



Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

FEBRUARY 5, 2026

I. CALL TO ORDER

Chair Forman called the meeting to order at 2:00 P.M. Roll call was taken, and a quorum of three were established.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chair
William Sjostrom – Vice Chair
Gabriella R. Miyamoto
William Arell Harris (Excused)
Ryan Schwartz (Excused)

Staff: Judy Sizensky - Project Manager
Rosio Garcia – Operations Analyst
Keyla Castro - Operations Support Analyst II (Virtual)

Contractors: Aaron Gross – Ground Zero Landscaping
Wendy Warren – Transcriptionist

Guests: Jack Keller - Resident

III. APPROVAL OF THE AGENDA

Ms. Miyamoto moved to approve the Agenda of the Vanderbilt Beach MSTU Advisory Committee as presented. Second by Vice Chair Sjostrom. Carried unanimously 3 - 0.

IV. APPROVAL OF THE MINUTES – January 8, 2026

Vice Chair Sjostrom moved to approve the minutes of the January 8, 2026, Vanderbilt Beach MSTU Advisory Committee meeting as presented. Second by Ms. Miyamoto. Carried unanimously 3 - 0.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Gross reported:

- Landscaping is in good condition.
- Palm trees were pruned on Gulf Shore Boulevard at the entrance to Delnor-Wiggins State Park.

Ms. Sizensky reported:

Irrigation Vanderbilt Drive

- An AT&T contractor damaged an irrigation water main during a directional boring operation to install conduit and cables on Vanderbilt Drive at 97th Avenue N and Bayside Avenue.

- The irrigation line, originally installed by the Vanderbilt Homeowners Association in 1999, is now an asset of the MSTU.
- Construction plans cannot be located for the initial installation.
- The contractor had clearance from Sunshine 811 and approval to proceed from the County prior to construction.
- Hannula Landscaping & Irrigation Inc. will provide a quote to bore and install a new line four to six feet deep, from Conners Avenue south down Vanderbilt Drive, and repair the water main.
- The Road Maintenance Division will provide utility locates and a Maintenance of Traffic (MOT) plan and activation is required.
- Upon completion, quotes will be solicited from paving contractors, to repair the damaged roadway areas.

Ms. Miyamoto motioned to approve an expenditure not-to-exceed \$50,000.00 for Hannula Landscaping & Irrigation Inc. to repair the irrigation system, including installation of new lines and repairs to the water main, on Vanderbilt Drive. Second by Vice Chair Sjostrom. Carried unanimously 3 – 0.

Road Maintenance Vanderbilt Drive

- Upon completion of irrigation refurbishment, quotes will be solicited from contractors, to repair the damaged roadway areas and brick paver crosswalks.

Ms. Miyamoto motioned to approve an amount not to exceed \$250.00 to repair damage to the roadway and crosswalk at Bayside Avenue and 97th Avenue N. Second by Vice Chair Sjostrom. Carried unanimously 3 – 0.

VI. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Budget FY-26 – February 2026

Vanderbilt Beach MSTU Fund 1617 Budget for February 5, 2026, prepared January 30, 2026.

Purchase Orders

1. Collier County Utilities – Water and Sewer.
2. Davidson Engineering – Plans and construction documents for Gulf Shore Drive sidewalk.
3. DRMP – Engineering service for traffic signal relocation.
5. Florida Service Painting, dba SCS - Bluebill Avenue and Halas Bridges maintenance.
4. FPL – Electricity.
5. Ground Zero Landscaping Service –
 - Incidentals include landscape refurbishment and miscellaneous.
 - Ground Maintenance and Non-Bid Items include Conner Park and irrigation repairs.
7. Premier Staffing Source – Transcription services.
8. RWA Engineering – Design services for the Greenway multi-use path project, Phase I and II.
9. SiteOne Landscape Supply – Irrigation parts & pumps.

Budget Summary

1. Line 1, Ad Valorem Tax Millage: Millage assessed totals \$1,906,700, an increase of \$120,400 over 2024.
2. Lines 5, Interest: Investment interest of \$28,000 has been credited generating a revenue structure of \$1,934,700.

3. Line 11, Carry Forward – Unexpended prior year funds total \$7,379,400.
4. Line 15, Total Revenue - \$9,384,616, including interest, carry forward amounts, and contributions, minus a 5% (\$96,700) reserve for estimated uncollected revenue.
5. Line 38, Operating Expense - Of the \$8,115,416 budgeted, \$386,246 is committed to existing Purchase Orders and \$216,211 is expended leaving a budget remainder of \$7,512,957 available within budget for additional operating expenses as needed.
6. Line 40, Capital Outlay - \$1,000,000 is budgeted for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
7. Line 42, Transfer to Fund 111 - Of the \$106,400 budgeted \$0 has been transferred (PTNE Staff and Support).
8. Line 45, Transfer Construction – Of the \$52,500 budgeted, \$39,175 has been transferred, leaving a balance of \$13,324 available for transfer (Property Appraiser and Tax Collector).
9. Line 47, Capital Reserves - Of the \$110,300 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$110,300 remains.
10. Line 48, Total Budget – Of the \$9,384,616 budgeted, tabulated commitments to existing purchase orders total \$386,246 and expenditures total \$255,387, leaving a remainder of \$8,742,981 for FY-26 MSTU expenditures.

General

1. The Fiscal Year 2026 budget is effective October 1, 2025.
2. Unspent Fiscal Year 2025 funds were carried forward to 2026.
3. The Ad Valorem property tax value increased 6.6% for fiscal year 2025 over 2024 generating additional revenue of \$120,400.
4. The MSTU Tax Rate for 2026 is 0.5000 mills.
5. Tax millage collected and interest, to maintain and improve MSTU assets, can only be utilized by the MSTU and within the district boundary.

Ms. Sizensky noted:

- The financial estimate for five pending projects totals \$8,506,000.00.

Fiscal Year 2026

1. The Vanderbilt Drive Greenway Multi-Use Bike Path
2. Gulf Shore Drive Sidewalk North – Engineering & Construction
3. Delnor-Wiggins Park Entrance - Design & Construction
4. Conner Park Fence Extension - Design & Construction
5. Gulf Shore Drive East – Survey Study

Fiscal Year 2027

6. Gulf Shore Drive Sidewalk East – Design & Construction

B. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive

Ms. Sizensky reported:

- Quality Enterprises (QE) bid of \$815,066, plus a \$30,000 owner’s allowance if needed, for Phase I and II of the Vanderbilt Drive concrete sidewalk project, from the Dunes of Naples north to the Marina Bay Club of Naples, was awarded on January 13, 2026, by the Board of County Commissioners (BCC).
- A Purchase Order is being processed.
- Phases I and II of the Greenway multi use sidewalk improvement project will be undertaken simultaneously.

- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.
- Mobilization will be scheduled for the end of March, 2026, with construction commencing in April 2026.

C. Gulf Shore Drive Sidewalks North

Ms. Sizensky reported:

- Davidson Engineering design plans and construction documents for a concrete sidewalk installation on the west side of Gulf Shore Drive from 10701 to 10451, including reconfiguration of the swale, will be completed by the beginning of March 2026.
- The existing swale handrail will be eliminated with installation of a miter edge culvert, a precast, angled edge section that matches the slope of the embankment, creating a smooth transition for water flow and efficient drainage.
- Existing pavers in areas such as driveways will remain intact.
- A Request for Quote (RFQ) will be distributed on completion of the plans.
- The bids will be presented to the Committee for consideration.

D. Gulf Shore Drive Sidewalks Southeast

Ms. Sizensky reported:

- RWA Engineering, Inc. submitted a proposal dated November 5, 2025, in the amount of \$216,156.00 for a survey, civil engineering services and preliminary design plans for the "Gulf Shore Pathway Feasibility Study."
- The Work Order has been approved and a Purchase Order and Notice to Proceed will be issued.
- The survey and feasibility study is estimated to take one year with 30%, 60% and 90% plans to be presented to the Committee as completed.
- The project begins at the intersection of Vanderbilt Beach Road and Gulfshore Boulevard and ends two hundred feet north of the existing mid-point crosswalk for LaPlaya Beach Resort.
- The concept is to evaluate using the east side of the road's right of way for a continuous pathway and west side to improve the drainage system.
- An elevated boardwalk-style pedestrian walkway on the southeast side of Gulf Shore Drive from Buzz's Lighthouse Restaurant north to Le Playa Beach & Golf Resort will be considered.

E. Traffic Signal Box

Ms. Sizensky reported:

- The Committee approved the relocation of the County's Traffic Signal Box on the northwest corner of Vanderbilt Drive to the Right of Way (ROW) on the south side of Vanderbilt Beach Road.
- A Work Order in the amount of \$44,563 was issued to DRMP, Inc. to prepare plans for the project and the design is 90% complete.
- Staff and contractors met with the Traffic Operations Division for a final review of networking and confirmation was provided for plan completion.
- Southern Signal and Lightening contracted to perform the work required to remove the signal box and relocate it to the south side of Vanderbilt Beach Road by the entrance to the parking garage.
- A Purchase Order will be issued to Southern Signal and the project schedule determined.
- The MSTU will be invoiced for the project cost.

F. Bridge Refurbishment

Ms. Sizensky reported:

Bluebill Avenue Bridge and Frank Halas Bridge

- Service Contract Solutions (SCS) completed power washing and painting the Frank Halas and Bluebill Avenue Bridges.

Little Horse Pass Bridge

- SCS proposed a Service Agreement No. 23-8169, dated December 5, 2025, in the amount of \$28,614.40, to pressure wash the barrier wall, treat the surface, and refurbish the Little Horse Pass Bridge.
- SCS submitted a maintenance inspection report to the Road and Bridge Division.
- The project is postponed pending completion of the Road and Bridge Division's inspection.

G. Wiggins Pass Median Reconfiguration

Ms. Sizensky reported:

- Jacobs Engineering Group, Inc. submitted a proposal in the amount of \$54,920.00 to prepare plans for reconfiguring the turn-around section at the entrance to Delnor-Wiggins Pass State Park.
- A Purchase Order for the project has been issued with a Notice-to-Proceed February 9, 2026. The
- ADA compliant plans will be presented to the Committee and upon approval, Requests for Quotes will be issued.
- MSTU participation in cost sharing of the project will be at the discretion of the Committee.
- A Memorandum of Understanding (MOU) for the Program will be developed for the participating parties.
- In coordination with the designer, Ground Zero Landscaping will landscape the turnaround on completion of construction.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Conner Park Fence Extension South Side

Ms. Sizensky reported:

- A quote to survey the area and extend the fence on the south side of Conner Park, approximately seven-hundred feet to the water, will be requested from a County contractor.
- The contractor stated an engineer will not be required for the project.
- Ground Zero Landscaping will plant the area.
- The fence and landscaping project will be undertaken simultaneously.

B. Future Improvements for Committee Consideration

- Solar light installation bordering the crosswalk area at the entrance to The Dunes of Naples.
- Opportunities to improve drainage and beautify Vanderbilt Drive around the Anchorage, The Dunes of Naples, and Marina Bay Club of Naples.
- Solar spotlights to enhance landscaping on Vanderbilt Drive. Property owners will be consulted if the light installation borders their residence.

IX. PUBLIC COMMENTS

Baker-Carroll Point

Jeff Keller proposed the installation of a gateway monument at the entrance to the Baker-Carroll Point Condominium complex on Bluebill Avenue and Gulf Shore Boulevard.

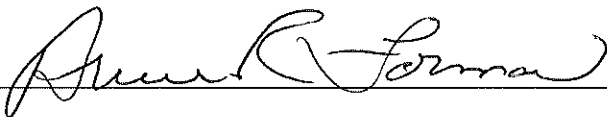
Ms. Sizensky will:

- Reference the Ordinance to determine if the proposed structure would conform to “beautification” standards.
- Review a survey of the proposed location to determine if the land is County or privately owned.
- Report on her findings at the March meeting.

X. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by the Chair at 2:56 P.M.

VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE



Bruce Forman, Chair

The minutes approved by the Board/Committee on 3/5, 2026 “as submitted” [] or “as amended” [].

NEXT MEETING

MARCH 5, 2026 - 2:00 P.M.
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples, Florida