

**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

SEPTEMBER 8, 2025

I. CALL TO ORDER

Vice Chair Cashman called the meeting to order at 3:03 P.M. Roll call was taken, and a quorum was not established.

II. ATTENDANCE

Advisory Committee: Harry Wilson, Chair - Excused
Michael Cashman, Vice Chair
Jason Zullo
(Open Seat)
(Open Seat)
County Staff: Judith Sizensky, Project Manager, PTNE Division
Rosio Garcia, Operations Coordinator, PTNE Division
Keyla Castro, Operations Support Specialist, PTNE Division
Landscape: Joan Cruz, Superior Landscaping and Lawn Service
Jesse Castillo, Superior Landscaping and Lawn Service
Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

Ms. Sizensky noted that due to absence of a quorum the meeting of the Radio Road Beautification MSTU Advisory Committee would be held as an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES

A. June 16, 2025

B. August 11, 2025

The minutes of the June 16, 2025, and August 11, 2025, Radio Road Beautification MSTU Advisory Committee meeting will be considered at the October 13, 2025, meeting.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Cruz reported:

Devonshire Boulevard Median Landscaping

- Landscaping material, consistent with the plant list submitted on May 17, 2025, was planted on Devonshire Boulevard medians.
- One tree is scheduled to be planted on September 12, 2025.
- Sod will be installed in September 2025.
- The irrigation schedule will be adjusted to ensure health of new plantings. Once plants are established, water requirements will be moderate.

Ms. Sizensky reported:

- Mulch will be ordered and installed in newly planted areas.
- An irrigation technician from Superior Landscaping visited the site and corrected some malfunctions.
- The communication and service continuity have improved.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for September 8, 2025, prepared September 4, 2025.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**
 1. FPL – Electricity.
 2. Contemporary Controls & Communications, Inc. – Motorola Irrigation Central Control Systems Parts and Services.
 3. Forestry Resources – Mulch.
 4. Premier Staffing – Transcription Services.
 5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
 6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Ground Maintenance includes irrigation repairs.
- **Budget**
 1. Ad Valorem Taxes, Line 3 – Of the \$197,600 millage assessed, \$193,503 has been collected, leaving a balance of \$4,096 to be collected. Investment Interest, Line 2, totals \$2,034.
 2. Unexpended Prior Year (2024) Funds, Line 8, total \$45,000.
 3. Total Revenue, Line 12 – Of the \$234,100 budgeted, \$198,050 has been collected leaving a balance of \$36,049 (including taxes, interest, carry forward funds and a 5% estimated negative revenue) to be collected.
 4. Operating Expense, Line 33 – Of the \$163,600 budgeted, \$72,690 is committed to existing Purchase Orders and \$86,749 is expended, leaving the remainder of \$4,160 available within budget for additional operating expenses as needed.
 5. County Overhead, Lines 37 and 39 – Of the \$51,000 budgeted, \$50,519 has been transferred, and a balance of \$480 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
 6. All Expenses, Line 42 – Of the \$234,100 budgeted, \$72,690 is committed in existing Purchase Orders, \$137,269 has been expended, leaving the remainder of \$24,140 available for MSTU expenditures.
- **General**
 1. MSTU tax rate 0.0001 mills is for beautification and maintenance within the taxing district.
 2. Funds not spent in Fiscal Year 2025 will be carried forward into Fiscal Year 2026.
 3. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.
 4. The Ad Valorem property tax value increased 0.91% for fiscal year 2025 over 2024 generating additional revenue of \$17,981.
 5. The FY-26 Budget is effective October 1, 2025.

Ms. Sizensky noted:

1. Superior Landscaping's Purchase Order for Incidentals, Line 18, was increased from \$30,000 to \$56,660 to fund landscape renovation of the medians on Devonshire Boulevard.
2. Superior Landscaping's balance for 2025 monthly maintenance, Line 22, is \$12,358.
3. The Road Maintenance Division will provide an invoice for FY-25 irrigation expenses.
4. The 2023 Purchase Order for Preferred Materials will be removed.
5. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.

B. Update on New Plantings and Irrigation

Ms. Sizensky reported:

- A list will be compiled of additional shrubs and plants to enhance the landscape on Devonshire Boulevard and the Rich King Memorial Greenway.
- Refurbishment will include Jasmine, two trees and flowers/shrubs for Devonshire Boulevard and Clusia for the Rich King Memorial Greenway.
- Superior Landscape will provide a quote for Committee consideration at the October meeting.

VII. OLD BUSINESS

Advisory Committee Seats

Ms. Sizensky reported:

- Two seats on the Radio Road Beautification MSTU Advisory Committee are available. Residency within the boundaries of the MSTU and voter registration are requirements for membership.
- Interested parties for membership on the Advisory Committee can access the Online Application at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications received will be considered by the Advisory Committee. The candidate(s) recommended will be provided to the Board of County Commissioners for appointment to the Advisory Committee.

VIII. NEW BUSINESS

Irrigation Pump

- The Committee queried if the MSTU should consider installation of a new irrigation pump in 2026.
- **Ms. Sizensky** noted Naples Electric Motor Works (NEMW) determined the pump does not need replacement at this time.
- If the pump fails, a quote will be requested from qualified vendors.
- Approval of a quote to purchase and install a new pump requires unanimous motion by the Committee and is funded by the Improvements General Category.

IX. COMMITTEE MEMBER COMMENTS

Next Meeting

The Committee agreed to cancel the November 11, 2025, MSTU Advisory Committee meeting and reconvenes December 8, 2025, at 3:00 P.M.

X. PUBLIC COMMENTS

None

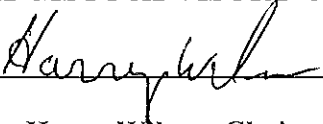
XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:38 P.M.

NEXT MEETING

October 13, 2025 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104

RADIO ROAD MSTU ADVISORY COMMITTEE



Harry Wilson, Chair

The Minutes were approved by the Committee on 1/12, 2025, as presented X or as amended ____.