

# Vanderbilt Beach M.S.T.U

## Advisory Committee

8300 Radio Road  
Naples, FL 34104

MARCH 7, 2024

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Sizensky called the meeting to order at 2:01 P.M. Roll call was taken, and a quorum of five was established. The Pledge of Allegiance was recited.

### II. ATTENDANCE

Advisory Committee: Bruce Forman – Chair  
William Sjostrom – Vice Chair  
Mark Weber  
Gabiella R. Miyamoto  
William Arell Harris

Staff: Judy Sizensky - Project Manager  
Brian Wells – Director, PTNE (ZOOM)  
Rosio Garcia – Operations Coordinator

Others: Aaron Gross – Ground Zero Landscaping  
Mike McGee – Landscape Architect (Excused)  
Wendy Warren - Transcriptionist

### III. APPROVAL OF AGENDA

*Vice Chair Sjostrom moved to approve the Agenda of the Vanderbilt Beach MSTU Advisory Committee. Second by Mr. Weber. Carried unanimously 5 - 0.*

### IV. APPROVAL OF MINUTES

*Vice Chair Sjostrom moved to approve the minutes of the February 1, 2024, Vanderbilt Beach MSTU meeting as presented. Second by Ms. Miyamoto. Carried unanimously 5 - 0.*

### V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

Mr. Gross reported:

- The Community landscaping looks good.
- Irrigation breaks were repaired.

#### Comments

##### Ms. Sizensky

- A budget estimate for costs to maintain Parks and Recreation landscaping in Conner Park will be requested from the Department.

- The Park District logo sign incorporated into the Conner Park sign needs painting.
- The Parks and Recreation Department will be contacted to arrange for refurbishment.

**VI. VANDERBILT DRIVE REFURBISHMENT – Judy Sizensky**

**Ms. Sizensky** reported:

**A. Regatta Corner of Vanderbilt Drive and Vanderbilt Beach Road**

- Four (4) bids were received ranging in cost from \$361,000 to \$516,969.
- The Procurement Division recommended the contract be awarded to Infinite Construction LLC. in the amount of \$389,172.00.
- With Committee recommendation, the contract proposal will be presented to the Board of County Commissioners (BCC) for consideration.
- The project will be scheduled for the second quarter of 2024.
- Coordination of the project with the crosswalk and bench installation projects will be considered.
- Ground Zero Landscaping will participate in preliminary meetings with the contractor to ensure the irrigation system is designed and installed correctly.

*Mr. Harris motioned to recommend the Board of County Commissioners award the contract for the renovation of the corner of Vanderbilt Drive and Vanderbilt Beach Road at The Regatta Vanderbilt Beach to Infinite Construction, LLC. in the amount of \$389,172.00. Second by Ms. Miyamoto. Carried unanimously 5 – 0.*

**B. Crosswalks (6 with 1 alternate) Along Vanderbilt Beach Drive**

**Ms. Sizensky** reported:

- Three (3) of the paver crosswalks will be constructed north of The Regatta, three (3) at The Anchorage, The Dunes of Naples, and Marina Bay and 1-alternate at Bluebill Avenue.
- Bluebill Avenue is the alternate as the Road Maintenance Division does not approve brick pavers over the roadway.
- One bid for six (6) crosswalks in the amount of \$780,001.50 was received from Ajax Paving to the Request for Quote (RFQ) distributed to the vendor(s) on Collier County General Contractors Contract #19-7525. The *Opinion of Cost* was \$377,835.00.
- The project will now be coordinated through the Procurement Division and a Scope of Work (SOW) for the project posted on Bid-Sync for quotes from General Contractors.

**C. Vanderbilt Drive Landscape – Vanderbilt Beach Road to Bluebill Avenue Landscape West Side Vanderbilt Drive**

**Ms. Sizensky** reported:

- A work order will be issued for completion of the landscape plans for the west side of Vanderbilt Drive.
- Mr. McGee will discuss revisions to the initial plans with the new engineering firm.
- The package will include a Landscape Planting Plan, an Irrigation Plan, and a Plant Schedule for reference.
- The 24 inch high sightline standard at intersections will be adhered to.
- A drip line irrigation system will be installed to ensure adequate water supply to the landscaping.

- An *Opinion of Cost* on completion of final construction drawings will be provided by McGee & Associates.
- The Collier County General Contractors Contract #19-7525 will be utilized.
- With the Committee endorsement of McGee & Associates plans, a Scope of Work (SOW) will be prepared, and an Invitation to Bid sent to contractors.
- The Road Maintenance Division will review the plans for impacts on utilities in the area of the project.
- The work will be considered upon completion of the Regatta Corner of Vanderbilt Beach Drive and Vanderbilt Beach Road landscape project and sidewalk installation on the east side of Vanderbilt Drive.
- Final plans for landscaping the west side of Vanderbilt Drive from Palm Court to Bluebill Avenue will be presented to the Committee at a future meeting.

## VII. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

### A. Budget FY-24

*Vanderbilt Beach MSTU Fund 1617 Budget for March 7, 2024, prepared February 29, 2024.*

#### **Purchase Orders**

1. Collier County Utilities – Water and Sewer.
2. FPL – Electricity.
3. Ground Zero Landscaping –
  - Incidentals are for landscape refurbishment and miscellaneous.
  - Ground Maintenance includes Conner Park and irrigation repairs.
4. MasTec North America – Contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
5. Premier Staffing – Transcription Services.
6. Q Grady Minor & Associates - West Vanderbilt Drive Sidewalks.
8. Site One Landscape Supply – Irrigation Parts & Pumps.

#### **Budget Summary**

- a. Line 1, Ad Valorem Tax Millage: Millage assessed is \$1,756,300 of which \$1,519,521 has been collected leaving a balance of \$236,778 to collect.
- b. Line 10, Carry Forward – Unexpended prior year funds of \$4,780,100.
- c. Line 14, Total Revenue - \$7,591,058, including investment interest, transfers, and contributions.
- d. Line 36, Operating Expense - Of the \$6,761,158 budgeted, \$756,884 is committed on existing Purchase Orders and \$496,105 has been spent, leaving a budget remainder of \$5,508,169 available within budget for additional operating expenses as needed.
- e. Line 38, Capital Outlay - Budgeted at \$650,000, is for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
- f. Line 39, Transfer to Fund 111 - Of the \$96,000 budgeted, \$0 has been transferred and \$96,000 remains for transfer (PTNE Staff and Support).
- g. Line 43, Transfer Construction – Of the \$50,500 Budgeted, \$37,628 has been transferred and a balance of \$12,871 remains for transfer (Property Appraiser and Tax Collector).

- h. Line 44, Capital Reserves - Of the \$33,400 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$33,400 remains.
- j. Line 46, Total Budget – Of the \$7,591,058, tabulated commitments to existing purchase orders total \$756,884, \$533,733 has been expended leaving a remainder of \$6,300,440 available for MSTU expenditures.

**General**

- a. Available funds are sufficient to satisfy outstanding invoices for Phase IV Utility Burial Project, landscaping at the Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive, the crosswalks, the Vanderbilt Drive landscape renovation project, and the Greenway Multi-Use Path.
- b. Some FY-23 financial Commitments carried forward to FY-24.
- c. MasTec has an outstanding financial commitment of \$624,622.49 for Phase IV construction.
  - Ms. Sizensky received approval of the *Executive Summary* for final payment approval from the Board of County Commissioners (BCC) on January 9, 2024.
  - MasTec’s final payment is anticipated to be under budget.
- d. The Q Grady Minor & Associates Purchase Order in the amount of \$76,976, covers Construction, Engineering, and Inspection (CEI) work for the landscaping project at the Regatta of Naples.
- e. FY-24 millage rate of 0.5000 will fund future projects, as well as the existing MSTU assets identified in the Capital Asset Management Plan, updated annually.
- f. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- g. Funds collected by the Vanderbilt Beach MSTU cannot be utilized outside of the MSTU.

**B. The Dunes of Naples Landscape Refurbishment**

- Ground Zero Landscaping submitted Estimates # 653 in the amount of \$\$8,462.62, #654 in the amount of \$13,610.56 and #655 in the amount of \$15,721.01 for landscape refurbishment to camouflage utility boxes and enhance the lake and roadway areas damaged during the Utility Burial Project.

*Ms. Miyamoto motioned to approve Ground Zero Landscaping Estimates #653, #654 and #655, dated January 31, 2024, in the amount of \$37,794.19, to refurbish landscaping damaged by the Utility Burial Project at The Dunes of Naples. Second by Vice Chair Sjostrom. Carried unanimously 5 – 0.*

**C. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive**

- A 10 foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- RWA submitted a proposal on September 15, 2023, for Design and Construction Phase Services in the amount of \$58,500.00.
- RWA’s *Opinion of Cost* to raise seventy-five (75) percent of the twenty-four hundred (2400) foot pathway approximately eight (8) inches is \$274,586.00 including a thirty (30) percent contingency fee.
- The total cost of the project is estimated at \$333,086.00 which includes RWA’s proposal of \$58,500.00 for the engineering services associated with the design and construction phases of the work.
- RWA’s work order will be subject to the provisions of Contract #18-7432-CE.

- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.

*Mr. Harris motioned to approve funds not-to-exceed \$350,000.00 for refurbishment of the bike and pedestrian path north of The Dunes of Naples community. Second by Ms. Miyamoto. Carried unanimously 5 – 0.*

#### **D. Irrigation Repair Reimbursement**

- Reimbursement in the amount of \$1985.00 was received from Utilities One for the cost incurred by the MSTU to repair a main irrigation line broken during a “road cut” to install new cable utilities at Germaine Avenue and Vanderbilt Drive.

#### **E. Benches**

- Capital Contractors submitted a cost proposal #100826 in the amount of \$25,250.00 for construction of ADA compliant brick paver pads, installation of 2 benches (one new, one reconstructed) and 175 feet of concrete sidewalk installation at *Le Dauphin* and *Moraya Bay* on Gulf Shore Drive.

*Ms. Miyamoto motioned to approve Capital Contractors Estimate #100826, dated February 19, 2024, in the amount of \$25,250.00, to install two ADA compliant paver pads and benches and one hundred seventy-five (175) feet of concrete sidewalk on Gulf Shore Drive.*

### **IX. OLD BUSINESS**

#### **A. Potential Future Projects**

**Ms. Sizensky** reported:

Consideration will be given to new projects to be undertaken by the MSTU in 2024 and 2025. Current considerations include the following:

##### I. Decorative Wall Extension Conner Park

- The Committee suggested the decorative post and rail wall on the south side of the park be extended approximately 150 feet with columns spaced 15 feet apart.
- The Parks and Recreation Department must approve the fence extension before the project can be initiated.

### **X. NEW BUSINESS**

#### Traffic Signal Box

**Ms. Sizensky** reported:

- Relocation of the County’s Traffic Signal Box on the northwest corner of Vanderbilt Drive to the Right of Way (ROW) on the south side of Vanderbilt Beach Road would improve the appearance of the landscaped areas at The Regatta Vanderbilt Beach.
- Traffic Operations estimated the cost to relocate the utility would be \$100,000.00.
- The Traffic Operations Division would perform the work utilizing their contractor and invoice the MSTU for the expense.
- Ms. Sizensky will consult with Traffic Ops to seek guidance on implementing the project.

*Vice Chair Sjostrom motioned to approve funds not-to-exceed \$100,000.00 to relocate the County’s Traffic Signal Utility Box to the south side of Vanderbilt Beach Road. Second by Ms. Miyamoto. Carried unanimously 5 – 0.*

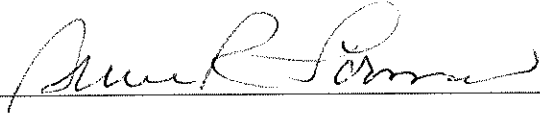
**XI. PUBLIC AND COMMITTEE COMMENTS**

None

**XII. ADJOURN**

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:02 P.M.

**VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE**



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Bruce Forman, Chair

The minutes approved by the Board/Committee on 4/4, 2024 "as submitted" [] or "as amended" [].

**NEXT MEETING**

APRIL 4, 2024 - 2:00 P.M.  
Cocohatchee River Marina  
13535 Vanderbilt Drive  
Naples, FL 34110