

Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

JANUARY 7, 2021

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Bruce Forman called the meeting to order at 2:00 P.M. A quorum of four was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee:	Bruce Forman – Chairman William Sjostrom – Vice Chair Mark Weber Gabriella R. Miyamoto William Arell Harris
Staff:	Harry Sells - Project Manager Michelle Arnold – Director, PTNE Rosio Garcia – Administrative Assistant
Others:	Aaron Gross – Ground Zero Landscaping Mike McGee – Landscape Architect Wendy Warren - Transcriptionist

III. APPROVAL OF AGENDA

Mr. Sjostrom moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Mr. Weber. Carried unanimously 4 - 0.

IV. APPROVAL OF MINUTES OF DECEMBER 3, 2020

Mr. Sjostrom moved to approve the minutes of the December 3, 2020 Vanderbilt Beach M.S.T.U. meeting as amended:

*Page 5, Item VII Old Business, Motion: from “...Mr. Weber motioned to extend the fence on the south side of Conner Park to the corner. Second by Ms. Miyamoto. Motion carried unanimously 4 - 0.) ...,” to ... Mr. Weber motioned to extend the fence on the south side of Conner Parke to the corner. Motion carried 3 “yes” - 1 “no.” Mr. Sjostrom voted “no.” ...).”
Second by Mr. Weber. Carried unanimously 4 - 0.*

Mr. Harris arrived. A quorum of five was present at 2:12 pm.

V. **LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping**

Mr. Gross reported:

- A major lateral line break was repaired at Vanderbilt Drive and Vanderbilt Beach Road.
- Sprinkler heads were added to the lateral line.
- Pruned the overgrown Ficus on the north side of Conners and Heron Avenue.
- Fertilized turf and plant material.
- Rabbits consumed some Perennial Peanut blooms.

Mr. McGee recommended application of Organocide insecticide to deter the rabbits from eating the Golden Glory Perennial Peanut.

Mr. Sells increased irrigation water to six (6) days per week at Conner Park for the new drip irrigation in an attempt to improve the Perennial Peanut and Schefflera.

VI. **CONNER PARK, VANDERBILT DRIVE LANDSCAPING – Mike McGee**

Mr. McGee, McGee & Associates, presented landscape plans for the north side of Conner Park. Vanderbilt Drive and Bluebill Avenue

- Concrete sidewalks by the north and south Gateway signs will be replaced with pavers in color consistent with crosswalks and ADA compliant transition strips installed.
- Curbing will be installed on the Vanderbilt Drive and Bluebill Avenue intersections radius.
- Symmetry landscaping will be planted on both sides on completion of conversion.
- STOP sign will be relocated to white stop line.

Mr. Sells will request three (3) quotes for paver installation for the east/west and north/south crosswalks including ADA compliant transition strips on Vanderbilt Drive and Bluebill Avenue. The project may require Board of County Commissioner (BCC) approval due to total cost.

Conner Park Landscaping

Mr. McGee presented the landscape design for the Gateway sign and berm area of the park.

- Plant photographs were presented in sequence with the “common name” plant list.
- Species selected provide color, most bloom with flowers. Areas were allocated for planting of annuals.
- Opposite sign side will be planted with annuals to camouflage the electrical equipment.
- The lift station fence wall will be minimally landscaped.

During Committee discussion the follow was addressed:

- Characteristics of the Royal vs. Bismarck Palm:
 - Bismarck Palms display impressive color and are smaller scale than the Royal, however, they are not self-pruning, produce seed pods and are subject to fungus.

The Committee expressed preference for the Bismarck Palm.

Mr. Sells will:

- Note recommended changes, including substitution of the Bismarck for the Royal Palm, and send the landscape drawings to Mr. McGee for updating.
- Solicit quotes for the project as revised to present to the Committee.

VII. PROJECT MANAGER REPORT – HARRY SELLS

A. Budget Report for 1/07/2021

Mr. Sells reported:

- FY21 Ad Valorem property tax revenue budget is \$1,444,900.00, an increase of 3%.
- The Millage Rate remains constant at 0.5000.
- Total funds available FY21 is \$5,202,501.33 including investment interest, transfers, and contributions (minus a 5% reserve of \$74,300).
- Transfers and Contributions, Line 11, in the amount of \$3,717,601.33, is a carry-over generated from 2020.
- Operating Expense Budget is \$4,927,328.83 of which \$464,218.42 is committed; \$291,574.41 expended.
- Unencumbered Operating Expense funds available are \$4,171,535.90.
- Purchase Order for Century Link (engineering design) in the amount of \$8,000.00 applies to Utility Conversion Phase IV.
- Two additional Bonness, Inc. Purchase Orders in the amount of \$42,145.57 and \$199,978.42 for concrete repairs and new paver crosswalks will be closed out on completion of invoice payments.
- McGee & Associates Purchase Order for \$4,962.50 covers landscape design projects for Conner Park and the intersection of Vanderbilt Drive and Vanderbilt Beach Road by Regatta.
- Stantec's Purchase Order for \$253,671.00 covers construction, engineering, inspection, and easement survey services for Phase IV.
- Collier County Utility Water Sewer expense will increase due to Conner Park irrigation.
- Improvements General/Capital Outlay budget is \$145,172.50.
- Transfers to 111, Line 35, are for Staff salaries.
- Budget Transfers from Appraiser and Tax Collector, Lines 36 and 37, are fees billed by the appropriate entities for tracking and collecting services.
- Total Budget Available Balance as of January 7, 2021 is \$4,275,202.56.

Approximately \$2,200,000.00, not reflected in the budget, is committed for Phase IV. Remaining cash funds are adequate for FY22 commitments and new/ongoing projects such as landscaping.

B. Maintenance Plan

The Vanderbilt Beach Maintenance Plan FY-21 report identifies community assets and defines financial requirements to maintain these known assets.

- The report addresses timelines for installation, repair and/or replacement of community assets and cost of annual maintenance for the items.
- Responsibilities include irrigation, landscaping, lighting, benches, signs, fencing and walls.
- Estimated annual maintenance projected expense of \$79,950.00 will be reflected as "Capital Replacement Reserve" on the FY-22 budget. Cost will increase with inflation and expansion of assets.

C. Propose Budget FY22

A preliminary FY-22 budget, effective October 1, 2021, with a millage rate consistent with FY-21 was presented. Millage rates vary by MSTU; the Ordinance dictates the maximum millage rate.

Mr. Sells will modify the budget, incorporate a “replacement reserve” in accordance with the Maintenance Plan detailed under Item VII - B, and submit it to the Committee for approval in March 2021.

D. Phase IV Utility Burial Status

1. Construction Contracts (Four) - Approval of Contract for MasTec at \$1,765,869.40

Mr. Sells presented the “*Notice of Recommended Award*” for the Vanderbilt Drive Underground Utility Conversion Phase 4.

- Staff determined MasTec North America is the lowest responsive and responsible bidder for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
- Staff recommends award to Mastec North America, Inc. for the total amount of \$1,765,869.40, in the number of base bids for Section 10,11,12 and 13 plus alternate 1 and reserve the right, if alternate 2 is required to implement Alternate 2 for \$234,000.00.
- Contracts will be submitted to the Board of County Commissioners for approval on January 26 or February 9, 2021 and Purchase Order(s) issued.
- Mobilization time is two (2) to three (3) weeks from issuance of the notice to proceed. Work will start on the north side.
- Right of Way (ROW) Permits for work to commence have been submitted to the County. A permit request has also been opened with the DEP (Department of Environmental Protection) for the two sub aqueous bores.
- Space restrictions may prohibit burying of utility lines under the Cocohatchee River.
- Plan documentation for utility wires encased in conduit and attached to the bridge has been provided to The Dunes of Naples, the Marina Bay Club, and the Anchorage.
- Easements if necessary, will be secured to install “feeders” around The Dunes of Naples and the Marina Bay Club and the Anchorage if needed.
- Estimated time frame for completion of Phase IV is six (6) to nine (9) months.

2. Stantec, CEI Contract Work Order

Mr. Sells reported Stantec, the consulting firm for the Public Utility Department (PUD) and Mitchell & Stark (M&S) has been selected to perform Construction, Engineering, Inspection, and easement survey services for Phase IV. A work order is in progress and the firm’s role will commence one (1) to two (2) weeks prior to construction.

E. Conner Park Beautification Status and Discussion

1. Lift Station Fence

- Q Grady Minor & Associates, PA submitted construction plans for a decorative wall at the *Master Pump Station*, located within the Right of Way (ROW) along Bluebill Avenue and Vanderbilt Drive just north of Naples Park.
- Two options were presented for an eight (8) foot precast concrete Master Pump Station Decorative wall, both painted to match the Vanderbilt Beach columns abutting the Gateway sign.

Precast Wall Systems

- A smooth finish precast concrete wall.
- Coastal Concrete Products LLC – two (2) options.*
- The “picture frame style.”
- A “ledgestone” style which is stacked block.
- A wrought iron sliding gate opening in two (2) directions from the middle will replace the chain link fence gate.

The Committee selected the “ledgestone” design from Coastal Concrete Products.

Mr. Sells will request a quote (RFQ) to obtain building permits, install and paint the Coastal Concrete ledgestone style buffer wall at the Master Pump Station and present it to the Committee at the February 2021 meeting.

VII. OLD BUSINESS

A. Potential Future Projects for Discussion

Future improvements to the Vanderbilt Beach M.S.T.U. for consideration include:

- **Refurbishment of Vanderbilt Drive Landscape**
The project will be undertaken on completion of landscape designs for the north side of Conner Park and the corner of Vanderbilt Drive and Vanderbilt Beach Road.
- **Refurbishment of Corner of Vanderbilt Drive and Vanderbilt Beach Road**
Project is in the planning stage for the corner by Regatta of Vanderbilt Beach where Vanderbilt Drive and Vanderbilt Beach Road intersect.
- **Sidewalks East and West Side of Gulf Shore Drive**
The Road Maintenance Department is considering sidewalk installation for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Property owners are responsible to install and maintain sidewalks in the Right of Way (ROW). Drainage would have to be redesigned to accommodate the installation.
- **Refurbish Bridge of Channel on Bluebill**
The Committee suggested cleaning the waterway bridge and researching application of a veneer stone. **Mr. Sells** noted it is not an MSTU responsibility, however a meeting with Road Maintenance to explore options will be scheduled.
- **Lighted Street Name Signs at Intersections Along Gulf Shore Drive and Vanderbilt Drive**
The project is under review pending development of technology to provide attractive, small scale LED Solar lighting.
- **Extend Fence on South Side of Conner Park**
Most members concurred the fence on the south side of the park should be extended approximately one-hundred and twenty (120) feet to the corner with columns spaced fifteen (15) feet apart.
- **FPL Box Wraps**
Decorative wraps to camouflage FPL fixtures must be approved by FPL and box identification numbers must be visible.

Mr. Sells will:

- Request feedback from FPL to determine if wraps are an option for utility boxes and report his findings to the Committee.
- Request a quote (RFQ) to grub one-hundred fifty (150) feet of scrub on the bank and install ten (10) sections of fence and ten (10) columns, approximately one-hundred twenty (120) feet, on the south side of the park.
- Solicit a quote to install paver crosswalks on Vanderbilt Drive for The Dunes of Naples, the Marina Bay Club, and the Anchorage after the Phase IV construction.

VIII. NEW BUSINESS

A. Next Meeting

The Committee discussed meeting dates and agreed the next regularly scheduled meeting will be February 4, 2021.

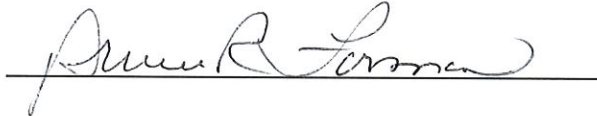
X. PUBLIC/BOARD COMMENTS

None

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 4:15 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE



Bruce Forman, Chairman

The minutes approved by the Board/Committee on Feb 4, 2021 "as submitted" or "as amended" .

NEXT MEETING DATE:
FEBRUARY 4, 2021 2:00 P.M.
8300 RADIO ROAD
NAPLES, FL 34104