

# Vanderbilt Beach M.S.T.U

## Advisory Committee

8300 Radio Road  
Naples, FL 34104

APRIL 4, 2024

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Sizensky called the meeting to order at 2:01 P.M. Roll call was taken, and a quorum of four was established. The Pledge of Allegiance was recited.

### II. ATTENDANCE

Advisory Committee: Bruce Forman – Chair  
William Sjostrom – Vice Chair  
Mark Weber  
Gabriella R. Miyamoto  
William Arell Harris (ZOOM)

Staff: Judy Sizensky - Project Manager  
Brian Wells – Director, PTNE (Excused)  
Rosio Garcia – Operations Coordinator

Others: Aaron Gross – Ground Zero Landscaping  
Wendy Warren - Transcriptionist

*Ms. Miyamoto motioned to allow Mr. Harris to participate in the meeting as a virtual participant due to extraordinary circumstances. Second by Mr. Weber. Carried unanimously 4 – 0.  
A quorum of five was present.*

### III. APPROVAL OF AGENDA

*Mr. Weber moved to approve the Agenda of the Vanderbilt Beach MSTU Advisory Committee as presented. Second by Vice Chair Sjostrom. Carried unanimously 5 - 0.*

### IV. APPROVAL OF MINUTES

*Vice Chair Sjostrom moved to approve the minutes of the March 7, 2024, Vanderbilt Beach MSTU meeting as presented. Second by Ms. Miyamoto. Carried unanimously 5 - 0.*

### V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

Mr. Gross reported:

- The Community landscaping looks good.
- Fertilizer, primarily for the Conner Park area, will be applied in April.

**Comments**

**Ms. Sizensky**

- A Purchase Order will be issued for Site One Landscape Supply, Inc.

**VI. VANDERBILT DRIVE REFURBISHMENT – Judy Sizensky**

**Ms. Sizensky** reported:

**A. Regatta Corner of Vanderbilt Drive and Vanderbilt Beach Road**

- Four (4) bids were received ranging in cost from \$361,000 to \$516,969.
- The Procurement Division recommended the contract be awarded to Infinite Construction LLC. in the amount of \$389,172.00.
- The DELORA to verify the credentials of the contractor prior to issuance of the award is being processed by McGee & Associates.
- With Committee recommendation, the contract proposal will be presented to the Board of County Commissioners (BCC) for consideration.
- The project will be scheduled for the second quarter of 2024.
- Coordination of the project with the crosswalk and bench installation projects will be considered.
- Ground Zero Landscaping will participate in preliminary meetings with the contractor to ensure the irrigation system is designed and installed correctly.

**B. Crosswalks (6 with 1 alternate) Along Vanderbilt Beach Drive**

**Ms. Sizensky** reported:

- Three (3) of the paver crosswalks will be constructed north of The Regatta, three (3) at The Anchorage, The Dunes of Naples, and Marina Bay and 1-alternate at Bluebill Avenue.
- Bluebill Avenue is the alternate as the Road Maintenance Division does not approve brick pavers over the roadway.
- One bid for six (6) crosswalks in the amount of \$789,001.50 was received from Ajax Paving to the Request for Quote (RFQ) distributed to the vendor(s) on Collier County General Contractors Contract #19-7525.
- The Opinion of Cost (OPC) was \$377,835.00. The variance between the first bid and the OPC prompted a second bid solicitation, due April 4, 2024.
- If the second round of bids exceeds the OPC a Scope of Work (SOW) for the project will be coordinated through the Procurement Division to solicit quotes from General Contractors.

**C. Vanderbilt Drive Landscape – Vanderbilt Beach Road to Bluebill Avenue Landscape West Side Vanderbilt Drive**

**Ms. Sizensky** reported:

**Scenario 1: McGee & Associates Renovation Plans**

- Revisions to the 60% complete plans for the landscape renovation of the west side of Vanderbilt Drive are being reviewed with the new engineering firm.
- A drip line irrigation system will be installed to ensure adequate water supply to the landscaping.
- An *Opinion of Cost* on completion of final construction drawings will be provided by McGee & Associates.
- The Collier County General Contractors Contract #19-7525 will be utilized.

- With the Committee endorsement of McGee & Associates plans, a Scope of Work (SOW) will be prepared, and an Invitation to Bid sent to contractors.
- The Road Maintenance Division will review the plans for impacts on utilities around the project area.
- The work will be considered upon completion of the Regatta Corner of Vanderbilt Beach Drive and Vanderbilt Beach Road landscape project and sidewalk installation on the east side of Vanderbilt Drive.

Scenario 2: Ground Zero Landscaping Reurbishment

- Sections of Vanderbilt Drive west of the sidewalk, from Vanderbilt Beach Road to Bluebill Avenue, could be landscaped by Ground Zero.
- Landscaping would incorporate plantings proposed on McGee & Associates plans for the area west of the sidewalk and the bump outs areas.
- Three decorative wall areas would be considered for the initial renovation.
- The sightline standard at intersections will be adhered to.

*Ms. Sizensky will email Mr. Gross the landscape renovation plans for Vanderbilt Drive motioned for approval by the Committee at the February 2, 2023, meeting.*

*Mr. Gross will recommend planting material and provide a cost proposal for three decorative wall areas on Vanderbilt Drive for presentation to the Committee at the May 2024 meeting.*

**VII. PROJECT MANAGER REPORT – Judy Sizensky**

Ms. Sizensky reported:

**A. Budget FY-24**

Vanderbilt Beach MSTU Fund 1617 Budget for April 4, 2024, prepared March 28, 2024.

**Purchase Orders**

1. Collier County Utilities – Water and Sewer.
2. FPL – Electricity.
3. Ground Zero Landscaping –
  - Incidentals are for landscape refurbishment and miscellaneous.
  - Ground Maintenance includes Conner Park and irrigation repairs.
4. MasTec North America – Contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
5. Premier Staffing – Transcription Services.
6. Q Grady Minor & Associates - West Vanderbilt Drive Sidewalks.
7. Site One Landscape Supply – Irrigation Parts & Pumps.

**Budget Summary**

- a. Line 1, Ad Valorem Tax Millage: Millage assessed is \$1,756,300 of which \$1,557,342 has been collected leaving a balance of \$198,957 to collect.
- b. Line 11, Carry Forward – Unexpended prior year funds of \$4,780,100.
- c. Line 15, Total Revenue - \$7,591,058, including investment interest, transfers, and contributions.
- d. Line 37, Operating Expense - Of the \$6,761,158 budgeted, \$778,117 is committed on existing Purchase Orders and \$500,122 has been spent, leaving a budget remainder of \$5,482,919 available within budget for additional operating expenses as needed.

- e. Line 39, Capital Outlay - Budgeted at \$650,000, is for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
- f. Line 40, Transfer to Fund 111 - Of the \$96,000 budgeted, \$0 has been transferred and \$96,000 remains for transfer (PTNE Staff and Support).
- g. Line 43, Transfer Construction – Of the \$50,500 Budgeted, \$41,837 has been transferred and a balance of \$8,662 remains for transfer (Property Appraiser and Tax Collector).
- h. Line 45, Capital Reserves - Of the \$33,400 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$33,400 remains.
- j. Line 46, Total Budget – Of the \$7,591,058, tabulated commitments to existing purchase orders total \$778,117, \$637,959 has been expended leaving a remainder of \$6,174,981 available for MSTU expenditures.

### **General**

- a. Available funds are sufficient to satisfy outstanding invoices for the landscaping at the Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive, the crosswalks, the Vanderbilt Drive landscape renovation project, and the Greenway Multi-Use Path.
- b. Some FY-23 financial Commitments carried forward to FY-24.
- c. MasTec has an outstanding financial commitment of \$624,622.49 for Phase IV construction.
  - Final payment approval in the amount of \$216,000 was received from the Board of County Commissioners (BCC) on January 9, 2024.
  - Installation modification to hang the cable over the bridge versus boring underwater generating a cost savings of \$408,000 which will be credited to the budget.
- d. Reimbursement in the amount of \$1985 was received from Utilities One for the cost incurred by the MSTU to repair a main irrigation line broken.
- d. The Q Grady Minor & Associates Purchase Order in the amount of \$76,976, covers Construction, Engineering, and Inspection (CEI) work for the landscaping project at the Regatta of Naples.
- e. FY-24 millage rate of 0.5000 will fund future projects, as well as the existing MSTU assets identified in the Capital Asset Management Plan, updated annually.
- f. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- g. Funds collected by the Vanderbilt Beach MSTU cannot be utilized outside of the MSTU.

### **B. The Dunes of Naples Landscape Refurbishment**

**Ms. Sizensky** reported:

- Ground Zero Landscaping completed the first phase of landscape refurbishment to camouflage utility boxes and enhance the lake and roadway areas damaged during the Utility Burial Project.
- Phase 2 landscaping, pending approval from The Dunes of Naples, will be installed in June 2024.

### **C. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive**

**Ms. Sizensky** reported:

- A 10-foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- The RWA work order for Design and Construction Phase Services in the amount of \$58,500.00 was approved.

- The total cost of the project is estimated at \$333,086.00 which includes RWA's proposal of \$58,500.00 for the engineering services associated with the design and construction phases of the work.
- Plans are subject to Road Maintenance approval prior to construction.
- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.

**D. Benches**

- A Purchase Order has been requested for Capital Contractors submitted in the amount of \$25,250.00 for construction of ADA compliant brick paver pads, installation of 2 benches (one new, one reconstructed) and 175 feet of concrete sidewalk installation at *Le Dauphin* and *Moraya Bay* on Gulf Shore Drive.

**VIII. OLD BUSINESS**

**Ms. Sizensky** notified the Parks & Recreation Department that the district logo emblem incorporated into the Conner Park sign needs painting.

**IX. NEW BUSINESS**

**Ms. Sizensky** reported:

Decorative Wall Extension Conner Park

- The Committee suggested the decorative post and rail wall on the south side of the park be extended approximately 150 feet with columns spaced 15 feet apart.
- She will walk the area with the Parks & Recreation Department Director and Mr. Gross April 9<sup>th</sup> to evaluate the Committee's proposal to extend and seek Parks & Recreation approval for the structure.

**X. PUBLIC AND COMMITTEE COMMENTS**

Vanderbilt Drive Bike and Walk Path

Mr. Harris reported:


- Collier County's project to replace 2 bridges north of 111<sup>th</sup> Avenue on Vanderbilt Drive in 2016 incorporated a 10-foot-wide walking and biking path from Bluebill Avenue to Bonita Beach Road.
- Some amenities, including signage, specified in the original project document were not provided.
- Flooding of the pathway is a safety hazard.

*Ms. Sizensky will confer with the Transportation Department on the status of unresolved items in the document.*

**XI. ADJOURN**

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:02 P.M.

VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE

  
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Bruce Forman, Chair

The minutes approved by the Board/Committee on 5/2, 2024 “as submitted” [] or “as amended” [].

**NEXT MEETING**

MAY 2, 2024 - 2:00 P.M.  
Cocohatchee River Marina  
13535 Vanderbilt Drive  
Naples