

**Radio Road Beautification M.S.T.U.  
Advisory Committee  
8300 Radio Road  
Naples, Florida 34104**

**April 21, 2025**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Vice Chair Wilson** called the meeting to order at 3:05 P.M. A quorum of three established.  
The Pledge of Allegiance was recited.

**II. ATTENDANCE**

Advisory Committee: Harry Wilson, Chair  
Michael Cashman, Vice Chair  
Jason Zullo  
(Open Seat)  
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division  
Brian Wells, Director PTNE Division  
Rosio Garcia, Operations Coordinator, PTNE Division  
Keyla Castro, Operations Support Specialist, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service

Transcriptionist Wendy Warren, Premier Staffing

*Ms. Sizensky introduced Mr. Zullo to the Advisory Committee members. He shared his background and expressed his interest in contributing to the Committee's endeavors.*

**III. APPROVAL OF AGENDA**

*Mr. Cashman moved to approve the Agenda of the Radio Road Beautification MSTU subject to the following change:*

*Add: Item VIII-A: Election of Officers*

*Second by Vice Chair Wilson. Carried unanimously 3 – 0.*

**IV. APPROVAL OF MINUTES**

**November 13, 2023, December 11, 2023, February 12, 2024, and March 11, 2024.**

*Mr. Cashman moved to approve the minutes of the November 13, 2023, December 11, 2023, February 12, 2024, and March 11, 2024, Radio Road Beautification MSTU meetings as presented. Second by Vice Chair Wilson. Carried unanimously 3 – 0.*

**VIII. New Business (this item was heard before Item V)**

**A. Election of Officers**

**i. Nomination for Chair**

*Mr. Cashman nominated Harry Wilson for the position of Chair of the Radio Road Beautification MSTU Advisory Committee for one year, or until a successor is appointed. Second by Mr. Zullo. Nominations were closed and no others were tendered.*

*Mr. Wilson assumed the Chair.*

**ii. Nomination for Vice Chair**

*Chair Wilson nominated Mr. Cashman for the position of Vice-Chair of the Radio Road MSTU Advisory Committee for one year, or until a successor is appointed. Second by Mr. Zullo. Nominations were closed and no others were tendered. Mr. Cashman assumed Vice Chair.*

**V. LANDSCAPE MAINTENANCE REPORT**

**Mr. Cruz** reported:

- Routine maintenance is being performed as scheduled.
- Superior Landscaping has hired an irrigation supervisor.

**VI. PROJECT MANAGER REPORT – Judy Sizensky**

**A. Budget Report**

*Radio Road MSTU Fund 1625 Budget for April 21, 2025, prepared April 7, 2025.*

**Ms. Sizensky** provided an overview of the budget highlighting:

• **Purchase Orders**

1. FPL – Electricity.
2. Forestry Resources – Mulch.
3. Contemporary Controls & Communications, Inc. – Motorola Irrigation Central Control Systems Parts and Services.
4. Premier Staffing – Transcription Services.
5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
6. Superior Landscaping Services –
  - Incidentals are for landscape refurbishment and miscellaneous.
  - Grounds Maintenance includes irrigation repairs.

• **Budget**

1. Line 5 – Estimated Ad Valorem Tax Revenue and Interest is \$199,100.
2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$45,000.
3. All Revenues – Of the \$234,100 budgeted, \$182,647 has been collected leaving a balance of \$51,452 (including taxes, interest, carry forward funds and a 5% estimated negative revenue) to be collected.
4. Line 33, Operating Expense – Of the \$163,600 budgeted, \$76,484 is committed to existing Purchase Orders and \$46,533 is expended, leaving the remainder of \$40,581 available within budget for additional operating expenses as needed.
5. Lines 37 and 39, County Overhead – Of the \$50,500 budgeted, \$50,265 has been transferred, and a balance of \$235 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
6. Line 32, All Expenses – Of the \$234,100 budgeted, \$76,484 is committed in existing Purchase Orders, \$96,798 has been expended, leaving the remainder of \$60,816 available for MSTU expenditures.
7. Estimated Cash Available is \$137,301.

• **General**

1. MSTU tax rate 0.0001 mills is for beautification and maintenance within the taxing district.
2. Funds not spent in Fiscal Year 2025 will be carried forward into Fiscal Year 2026.
3. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

**Ms. Sizensky** noted:

1. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
2. The Road Maintenance Division will bill for FY 25 irrigation expenses.
3. Contemporary Controls & Communications, Inc. is the County contractor providing technical support, service, parts, and equipment for Motorola™.
4. Contemporary Controls invoice in the amount of \$12,333.56 was paid.
5. The SiteOne expenditure is for the purchase of solenoids.
6. The 2023 Purchase Order for Preferred Materials will be removed.

**B. Motorola Irrigation System & Median Landscaping**

- The MSTU irrigation system has been converted to Motorola, consistent with the County's Road Maintenance Division.
- Irrigation heads will be installed/replaced in various locations.
- The system will be tested to confirm it is functioning as intended.
- Vegetation encroaching the solar panel on the west side will be pruned.
- The installation of an antenna should be considered.
- Devonshire Boulevard Medians are ready for landscape renovation.

**Committee discussion:**

- Remove Juniper and distressed plants.
- Consider replacement or addition of trees such as Palms and Crepe Myrtle.
- Median #4: Add one palm tree for continuity.
- Replace Jasmine plantings on the west side of Devonshire Blvd.
- Consider Perennial Peanut and Variegated Ginger
- Prune vegetation to conform to sight line of visibility standards.
- ProVista St. Augustine grass should be considered for installation on both sides of the corner of Belleville Blvd. and the Right of Way (ROW).

**Ms. Sizensky** informed members that the Road Maintenance Division requested the MSTU participate in funding the installation of a crosswalk on Devonshire Boulevard at the intersection of Belleville Boulevard. Management determined a crosswalk is a health and safety issue, not beautification.

**Next Steps**

- Ms. Sizensky, Mr. Cruz, and Mr. Zullo will meet on site to review the medians and ideas for landscaping.
- Superior Landscaping will submit a quote, by median, for landscaping.
- Superior Landscaping will provide a proposal to install ProVista St. Augustine grass at the intersection of Belleville and Devonshire Boulevards.
- The Committee will consider the landscape proposals at the May meeting.

**VII. OLD BUSINESS**

**Landscape Maintenance Agreement Berkshire Commons**

**Ms. Sizensky** will contact the County Attorney's office to determine the status of the 2016 Landscape Maintenance Agreement between REG 8 Berkshire Commons, LLC. and the Radio Road MSTU.

**VIII. NEW BUSINESS (Continued)**

**A. Election of Officers**

This item was heard after Item IV - Approval of the Minutes.

**IX. COMMITTEE MEMBER COMMENTS**

None

**X. PUBLIC COMMENTS**

None

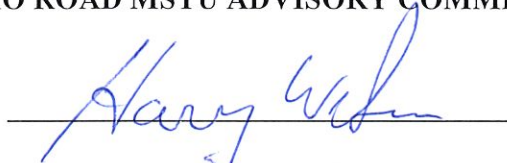
**XI. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:57 P.M.*

**NEXT MEETING**

May 19, 2025 - 3:00 PM  
CAT Transfer Station – CAT Conference Room  
8300 Radio Road  
Naples, Florida 34104

**RADIO ROAD MSTU ADVISORY COMMITTEE**

  
\_\_\_\_\_  
Harry Wilson, Chair

The Minutes were approved by the Committee on 6-16-25, 2025 as presented X or as amended \_\_\_\_\_.