



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**3299 East Tamiami Trail, Suite 103  
Naples, FL 34112  
JANUARY 21, 2020**

## MINUTES

### **I. Call to Order**

The meeting was called to order at 4:25 P.M. by Ms. Spencer. Attendance was called and a quorum of four was present.

### **II. Attendance**

<b>Advisory Committee</b>	Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Vacancy
<b>Staff</b>	Dan Schumacher, Collier County – Project Manager
<b>Landscape</b>	Michael McGee, McGee & Assoc – Landscape Architecture Armando Yzaguirre, A & M Property – Grounds Maintenance
<b>Other</b>	Wendy Warren, Premier Staffing – Transcriptionist

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.  
Second by Ms. Rogan. Carried unanimously 4 - 0.*

### **V. Approval of Minutes November 19, 2019**

*Mr. Jefferson moved to approve the minutes of the December 17, 2019 meeting as presented.  
Second by Ms. Spencer. Carried unanimously 4 - 0.*

## MINUTES

### VI. Landscape Maintenance Report – A & M Property Maintenance

Mr. Yzaguirre reported:

- Landscape maintenance of the medians is performed every three (3) weeks to preserve Purchase Order funds prior to award of a multi-year contract.
- Trash and palm frond accumulation is more extensive with the longer duration service schedule.

Committee discussion noted:

- 18<sup>th</sup> Ave SW (by the Shell station) roundabout landscape has deteriorated.
- Irrigation is not present at the site.
- Plantings should be replaced with other product such as Perennial Peanut.
- Renovation will be considered in spring 2020.

### VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the "*Landscape Observation Report: - January 7, 2020*" noting medians need to be mulched.

#### A. Tropicana Boulevard

- Fallen Palm fronds need to be removed.
- The WeatherTRAK controller indicated 158,210 gallons of water utilized from December 1, 2019 to December 31, 2019.

#### B. Sunshine Boulevard

- Tree replacements specified in the Restoration Project will be addressed upon award of the new multi-year landscape contract.
- Palm fronds need to be picked up.
- Water usage of 206,441 gallons is normal.

#### C. Coronado Parkway and Hunter Boulevard

- Perennial Peanut ground cover needs renovation.
- Shrubs are doing well; additional plants to complete the renovation project are necessary.
- Combined water use as per WeatherTRAK Report was 111,918 gallons.

#### D. Collier Boulevard and Golden Gate Parkway (*arterial roadways are maintained by the County*)

Mr. McGee reported the County has two projects in the planning stages for the roadways:

- Median landscape design for Collier Boulevard from the Golden Gate Canal to Green Boulevard.
- Plant and/or tree replacements on Golden Gate Parkway from the Naples city limits, just west of the overpass to Collier Boulevard.

### VIII. Project Manager's Report

#### A. Budget Report

Mr. Schumacher summarized the "*Golden Gate MSTU Fund Budget 153 dated January 21, 2020*" for information purposes and provided an overview of the budget noting:

- FY20 Ad Valorem property tax revenue budget is \$443,200.00, an increase of 9% over FY19. The Millage rate is 0.5000 mils.
- Total revenue FY20 is \$989,209.50 including investment interest, transfers and contributions (minus a 5% reserve of \$22,600).

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- Current Operating Expense Budget, excluding Landscape Maintenance and Incidentals, is \$313,309.50 of which Commitments total \$94,826.85; Expenditures \$28,313.27.
- Uncommitted Operating Expense funds available are \$190,169.38.
- A & M Property Maintenance interim contract in the amount of \$49,000.00 has a commitment balance of \$34,750.00; expenditures \$14,250.00
- Landscape Incidentals budget, Line 19, is \$30,000.00.
- A Purchase Orders for Green Effex in the amount of \$21,209.50 will remain active pending receipt of final invoices.
- Improvements General Fund, Line 35, reserved to fund capital projects or multi-year landscape contract deficit, available balance is \$580,000.00.
- Total available balance, less committed expenses, is \$856,767.77.

### **B. Multi-Year Contract - Grounds Maintenance**

#### **Invitation to Bid (ITB) package (Landscape & Irrigation)**

An *Invitation to Bid ((ITB))* for a multi-year Landscape and Irrigation Maintenance contract, will be submitted to the Procurement Division for review and on approval be posted on *BidSync*, the County's Internet based bid notification system. The contract will be awarded by the Board of County Commissioners to the lowest qualified bidder.

*Mr. Schumacher will update the Committee on the status of the contract at the next meeting.*

### **C. Mulch**

**Mr. Schumacher, Mr. McGee and Mr. Yzaguirre** will determine the schedule for application of seventeen (17) pallets of mulch once weeds are sprayed with herbicide and plant material fertilized.

### **D. Welcome Sign – Collier Blvd (South)**

**Mr. Schumacher** reported:

- Availability of light and irrigation resources is a requirement for installation of new "*Welcome to Golden Gate*" signs on the west side Right-of-Way (ROW) of Collier Blvd. by the canal bridge and the first median north of Green Boulevard.
- An inquiry was submitted to the Public Utilities Department (PUD) to determine ownership of a meter located at the site.
- A drawing provided by Signs & Things as part of renovation of the existing welcome sign at Golden Gate Pkwy and Santa Barbara Blvd will be utilized during the permitting process.
- Landscaping will be installed on the rear side to enhance the area.
- Subsequently, a similar sign be considered for a location on Collier Blvd near the north end of the MSTU boundary.

*Mr. Schumacher will update the Committee on the project at the February 2020 meeting.*

### **E. Bridge Paint**

**Mr. Schumacher** reported:

- He requested Albert English, Director, Road Maintenance and Landscape Division, provide a list of bridges in Golden Gate.
- Pending confirmation of the number of bridges to be renovated, a budgetary quote will be sought to approximate the cost and scope for a project of this type.

## MINUTES

- A base paint coat plus optional anti-graffiti coat for application to the Golden Gate bridges will be specified.
- Approval of the project by the by the M.S.T.U. Advisory Committee would be contingent on an agreement with the county Road Maintenance Division to assume future maintenance of the painted surfaces.

*Mr. Schumacher will update the Committee on the project status at the February 2020 meeting.*

### IX. Old Business

#### A. Advisory Committee Member Vacancy

*Ms. Spencer has not received a response from Sunny Hertz to confirm interest in appointment to the Golden Gate M.S.T.U. Beautification Advisory Committee. Mr. Schumacher will reach out to Ms. Hertz once more. The Vacancy will be advertised and addressed at the February 2020 meeting.*

### X. New Business

#### A. Light Pole Replacement Quote

A light pole was damaged by an auto accident on Sunshine Boulevard, Median #1. An Insurance claim will be filed if Ms. Sillery verifies recording of an accident report by the Sheriff's Office. A \$500.00 deductible applies to County insurance claims.

*Ms. Spencer motioned to approve Hart's Electrical Inc's proposal, dated January 21, 2020, for an amount Not-To-Exceed \$6,500.00 to supply and install one (1) new Lumec LED Pole, install a box over the wires and install the new pole with new fuses and TVSS on Sunshine Boulevard, Median #1. Second by Ms. Holmes. Carried unanimously 4 – 0.*

### XI. Public and Board Comments

**Ms. Spencer** reported a resident requested the M.S.T.U. enhance the landscaping abutting the residential properties on Golden Gate Parkway and 44<sup>th</sup> Street.

During Committee discussion the following was noted:

- The land, owned by the City of Naples, is not an M.S.T.U. asset.
- The Sheriff's Office in partnership with the Golden Gate Task Force utilizes the site for community clean-up.

*Ms. Spencer will notify the parties of the Committee's findings.*

### XII. Adjournment

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:05 P.M.*

MINUTES  
GOLDEN GATE MSTU ADVISORY COMMITTEE

  
Patricia Spencer, Chair

The Minutes were approved by the Committee on \_\_\_\_\_ February 18, 2020 as presented X, or as amended \_\_\_\_\_.

**NEXT MEETING:  
FEBRUARY 18, 2020 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**