

**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

February 12, 2024

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Schoenfelder called the meeting to order at 3:03 P.M. A quorum was not established.
The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Maria Schoenfelder, Chair
Harry Wilson, Vice Chair
Michael Cashman (Excused)
(Open Seat)
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division
Brian Wells, Director PTNE Division (Excused)
Rosio Garcia, Operations Coordinator, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service (ZOOM)

Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

The Committee agreed to hold an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES: November 13, 2023 and December 11, 2023.

The minutes of the November 13, 2023 and December 11, 2023, Radio Road Beautification MSTU meetings will be considered at the March 11, 2024, meeting.

Mr. Cruz joined the meeting at 3:10 p.m.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Cruz reported:

Devonshire Boulevard Landscaping

- Caterpillars destroyed Bougainvillea shrub foliage.
- Roadway plantings were treated with insecticide.
- A *spraying schedule* to control insect activity on the plant material will be provided to Ms. Sizensky.

Committee comments:

- The declining Ficus hedge abutting residential property on Devonshire Boulevard was deemed a homeowner asset. The property owner installed a Clusia hedge.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for February 12, 2024, prepared February 5, 2024.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**

1. FPL – Electricity.
2. Forestry Resources – Mulch.
3. Preferred Materials – Asphalt Paving.
4. Premier Staffing – Transcription Services.
5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.

- **Budget**

- a. The FY-24 millage rate, approved by the Board of County Commissioners (BCC), is 0.0000.
- b. Line 8, Carry Forward Funds – Unspent funds from previous fiscal years and retained within the MSTU, in the amount to \$174,800, are financing the annual costs.
- c. Line 12, Total Revenue, Line 12, is (\$176,200.00).
- d. Line 33, Operating Expense: Of \$121,177.00 budgeted, \$63,152.38 is committed to existing Purchase Orders and \$31,504.86 is expended, leaving a remainder of \$26,519.76 available within budget for additional operating expenses as needed.
- e. Line 35, Capital Outlay – Of the \$8,723.00 budgeted, \$1,691 has been expended, leaving a balance of \$7,032.00.
- h. Line 37, – Of the \$46,300.00 budgeted, \$0 has been transferred and a balance of \$46,300.00 remains for transfer (PTNE Staff and Overhead, Property Appraiser, Tax Collector).
- j. Total Budget, Line 42 - Of the \$176,200.00 budgeted, \$63,152.38 is committed to existing Purchase Orders and \$33,195.86 has been expended, leaving the remainder of \$79,851.76 available for MSTU expenditures.

- **Comments**

- a. The Purchase Order issued to Preferred Materials is recorded in the Improvements General Category.
- b. **Ms. Sizensky** will verify the Indirect Cost budgeted expense for Collier County, Line 14, in the amount of \$3,900.00.

- **General**

- a. Funds can be transferred between categories if a shortfall occurs.
- b. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- c. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

B. The New Turn Lane Project

Ms. Sizensky provided an update on the “Collier County Board of Commissioners Landscape & Irrigation Intersection Improvement Plan” noting:

- Construction to modify the Radio Road left turn lanes at the intersection of Devonshire Blvd. and Countryside Dr. by twelve (12) feet is complete.

- The MSTU's project cost was budgeted at \$16,311.95.
- The main irrigation line was in the turn lane, not the median as indicated on the as-built drawings provided.
- The final invoice was \$1,512,60 higher than originally budgeted due to the relocation cost of the irrigation main line.
- Updated as -built drawings of the project will be provided to the MSTU.
- The MSTU has made the final payment for the project to the County.

C. Median Landscaping

Ms. Sizensky and **Mr. Cruz** reported:

- Nursery inventory for Green Island Ficus plants, three (3) gallon container, did not meet the landscaping contractor's standards.
- Acceptable plant material has been located and the median should be replanted by the end of February 2024.
- Mulch will be applied to the median on completion of landscape installation.

D. Jasmine Plants Devonshire Boulevard

Ms. Sizensky reported:

- Jasmine plants in the road "verge" is not thriving.
- Declining Jasmine plants will be removed, and the area mulched.

E. Revised Boundary Update

Ms. Sizensky reported:

- The Ordinance Change for the MSTU and reinstatement of a millage rate of .0001 was approved at the November 14, 2023, Board of County Commissioners (BCC) meeting.
- The new tax base will be effective October 1, 2024.
- Funds will be collected commencing October 1, 2024.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

Advisory Committee Open Seats

Ms. Sizensky reported there are two (2) seats available on the Radio Road Beautification MSTU Advisory Committee. The Board of County Commissioners (BCC) will post the positions. Appointments for a four-year term are subject to approval by the BCC.

- Advisory Committee members are required to reside within the new boundary Ordinance.
- Interested parties for membership on the Advisory Committee can submit Online Applications at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications are reviewed by the Committee at an upcoming monthly meeting for consideration to recommend approval of an applicant to the Board of County Commissioners (BCC).

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:24 P.M.

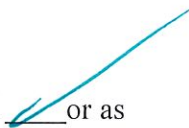
NEXT MEETING

**MARCH 11, 2024 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104**

RADIO ROAD MSTU ADVISORY COMMITTEE



Harry Wilson, Vice Chair

The Minutes were approved by the Committee on 9-21-25, 2024 as presented  or as amended, ____.