



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

MARCH 11, 2024

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Sizensky called the meeting to order at 3:01 P.M. A quorum was not established.
The Pledge of Allegiance was not recited.

Ms. Sizensky reported that Maria Schoenfelder has resigned from the Radio Road MSTU Advisory Committee.

II. ATTENDANCE

Advisory Committee:	Open Seat, Chair
	Harry Wilson, Vice Chair
	Michael Cashman
	Open Seat
	Open Seat
County Staff:	Judith Sizensky, Project Manager, PTNE Division
	Brian Wells, Director PTNE Division
	Rosio Garcia, Operations Coordinator, PTNE Division
Landscape:	Joan Cruz, Superior Landscaping and Lawn Service
Transcriptionist	Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

The Committee agreed to hold an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES: November 13, 2023, December 11, 2023, and February 12, 2024.

The minutes of the November 13, 2023, December 11, 2023, and February 12, 2024, Radio Road MSTU meetings will be considered at the April 8, 2024, meeting.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Cruz reported:

Devonshire Boulevard Landscaping

- Chinch bugs damaged the grass between the road and the sidewalk on the corner of Santa Barbara and Devonshire Boulevards.
- The affected area will be treated with insecticide.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for March 11, 2024, prepared March 4, 2024.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**

1. FPL – Electricity.
2. Forestry Resources – Mulch.
3. Preferred Materials – Asphalt Paving.
4. Premier Staffing – Transcription Services.
5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.

- **Budget**

- a. The FY-24 millage rate, approved by the Board of County Commissioners (BCC), is 0.0000.
- b. Line 8, Carry Forward Funds – Unspent funds from previous fiscal years and retained within the MSTU, in the amount to \$174,800, are financing the annual costs.
- c. Line 12, Total Revenue, Line 12, is (\$176,200).
- d. Line 33, Operating Expense: Of \$121,177.00 budgeted, \$65,624.88 is committed to existing Purchase Orders and \$39,013.96 is expended, leaving a remainder of \$16,538.16 available within budget for additional operating expenses as needed.
- e. Line 35, Capital Outlay – Of the \$8,723.00 budgeted, \$1,691.00 has been expended, leaving a balance of \$7,032.00.
- h. Line 37, Transfers – Of the \$46,300.00 budgeted, \$0 has been transferred and a balance of \$46,300.00 remains for transfer (PTNE Staff and Overhead, Property Appraiser, Tax Collector).
- j. Total Budget, Line 42 - Of the \$176,200.00 budgeted, \$63,624.88 is committed to existing Purchase Orders and \$40,704.96 has been expended, leaving the remainder of \$69,870.16 available for MSTU expenditures.

- **Comments**

- a. The Purchase Order issued to Preferred Materials is recorded in the Improvements General Category.
- b. Ad Valorem Tax Funds, assessed at a millage rate of 0.0001, are available October 1, 2024 (FY-25).

- **General**

- a. Funds can be transferred between categories if a shortfall occurs.
- b. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- c. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

B. Median Plantings

Ms. Sizensky reported:

- Green Island Ficus plants were installed in the medians March 8, 2024.

C. Jasmine Plants Devonshire Boulevard

Ms. Sizensky reported:

- Jasmine plants bordering the roadway were sprayed with fertilizer to enhance growth.
- Mulch will be applied as needed.

VII. OLD BUSINESS

Advisory Committee Open Seats

Ms. Sizensky reported there are three (3) seats available on the Radio Road Beautification MSTU Advisory Committee. The Board of County Commissioners (BCC) will post the positions. Appointments for a four-year term are subject to approval by the BCC.

- One (1) application was received from a party who works, but does not reside, in the community.
- Advisory Committee members are required to reside within the new boundary Ordinance.
- The Ordinance can be modified to allow membership to individuals who work within the community.
- Ms. Sizensky and Committee members will reach out to HOA associations to invite residents to seek appointments on the Committee.
- Interested parties for membership on the Advisory Committee can submit Online Applications at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications are reviewed by the Committee at an upcoming monthly meeting for consideration to recommend approval of an applicant to the Board of County Commissioners (BCC).

VIII. NEW BUSINESS

None

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Vice Chair at 3:38 P.M.

NEXT MEETING

APRIL 8, 2024 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104

RADIO ROAD MSTU ADVISORY COMMITTEE



Harry Wilson, Vice Chair

The Minutes were approved by the Committee on 4-21-25, 2024 as presented ✓ or as amended ✓