



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

June 16, 2025

I. CALL TO ORDER

Vice Chair Wilson called the meeting to order at 3:32 P.M. A quorum of three established.

II. ATTENDANCE

Advisory Committee:	Harry Wilson, Chair Michael Cashman, Vice Chair Jason Zullo (Open Seat) (Open Seat)
County Staff:	Judith Sizensky, Project Manager, PTNE Division Rosio Garcia, Operations Coordinator, PTNE Division Keyla Castro, Operations Support Specialist, PTNE Division
Landscape:	Joan Cruz, Superior Landscaping and Lawn Service (Excused)
Transcriptionist	Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

Chair Wilson moved to approve the Agenda of the Radio Road Beautification MSTU Advisory Committee as presented. Second by Mr. Zullo. Carried unanimously 3 – 0.

IV. APPROVAL OF MINUTES – April 21, 2025

Chair Wilson moved to approve the minutes of the April 21, 2025, Radio Road Beautification MSTU Advisory Committee meeting as presented. Second by Mr. Zullo. Carried unanimously 3 – 0.

V. LANDSCAPE MAINTENANCE REPORT

Ms. Sizensky reported:

Devonshire Boulevard Median Landscaping

- She met Mr. Zullo and Mr. Cruz on site to review landscaping ideas for the medians.
- Mr. Zullo developed plans to incorporate plants suggested during the walk through and removing the Juniper.
- Trees in the medians obstructing line of sight were removed.
- Irrigation system communication access has been requested from the County to improve operational reliability, a key component to ensure new plantings will thrive.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for June 9, 2025, prepared June 2, 2025.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**
 1. FPL – Electricity.
 2. Forestry Resources – Mulch.
 3. Contemporary Controls & Communications, Inc. – Motorola Irrigation Central Control Systems Parts and Services.
 4. Premier Staffing – Transcription Services.
 5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
 6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.
- **Budget**
 1. Line 5 – Estimated Ad Valorem Tax Revenue and Interest is \$199,100.
 2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$45,000.
 3. All Revenues – Of the \$234,100 budgeted, \$193,120 has been collected leaving a balance of \$40,979 (including taxes, interest, carry forward funds and a 5% estimated negative revenue) to be collected.
 4. Line 33, Operating Expense – Of the \$163,600 budgeted, \$53,359 is committed to existing Purchase Orders and \$69,671 is expended, leaving the remainder of \$40,569 available within budget for additional operating expenses as needed.
 5. Lines 37 and 39, County Overhead – Of the \$50,500 budgeted, \$50,455 has been transferred, and a balance of \$44 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
 6. Line 42, All Expenses – Of the \$234,100 budgeted, \$53,359 is committed in existing Purchase Orders, \$120,126 has been expended, leaving the remainder of \$60,613 available for MSTU expenditures.
- **General**
 1. MSTU tax rate 0.0001 mills is for beautification and maintenance within the taxing district.
 2. Funds not spent in Fiscal Year 2025 will be carried forward into Fiscal Year 2026.
 3. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.
 4. The FY-26 Budget is effective October 1, 2025.

Ms. Sizensky noted:

1. The Ad Valorem property tax value increased 0.91% for fiscal year 2025 over 2024 generating additional revenue of \$17,981.
2. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
3. Contemporary Controls & Communications, Inc. invoice in the amount of \$24,339, for conversion to Motorola™, was paid.
4. The irrigation pump is nearing the end of its useful life; replacement cost could be significant.
5. The Road Maintenance Division will submit an invoice for FY-25 irrigation expenses.
6. The 2023 Purchase Order for Preferred Materials will be removed.

B. Review Quotes for Devonshire Boulevard Medians

Ms. Sizensky reported:

- Superior Landscaping submitted a proposal dated May 17, 2025, in the amount of \$12,056.05 to remove deteriorating landscaping and install new plants in Devonshire Boulevard Median #4 and one-half of Median #3.
- Plant selection includes Variegated Shell Ginger, Liriope, Green Island Ficus, Red Congo, Yellow African Iris, and Panama Rose.
- Irrigation will be adjusted to accommodate new plantings.
- The available balance in the FY-25 budget for MSTU improvements is \$60,613.

Committee discussion:

- All landscaping work for the medians should be undertaken during the rainy season.

Mr. Cashman motioned to approve Superior Landscaping installing new plants on all of Devonshire Boulevards, consistent with the plant list submitted on the May 17, 2025, proposal, for an amount not to exceed \$40,000.00. Second by Chair Wilson. Carried unanimously 3 – 0.

Rich King Memorial Greenway

Ms. Sizensky reported:

- The grass buffer abutting the power line was damaged by a Florida Power & Light (FPL) contractor during maintenance.
- Sod or small white stones can be installed to refurbish the area.
- Deteriorating plants should be replaced.

Recommendation

The Committee agreed to refurbish the buffer area with small white stones and replace plants/shrubs, as necessary.

VII. OLD BUSINESS

Ms. Sizensky reported:

- Berkshire Commons is responsible for the irrigation lines on the south side of Devonshire Boulevard. Plants in the area died because of system malfunction.
- A Code Complaint has been filed with the County against Berkshire Commons for non-compliance with landscaping requirements for the area.
- Mr. Zullo will meet with County Code Enforcement Officials, Tuesday, June 17th to review the areas for which Berkshire Commons is responsible and suggest plants or shrubs to be placed which are appropriate for the area.

VIII. NEW BUSINESS

Next Meeting

The Committee agreed to schedule a meeting of the MSTU Advisory Committee for August 11, 2025, at 3:00 P.M.

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:03 P.M.

NEXT MEETING

August 11, 2025 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104

RADIO ROAD MSTU ADVISORY COMMITTEE

Harry Wilson

Harry Wilson, Chair

The Minutes were approved by the Committee on 1/12, 2025 as presented A or as amended .