



Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

AUGUST 7, 2025

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Forman called the meeting to order at 2:00 P.M. Roll call was taken, and a quorum of three were established. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chair
William Sjostrom – Vice Chair
Gabriella R. Miyamoto
William Arell Harris

Staff: Judy Sizensky - Project Manager
Rosio Garcia – Operations Analyst
Keyla Castro – Operations Support Analyst II

Others: Aaron Gross – Ground Zero Landscaping (Excused)
Wendy Warren – Transcriptionist

III. APPROVAL OF THE AGENDA

Ms. Miyamoto moved to approve the Agenda of the Vanderbilt Beach MSTU Advisory Committee as presented. Second by Mr. Harris. Carried unanimously 3 - 0.

IV. APPROVAL OF THE MINUTES – June 5, 2025

Mr. Harris moved to approve the minutes of the June 5, 2025, minutes of the Vanderbilt Beach MSTU Advisory Committee meetings as presented. Second by Ms. Miyamoto. Carried unanimously 3 - 0.

V. LANDSCAPE MAINTENANCE REPORT

Ms. Sizensky reported:

- Landscaping is in good condition.

Vice Chair Sjostrom joined the meeting at 2:12 P.M. A quorum of four was present.

VI. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Budget FY-25 – August 2025

Vanderbilt Beach MSTU Fund 1617 Budget for August 7, 2025, prepared August 1, 2025.

Purchase Orders

1. Collier County Utilities – Water and Sewer.
2. FPL – Electricity.
3. Capital Contractors – Sidewalk and bench refurbishment; Connor Park fence.
4. DRMP, Inc. – Engineering services.
5. Ground Zero Landscaping –
 - o Incidentals include landscape refurbishment and miscellaneous.
 - o Ground Maintenance and Non-Bid Items include Conner Park and irrigation repairs.
6. Infinite Construction – Renovation of the corner of The Regatta of Naples and Vanderbilt Drive.
7. Landert Landscape Design – Plant materials for Butterfly Garden.
8. Preferred Materials – Installation of crosswalks.
9. McGee & Associates – Architectural Landscape services.
10. Premier Staffing – Transcription services.
11. Q Grady Minor & Associates - West Vanderbilt Drive sidewalks.
12. RWA Engineering – Design services for the Greenway multi-use path project, Phase I and II.
13. Site One Landscape Supply – Irrigation parts & pumps.
14. Traffic Safety Ancillary – STOP sign installation.

Budget Summary

1. Line 1, Ad Valorem Tax Millage: Of the Millage assessed and to be collected of \$1,786,300, \$1,684,356 has been collected, leaving an outstanding balance of \$101,943.
2. Lines 4, 5 and 6, Interest: Overnight interest of \$82,281, Investment Interest of \$63,596 and Interest on Taxes Collected of \$1,556 have been credited.
3. Line 11, Carry Forward – Unexpended year funds of \$5,052,000.
4. Line 15, Total Revenue - \$7,780,367, including investment interest, carry forward amounts, and contributions, minus a 5% (\$90,800) reserve for estimated uncollected revenue.
5. Line 37, Operating Expense - Of the \$6,576,867 budgeted, \$251,612 is committed to existing Purchase Orders and \$1,126,131 has been spent, leaving a budget remainder of \$5,199,123 available within budget for additional operating expenses as needed.
6. Line 38, Improvements General – \$69,500 was expended for the Connor Park decorative fence extension.
7. Lines 39, Capital Outlay - \$1,000,000 is budgeted for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee. The Improvements General (Line 38) expenditure debited nets a remaining balance of \$930,500.
8. Line 40, Transfer to Fund 111 - Of the \$102,300 budgeted \$0 has been transferred (PTNE Staff and Support).
8. Line 44, Transfer Construction – Of the \$51,200 Budgeted, \$48,504 has been transferred and a balance of \$2,695 remains for transfer (Property Appraiser and Tax Collector).
9. Line 46, Capital Reserves - Of the \$50,000 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$50,000 remains.
10. Line 47, Total Budget – Of the \$7,780,367, tabulated commitments to existing purchase orders total \$251,612 and \$1,346,435 has been expended leaving a remainder of \$6,182,319 for FY-25 MSTU expenditures.

General

1. Available funds are sufficient to finance the Traffic Signal box relocation at Vanderbilt Beach Road and Vanderbilt Drive, the Greenway Multi-Use Path and Sidewalk installation on the east side of Vanderbilt Drive, Wiggins Pass median reconstruction and bridge cleaning.
2. The Ad Valorem property tax value increased 11.17% for fiscal year 2025 over 2024 generating additional revenue of \$30,000.
3. The Fiscal Year 2026 budget is effective October 1, 2025. Unspent Fiscal Year 2025 funds will be carried forward to 2026.
4. The MSTU Tax Rate for 2026 is 0.5000 mills.
4. Tax millage collected and interest, to maintain and improve MSTU assets, can only be utilized by the MSTU and within the district boundary.
6. The Fiscal Year 2026 budget is effective October 1, 2025. Unspent Fiscal Year 2025 funds will be carried forward to 2026.

B. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive

Ms. Sizensky reported:

- A 10-foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- RWA Engineering designed plans for the Vanderbilt Drive sidewalk improvements. Phases I and II plans are complete, and a bid package has been prepared.
- RWA's "Probable Opinion of Cost" for Phases I and II construction is \$656,258.42.
- The RWA bid package will be distributed to *Asphalt Maintenance and Related Services* firms on contract with the County.
- RWA will obtain the required County permit.
- Environmental Protection Agency (EPA) permits were issued for the original bridge construction and pathway; EPA will receive a copy and review the new permit.
- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.
- Phases I and II of the Greenway multi use sidewalk improvement project on Vanderbilt Drive north will be undertaken simultaneously.
- Construction will be scheduled based on contractor's availability, ideally in the second quarter of 2026.

C. Gulf Shore Drive Sidewalks

Ms. Sizensky reported:

East Side

RWA Engineering Inc. will develop plans and provide an Opinion of Cost for an elevated boardwalk-style pedestrian walkway on the southeast side of Gulf Shore Drive from Buzz's Lighthouse Restaurant north to Le Playa Beach & Golf Resort.

Study Goals

1. Pedestrian safety incorporating ADA compliance standards.
2. Reorganization of the infrastructure to increase performance of the drainage system.
3. Introduction of a user-friendly walkway to the community.
4. Traffic calming.

Next Steps

- The plan, including recommendations, will be presented to the Committee for consideration.

West Side

Ms. Sizensky met with the Road, Bridge and Stormwater Maintenance Division to discuss installation of a concrete sidewalk and reconstruction of a swale on the west side of Gulf Shore Drive.

The scope of the project requires design plans. An engineering firm on contract with the County will be selected.

Mr. Harris motioned to approve an amount not to exceed \$50,000.00 for an engineering firm under contract with Collier County to prepare design plans for concrete sidewalk installation, including reconfiguration of the swale, for the west side of Gulf Shore Drive. Existing pavers will remain intact in areas such as driveways. Second by Ms. Miyamoto. Carried unanimously 4 – 0.

D. Traffic Signal Box

Ms. Sizensky reported:

- The Committee motioned to approve relocation of the County's Traffic Signal Box on the northwest corner of Vanderbilt Drive to the Right of Way (ROW) on the south side of Vanderbilt Beach Road.
- A Work Order in the amount of \$44,563 was issued to DRMP, Inc., a licensed engineer on contract with the County, to prepare plans for the relocation of the box.
- DRMP met with Traffic Operations to review the technical and networking aspects of the project.
- On submission of a final quote from DRMP a work order will be processed.
- The plans will be submitted to Southern Signal for a quote to remove the signal box and relocate it to the south side of Vanderbilt Beach Road by the entrance to the parking garage.
- The project is contingent upon approval of the Traffic Operations Division.
- The MSTU will be invoiced for the project cost.
- Relocation of the box will improve the appearance of the landscaped areas at The Regatta Vanderbilt Beach.

E. Bridge Refurbishment

Ms. Sizensky reported:

Bluebill Avenue Bridge

- Service Contracting Solutions, (SCS), submitted a proposal in the amount of \$68,402 to pressure wash and seal the Bluebill Avenue Bridge, including removal of peeling paint from the vertical support structures (pylons).

Vice Chair Sjostrom motioned to approve Service Contracting Solutions proposal in the amount of \$68,402.00 to pressure wash and clean the Bluebill Avenue Bridge. Second by Mr. Harris. Carried unanimously 4 – 0.

Frank Halas Bridge

- The Committee proposed pressure washing and sealing the west side of the Frank Halas Bridge.

Mr. Harris motioned to approve an amount not-to-exceed \$35,000.00 for Service Contracting Solutions to pressure wash and seal the Frank Halas Bridge. Second by Vice Chair Sjostrom. Carried unanimously 4 – 0.

Upon receipt of a proposal, Ms. Sizensky will issue a Purchase Order to SCS for the project.

F. Wiggins Pass Median Reconfiguration

Ms. Sizensky reported:

- A quote proposal will be requested from Johnson Engineering, LLC. for design plans and construction costs to reconfigure the turn-around section at the entrance to Delnor-Wiggins Pass State Park.
- In coordination with the designer, Ground Zero Landscaping will replace damaged plantings in the turnaround.
- MSTU participation in cost sharing the project will be at the discretion of the Committee.
- A Memorandum of Understanding for the Program (MOA) will be developed for the parties.
- Plaques will be installed on the benches.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Advisory Committee Seat

Ms. Sizensky reported:

- A seat on the Vanderbilt Beach Advisory Committee MSTU is available. Residency within the boundaries of the MSTU and voter registration are requirements for membership.
- Interested parties for membership on the Advisory Committee can access the Online Application at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications received will be considered by the Advisory Committee. The candidate recommended will be provided to the Board of County Commissioners for appointment to the Advisory Committee.

B. Sidewalk Repairs

Ms. Sizensky reported:

- The Parks and Recreation Department installed marking strips to identify sidewalk slabs which pose a trip hazard and require grinding.
- A “trip hazard” is defined as a variance of three quarter ($\frac{3}{4}$) inches or more between two slabs.
- The Road Maintenance Division is responsible for sidewalk maintenance.

Mr. Harris left the meeting at 3:01 P.M. A quorum of three was present.

IX. COMMITTEE AND PUBLIC COMMENTS

Landscaping

- **Ms. Sizensky** will solicit a quote to clean debris on the south side of Conner Park in the canal area.

- **Vice Chair Sjostrom** queried regarding responsibility for landscape maintenance for the area north of Bluebill Avenue at the intersection of Gulf Shore and Park Drives.

Ms. Sizensky reported research indicated the MSTU is not responsible for maintenance of the area. She requested Vice Chair Sjostrom provide google earth survey of the area and she will discuss responsibility with the Road Maintenance Division.

Future improvements for Committee Consideration

Vanderbilt Drive North

Ms. Sizensky will consult with RWA Engineering on opportunities to improve drainage and beautify Vanderbilt Drive around the Anchorage, The Dunes of Naples and Marina Bay.

The Halas and Blue Bill Bridges

Opportunities to enhance landscaping in the vicinity and entrances to the bridges will be researched.

Solar Lights on Vanderbilt Drive

Solar spotlights to enhance landscaping on Vanderbilt Drive will be considered. Property owners will be consulted if the light installation borders their residence.

X. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by the Chair at 3:10 P.M.

VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE



Bruce Forman, Chair

The minutes approved by the Board/Committee on 8/2, 2025 "as submitted" ☒ or "as amended" ☐.

NEXT MEETING

SEPTEMBER 4, 2025 - 2:00 P.M.
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples, Florida