



# Vanderbilt Beach M.S.T.U

## Advisory Committee

8300 Radio Road  
Naples, FL 34104

APRIL 1, 2021

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

**Chair Bruce Forman** called the meeting to order at 2:00 P.M. A quorum of four was present. The Pledge of Allegiance was recited.

### II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman  
William Sjostrom – Vice Chair  
Mark Weber  
Gabriella R. Miyamoto  
William Arell Harris

Staff: Harry Sells - Project Manager  
Michelle Arnold – Director, PTNE (Excused)  
Rosio Garcia – Administrative Assistant

Others: Aaron Gross – Ground Zero Landscaping (Excused)  
Mike McGee – Landscape Architect (Excused)  
Wendy Warren - Transcriptionist

### III. APPROVAL OF AGENDA

*Mr. Harris moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Ms. Miyamoto. Carried unanimously 4 - 0.*

*Mr. Harris motioned to allow William Sjostrom to participate in the meeting via ZOOM remote access due to an extraordinary circumstance. Second by Chair Forman. Carried unanimously 4 - 0.*

*A quorum of five was present.*

### IV. APPROVAL OF MINUTES OF MARCH 11, 2021

*Mr. Weber moved to approve the minutes of the March 11, 2021 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Ms. Miyamoto. Carried unanimously 5 - 0.*

### V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

This item will be addressed at the May 2021 meeting.

## VI. LANDSCAPE DESIGN – Mike McGee (not present)

Mr. Sells presented a conceptual landscape plan designed by Mike McGee for the south corner intersection of Vanderbilt Road and Vanderbilt Drive by *Regatta at Vanderbilt Beach*.

- Regatta Board members and Homeowner Association members participated in a meeting with Staff to review the plan.
- The plan includes landscaping, sidewalk pavers and an outward facing bench.

During Committee discussion the following was addressed:

- Should a smaller tree alternative to Bismarck Palms be considered for corner placement?
- Landscaping should complement and not block the sign.
- Create a “landmark” for Vanderbilt Beach by integrating Vanderbilt Beach recognition into the Regatta signage.
- Remove asphalt sidewalk all the way to Regatta and replace with pavers.
- Relocate bench on plan and install two (2) benches.
- Final design should be cohesive with the *Vanderbilt Drive Landscape Renewal Plan*.

Mr. Sells will:

- Request a Quote (RFQ) for paver installation to extend to the entrance of Regatta.
- Inquire regarding feasibility of incorporating Vanderbilt Beach graphics/logo within Regatta’s sign.

*The Committee was complimentary of the landscape plan and expressed support for implementation.*

## VII. PROJECT MANAGER REPORT – Harry Sells

### A. Budget Report for 4/1/2021

Mr. Sells reported:

- FY21 Ad Valorem property tax revenue budget is \$1,444,900.00, an increase of 3%.
- The Millage Rate remains constant at 0.5000.
- Total funds available FY21 is \$5,202,501.33 including investment interest, transfers, and contributions (minus a 5% reserve of \$74,300).
- Transfers and Contributions, Line 11, in the amount of \$3,717,601.33, is a carry-over generated from 2020.
- Operating Expense Budget is \$4,927,328.83 of which \$490,902.14 is committed; \$354,556.01 expended.
- Unencumbered Operating Expense funds available are \$4,081,870.68.
- Purchase Order for Century Link (engineering design) in the amount of \$8,000.00 applies to Utility Conversion Phase IV.
- McGee & Associates Purchase Order for \$6,937.50 covers landscape design projects for Conner Park and the intersection of Vanderbilt Drive and Vanderbilt Beach Road by Regatta.
- Stantec’s Purchase Order for \$253,671.00 covers construction, engineering, inspection, and easement survey services for Phase IV.
- Purchase Orders in red indicate that they have been closed out and the money expended.
- Collier County Utility Water Sewer expense will increase due to Conner Park irrigation.
- Improvements General/Capital Outlay budget, Line 36, is \$145,172.50.

- Transfers to 111, Line 35, are for Staff salaries.
- Budget Transfers from Appraiser and Tax Collector, Lines 36 and 37, are fees billed by the appropriate entities for tracking and collecting services.
- Total Budget Available Balance as of March 11, 2021 is \$4,179,021.01.

*Approximately \$2,250,000.00, not reflected in the budget, is committed for Phase IV Utility Burial, Conner Park Beautification and the Lift Station projects. Remaining cash funds are adequate for FY22 commitments and new/ongoing projects such as landscaping.*

*Mr. Sjostrom left the meeting. A quorum of four was present.*

#### **B. Phase IV Utility Burial Status**

**Mr. Sells** updated the Committee on the status of the project as follows:

##### Florida Power & Light Company's Overhead to Underground Conversion

- The "Underground Facilities Conversion Agreement (UFCA)" and "Contribution in Aid of Construction (CIAC)" request is on the April 13, 2021 Board of County Commissioners (BCC) Agenda for approval.
- In lieu of direct payment, the County will purchase \$163,359.00 in equipment to be warehoused by MASTEC. Florida Power & Light (FPL) requires the PO be written to them.
- Issuance of Right of Way (ROW) Permits submitted to the County and opened with the DEP (Department of Environmental Protection) for the two sub aqueous bores are anticipated mid to late April 2021.
- A Purchase Order for Stantec in the amount of \$253,671.00 to perform Construction, Engineering, Inspection, and easement survey services for Phase IV has been generated. The firm's role will commence one (1) to two (2) weeks prior to construction. Stantec's on site management will be until FPL has taken down the light poles.
- The MasTec North America contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV in the amount of \$1,765,869.40, in the number of base bids for Section 10,11,12 and 13 plus alternate 1 and reserve right, if alternate 2 is required to implement Alternate 2 for \$234,000.00, is scheduled to go before the Board of County Commissioners on April 13, 2021.
- A pre-construction meeting with contractors will be scheduled for May 2021.
- Mobilization time is two (2) to three (3) weeks from issuance of the notice to proceed. Work will start on the north side.
- Estimated time frame for completion for the Phase is six (6) to nine (9) months.

#### **C. Conner Park Beautification Status and Discussion**

**Mr. Sells** distributed an MSTU Project Schedule dated April 1, 2021 for Conner Park and the Lift Station.

##### 1. Lift Station Fence

A Purchase Order was issued to EBL Partners LLC in the amount of \$69,745.00 for construction of a decorative pre-cast wall, wrought iron cantilever gate and ground cover plant installation at the *Master Pump Station*, located within the Right of Way (ROW) along Bluebill Avenue and Vanderbilt Drive just north of Naples Park. Permits applications have been filed.

##### 2. Sidewalk Pavers - Vanderbilt Drive and Bluebill Avenue

On March 23, 2021, the Board of County Commissioners (BCC) approved a contract for Capital Contractors in the amount of \$229,853.35 to replace the concrete sidewalks by the north and south Gateway signs with pavers in color consistent with crosswalks and ADA compliant transition strips and curbing on the Vanderbilt Drive and Bluebill Avenue intersections. On posting of two bonds required by the County from Capital Contractors a Purchase Order will be released and work scheduled with an estimated commencement date of two (2) to four (4) weeks.

3. Finger Street Widening Curbs

**Mr. Sells** presented three options for curb construction for Committee consideration:

- Construct curbs understanding future construction will necessitate removal in eighteen (18) months.
- Place new curbs in the final location designated on the plans.
- Construct curbs in tandem with street widening project.

*Members will formulate a recommendation at a future meeting.*

*Johnson Engineering will survey the locations for street widening, pavers and curbing prior to construction.*

4. Bike Path Bluebill Avenue

**Mr. Sells** reported in his meeting with Traffic Operations April 1<sup>st</sup>, bike paths will be made available on Bluebill Avenue.

**VII. OLD BUSINESS**

**A. Potential Future Projects for Discussion**

Future improvements to the Vanderbilt Beach M.S.T.U. for consideration are prioritized as follows:

**1. Refurbishment of Corner of Vanderbilt Drive and Vanderbilt Beach Road**

McGee & Associates submitted a conceptual landscape design for the corner by Regatta of Vanderbilt Beach where Vanderbilt Drive and Vanderbilt Beach Road intersect for Committee consideration.

**2. Refurbishment of Vanderbilt Drive Landscape**

A landscape design for Vanderbilt Drive will be submitted for Committee consideration upon completion of current projects.

**3. Extend Fence on South Side of Conner Park**

Most members concurred the fence on the south side of the park should be extended approximately one-hundred and fifty (150) feet from the present end with columns spaced fifteen (15) feet apart. Rough estimate received to grub 150 feet of scrub on the bank and install ten (10) sections of fence and ten (10) columns:

Cost for fence:	\$65,000.00
Cost for grubbing:	\$ 2,400.00
<b>Total</b>	<b>\$67,400.00</b>

**4. Install Speed Enforcement Radar Signs along Vanderbilt Drive and Possibly Gulf Shore Drive.**

Traffic Operations will be consulted for installation of signage on Vanderbilt Drive to calm traffic.

*Mr. Sells will present design options, specifications, and cost proposals to the Committee at a future meeting.*

**5. Sidewalks East and West Side of Gulf Shore Drive**

The Road Maintenance Department is considering sidewalk installation for 2025. Design and funding are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Property owners are responsible to install and maintain sidewalks in the Right of Way (ROW). Drainage would have to be redesigned to accommodate the installation.

**6. Lighted Street Name Signs at Intersections Along Gulf Shore and Vanderbilt Drives**

The project is under review pending development of technology to provide attractive, small scale LED Solar lighting.

**7. Refurbish Bridge of Channel on Bluebill**

The Committee suggested cleaning the waterway bridge and investigating the feasibility of treatment with a veneer stone. Permission is required from the Road Maintenance.

*Mr. Sells will schedule a meeting with the Road Maintenance Department.*

**8. Wrapping Large Electrical Boxes**

Mr. Sells will request feedback and approval from FPL for decorative wrap application on utility boxes.

**9. Trash Cans on Vanderbilt Drive**

This item will be removed from the Future Projects List.

**VIII. NEW BUSINESS**

None

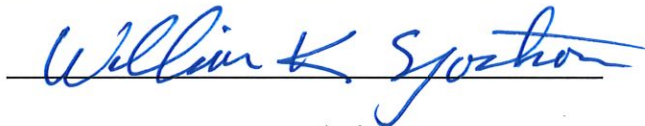
**X. PUBLIC/BOARD COMMENTS**

None

**XI. ADJOURN**

**There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:46 P.M.**

VANDERBILT BEACH MSTU ADVISORY COMMITTEE



Bruce Forman, Chairman

The minutes approved by the Board/Committee on May 6, 2021 "as submitted" [] or "as amended" [].

NEXT MEETING DATE:  
MAY 6, 2021 2:00 P.M.  
8300 RADIO ROAD  
NAPLES, FL 34104