

**Radio Road Beautification M.S.T.U.  
Advisory Committee  
8300 Radio Road  
Naples, Florida 34104**

**October 9, 2023**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Chair Schoenfelder** called the meeting to order at 2:59 P.M.

A quorum of four was present. The Pledge of Allegiance was recited.

**II. ATTENDANCE**

Advisory Committee: Maria Schoenfelder, Chair  
Harry Wilson, Vice Chair  
Michael Cashman  
Frank Cooper  
(Open Seat)

County Staff: Judith Sizensky, Project Manager  
Rosio Garcia, Operations Coordinator

Landscape: Juan Cruz, Superior Landscaping and Lawn Service (Excused)

Transcriptionist Wendy Warren, Premier Staffing

**III. APPROVAL OF AGENDA**

*Mr. Cooper moved to approve the Agenda of the Radio Road Beautification MSTU meeting.  
Second by Mr. Cashman. Carried unanimously 4 – 0.*

**IV. APPROVAL OF MINUTES: September 11, 2023.**

*Mr. Cooper moved to approve the minutes of the September 11, 2023, meeting of the Radio Road Beautification MSTU as presented. Second by Mr. Wilson. Carried unanimously 4 – 0.*

**V. LANDSCAPE MAINTENANCE REPORT – Superior Landscaping, Juan Cruz (Excused)**

**Ms. Sizensky** reported:

- Median plant installation and mulch application is scheduled for the week of October 15, 2023, pending approval of a final cost quote from Superior Landscaping.

**VI. PROJECT MANAGER REPORT – Judy Sizensky**

**A. Budget Report**

*Radio Road MSTU Fund 1625 Budget for October 9, 2023, prepared October 3, 2023.*

**Ms. Sizensky** provided an overview of the FY-24 budget highlighting:

- **Purchase Orders**
  1. Bartlett Tree Experts – Tree removal
  2. Premier Staffing – Transcription Services.
  3. SiteOne Landscape Supply – Irrigation Parts & Pumps.
  4. Superior Landscaping Services –

- Incidentals are for landscape refurbishment and miscellaneous.
- Grounds Maintenance includes irrigation repairs.

- **Budget**

- a. The FY-24 millage rate, approved by the Board of County Commissioners (BCC), is 0.0000.
- b. The FY-24 budget is funded by Carry Forward Funds.
- c. Transfers and Contributions, Line 9, are (\$192,726.20), a carry-over of unexpended FY-23 funds.
- d. Total Revenue, Line 10, is (\$194,226.20).
- e. Operating Expense, Line 33, is budgeted at \$129,900.00; with current Commitments of \$89,819.84, Expenditures of \$0, and a Budget Remainder (unspent operating funds) of \$40,819.84.
- h. Line 37, Transfers – \$46,300.00 MSTU Staff salaries and accrued County overhead related to MSTU operations.
- j. Total Expenditures, Line 42 - Of the \$176,200.00 budgeted, \$89,819.84 is committed to existing Purchase Orders leaving the remainder of \$86,380.16 available within budget as needed.
- k. The Budget amount of \$176,200.00 does not change during the fiscal year.

- **Comments**

- a. Line 28, Legal Advertising, covers expenses incurred by the Board of County Commissioners (BCC) to advertise the proposed Boundary Redistricting and increased millage rate.
- b. **Ms. Sizensky** will verify the Indirect Cost budgeted expense for Collier County, Line 14, in the amount of \$3,900.00.

- **General**

- a. Funds can be transferred between categories if a shortfall occurs.
- b. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- c. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

**B. The New Turn Lane Project**

**Ms. Sizensky** provided an update on the “*Collier County Board of Commissioners Landscape & Irrigation Intersection Improvement Plan*” noting:

- Construction to modify the Radio Road left turn lanes at the intersection of Devonshire Blvd. and Countryside Dr. by twelve (12) feet is complete.
- The MSTU’s project cost, originally budgeted at \$16,311.95, has been invoiced at \$8,723.00, a savings of \$7,588.95, as the existing irrigation lines were utilized.

**C. Status of Irrigation System**

Irrigation Pump

The irrigation pump is functioning but has reached the end of its useful life. Naples Electric will provide two (2) cost quotes for the Devonshire Blvd. pump as follows:

- a) Immediate repairs.
- b) A new pump.

*Ms. Sizensky will present the proposals to the Committee at the November meeting.*

Irrigation Devonshire Blvd. - Belville Side

- Some sprinkler heads were replaced on the Belville side of Devonshire Blvd.
- The County irrigation crew will relocate sprinkler heads as necessary.

Irrigation Devonshire Blvd. - Commercial Side

- The irrigation controller, recently replaced, is not functioning as intended.
- SprinklerWorks evaluated it and determined it is malfunctioning due to communication interference caused by transformers located around the shopping center. They recommended relocation and installation of a new antenna.
- SiteOne Landscape Supply provided a proposal #M135039724, dated September 29, 2023, for a Weather Trak 2-way cellular antenna booster kit and coax antenna cable in the amount of \$543.13.
- SprinklerWorks submitted a proposal, estimate #32908348, dated September 21, 2023, in the amount of \$570.00, to furnish all labor to install an Omni antenna and cable twenty-five (25) feet from the existing controller and confirm the resolution of communication issues at the controller.
- Ms. Sizensky will replace the existing antenna with a new antenna prior to ordering the new installation to see if it resolves the issue.

*Mr. Cooper motioned to approve SiteOne Landscape Supply proposal #M135039724, dated September 29, 2023, in the amount of \$543.13, for a WeatherTrak two-way cellular antenna booster kit and twenty-five feet of coax cable and SprinklerWorks proposal #32908348, in the amount of \$570.00 for labor and installation of the Omni antenna on Devonshire Boulevard. Second by Chair Schoenfelder. Carried unanimously 4 – 0.*

**D. Revised Boundary Update**

A request to advertise the revised redistricting boundary change to the Ordinance and establish a millage rate of .0001, will go to the Board of County Commissioners (BCC) meeting on October 26, 2023. If the BCC approves the advertising, the Ordinance Change for the MSTU will be taken to the November 14, 2023, BCC meeting.

**E. Cost for Rich King Greenway Maintenance**

Ms. Sizensky will solicit a cost quote for annual maintenance and mulch for Rich King Memorial Greenway.

**VII. OLD BUSINESS**

None

**VIII. NEW BUSINESS**

None

**IX. COMMITTEE MEMBER COMMENTS**

Members complimented the new turn lane project on Devonshire Boulevard at the intersection of Radio Road.

**X. PUBLIC COMMENTS**

None

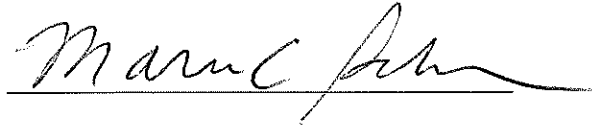
XI. ADJOURNMENT

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:39 P.M.*

NEXT MEETING

NOVEMBER 13, 2023 - 3:00 PM  
BERKSHIRE LAKES MASTER ASSOCIATION CLUBHOUSE  
495 BELVILLE BOULEVARD  
NAPLES, FLORIDA 34104

RADIO ROAD MSTU ADVISORY COMMITTEE



Maria Schoenfelder, Chair

The Minutes were approved by the Committee on 11/13, 2023 as presented X or as amended \_\_\_\_.