

Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

JUNE 5, 2025

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Forman called the meeting to order at 2:00 P.M. Roll call was taken, and a quorum of three were established. The Pledge of Allegiance was recited.

Vice Chair Sjostrom motioned to allow Ms. Miyamoto to participate in the meeting as a virtual participant due to extraordinary circumstances. Second by Mr. Harris. Carried unanimously 3 – 0. A quorum of four was present.

II. ATTENDANCE

Advisory Committee:	Bruce Forman – Chair William Sjostrom – Vice Chair Gabriella R. Miyamoto William Arell Harris
Staff:	Judy Sizensky - Project Manager Brian Wells – Director, PTNE (Excused) Rosio Garcia – Operations Analyst Keyla Castro – Operations Support Analyst II Melissa Van der Veken – Budget Analyst, PTNE
Others:	Aaron Gross – Ground Zero Landscaping Wendy Warren – Transcriptionist
Guests	Douglas Fee

III. APPROVAL OF THE AGENDA

Mr. Harris moved to approve the Agenda of the Vanderbilt Beach MSTU Advisory Committee as presented. Second by Vice Chair Sjostrom. Carried unanimously 4 - 0.

IV. APPROVAL OF THE MINUTES – April 3, 2025

Vice Chair Sjostrom moved to approve the minutes of the April 3, 2025, minutes of the Vanderbilt Beach MSTU Advisory Committee meetings as presented. Second by Mr. Harris. Carried unanimously 4 – 0.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping Services

Mr. Gross reported:

- Landscaping is in good condition.
- Plantings in Connor Park were refurbished.

- A Clusia hedge, Bougainvilleas, and Iris were installed along the new fence border in Connor Park. Mulch will be applied.
- The landscape refurbishment of the Park Drive area from the restroom facilities to Gulf Shore Drive by Moraya Bay Beach Tower landscape is complete. He will contact the landscape service for Moraya Bay to determine responsibility for mowing a small section of grass in the area.
- Firebush between the Delnor-Wiggins Pass entrance and the road by the STOP sign will be assessed for replacement.
- Debris was removed, the hedge trimmed, and a dead palm tree cut down on the northwest side of the bridge on Bluebill Avenue.
- Landscaping was installed on the south side of Bluebill Avenue.
- The Right of Way (ROW) area on Vanderbilt Drive north of Willet Avenue will be considered for landscaping.
- Five Podocarpus trees will be planted in the ROW area south of Willet Avenue.

VI. VANDERBILT DRIVE REFURBISHMENT – Judy Sizensky

A. Crosswalks (6) Along Vanderbilt Beach Drive

Ms. Sizensky reported:

- Six paver crosswalks, three north of The Regatta of Naples and three at the Anchorage at Vanderbilt, The Dunes of Naples and Marina Bay, were installed.
- The ROW inspection has been completed and the installation approved.
- The Change Order authorizing the expenditure for the crosswalk renovation at The Dunes of Naples is in process.
- Final payment will be processed to Preferred Materials and the project closed out.

VII. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Budget FY-25

Vanderbilt Beach MSTU Fund 1617 Budget for June 5, 2025, prepared May 29, 2025.

Purchase Orders

1. Collier County Utilities – Water and Sewer.
2. FPL – Electricity.
3. Capital Contractors – Sidewalk and bench refurbishment.
4. DRMP, Inc. – Engineering services.
5. Ground Zero Landscaping –
 - o Incidentals include landscape refurbishment and miscellaneous.
 - o Ground Maintenance and Non-Bid Items include Conner Park and irrigation repairs.
6. Infinite Construction – Renovation of the corner of The Regatta of Naples and Vanderbilt Drive.
7. Landert Landscape Design – Plant materials for Butterfly Garden.
8. Preferred Materials – Installation of crosswalks.
9. McGee & Associates – Architectural Landscape services.
10. Premier Staffing – Transcription services.
11. Q Grady Minor & Associates - West Vanderbilt Drive sidewalks.
12. RWA Engineering – Design services for the Greenway multi-use path project, Phase I and II.
13. Site One Landscape Supply – Irrigation parts & pumps.
14. Traffic Safety Ancillary – STOP sign installation.

Budget Summary

1. Line 1, Ad Valorem Tax Millage: Of the Millage assessed and to be collected of \$1,786,300, \$1,684,356 has been collected, leaving an outstanding balance of \$101,943.
2. Lines 4, 5 and 6, Interest: Overnight interest of \$82,281, Investment Interest of \$63,396 and Interest on Taxes Collected of \$1,556 have been credited.
3. Line 11, Carry Forward – Unexpended year funds of \$5,052,000.
4. Line 15, Total Revenue - \$7,780,367, including investment interest, carry forward amounts, and contributions, minus a 5% (\$90,800) reserve for estimated uncollected revenue.
5. Line 37, Operating Expense - Of the \$6,576,867 budgeted, \$394,245 is committed to existing Purchase Orders and \$1,130,270 has been spent, leaving a budget remainder of \$5,052,351 available within budget for additional operating expenses as needed.
6. Line 39, Capital Outlay - Budgeted at \$1,000,000 is for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
7. Line 40, Transfer to Fund 111 - Of the \$102,300 budgeted \$0 has been transferred (PTNE Staff and Support).
8. Line 44, Transfer Construction – Of the \$51,200 Budgeted, \$44,414 has been transferred and a balance of \$6,785 remains for transfer (Property Appraiser and Tax Collector).
9. Line 46, Capital Reserves - Of the \$50,000 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$50,000 remains.
10. Line 47, Total Budget – Of the \$7,780,367, tabulated commitments to existing purchase orders total \$394,245 and \$1,130,270 has been expended leaving a remainder of \$5,052,351 for FY-25 MSTU expenditures.

General

1. Available funds are sufficient to satisfy outstanding invoices for the crosswalks, the Traffic Signal box relocation at Vanderbilt Beach Road and Vanderbilt Drive, and the Greenway Multi-Use Path and Sidewalk installation on the east side of Vanderbilt Drive.
2. The Ad Valorem property tax value increased 11.17% for fiscal year 2025 over 2024 generating additional revenue of \$30,000.
3. MSTU Tax Rate: 0.5000 mills to maintain and improve MSTU assets.
4. Tax millage collected and interest can only be utilized by the MSTU and within the district boundary.
5. Funds not spent in Fiscal Year 2025 will be carried forward into Fiscal Year 2026.

B. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive

Ms. Sizensky reported:

- A 10-foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- RWA's plans to address the issue are 100% complete.
- RWA's estimated cost for design services and "Probable Opinion of Cost" for Phases I & II construction is \$750,000.00.
- Upon receipt of the bid package from RWA, the document will be distributed to firms on contract with the County.
- RWA will obtain the required County permit.
- Environmental Protection Agency (EPA) permits were issued for the original bridge construction and pathway; EPA will receive a copy and review the new permit.

- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.
- Phases I and II of the Greenway multi use sidewalk improvement project on Vanderbilt Drive north will be undertaken simultaneously.
- Construction will commence based on the contractor's availability.

C. Gulf Shore Drive Sidewalks

RWA Engineering, Inc. will develop a feasibility study to research options, analyze alternatives, recommend solutions, outline an implementation plan, and summarize an Opinion of Cost, for a pedestrian walkway on Gulf Shore Drive.

Study Goals

1. Pedestrian safety incorporating ADA compliance standards.
2. Reorganization of the infrastructure to increase performance of the drainage system.
3. Introduction of a user-friendly walkway to the community.
4. Traffic calming.

Next Steps

- The plan, including recommendations, will be presented to the Committee to consider the options and determine a direction to pursue.
- A Public Outreach Meeting will be held to solicit input from residents.

D. Decorative Wall Extension Conner Park

Ms. Sizensky reported:

- Capital Contractors has completed the construction of the fence extension in Connor Park.
- A gate to enable maintenance access for the Parks and Recreation Department was installed.
- The invoice amount of \$69,500 has been submitted for payment.

E. Traffic Signal Box

Ms. Sizensky reported:

- The Committee motioned to approve relocation of the County's Traffic Signal Box on the northwest corner of Vanderbilt Drive to the Right of Way (ROW) on the south side of Vanderbilt Beach Road.
- A Work Order in the amount of \$44,563 was issued to DRMP, Inc., a licensed engineer on contract with the County, to prepare plans for the relocation of the box.
- DRMP met with Traffic Operations to review the technical and networking aspects of the project.
- The plans will be submitted to Southern Signal for a quote to remove the signal box and relocate it to the south side of Vanderbilt Beach Road by the entrance to the parking garage.
- The project is contingent upon approval of the Traffic Operations Division.
- The MSTU will be invoiced for the project cost.
- Relocation of the box will improve the appearance of the landscaped areas at The Regatta Vanderbilt Beach.

F. Landscaping Projects

Ms. Sizensky reported the following Committee approved landscaping projects have been completed.

- Installation of a Clusia hedge north of the Vanderbilt Drive and Tradewinds Avenue intersection.
- Landscaping on Bluebill Avenue on the south side abutting Conner Park, west of the newly sodded area.
- Palm removal and Clusia hedge installation on the northwest side of the Blue Bill Avenue Bridge.
- Refurbishment of plantings and mulch in Connor Park.

G. Bridge Refurbishment

- SCS will submit cost quotes to pressure wash and seal the Bluebill Avenue Bridge, including removal of peeling paint from the vertical support structures (pylons).
- Separate quotes for condition restoration of all bridges within the MSTU boundaries will also be presented.

VIII. OLD BUSINESS

Ms. Sizensky reported:

A. Butterfly Garden Restoration

The Parks and Recreation Department project did not approve the project. The restoration with a cost of materials was \$956.00 will be removed from the MSTU's project list.

IX. NEW BUSINESS

Ms. Sizensky reported:

A. Wiggins Pass Entrance Beautification

- Cribb, Philbeck & Weaver Group, engineering consultants, did not renew their contract with the County.
- A quote proposal will be requested from Johnson Engineering, LLC. for design plans and construction costs to reconfigure the turn-around section at the entrance to Delnor-Wiggins Pass State Park.
- In coordination with the engineering designer, Ground Zero Landscaping will replace damaged plantings in the turnaround.
- MSTU participation in cost sharing the project will be at the discretion of the Committee.
- A Memorandum of Understanding for the Program (MOA) will be developed for the parties.

X. COMMITTEE AND PUBLIC COMMENTS

Greenway Multi-Use Path on Vanderbilt Drive

Doug Fee expressed support for undertaking the project and queried if the County was contributing to the cost.

Ms. Sizensky noted that the MSTU funded project is incorporated into the five-year budget plan.

Halas Bridge Restoration Vanderbilt Drive

Doug Fee suggested the bridge be cleaned to remove mildew and discoloration.

Ms. Sizensky noted the west half of the bridge is an MSTU asset. Prior inquiries with the Road Maintenance Division cited EPA guidelines restrict bridge cleaning and permitting are required. Power washing with water only does not require a permit.

Future improvements for Committee Consideration

Vanderbilt Drive North

Ms. Sizensky will consult with RWA Engineering on opportunities to improve drainage and beautify Vanderbilt Drive around the Anchorage, The Dunes of Naples and Marina Bay.

The Halas and Blue Bill Bridges

Opportunities to enhance landscaping in the vicinity and entrances to the bridges will be researched.

Gulf Shore Drive Sidewalks

Contributions to sidewalk improvements will be considered.


Solar Lights on Vanderbilt Drive

Solar spotlights to enhance landscaping on Vanderbilt Drive will be considered. Property owners will be consulted if the light installation borders their residence.

XXI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by the Chair at 3:08 P.M.

VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE



Bruce Forman, Chair

The minutes approved by the Board/Committee on 8/1, 2025 "as submitted" ☒ or "as amended" ☐.

NEXT MEETING

AUGUST 7, 2025 - 2:00 P.M.
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples, Florida