



Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

NOVEMBER 3, 2022

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Forman called the meeting to order at 2:00 P.M. A quorum of four was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman
William Sjostrom – Vice Chair
Mark Weber
Gabriella R. Miyamoto
William Arell Harris (ZOOM)

Staff: Harry Sells - Project Manager
Michelle Arnold – Director, PTNE (Excused)
Rosio Garcia – Operations Coordinator

Others: Aaron Gross – Ground Zero Landscaping
Mike McGee – McGee & Associates
Wendy Warren - Transcriptionist

III. APPROVAL OF AGENDA

Mr. Weber moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as amended:

Add: III. Approval of Agenda - A. Motion to allow Mr. Harris to participate as a member via ZOOM.

Second by Vice Chair Sjostrom. Carried unanimously 4 - 0.

A. Chair Forman motioned to allow Mr. Harris to participate in the meeting via ZOOM remote access due to an extraordinary circumstance. Second by Vice Chair Sjostrom. Carried unanimously 4 - 0.

Mr. Harris joined the meeting. A quorum of five was present at 2:02 PM.

IV. APPROVAL OF MINUTES

Vice Chair Sjostrom moved to approve the minutes of the September 1, 2022, Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Weber. Carried unanimously 5 - 0.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

Mr. Gross reported:

- Maintenance is focused on clean-up from Hurricane Ian.
- Leaning trees were staked.
- Firebush was pruned; a sizable percentage is dead.
- Half of the Plumbago plants suffered water damage.
- Perennial Peanut and Pentas in front of the “Welcome” sign died.
- Most Arboricola and Bougainvillea shrubs died.
- The declining Podocarpus hedge may not rejuvenate.
- The Clusia hedge was cut back to clear the Right of Way (ROW).
- Damaged sod will be monitored for replacement.
- The irrigation control valve, submerged in salt water, was replaced.

VI. VANDERBILT DRIVE REFUBISHMENT – Mike McGee

Project consists of Vanderbilt Drive Landscape, NW Corner of VBR and VB Drive at The Regatta, The Anchorage, The Dunes of Naples, Marina Bay, installation of seven (7) paver Crosswalks and Moraya Bay and Charlie Arthur benches.

Engineering drawings prepared by McGee & Associates were distributed.

Vanderbilt Drive Landscape Refurbishment

McGee & Associates created an environmentally conscious design for the southern portion of the roadway including Palm trees, ground covers and a storm drain *Rain Garden* in the west Right of Way (ROW). Drawings included a Landscape Planting Plan, an Irrigation Plan, and a Plant Schedule for reference. Conformance to sightline standards at intersections was ensured.

Next Steps:

- Obtain comments and secure agreement from Committee members at the December 2022 meeting.
- Schedule public meetings for residents to preview the plans and endorse the project.

Vanderbilt Beach Road and Vanderbilt Drive at The Regatta Project

The final landscape and paver crosswalk design and construction drawings by McGee & Associates and Trebilcock Consulting Solutions for the intersection of the northwest corner of Vanderbilt Beach Road and Vanderbilt Drive were presented.

Mr. Sells will:

- Solicit comments from the Committee on the design proposal at the December 2022 meeting.
- Obtain County approvals and Right of Way (ROW) permits.
- Prepare a Scope of Work (SOW), post on Bid-Sync for quotes, and award a contract.

The Anchorage

Landscape refurbishment proposed by McGee & Associates and approved by the Homeowners Association for property damaged by Phase IV construction is “on hold” pending restoration of property damaged by Hurricane Ian.

The Dunes of Naples and Marina Bay Landscaping

Landscape planting to replace material damaged during Phase IV construction will be undertaken upon completion of light pole removal by Florida Power & Light (FPL). Curbs will be installed to eliminate water puddling.

Drawings will be prepared, and Homeowner Association approval secured.

Embellishment of landscaping along the narrow strip of roadway will be scheduled for Fall 2023. Swales and gutters may be conducive to a simulated Japanese waterway.

Moraya Bay

Proposal to re-set the commemorative bench as specified in McGee & Associates drawing GSDB-01-02. A paver pad will be installed, sod replaced, and irrigation modifications implemented.

With Committee consensus, Mr. Sells will include the Request for Quote and schedule the work for spring/summer 2023.

Paver Crosswalks

Trebilcock Consulting Solutions prepared engineering/construction drawings for seven (7) paver crosswalks, three (3) of which will be installed The Anchorage, The Dunes of Naples, and Marina Bay on completion of Phase IV construction.

VII. PROJECT MANAGER REPORT – Harry Sells

A. IAN

Mr. Sells reported:

- Landscaping will be assessed for replacement over the next two (2) months.
- Hannula Landscape provided a quote for tree replacement.
- Connor Park: Fox Tail Fern will be considered in lieu of Pentas; Perennial Peanut will be reinstalled for ground cover.

B. FY 23 Budget Report

Vanderbilt Beach MSTU Fund Budget 143 dated November 3, 2022

- The FY-23 Millage Rate remains constant at 0.5000 mills.
- Current Ad Valorem tax, Line 1, is \$1,702,200.00, an increase of 14.3% over FY-22.
- Transfers and Contributions, Line 13, in the amount of \$4,439,041.27, is a carry-over of unexpended FY-22 funds (minus a 5% reserve of \$86,700).
- Total Revenue, Line 14, is \$6,169,241.27, including investment interest, transfers, and contributions.
- Purchase Orders Active: (Contractors)
 - Century Link – Engineering Design & Supervision, Phase IV Utility Project.
 - Ground Zero Landscaping –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Ground Maintenance includes Conner Park and irrigation repairs.
 - MasTec North America – Contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV. *
 - McGee & Associates – Landscape Architecture – Refurbishment of Vanderbilt Drive and miscellaneous projects.

- Premier Staffing – Transcription Services.
- Stantec Consulting – CEI Professional Services, Phase IV Utility Project.
- Site One Landscape Supply – Irrigation Parts & Pumps.
- Operating Expense, Line 36, is budgeted at \$5,305,541.27 with current Commitments of \$1,415,663.71, Expenditures of \$4,459.05, and a Budget Remainder (unspent operating funds) of \$3,885,418.51.
- Capital Outlay, Line 38, budgeted at \$650,000.00, is for the current fiscal year long term projects, consistent with the M.S.T.U. ordinance and upon a motion from the Advisory Committee.
- Transfer to Fund 111, Line 39, in the amount of \$91,000.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 41, in the amount of \$13,500.00 is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 42, in the amount of \$34,200.00 is for collection of M.S.T.U. millage as part of the annual County tax bill, currently 0.5000 mills.
- Total Budget, Line 48, lists FY-23 M.S.T.U. budgeted funds at \$6,169,241.27; with tabulated Commitments of \$1,415,663.71, Expenditures of \$7,787.46, and a Budget Remainder (total unspent funds) of \$4,745,790.10. The budget amount of \$6,169,241.27 does not change during the fiscal year.

Mr. Sells noted:

- The FY-23 Adopted Taxable Value may be updated on the December 2022 budget.
- FY-23 millage rate of 0.5000 will fund future projects, as well as the existing M.S.T.U. assets identified in the Capital Asset Plan, updated annually.
- Available funds are sufficient to complete Phase IV construction, landscaping at the Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive and the Vanderbilt Drive landscape renovation project.
- McGee & Associates FY-22 Purchase Order balance will roll over to FY-23.
- Hurricane Ian Recovery: Separate Purchase Orders will be issued for hurricane damage repairs; this to enable Collier County to apply for reimbursement from FEMA.

C. Phase IV Utility Burial Status

MasTec Change Order #03

- MasTec North America, Inc. is the contractor for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for the Phase IV Utility Project.
- MasTec's submitted a *Work Change Order Request Amendment to Contract #20-7791* to modify the project completion date of December 3, 2022, by one hundred seventeen (117) days due to Hurricane Ian recovery and Florida Power & Light's (FPL) withdrawal of MasTec employees to aid in their recovery of Ian.
- The *Board of County Commissioners (BCC)* must approve the Change Order.
- The revised project completion date is To Be Determined (TBD).

Vice Chair Sjostrom recommended the Board of County Commissioners approve MasTec's Work Change Order Request to extend the contract completion date one hundred sixty days. Second by Ms. Miyamoto. Carried unanimously 5 – 0.

Cocohatchee Bridge Conduit Installation

- The design for installation of stainless-steel conduit for Century Link and Comcast on the bridge was modified to one (1) row of four (4) conduits.
- **Mr. Sells** has secured a modified Right of Way (ROW) permit to reflect the design alteration for the cable installation.
- The conduit will be installed and cable pulled when the Mastec is released by FPL after the recovery from Hurricane Ian.

Light Pole Removal

- FPL poles will be removed on completion of cable installation in Phase.

D. Charlie Arthur Bench Status

Mr. Sells updated the Committee on the bench status:

- A rendering of the bench at The Dunes of Naples, to be included with the easement filing, is complete.
- The bench and plaque will be ordered.
- A paver pad will be installed when the sidewalk repair is finished.
- Bench placement will coordinate with paver crosswalk installation, scheduled for summer 2023.
- The Board of County Commissioners (BCC) approval is required to accept an easement for the proposed bench.

E. Proposed new contract for Landscape Maintenance with Ground Zero \$55,350.50.

- The Procurement Services Division released an *Invitation to Bid (ITB)* for Landscape Maintenance of the Vanderbilt Beach M.S.T.U. Roadways.
- In accordance with County policy, the contract was awarded to the lowest qualified bidder, Ground Zero Landscaping.
- The three-year contract with two (2) one-year renewal options, is subject to approval by the Board of County Commissioners (BCC).
- The contract, effective February 26, 2023, includes maintenance of Conner Park, the Master Pump Station and seventeen (17) Sabal Palm trees.

Ms. Miyamoto recommended the Board of County Commissioners award the Landscape Maintenance Vanderbilt Beach M.S.T.U. contract in the amount of \$55,350.50 to Ground Zero Landscaping. Second by Vice Chair Sjostrom. Carried unanimously 5 – 0.

VIII. OLD BUSINESS

A. Potential Future Projects

1. Refurbish Bridge of Channel on Bluebill

The Committee suggested cleaning the waterway bridge and researching the feasibility of installing stone veneer on the structure.

Mr. Sells reported the Road Maintenance Division noted cleaning and/or painting of the structure will be considered if necessary. Painting the bridge requires a Right of Way (ROW) permit and would be undertaken if the structure was previously painted.

2. Sidewalks East and West Side of Gulf Shore Drive

The Road Maintenance Division is considering sidewalk installation on the east side of Gulf Shore Drive for 2025. Design and fund allocation are required; sidewalks must conform to the County code and be ADA compliant. A bike path should be incorporated into the project design. Drainage would have to be redesigned to accommodate the installation. Project timeline depends on coordination with Road Maintenance and many issues which were discussed at a meeting July 16, 2021.

Mr. Sells will discuss the project with the County's Capital Project Planning Division and update the Committee at a future meeting.

3. Install 8" reuse water line from US41 to Conner Park.

Vanderbilt Drive's current annual water bill is approximately \$35,000 and Conner Park's approximately \$30,000 per year. An investigation should occur to determine if underwriting the cost of a reuse water line installation from US 41 to Conner Park is financially beneficial. One potential quote placed the cost at \$550,000 for the conversion which would supply water to Conner Park and Vanderbilt Drive. Reuse Water management has not agreed to allow this as of May 5, 2022.

4. Greenway Multi-Use Path North of Bluebill on Vanderbilt Drive

A ten (10) foot bike and pedestrian path north of the Dunes of Naples entrance cannot be navigated at high tide or during extreme rain events. The Committee directed Staff to investigate elevating the grade of the pathway one (1) foot and installing an asphalt surface and curb.

Mr. Sells will determine the necessity of a Right of Way (ROW) permit and solicit cost quotes.

5. Pedestrian Lighting

Lighting options for pedestrian safety and visual enhancement will be researched.

IX. NEW BUSINESS

None

X. PUBLIC COMMENTS

None

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:26 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE



Bruce Forman, Chairman

The minutes approved by the Board/Committee on 12/1, 2022 “as submitted” [] or “as amended” [].

NEXT MEETING DATE:
DECEMBER 1, 2022 – 2:00 PM
Claussen Family Center at St. John’s Church
625 111th Avenue
NAPLES, FL 34108