

**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

August 11, 2025

I. CALL TO ORDER

Vice Chair Cashman called the meeting to order at 2:58 P.M. Roll call was taken, and a quorum was not established.

II. ATTENDANCE

Advisory Committee: Harry Wilson, Chair - Excused
Michael Cashman, Vice Chair
Jason Zullo
(Open Seat)
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division
Rosio Garcia, Operations Coordinator, PTNE Division
Keyla Castro, Operations Support Specialist, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service

Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

Ms. Sizensky noted that due to absence of a quorum the meeting of the Radio Road Beautification MSTU Advisory Committee would be held as an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES – June 16, 2025

The minutes of the June 16, 2025, Radio Road Beautification MSTU Advisory Committee meeting will be considered at the September 8, 2025, meeting.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Cruz reported:

Devonshire Boulevard Median Landscaping

- Existing landscape material was removed in preparation for installation of new plantings.
- Landscaping material will be planted on all of Devonshire Boulevards week of August 16, 2025, consistent with the plant list submitted on May 17, 2025.
- The irrigation schedule will be adjusted to ensure health of new plantings. Once plants are established, water requirements will be moderate.

Mr. Zullo reported:

- Berkshire Lakes Master Association installed new landscaping at the corners of Devonshire Belleville Boulevards.

Ms. Sizensky reported:

- Bees present in the valve box, will be removed.
- Mulch will be ordered and applied for the installation of new plantings.
- Irrigation system communication access has been requested from the County to improve operational reliability, a key component to ensure new plantings will thrive.

Ms. Sizensky will invite a Motorola representative and County irrigation staff to the September 8, 2025, meeting of the Radio Road MSTU to discuss a solution to irrigation system issues.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for August 11, 2025, prepared August 6, 2025.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**
 1. FPL – Electricity.
 2. Forestry Resources – Mulch.
 3. Contemporary Controls & Communications, Inc. – Motorola Irrigation Central Control Systems Parts and Services.
 4. Premier Staffing – Transcription Services.
 5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
 6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.
- **Budget**
 1. Line 5 – Estimated Ad Valorem Tax Revenue and Interest is \$199,100.
 2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$45,000.
 3. All Revenues – Of the \$234,100 budgeted, \$197,423 has been collected leaving a balance of \$1,676 (including taxes, interest, carry forward funds and a 5% estimated negative revenue) to be collected.
 4. Line 33, Operating Expense – Of the \$163,600 budgeted, \$83,386 is committed to existing Purchase Orders and \$79,644 is expended, leaving the remainder of \$569 available within budget for additional operating expenses as needed.
 5. Lines 37 and 39, County Overhead – Of the \$51,000 budgeted, \$50,519 has been transferred, and a balance of \$480 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
 6. Line 42, All Expenses – Of the \$234,100 budgeted, \$83,386 is committed in existing Purchase Orders, \$130,164 has been expended, leaving the remainder of \$20,549 available for MSTU expenditures.
- **General**
 1. MSTU tax rate 0.0001 mills is for beautification and maintenance within the taxing district.
 2. Funds not spent in Fiscal Year 2025 will be carried forward into Fiscal Year 2026.
 3. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.
 4. The Ad Valorem property tax value increased 0.91% for fiscal year 2025 over 2024 generating additional revenue of \$17,981.

5. The FY-26 Budget is effective October 1, 2025.

Ms. Sizensky noted:

1. Superior Landscaping's Purchase Order for Incidentals, Line 18, was increased from \$30,000 to \$56,660 to fund landscape renovation of the medians on Devonshire Boulevard.
2. Superior Landscaping's balance for 2025 monthly maintenance, Line 22, is \$17,968.
3. The balance due Contemporary Controls & Communications for conversion to the Motorola™ irrigation system will be processed on resolution of pending system malfunctions.
4. Mulch is the sole remaining expenditure for Fiscal Year 2025.
5. The Road Maintenance Division will provide an invoice for FY-25 irrigation expenses.
6. The 2023 Purchase Order for Preferred Materials will be removed.
7. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.

B. Review Status for New Plantings

Ms. Sizensky reported:

- Superior Landscaping will install new plantings including Variegated Shell Ginger, Liriope, Green Island Ficus, Red Congo, Yellow African Iris, and Panama Rose on Devonshire Boulevard medians.
- Irrigation will be adjusted to accommodate new plantings.

VII. OLD BUSINESS

Advisory Committee Seats

Ms. Sizensky reported:

- Two seats on the Radio Road Beautification MSTU Advisory Committee are available. Residency within the boundaries of the MSTU and voter registration are requirements for membership.
- Interested parties for membership on the Advisory Committee can access the Online Application at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications received will be considered by the Advisory Committee. The candidate(s) recommended will be provided to the Board of County Commissioners for appointment to the Advisory Committee.

VIII. NEW BUSINESS

Irrigation System

Ms. Sizensky reported:

- Irrigation system communication access has been requested from the County to improve operational reliability, a key component to ensure new plantings will thrive.
- Schematic drawings and instructions detailing communication details for irrigation system functions will be requested from Motorola™.
- Motorola™ and County irrigation system representatives will be invited to the September 8th meeting to discuss a resolution to the irrigation system inconsistencies.

IX. COMMITTEE MEMBER COMMENTS

Next Meeting

The Committee agreed to schedule a meeting of the MSTU Advisory Committee for September 8, 2025, at 3:00 P.M.

X. PUBLIC COMMENTS

None

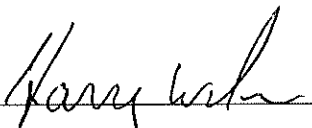
XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:39 P.M.

NEXT MEETING

September 8, 2025 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104

RADIO ROAD MSTU ADVISORY COMMITTEE



Harry Wilson, Chair

The Minutes were approved by the Committee on 1/12, 202~~5~~⁶ as presented X or as amended ____.