



Vanderbilt Beach M.S.T.U

Advisory Committee

3299 East Tamiami Trail Suite 103
Naples, FL 34112

FEBRUARY 6, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Bruce Forman called the meeting to order at 2:00 P.M. A quorum of four was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman
William Sjostrom – Vice Chair
Mark Weber
Gabriella R. Miyamoto
William Arell Harris
Staff: Harry Sells - Project Manager
Others: Aaron Gross – Ground Zero Landscaping
Wendy Warren - Premier

III. APPROVAL OF AGENDA

Mr. Sjostrom moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Mr. Weber. Carried unanimously 4 - 0.

IV. APPROVAL OF MINUTES OF DECEMBER 5, 2019

Ms. Miyamoto moved to approve the minutes of the December 5, 2019 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Weber. Carried unanimously 4 - 0.

Mr. Harris arrived and a quorum of five was present.

V. LANDSCAPE MAINTENANCE REPORT – AARON GROSS, GROUND ZERO LANDSCAPE

Mr. Gross reported on landscape and irrigation maintenance as follows:

- An irrigation “wet check” was conducted Thursday, February 6, 2020 to verify the system is functioning as intended.
- Repairs continue to irrigation components destroyed by Public Utility Department (PUD) construction. A main line break underneath a water sewage grate will be repaired and laterals and heads replaced as needed.
- Plant material abutting residential property lines destroyed by removal of abandoned irrigation boxes has been replaced.
- Invasive vines (previously removed during the grubbing process) growing in the newly installed Clusia hedge in Conner Park will be cut back and treated with herbicide to prohibit growth.
- Vanderbilt Drive turf will be sprayed with herbicide and fertilizer applied.

During Committee discussion the following was addressed:

- Debris in the triangular corner behind the Clusia hedge where the fence joins the corner of Vanderbilt Drive will be cleaned out.
- Mr. Sells and Mr. Gross will walk the roadways to review landscape conditions on February 10, 2020.

VI. PROJECT MANAGER REPORT – HARRY SELLS

A. BUDGET REPORT for 2/6/2020

Mr. Sells provided an overview of the “*Vanderbilt MSTU Budget Reports on Fund 143*” FY20, dated February 6, 2020 highlighting:

- FY20 Ad Valorem property tax revenue budget is \$1,410,800.00, an increase of 5.09%.
- Total revenue FY20 is \$4,761,146.87 including investment interest, transfers and contributions (minus a 5% reserve of \$70,600).
- Transfers and Contributions, Line 14, in the amount of \$3,350,346.87, is a carry-over generated from 2019.
- The Millage rate remains constant at 0.5000.
- Operating Expense Budget is \$4,632,746.87 of which \$1,047,573.13 is committed; \$72,437.66 expended.
- Unencumbered Operating Expense funds available are \$3,485,600.95.
- Reimbursement from the Mitchell & Stark Construction and the PUD in the amount of \$135,000.00 for M.S.T.U. property damage, subject to a Board of County Commissioners (BCC) budget amendment approval, is pending.
- Outstanding MasTec invoices, part of which will be billed to PUD, for repairs to the FPL Utility aerial to underground conversion for Phase III are estimated in the \$135,000.00 range.
- Invoices to be submitted for Hole Montes against Purchase Order of \$276,773.91 for CEI Utility Conversion (Construction, Engineering and Inspection) are anticipated to be in the \$10,000.00 range. Hole Montes contract terminated December 31, 2019.
- Balance of funds recovery for MasTec and Hole Montes of approximately \$650,000.00 will be credited to the FY-20 budget.
- Locate Holdings Purchase Order in the amount of \$65,189.00 is for utilities location services for areas not converted to underground service.
- Purchase Orders for RWA (surveying) in the amount of \$12,000.00 and Century Link (engineering design) in the amount of \$8,000.00 apply to Phase IV construction.
- Transfers to 111, Line 39, is for Staff salaries.
- Budget Transfers from Appraiser and Tax Collector, Lines 41 and 42, are fees billed by the appropriate entities.
- Total Budget Cash Balance as of February 6, 2020 is \$3,583,740.22.

B. GENERAL STATUS OF BURIAL PROJECT

No Through Truck Signs Vanderbilt Drive and Bluebill Avenue

The “*No Thru Trucks Over 1 Ton*” sign at the north end of Vanderbilt Drive, removed by Mitchell & Stark during utility construction, has been reinstalled by Traffic Operations. The goal is to prevent trucks from traversing Vanderbilt Drive via US 41 as a short cut to Bonita Beach Road.

Phases II and III Network Electrical Activation - Removal of Utility Poles

- Phases II and III of the Burial Project - Network Activation project is complete (from Vanderbilt Beach Road to north of Bluebill Avenue including Conners, Seabee, Germain, Seagull and Willet Avenues) and utility poles are removed.
- Florida Power & Light (FPL) has not officially accepted the network conversion.
- Total cost was approximately \$6.5 million.

C. GENERAL STATUS OF FINGER STREET ENTRANCE WIDENING

Bonness Quote for \$29,640.52

A Purchase Order was issued to Bonness Inc. in the amount of \$29,640.52 for concrete repairs to sidewalks and curbs.

Bonness Quote for \$197,563.90

- The radius for eleven finger street intersection was increased to thirty feet (30) at the corners and entrances widened to twenty feet (20).
- Sidewalks at each intersection were relocated to the edge of Vanderbilt Drive to improve sight distances.
- Curbing relocated to accommodate the widening and paver crosswalks will be installed by the M.S.T.U. upon completion of the asphalt paving.
- The M.S.T.U. will move the sidewalks out on Flamingo, Heron and Egret Avenues and repair damaged sidewalks and install crosswalks.

Crosswalk Pavers, Sidewalk Relocation and Repairs

Bonness, Inc. submitted a proposal dated January 15, 2020, estimate number 146262020, in the amount of \$197,563.90 to install new pavers for fourteen (14) crosswalks, ADA paver compliant sidewalk approaches and new curbing.

The Committee discussed the proposal noting:

- The pavers in a contrasting color are required by the ADA when surfaces transition from a sidewalk to a street crossing.
- Members will determine crosswalk paver design and color.
- Individual lane closures will be employed for the crosswalk paver installation to allow continued traffic access.
- The project will be scheduled for commencement in May 2020 to minimize disruption to residents.

Mr. Sells will:

- Present paver samples for Committee selection at the March meeting.
- Issue a Purchase Order and Notice-to-Proceed to the vendor mid to end April.

D. STATUS OF PHASE IV

Mr. Sells reported:

- *Invitations to Bid (IBD)* for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link installations and networks, Excavation and CEI (Construction Engineering and Inspection) services will be submitted to the Procurement Department in February 2020.

- The project can be awarded as a single general contract or up to four (4) separate contracts. In accordance with County policy, the contract will be awarded to the lowest qualified bidder(s).
- The bids will be submitted to the Board of County Commissioners for approval in May 2020 and Purchase Order(s) issued.
- A Department of Environmental Protection (DEP) permit application will be filed for permission to excavate under the waterway.
- Easements in the area of Dunes of Naples and the Anchorage at Vanderbilt must be finalized.
- Restrictions inhibit underground burial of utility lines on waterways with bridge spans; consequently, an alternate plan is to string the utility wires through conduit attached to the bridge.
- Raising the asphalt sidewalk pad for sections immersed under water along the Greenway will be reviewed closer to project commencement.
- Benches will be installed by The Dunes of Naples, Island Marina and The Anchorage at Vanderbilt. Bench design will be selected by the Advisory Committee.
- Start-up date goal for Phase IV is May 2020 with an estimated timeframe for completion of five to six months.

Mr. Sells and Mr. Harris will meet February 7, 2020 to finalize the irrigation design, paver sidewalk installation and bench placement for the north side of the Dunes of Naples property.

E. CONNER PARK STATUS AND DISCUSSION

Quotes for Fence and Signs

Mr. Sells provided an update on the project noting:

- An Invitation for quotes for sign frame construction, fencing and lighting was distributed to six general contractors.
- Two quotes for fence construction on both sides of the Clusia hedge and sign, signage lighting, electric service installation on the north side of Bluebill Avenue and installation of two signs were received.
- Adam Ahmad's submitted a quote in the amount of \$287,500.00; Capital Construction's quote was \$293,343.05.
- In accordance with County policy, the contract was awarded to the lowest qualified bidder, Adam Ahmad. The contractor must provide payment and performance bonds prior to commencement of work.
- Building and Sign permits for the sign on the south side of the road and the Right of Way (ROW) sign permit for the north side of Bluebill Avenue will be provided by contractor.
- The contract is on the Board of County Commissioners consent Agenda February 25, 2020 for approval. A Purchase Order will be written on BCC consent agreement approval.
- Estimated time frame for project completion is three (3) to five (5) months.

During Committee discussion the following was addressed:

- The Committee will approve the fence composition and select culture stone material and color for the signposts.
- Brown mulch will be installed on the mound and triangular area by the Clusia hedge.

Mr. Harris motioned to approve Adam Ahmad's quote dated January 8, 2020 in the amount of \$287,050.00 for sign frame construction and installation, fencing and lighting for Conner Park. The contract is subject to approval by the Board of County Commissioners. Second by Mr. Sjostrom. Carried unanimously 5 – 0.

F. TRAFFIC OPS TO REPLACE SIDEWALKS AT FOUR WASHOUTS

The Road Maintenance Division will replace approximately four hundred fifty linear feet (450) of concrete sidewalks on Vanderbilt Drive in the four washout sections damaged by hurricane Irma.

Mr. Sells will meet with Road Maintenance staff to identify damage caused during utility conversion construction and arrange for the M.S.T.U. to be invoiced for repairs.

VII. OLD BUSINESS

A. SURVEY

Mr. Sells provided results from the County sponsored survey, prepared by the various operational divisions, administered and distributed by a third-party contractor Qualtrics.

The Committee determined resident response was insufficient to ascertain results.

B. POSSIBLE NEW PROJECTS

Future improvements to the Vanderbilt Beach M.S.T.U. for Committee consideration include:

- **Refurbishment of Vanderbilt Drive Landscape**

Mr. Sells will request a proposal from McGee & Associates for a comprehensive landscape renovation project for Vanderbilt Drive.

- **Sidewalks east and west side of Gulf Shore Drive**

The Road Maintenance Department is considering sidewalk installation on the east side for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Property owners are responsible to install and maintain sidewalks in the Right of Way (ROW). Drainage would have to be redesigned to accommodate sidewalk installation.

Sidewalk maintenance fronting residential property is the responsibility of the homeowner.

Mr. Sells will contact Code Enforcement to determine options to enforce maintenance compliance by the homeowner and update the Committee at the March meeting.

- **Lighted Street Name Signs at Intersections Along Gulf Shore Drive and Vanderbilt Drive**

Mr. Sells will request Traffic Operations review lighting options for street signs.

VIII. NEW BUSINESS MEETING

A. 2021 BUDGET DISCUSSION

Millage Rate:

The M.S.T.U. is provided two options for the millage rate, currently assessed at 0.5000, as follows:

- Lower the current millage rate to establish a Revenue Neutral Policy, maintaining the FY 20 income level.
- Maintain the current millage rate, increasing revenue to \$1,485,777.00, providing opportunity to fund future projects.

Projected 2020 Capital Improvement Expenses

Phase IV Construction: \$ 2,000,000.000 to \$2,500,000.00

Street Widening and Pavers: \$ 200,000.00

Conner Park Signs and Fences: \$ 300,000.00

Conner Park Irrigation: TBD

IX. PUBLIC/BOARD COMMENTS

None

X. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:43 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE



Bruce Forman, Chairman

The minutes approved by the Board/Committee on MARCH 5, 2020 "as submitted" or "as amended" .

NEXT MEETING DATE: MARCH 5, 2020 2:00 P.M.
NAPLES PARK COMMUNITY CENTER
654 104TH AVENUE, NAPLES, FL