

Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

JUNE 3, 2021

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair William Sjostrom called the meeting to order at 2:00 P.M. A quorum of three was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee:	Bruce Forman – Chairman (Excused) William Sjostrom – Vice Chair Mark Weber Gabriella R. Miyamoto William Arell Harris
Staff:	Harry Sells - Project Manager Michelle Arnold – Director, PTNE Rosio Garcia – Administrative Assistant
Others:	Aaron Gross – Ground Zero Landscaping Mike McGee – Landscape Architect Wendy Warren - Transcriptionist

III. APPROVAL OF AGENDA

Mr. Weber moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Mr. Harris. Carried unanimously 3 - 0.

Vice Chair Sjostrom motioned to allow Gabriella Miyamoto to participate in the meeting via ZOOM remote access due to an extraordinary circumstance. Second by Mr. Weber. Carried unanimously 3 - 0.

A quorum of four was present.

IV. APPROVAL OF MINUTES OF MAY 6, 2021

Mr. Harris moved to approve the minutes of the May 6, 2021 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Weber. Carried unanimously 4 - 0.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

Mr. Gross reported:

- Landscaping is in good condition.
- Condition of Bahia grass should improve during the rainy season.

- Tree canopies were lifted to avoid sidewalk encroachment.
- Irrigation system torn out tubing was repaired, and heads replaced or added.
- Water use is restricted to three (3) times per week.
- The end of Conner Park was weeded and cleaned.

Mr. Sells directed Ground Zero Landscaping to maintain the end of Conner Park on a regular basis.

VI. PROJECT MANAGER REPORT – Harry Sells

A. Budget Report for 6/3/2021

Mr. Sells reported:

- FY21 Ad Valorem property tax revenue budget is \$1,444,900.00, an increase of 3%.
- The Millage Rate remains constant at 0.5000.
- Total funds available FY21 is \$5,202,501.33 including investment interest, transfers, and contributions (minus a 5% reserve of \$74,300).
- Transfers and Contributions, Line 11, in the amount of \$3,717,601.33, is a carry-over generated from 2020.
- Operating Expense Budget is \$4,927,328.83 of which \$2,615,349.89 is committed; \$381,688.68 expended.
- Unencumbered Operating Expense funds available are \$1,930,290.26.
- The MasTec North America contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV in the amount of \$1,765,869.40, is reflected in budget Commitments.
- Purchase Order for Century Link (engineering design) in the amount of \$8,000.00 applies to Utility Conversion Phase IV.
- McGee & Associates Purchase Order for \$6,937.50 covers landscape design projects for Conner Park and the intersection of Vanderbilt Drive and Vanderbilt Beach Road by Regatta.
- Stantec's Purchase Order for \$253,671.00 covers construction, engineering, inspection, and easement survey services for Phase IV.
- Purchase Orders in red indicate that they have been closed out and the money expended.
- Collier County Utility Water Sewer expense will increase due to Conner Park irrigation.
- Improvements General/Capital Outlay budget, Line 36, is \$145,172.50.
- Transfers to 111, Line 38, are for Staff salaries.
- Budget Transfers from Appraiser and Tax Collector, Lines 39 and 40, are fees billed by the appropriate entities for tracking and collecting services.
- Total Budget Available Balance as of June 3, 2021, is \$1,941,771.50.

Remaining cash funds are adequate for FY 21- 22 Conner Park Beautification, the Lift Station. Renovation of the northwest corner of Vanderbilt Beach Road & Vanderbilt Drive and new projects.

Mr. Sells will report on total estimated cost to be expended over two (2) fiscal years for the Phase IV Utility Burial project at the next MSTU meeting.

B. Phase IV Utility Burial Status

Mr. Sells updated the Committee on the status of the project as follows:

- A Collier County Right of Way permit is ready to issue. It needs an approved MOT plan to do so.
- Stantec's Purchase Order for performing Construction, Engineering, Inspection, and easement survey services for Phase IV, is in place. The firm's role will commence one (1) to two (2) weeks prior to construction. Stantec's on site management will be effective until FPL takes down the utility poles.
- A Notice to Proceed has been issued to MasTec North America, the contractor for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
 - OSHA (Occupational Safety and Health Administration) operating rules are the standard procedure for safety.
 - An official MOT (Maintenance of Traffic) site plan will be established, and the Collier County Growth Management Division notified.
 - MasTec will hire an MOT coordinator.
- Three (3) permits are required.
 - The Right-of-Way (ROW) permit will be issued on approval of an MOT plan from MasTec.
 - Florida Department of Environmental Protection's (FDEP) permit is anticipated in two (2) weeks.
 - Permit application has been filed with the US Army Corps of Engineers (USACE).
- Easements will be secured to install "electrical feeders" around The Dunes of Naples, the Marina Bay Club, and the Anchorage. The Anchorage has executed a "Right of Entry."
- A pre-construction meeting with contractors was held May 21, 2021.
- A construction schedule should be published in the next month.
- Mobilization time is two (2) to three (3) weeks from issuance of the notice to proceed.
- Estimated time frame for completion for the Phase is nine (9) months.
- Pavers and benches will be installed at the Dunes of Naples and the Anchorage on construction completion.

C. Conner Park Beautification Status and Discussion - Schedule

The MSTU Project Schedule dated May 27, 2021, for Conner Park and the Lift Station was distributed. Ms. Arnold reported:

I. Lift Station Fence

Additional steps are required to initiate the construction of a decorative pre-cast wall and wrought iron cantilever gate installation at the *Master Pump Station*, located within the Right of Way (ROW) along Bluebill Avenue and Vanderbilt Drive just north of Naples Park.

- A "Site Plan" was drafted and submitted to the Growth Management Division (GMD).
- The eight (8) foot height for the fence is confirmed. The Public Utility Department recently amended the code to allow ten (10) feet, however cost would increase \$53,000.00 and delay project commencement.
- The Committee agreed the increase in height would not impact aesthetics, noting the project is in progress and some materials are fabricated.

- The Right of Way (ROW) permit application will be filed June 3, 2021. Construction will commence on receipt of the permit.
 - A temporary fence has been erected around the station to ensure public safety.
 - Landscape bids have been received; a notice to proceed will be issued on completion of the wall.
 - Estimated construction completion date is mid-August 2021.
2. Sidewalk Pavers and Finger Street Curbs – Vanderbilt Drive and Bluebill Avenue
- A bid from Capital Contractors has been secured to replace the concrete sidewalks by the north and south Gateway signs with pavers in color consistent with crosswalks and ADA compliant transition strips and curbing on the Vanderbilt Drive and Bluebill Avenue intersections. *Four (4) pallets of pavers will be utilized strategically.*
 - The Growth Management Division is putting in bike paths along Bluebill Avenue.
 - The area was surveyed after the bike paths and curbing were identified in preparation for the by-paths and data has been provided to the MSTU.
 - The pavement contractor notified the County time frame to procure the paver materials is twenty (20) weeks, resulting in a delay to the MSTU’s project. The contractor is exploring other options for product.
3. Landscaping and Irrigation
- Sidewalks in the park area need to be finished prior to landscape refurbishment.
 - The bid process for landscape/irrigation and street signage will be initiated and a contract awarded.
 - A notice to proceed will be issued on completion of the sidewalk project.

D. Traffic Speed Signs

A site plan demonstrating locations of two (2) radar speed sign installations by the Road Maintenance Department, on the east and west sides of the curve on Gulf Shore Drive, south of Bluebill Avenue, was distributed. Traffic frequency and speed data will be provided and evaluated after a two (2) month period.

E. NW Corner VBR & VB Drive

Representatives of the Regatta expressed appreciation and approval of McGee & Associates design plans for the intersection of the northwest corner of Vanderbilt Beach Road and Vanderbilt Drive.

McGee & Associates submitted a preliminary “Summary of Quantities/Bid Tabulation” for the streetscape improvements.

Mr. Sells will prepare a Scope of Work, obtain County approvals and Right of Way (ROW) permits and request quotes for the landscape project.

VII. OLD BUSINESS

A. Potential Future Projects for Discussion

Future improvements to the Vanderbilt Beach M.S.T.U. for consideration are prioritized as follows:

1. Extend Fence on South Side of Conner Park

- Most members concurred the fence on the south side of the park should be extended approximately one-hundred and fifty (150) feet from the present end with columns spaced fifteen (15) feet apart.
- Staff received a rough estimate to grub 150 feet of scrub on the bank and install ten (10) sections of fence and ten (10) columns at a cost of \$65,000.00.
- The MSTU will contact the property owners on Flamingo Avenue to inform them in advance. At present, negative feedback has been received from two citizens.
- The MSTU will secure project approval from the Parks and Recreation Department.

2. Refurbishment of Vanderbilt Drive Landscape

A landscape design for Vanderbilt Drive will be submitted for Committee consideration upon completion of Conner Park refurbishment.

3. Refurbish Bridge of Channel on Bluebill

The Committee suggested cleaning the waterway bridge and researching application of a veneer stone. Permission is required from the Road Maintenance.

Mr. Sells will schedule a discussion with the Road Maintenance Division.

4. Sidewalks East and West Side of Gulf Shore Drive

The Road Maintenance Department is considering sidewalk installation on the east side of Gulf Shore Drive for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Drainage would have to be redesigned to accommodate the installation. The project timeline depends on coordination with Road Maintenance.

5. Lighted Street Name Signs at Intersections Along Gulf Shore and Vanderbilt Drives

The project is on hold, pending development of technology to provide attractive, small scale LED Solar lighting.

Mr. Weber will review repositioned signage for visibility.

VIII. NEW BUSINESS

A. Next Meeting

The Committee agreed meetings will not be held in July and August 2021.

A “Special Meeting” will be scheduled if business necessitates.

Mr. Sells will research availability of the “Clausen Family Center” at St. John’s Church, 625 111th Avenue, Naples, Florida for future MSTU meetings.

B. One Naples by Stock Development

Mr. Sells will provide a PDF set of prints of landscape and hardscape plans for the proposed One Naples residential condominium complex on the northeast corner of Vanderbilt Breach Road and Gulf Shore Drive to Ms. Miyamoto and Mr. Weber.

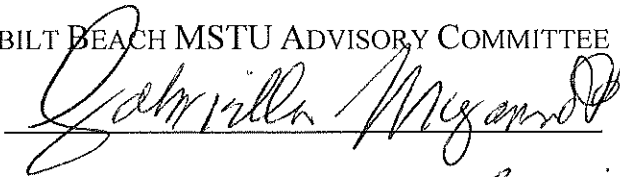
X. PUBLIC COMMENTS

None

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:05 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE



~~Bruce Forman, Chairman~~

Gabriella Megawoto

The minutes approved by the Board/Committee on 9/2, 2021 "as submitted" or "as amended" .

NEXT MEETING DATE:
TO BE DETERMINED
8300 RADIO ROAD
NAPLES, FL 34104