape's County contract.

IX. Old Business

Indirect Cost Reimbursement

Golden Gate FY 21 Budget dated January 19, 2021, line 14, in the amount of \$3,500.00 to Collier County is an aggregated charge for activities performed by entities such as the Clerk's Office and Procurement Division. Invoiced expenses are divided among the MSTU's.

X. New Business

Parkway Bridge Replacement – Transportation Engineering

Dennis McCoy, Senior Engineering Project Manager, will present the Golden Gate Parkway bridge replacement project to the Committee at the March 2021 meeting. The project is scheduled to be completed in 2022.

Mr. Schumacher notified Transportation Engineering of the MSTU's interest in utilizing the removed pedestrian bridges in alternate locations.

XI. Public and Board Comments

None

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:43 P.M.

MINUTES
GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2021 as presented ___ or as amended _____.

**NEXT MEETING:
MARCH 16, 2021 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**