



Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

DECEMBER 3, 2020

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair **Bruce Forman** called the meeting to order at 1:00 P.M. A quorum of four was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee:	Bruce Forman – Chairman William Sjostrom – Vice Chair Mark Weber Gabiella R. Miyamoto William Arell Harris (Excused)
Staff:	Harry Sells - Project Manager Rosio Garcia – Administrative Assistant
Others:	Aaron Gross – Ground Zero Landscaping Mike McGee – Landscape Architect Wendy Warren - Transcriptionist

III. APPROVAL OF AGENDA

Mr. Weber moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Mr. Sjostrom. Carried unanimously 4 - 0.

IV. APPROVAL OF MINUTES OF OCTOBER 27, 2020

Ms. Miyamoto moved to approve the minutes of the October 27, 2020 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Weber. Carried unanimously 4 - 0.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

Mr. Gross reported:

- New bushes planted to fill in gaps in beds.
- Perennial Peanut and shrubs planted by the new wall; sod will be installed.
- Cleaned Areca Palms, pruning ongoing.
- An irrigation wet check will be done week ending December 11th; intermittent issues with controller occurred.
- Mulch was applied.
- Fertilized turf and plant material.

Mr. Sells installed a new HydroPoint controller at Willet (Warranty Failure), and on the north side of Bluebill Ave to irrigate that side of the landscape.

VI. CONNER PARK, VANDERBILT DRIVE LANDSCAPING – Mike McGee

Mr. Sells will issue a work order to McGee & Associates to design landscape plans. *The Scope of Work contract will cover:*

- The north side of Conner Park.
- The corner by Regatta of Vanderbilt Beach where Vanderbilt Drive and Vanderbilt Beach Road intersect.
- West side of Vanderbilt Drive.

Projects to be finalized prior to planting the north side of Conner Park

- Installation of irrigation feeders to planting beds.
- Sidewalk replacement/repairs by both signs.
- Design and location for a six (6) foot sidewalk will be formalized. Concrete will be replaced, and pavers installed in coloration consistent with crosswalks.

Plan of Action

- Mr. Sells, Mr. McGee, Mr. Forman, and Ms. Miyamoto (Ms Miyamoto and Mr Forman at different times per Sunshine laws) will meet on site Tuesday December 7, 2020 to review landscape design options.
- Mr. McGee will submit a proposal week ending December 18, 2020 for Committee consideration.
- Time frame for landscape installation is January 2021.

Mr. Sells and Mr. McGee will discuss the landscape project. On receipt of a design and plant list from McGee & Associates, a Quick Quote will be solicited from three (3) landscaper contractors. In accordance with County policy, the project will be awarded to the lowest qualified bidder.

VII. PROJECT MANAGER REPORT – HARRY SELLS

A. Budget Report for 12/03/2020

Mr. Sells reported costs for Phase II and Phase III, street widening and sidewalk repairs on Vanderbilt Drive have been paid off.

Fiscal Year 2021

- FY21 Ad Valorem property tax revenue budget is \$1,444,900.00, an increase of 3%.
- The Millage Rate remains constant at 0.5000.
- Total funds available FY21 is \$5,202,501.33 including investment interest, transfers, and contributions (minus a 5% reserve of \$74,300).
- Transfers and Contributions, Line 11, in the amount of \$3,717,601.33, is a carry-over generated from 2020.
- Operating Expense Budget is \$4,927,328.83 of which \$224,913.46 is committed; \$373,245.97 expended.
- Unencumbered Operating Expense funds available are \$4,430,169.40.
- Purchase Orders for RWA (surveying) in the amount of \$15,000.00 and Century Link (engineering design) in the amount of \$8,000.00 apply to Utility Conversion Phase IV.

- A Purchase Order for Bonness, Inc. in the amount of \$28,712.97 for installation of an eight (8) foot wide sidewalk at Vanderbilt Drive and Bluebill Avenue, is not reflected in the budget.
- Two additional Bonness, Inc. Purchase Orders in the amount of \$42,145.57 and \$199,978.42 for concrete repairs and new paver crosswalks will be closed out on completion of invoice payments.
- The Purchase Order for Accurate Grading in the amount of \$4,600.00 for Connor Park hill construction will be reduced.
- Collier County Utility Water & Sewer expense will increase due to Conner Park irrigation.
- Improvements General/Capital Outlay budget is \$145,172.50.
- Transfers to 111, Line 35, are for Staff salaries.
- Budget Transfers from Appraiser and Tax Collector, Lines 36 and 37, are fees billed by the appropriate entities.
- Total Budget Available Balance as of December 3, 2020 is \$4,557,114.11.

Approximately \$2,300,000.00, not reflected in the budget, is committed for Phase IV.

B. Phase IV Utility Burial Status

1. Construction Contracts (Four) - Approval of Contract for MasTec at \$1,765,869.40

Mr. Sells presented the *“Notice of Recommended Award”* for the Vanderbilt Drive Underground Utility Conversion Phase 4.

- Staff found all three (3) bidders to be responsible with one bidder being contacted to resolve a minor irregularity to verify account information.
- Staff determined that MasTec North America is the lowest responsive and responsible bidder for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
- Staff recommends award to Mastec North America, Inc. for the total amount of \$1,765,869.40, in the number of base bids for Section 10,11,12 and 13 plus alternate 1 and reserve the right, if alternate 2 is required to implement Alternate 2 for \$234,000.00.
- Contracts will be submitted to the Board of County Commissioners for approval on January 12, 2021 and Purchase Order(s) issued.
- Mobilization time is two (2) to three (3) weeks from issuance of the notice to proceed. Work will start on the north side.
- Century Link and DEP (Department of Environmental Protection) require permits for work to commence.
- Space restrictions prohibit underground burial of utility lines under the Cocohatchee River. Consequently, the utility wires will be run through conduit attached to the bridge.
- Easements will be secured to install “feeders” around The Dunes of Naples and the Marina Bay Club and the Anchorage if needed.
- **Mr. Sells** will secure the required easement from The Dunes of Naples.
- Estimated time frame for completion of Phase IV is six (6) to nine (9) months.

2. CEI Contract - Approval of Stantec as Phase IV CEI at \$265,000.00

Mr. Sells reported Stantec, the consulting firm for the Public Utility Department (PUD) and Mitchell & Stark (M&S) has been selected to perform Construction, Engineering, Inspection, and easement survey services for Phase IV for a contractual cost of \$313,000.00.

Mr. Sjostrom motioned to approve a work order up to \$313,000.00 for Stantec for Construction, Engineering, and Inspection (CEI) services for Phase IV. Second by Ms. Miyamoto. Carried unanimously 4 – 0.

C. Conner Park Beautification Status and Discussion

- Purchase Order for Fence Lighting – Hart \$5,900.00
A Purchase Order in the amount of \$5,900.00 was issued on October 10, 2020 to install lighting on the Conner Park fence, south and north sides. Separate meters power lights and irrigation; the MSTU is charged for power.
- Quote for Sidewalk installation on Bluebill – Bonness for \$28,712.97
A Purchase Order was issued on November 19, 2020 in the amount of \$28,712.97 for concrete repairs/replacements for Conner Park sidewalks on Bluebill Avenue and Vanderbilt. The estimate does not include sidewalk repairs/replacement on the north side of the fence. Sod will be installed on completion of the job.
- Improvements to Bluebill Avenue and Vanderbilt Drive intersection include:
 - Extension of the fence on the north east side up to the two (2) vaults.
 - Widen sidewalk adjacent to the bike path.
 - Install pavers on east/west and north/south crosswalks and grey ADA compliant transition strips.

The Dunes of Naples has connected irrigation water for landscaping on the northwest side. Equipment is installed and a supply water lines will be run to planting areas.

D. Master Pump Station Decorative Wall Construction Plans

- Q Grady Minor & Associates, PA submitted construction plans for a decorative wall at the *Master Pump Station*, located within the Right of Way (ROW) along Bluebill Avenue and Vanderbilt Drive just north of Naples Park.
- The six (6) foot chain link fence would be removed and replaced with an eight (8) foot precast concrete buffer wall stacked with a stone finish.
- A wrought iron sliding gate opening in two (2) directions from the middle will replace the chain link fence gate.
- The decorative wall color will match the Vanderbilt Beach columns abutting the Gateway sign.
- Estimated cost for the project is \$85,000.00.
- The plan proposal has been submitted to the Collier County Public Utilities Department (PUD) and Stormwater Management for approval.

VII. OLD BUSINESS

A. Potential Future Projects for Discussion

Future improvements to the Vanderbilt Beach M.S.T.U. for consideration include:

- **Refurbishment of Vanderbilt Drive Landscape**
A work order will be issued for McGee & Associates to design a landscape plan for Vanderbilt Drive.

- **Sidewalks East and West Side of Gulf Shore Drive**
The Road Maintenance Department is considering sidewalk installation for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Property owners are responsible to install and maintain sidewalks in the Right of Way (ROW). Drainage would have to be redesigned to accommodate the installation.
- **Refurbish Bridge of Channel on Bluebill**
The Committee suggested cleaning the waterway bridge and researching application of a veneer stone.
- **Lighted Street Name Signs at Intersections Along Gulf Shore Drive and Vanderbilt Drive**
The project is pending on development of technology to provide attractive, small scale LED Solar lighting and will be considered on completion of sidewalk installation.
- **Extend Fence on South Side of Conner Park**
Members concurred the fence on the south side of the park should be extended approximately one-hundred and twenty (120) feet to the corner. Columns will be spaced fifteen (15) feet apart.
- **Sidewalk Lighting**
Bollard or other light options will be researched.
- **FPL Box Wraps**
Decorative wraps to camouflage FPL fixtures must be approved by FPL and box identification numbers must be visible.

Mr. Sells will:

- Arrange a meeting with Road Maintenance management to discuss options for the *Sidewalks on Gulf Shore Drive* and *Bridge Refurbishment on Bluebill* projects.
- Contact FPL to determine if wraps are an option for utility boxes and report his findings to the Committee.
- Request a quote (RFQ) from Capital Contractors to extend the fence on the south side of the park approximately one-hundred twenty (120) feet.

Mr. Weber motioned to extend the fence on the south side of Conner Park to the corner.

*Second by Ms. Miyamoto. Carried unanimously 4-0. B.J.J.M.O.
3-1*

VIII. NEW BUSINESS

A. Annual Bylaws Review

The Committee discussed the Bylaws for the Vanderbilt Beach Municipal Service Taxing Unit with Staff reporting the document is identical to the current Bylaws.

Chair Forman motioned to approve the Vanderbilt Beach Municipal Service Taxing Unit (M.S.T.U.) Bylaws. Second by Mr. Sjostrom. Carried unanimously 4 – 0.

Chair Forman, Mr. Sjostrom, Ms. Miyamoto and Mr. Weber signed the Bylaws document.

B. Next Meeting

The Committee discussed meeting dates and agreed the next regularly scheduled meeting will be January 7, 2021.

IX. PUBLIC/BOARD COMMENTS

None

X. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 2:25 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE



Bruce Forman, Chairman

The minutes approved by the Board/Committee on Jan. 7, 2021 "as submitted" or "as amended" .

NEXT MEETING DATE:
JANUARY 7, 2021 2:00 P.M.
8300 RADIO ROAD
NAPLES, FL 34104