

**Radio Road Beautification M.S.T.U.  
Advisory Committee  
8300 Radio Road  
Naples Florida 34104**

**May 10, 2021**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Chair Lewis** called the meeting to order at 3:00 PM.

A quorum of three was present. The Pledge of Allegiance was recited.

**II. ATTENDANCE**

Advisory Committee: Dale Lewis; Chairman; Maria Schoenfelder; Vice-Chair; Frank Cooper;  
Harry Wilson; Vacancy

County Staff: Harry Sells, Project Manager; Michelle Arnold, Director PTNE; Rosio Garcia,  
Administrative Assistant

Landscape: Gary Gorden, Superb Landscape Services; Mike McGee, McGee & Associates  
Landscape Architects

Others: Wendy Warren, Premier Staffing, Transcriptionist; William Gurnee, Advisory  
Committee Applicant; Thomas Bullaro, Resident.

**III. APPROVAL OF AGENDA**

*Chair Lewis moved to approve the Agenda of the Radio Road Beautification M.S.T.U. as presented.  
Second by Mr. Wilson. Carried unanimously 3 - 0.*

**IV. APPROVAL OF MINUTES – April 19, 2021**

*Chair Lewis moved to approve the minutes of the April 19, 2021 meeting as presented. Second  
by Vice Chair Schoenfelder. Carried unanimously 3 - 0.*

*Mr. Cooper arrived. A quorum of four was present.*

**V. LANDSCAPE MAINTENANCE REPORT – Gary Gorden, Superb Landscape**

**Mr. Gorden** reported:

- Gold mound on the first Radio Road median is dying; damaged plants will be replaced.
- Ficus shrubs were pruned.
- Chinch bugs were observed and will be treated with insecticide.
- A quote will be submitted to Staff for replacement of approximately thirty (30) feet of Jasmine removed to facilitate the irrigation repair.

*Chair Lewis motioned to approve an amount up to \$1,000.00 to replace approximately thirty feet of  
Jasmine plants in the area impacted by the irrigation repair. Second by Mr. Cooper. Carried  
unanimously 4 - 0.*

**VI. PROJECT MANAGER REPORT – Harry Sells**

**A. Budget Report April 19, 2021**

**Mr. Sells** distributed the “Radio Road MSTU Funds 158 Budget for April 19, 2021 for information  
purposes highlighting as follows:

- The FY-21 millage rate of 0.0000, was approved by the Board of County Commissioners (BCC). *The MSTU will be operating off Reserve funding for the year.*
- Taxable Value increased 4.15% FY-20.
- Total revenue FY-20 is \$658,788.15 including Investment Interest, 2019 Carry Forward Transfers and Contributions (minus a 5% reserve of \$400 – based on Investment Interest of \$8,000.00).
- The budget will be funded by Carry Forward Funds. Income is recorded as a negative number, expenses positive.
- Operating Expense Budget, a total of Lines 11 through 29, is \$129,388.15.
- Commitment's total \$61,323.57; Expenditures \$51,435.72.
- Unencumbered Operating Expense funds available are \$16,628.86.
- Majority of expenditures fund grounds maintenance for Devonshire Boulevard and irrigation.
- Transfers to 111, Line 34, is for Staff salaries.
- Improvement General Funds, Line 32, in the amount of \$100,000.00 are available to finance special projects or operating expense shortages with a budget amendment approved by the Board of County Commissioners.
- A budget amendment will be initiated to transfer funds from Improvements General to Operating Expenses to fund the Rich King Memorial Greenway project on implementation.
- Total Available Balance is \$506,828.86.

#### **B. Status of Irrigation System**

A design issue with the original mixing chamber resulted in four (4) major leaks, two (2) of which were at the well.

A surge in the line is activating and de-activating the pump. Repair maintenance is required to enable the pump to function correctly. A Purchase Order has been written for the components and Hart's Electrical will do the repair.

#### **C. Rich King Refurbishment Status Report**

**Mr. Sells** distributed the FPL Entrance to Radio Road plan, Windham Studios Planting Plan and the Irrigation Plan for the Rich King entrance.

- Florida Power & Light (FPL) will complete light pole and ~~dolly column~~ installation by May 17, 2021 and pull the wire in July.
- Maximum plant height allowed by FPL is fifteen (15) feet.

##### McGee & Associates Landscape Modifications

- Pavers, consistent in pattern and color with Devonshire Boulevard pavers, will be installed between the street and the sidewalk.
- A local supplier could not be identified for the Carmona microphylla; a substitute ground cover will be selected.
- A single palm, the Florida Thatch Palm, will be utilized in the design.
- Foxtail Fern and Carissa Emerald Fern will be reviewed based on soil conditions and replaced with alternatives if necessary.
- Ground drip irrigation will be utilized to irrigate the plantings.
- Bahia grass, in lieu of St. Augustine, will be considered for the area due to ease of maintenance.

*Mr. McGee will provide Mr. Sells with a cost estimate for the pavers and plant design.*

*Mr. Sells will prepare a Scope of Work (SOW) and Request for Quote (RFQ) for BidSync for distribution pending FPL's completion of their work.*

**VII. OLD BUSINESS**

Mr. Sells confirmed MSTU meetings can resume at the Berkshire Lakes Clubhouse.

**VIII. NEW BUSINESS**

**A. Recommendation to Appoint New Committee Member to Fill Vacancy**

The vacancy on the Radio Road Beautification M.S.T.U. Advisory Board was advertised in accordance with County policy.

William Gurnee, a twenty-year annual resident of Collier County, expressed his desire to become a member of the Radio Road Beautification MSTU Advisory Committee.

*Chair Lewis moved to recommend the Board of County Commissioners appoint William Gurnee to the Radio Road Beautification M.S.T.U. Advisory Committee. Second by Mr. Wilson. Carried unanimously 4 – 0.*

**IX. COMMITTEE MEMBER COMMENTS**

None

**X. PUBLIC COMMENTS**

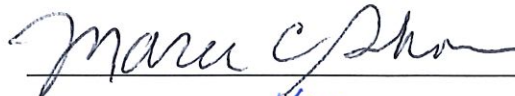
Thomas Bullaro, a resident of Glen Eagle, queried regarding landscape maintenance for the sides of Radio Road and was advised the individual communities own the area to the right-of-way line and are responsible for planting and maintaining the space.

**XI. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:36 P.M.*

**NEXT M.S.T.U. MEETING: JUNE 14, 2021 3:00 PM  
Berkshire Lakes Clubhouse  
495 Belleville Boulevard  
Naples, Florida 34104**

**RADIO ROAD MSTU ADVISORY COMMITTEE**



<sup>Vice</sup>  
~~Dale Lewis~~, Chairman

Marie Schon Hille

The Minutes were approved by the Committee on June 14, 2021 as presented \_\_\_\_\_ or as amended \_\_\_\_\_.