

Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

OCTOBER 2, 2025

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Forman called the meeting to order at 2:01 P.M. Roll call was taken, and a quorum of four were established. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee:	Bruce Forman – Chair
	William Sjostrom – Vice Chair
	Gabriella R. Miyamoto
	William Arell Harris
	Open Seat
Staff:	Judy Sizensky - Project Manager
	Rosio Garcia – Operations Analyst
	Keyla Castro - Operations Support Analyst II
Others:	Aaron Gross – Ground Zero Landscaping (Excused)
	Wendy Warren – Transcriptionist

III. APPROVAL OF THE AGENDA

Ms. Miyamoto moved to approve the Agenda of the Vanderbilt Beach MSTU Advisory Committee as presented. Second by Vice Chair Sjostrom. Carried unanimously 4 - 0.

IV. APPROVAL OF THE MINUTES – August 7, 2025

Ms. Miyamoto moved to approve the minutes of the August 7, 2025, minutes of the Vanderbilt Beach MSTU Advisory Committee meetings as presented. Second by Mr. Harris. Carried unanimously 4 – 0.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Gross reported:

- Landscaping is in good condition.
- New plantings were installed.
- Fertilizer will be applied in accordance with the schedule.
- County Brown mulch will be installed inclusive of The Regatta of Naples at the corner of Vanderbilt Drive and Vanderbilt Beach Road.

Ms. Sizensky reported:

Bluebill Bridge Area Maintenance

- The County owns, but does not maintain, the area north of the Bluebill Avenue bridge.

- Ground Zero Landscaping will clean debris in the area on the north side of the Bluebill Avenue bridge.
- Road Maintenance is responsible to prune and remove vegetation hanging over the bridge and sidewalk. The Division will be contacted to perform maintenance.

Conner Park Landscaping South Side

- Ground Zero Landscaping submitted Estimate Number E278 in the amount of \$21,651.48 and Number E279 in the amount of \$43,741.69, dated August 26, 2025, to install a Clusia hedge bordering the Conner Park sidewalk and edge of the native area along the canal.
- The Committee recommended a fence be installed on the south side of Conner Park.
- A quote to survey the area and extend the fence on the south side of Conner Park, approximately seven-hundred feet to the water, will be requested from Capital Contractors.
- The contractor will file an application with the County for the required permit.
- The fence and landscaping project will be undertaken simultaneously.

VI. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Budget FY-26 – October 2025

Vanderbilt Beach MSTU Fund 1617 Budget for October 2, 2025, prepared October 2, 2025.

Purchase Orders

1. Collier County Utilities – Water and Sewer.
2. Capital Contractors – Fence Installation.
3. Davidson Engineering – Sidewalk construction Gulf Shore Drive.
4. DRMP – Engineering services.
5. FPL – Electricity.
6. Ground Zero Landscaping –
 - o Incidentals include landscape refurbishment and miscellaneous.
 - o Ground Maintenance and Non-Bid Items include Conner Park and irrigation repairs.
6. Preferred Materials – Installation of crosswalks.
7. Premier Staffing – Transcription services.
8. Quality Enterprises USA – Vanderbilt Drive sidewalk project.
8. RWA Engineering – Design services for the Greenway multi-use path project, Phase I and II.
9. Site One Landscape Supply – Irrigation parts & pumps.

Budget Summary

1. Line 1, Ad Valorem Tax Millage: Millage assessed totals \$1,906,700, an increase of \$120,400 over 2024.
2. Lines 4, Interest: Investment interest of \$28,000 has been credited.
3. Line 11, Carry Forward – Unexpended prior year funds total \$7,379,400.
4. Line 15, Total Revenue - \$9,234,121, including interest, carry forward amounts, and contributions, minus a 5% (\$96,700) reserve for estimated uncollected revenue.
5. Line 37, Operating Expense - Of the \$8,115,416 budgeted, \$238,916 is committed to existing Purchase Orders leaving a budget remainder of \$7,876,500 available within budget for additional operating expenses as needed.
6. Line 39, Capital Outlay - \$1,000,000 is budgeted for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.

7. Line 40, Transfer to Fund 111 - Of the \$106,400 budgeted \$0 has been transferred (PTNE Staff and Support).
8. Line 44, Transfer Construction – \$52,500 remains for transfer (Property Appraiser and Tax Collector).
9. Line 46, Capital Reserves - Of the \$110,300 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$110,300 remains.
10. Line 47, Total Budget – Of the \$9,384,616 budgeted, tabulated commitments to existing purchase orders total \$238,916, leaving a remainder of \$9,145,700 for FY-26 MSTU expenditures.

General

1. Available funds are sufficient to finance the Traffic Signal box relocation at Vanderbilt Beach Road and Vanderbilt Drive, the Greenway Multi-Use Path, sidewalk installation on the north and southeast sides of Gulf Shore Drive, Wiggins Pass median reconstruction and Halis bridge cleaning.
2. The Ad Valorem property tax value increased 6.6% for fiscal year 2025 over 2024 generating additional revenue of \$120,400.
3. The Fiscal Year 2026 budget is effective October 1, 2025. Unspent Fiscal Year 2025 funds were carried forward to 2026.
4. The MSTU Tax Rate for 2026 is 0.5000 mills.
5. Tax millage collected and interest, to maintain and improve MSTU assets, can only be utilized by the MSTU and within the district boundary.

B. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive

Ms. Sizensky reported:

- A 10-foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- RWA Engineering designed plans for the Vanderbilt Drive sidewalk improvements, Phases I and II, from The Dunes of Naples north to the Marina Bay Club of Naples.
- RWA's "Probable Opinion of Cost" for Phases I and II construction was \$656,258.42.
- BID TAB 25-0813, Vanderbilt Drive Sidewalk Replacement, was distributed to *Asphalt Maintenance and Related Services* firms on contract with the County on August 18, 2025.
- Four contractors submitted bids for the project.
- The lowest lump sum quote in the amount of \$693,231.00 was received from Quality Enterprises USA.
- The contract recommendation for Quality Enterprises USA will be submitted to the Board of County Commissioners (BCC) for award consideration on December 9, 2025.
- RWA will obtain the required County permit.
- Environmental Protection Agency (EPA) permits were issued for the original bridge construction and pathway; EPA will receive a copy and review the new permit.
- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.
- Phases I and II of the Greenway multi use sidewalk improvement project on Vanderbilt Drive north will be undertaken simultaneously.
- Construction will be scheduled based on contractor's availability, ideally in April 2026.

C. Gulf Shore Drive Sidewalks North

Ms. Sizensky reported:

- Davidson Engineering will prepare plans and construction documents for concrete sidewalk installation on the west side of Gulf Shore Drive, from 10701 Gulf Shore Drive north, including reconfiguration of the swale. Existing pavers in areas such as driveways will remain intact.
- The Purchase Order will be issued in October, 2025.
- A Request for Quote (RFQ) will be distributed on completion of the plans.
- The bids will be presented to the Committee for consideration.

D. Gulf Shore Drive Sidewalks Southeast

Ms. Sizensky reported RWA Engineering Inc. submitted a proposal to develop plans and provide an Opinion of Cost for an elevated boardwalk-style pedestrian walkway on the southeast side of Gulf Shore Drive from Buzz's Lighthouse Restaurant north to Le Playa Beach & Golf Resort.

Study Goals

- Pedestrian safety incorporating ADA compliance standards.
- Reorganization of the infrastructure to increase performance of the drainage system.
- Introduction of a user-friendly walkway to the community.
- Traffic calming.

Next Steps

- The boardwalk style plan, including recommendations, will be presented to the Committee for consideration.

E. Traffic Signal Box

Ms. Sizensky reported:

- The Committee approved the relocation of the County's Traffic Signal Box on the northwest corner of Vanderbilt Drive to the Right of Way (ROW) on the south side of Vanderbilt Beach Road.
- A Work Order in the amount of \$44,563 was issued to DRMP, Inc., a licensed engineer on contract with the County, to prepare plans for the relocation of the box.
- DRMP will submit final plans for the project to Traffic Operations.
- On submission of a final quote from DRMP a work order will be processed.
- The plans will be submitted to Southern Signal for a quote to remove the signal box and relocate it to the south side of Vanderbilt Beach Road by the entrance to the parking garage.
- The project is contingent upon approval of the Traffic Operations Division.
- The MSTU will be invoiced for the project cost.
- Relocation of the box will improve the appearance of the landscaped areas at The Regatta Vanderbilt Beach.

F. Bridge Refurbishment

Ms. Sizensky reported:

Bluebill Avenue Bridge and Frank Halas Bridge

Service Contracting Solutions, (SCS), submitted a proposal dated August 22, 2025, in the amount of \$78,656.32, to pressure wash and paint the Bluebill Avenue and Halas Bridges.

- Bluebill Avenue - Top of Bridge Area: Pressure wash inside and outside of roadside concrete rail barriers, sidewalks, and barrier side facing the sidewalk. Apply two coats of paint on barriers. Total cost \$65,601.12.

- Halas Bridge - Side Wall Facing the Cocohatchee River Park to Abutment: Pressure wash all concrete wall surfaces and paint concrete barrier above fluted concrete. Total cost \$13,055.20.

Mr. Harris motioned to approve Service Contracting Solutions proposal dated August 22, 2025, in the amount of \$78,656.32, to pressure wash and paint the Bluebill Avenue bridge and the Frank Halas Bridge in accordance with Service Agreement 23-8169. Second by Vice Chair Sjostrom. Carried unanimously 4 – 0.

Ms. Sizensky will issue a Purchase Order to Service Contracting Solutions (SCS) for the project.

G. Wiggins Pass Median Reconfiguration

Ms. Sizensky reported:

- A work order in the amount of \$49,160 has been requested for Johnson Engineering, LLC. for design plans to reconfigure the turn-around section at the entrance to Delnor-Wiggins Pass State Park.
- The design plans will be presented at a future meeting and upon Committee approval, Requests for Quotes will be issued.
- MSTU participation in cost sharing of the project will be at the discretion of the Committee.
- A Memorandum of Understanding for the Program (MOA) will be developed for the participating parties.
- In coordination with the designer, Ground Zero Landscaping will landscape the turnaround on completion of construction.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Conner Park Fence Extension

Ms. Sizensky will Request a Quote to extend the fence on the south side of Conner Park approximately seven-hundred feet to the water.

IX. COMMITTEE AND PUBLIC COMMENTS

Future improvements for Committee Consideration

Vanderbilt Drive North

Ms. Sizensky will consult with RWA Engineering on opportunities to improve drainage and beautify Vanderbilt Drive around the Anchorage, The Dunes of Naples and Marina Bay Club of Naples.


Solar Lights on Vanderbilt Drive

Solar spotlights to enhance landscaping on Vanderbilt Drive will be considered. Property owners will be consulted if the light installation borders their residence.

X. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by the Chair at 3:06 P.M.

VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE



Bruce Forman, Chair

The minutes approved by the Board/Committee on 11/10, 2025 "as submitted" ☒ or "as amended" ☐.

NEXT MEETING

NOVEMBER 6, 2025 - 2:00 P.M.
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples, Florida