



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road

Naples, FL 34104

Minutes

SEPTEMBER 18, 2025

I. Call to Order

The meeting was called to order at 2:00 P.M. Roll call was taken, and a quorum was not established.

II. Attendance

Committee Members: Kathleen Dammert, Vice Chair; Linda Jorgensen (Excused), Michael Mann, Lisa McGarity (Excused), Dimitra Arneson (Excused)

County Staff: Ellen Sheffey, Acting Director, PTNE (Excused); Dan Schumacher, Project Manager, PTNE Division; Judith Sizensky, Project Manager, PTNE Division; Rosio Garcia, Operations Analyst, PTNE Division; Keyla Castro, Operations Support Specialist, PTNE

Contractors: Mike McGee, Landscape Architect, McGee & Associates; Armando Yzaguirre, A & M Property Maintenance; Wendy Warren, Premier Staffing

Guests: Pat McCabe, Resident; Laura Mann, Resident

III. Approval of Agenda

Staff noted that due to absence of a quorum the meeting would be held as an informational meeting in accordance with the Agenda as amended:

*Add: Item 7E - McGee & Associates FY26 Landscape Architectural Maintenance Consulting Services.
Item 7F - Irrigation.*

IV. Approval of Minutes – August 21, 2025

The minutes of August 21, 2025, Lely Golf Estates Beautification MSTU Advisory Committee meeting, will be considered at the October 16, 2025, meeting.

V. Chair's Report

Summary reports will commence pending the election of a Committee Chairperson.

VI. Contractor Reports

A. Landscape Architect's Report – McGee & Associates (M&A)

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. McGee summarized the September 3, 2025, observation report noting format highlighting designation:

- Yellow - maintenance recommendation.
- Red - multiple plant loss will occur if not addressed.
- Purple - items are under warranty.
- Blue (RFQ) – a quote for replacement plants has been requested.
- Strikethrough – items have been, or are being, addressed.

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Maintenance Areas

1. St. Andrews Blvd.
2. Forest Hills Blvd. & Cart Crossing
3. Valley Stream Circle
4. Pebble Beach Blvd. & Cart Crossing
5. Thorncrest, Briarcliff, and Heather Grove Lanes (cul-de-sacs)
6. Baltusrol Drive & Cart Crossing
7. Doral Circle
8. Rattlesnake Hammock Rd.

All Locations

Recommend herbicide spraying use a color tracer dye in the mix.

Apply fertilizer in accordance with recommended schedule, report#8, in October 2025.

St. Andrews Blvd. & US 41

- Prune Paurotis palm sprouts away from sidewalk edge.
- Remove palm tree volunteers in Ixora shrubs in front of the sign.
- The third large Royal Palm within the shopping center plantings appears to have been struck by lightning. Recommend replacement with an 8-foot clear trunk Royal palm.
- Treat Torpedo grass in Blueberry Flax lilies.

St. Andrews Blvd.

- Median #5
 - Remove Holly tree in decline and replace it with Crape Myrtle tree.
 - Replace yellow African Iris in locations noted.
- Median #8
 - Replace defoliated dwarf Bougainvillea 'Helen Johnson.'

Valley Stream Circle

- Reinstall two new Duckbill tree anchor cables.
- Fill in missing Plumbago shrubs.
- Recommend replacement of purple Trumpet tree damaged during a storm.

Pebble Beach Boulevard

- Medians #14, 15, 16 and 18
 - Replace Perennial Peanut plants with yellow Bulbine plants.
- Medians #17
 - Replace dead Holly tree with Crape Myrtle tree.

Doral Circle

- Treat Torpedo grass at benches with herbicide.
- West ROW & Rattlesnake Hammock Road: Remove snake plants and other plantings from Podocarpus hedge.
- Replace ten dead/missing white African Iris.
- Median#23:
 - Replace four Ixoras shrubs in decline.
 - Plant two white Geiger trees at variegated ginger locations.

Treasure Point Cul-de-sac

- Median #24: Remove volunteer strangler fig vines from within Sabal palm.

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Mr. Schumacher reported:

- Tree Scaping of Naples will remove the Holly tree on Median #5 by the end of FY-25.
- Quotes have been requested to remove Perennial Peanut plants, spray areas with herbicide, remove 3-inches of vegetation and soil, and replant areas with yellow Bulbine.

Winter Annual Plantings

St Andrews Median #1 and Doral Circle Median #23

Mr. McGee will present planting schemes for the winter season at the October meeting noting:

- 2024: Scheme B modified, consisting of Patriot Berry Parfait and Savannah Pink Geraniums surrounded by Salvia on the inner border and an outer border of white Alyssum will be planted in both locations.
- Flowers container size should be greater than 2024.
- Plant quantities and estimated cost will be provided.
- Solarization of the annual planting areas for St. Andrews Blvd. and Doral Circle to reduce weeds, insects and/or disease will be complete in two weeks prior to installation of the winter plantings.

B. Landscape Maintenance Report – A & M Property Maintenance (A&M)

Mr. Yzaguirre reported:

- Routine maintenance is being performed as scheduled.
- Fertilizer will be applied in October.
- Geiger trees have been secured for planting in Median #23.

VII. Project Manager's Report – Dan Schumacher

Mr. Schumacher reported:

A. Budget Report

Lely Golf Estates MSTU Fund 1620 Budget for September 18, 2025, prepared September 11, 2025.

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. Schumacher presented an overview of the budget highlighting:

Purchase Orders

1. A & M Property Maintenance (A&M)
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance is for regularly scheduled tasks and irrigation repairs.
2. Agricultural Services International – Irrigation services
3. Collier County PUD – Water
4. FPL – Electricity
5. Howard Fertilizer & Chemical Co.- Fertilizer
6. McGee & Associates – Landscape Architecture
7. Naples Electric Motor Works – Irrigation Pump Repairs
8. Premier Staffing – Transcription Services
9. Sight N Sound, dba Naples Christmas Lighting – Holiday Decorations
10. Simmonds Electrical – Electrical Maintenance and LED Fixtures
11. SiteOne Landscape Supply – Irrigation Parts & Pumps
12. Southeast Spreading - Mulch
13. Traffic Logix – Digital Solar Radar
14. Tree Scaping of Naples – Tree Pruning and Removal

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- **Budget Summary**

1. Line 1, Revenues and Interest – Of the \$432,700 millage assessed, \$439,298 has been collected, a surplus of \$6,598.
2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$394,545.
3. All Revenues – Of the \$827,245 budgeted (millage assessed and FY-24 Carry Forward Funds), \$439,298 has been collected leaving an available balance of \$387,947 (the sum of lines 1 and 2) minus Expenditures.
4. Line 24, Operating Expense – Of the \$366,645 budgeted, \$86,102 is committed to existing Purchase Orders and \$222,202 is expended, leaving the remainder of \$58,341 available within budget for additional operating expenses as needed.
5. Line 28, County Overhead – Of the \$80,000 budgeted, \$79,196 has been transferred, and a balance of \$804 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
6. Line 30, Capital Projects – A balance of \$230,600 remains for improvement projects.
7. Line 32, Capital Reserves - \$150,000 is reserved for catastrophic events.
8. Line 33, All Expenses – Of the \$827,245 budgeted, \$86,102 is committed in existing Purchase Orders, \$301,398 has been expended, leaving the remainder of \$439,745 available for MSTU expenditures.
9. Line 34, FY-25 Budget Grand Total – Budgeted Revenues (Line 3) and All Expenses (Line 33) are equal and cancel-out, \$86,102 remains committed to existing Purchase Orders, collected Revenues exceed Expenses by \$137,900 and \$51,798 are Unexpended.

General

1. MSTU Tax Rate: 2.00 Mills is for beautification improvements and maintenance within the taxing district.
2. The Ad Valorem taxable value increased 5.42% for fiscal year 2025 over 2024 generating additional revenue of \$68,920.
3. Tax millage collected and interest by the Lely Golf Estates Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- A & M Property Maintenance, Landscape Incidentals, for plant replacements has exceeded budget.
- Mulch applications exceeded the 2025 budget. Additional spreading of mulch, funded by the FY-26 budget will be undertaken in November/December.
- Simmonds Electrical: An entry will be added to Line 14, Lighting Maintenance, for the purchase and installation of sign lights for the Community Entrance and Doral Circle.
- The Doral Sign renovation project will be debited from the Capital Projects category.

Fiscal Year 2026 Budget

- The FY-26 budget is effective October 1, 2025.
- The Ad Valorem taxable value will be updated in the FY-26 budget.
- Funds not spent on FY-25 will be carried forward to FY-26.
- Asset Management Plan assets and expenditure projections to fund maintenance will be updated for 2026.

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B. Lighting Inspection Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. Schumacher reported:

September 4, 2025, Observation Report

- St. Andrews Blvd: three single luminaires, four entry and two exit sign lights are out.
- Doral Circle: two sign lights are out.
- All lamp poles are fitted with Lumec-brand LED replacements.

C. Radar Speed Report

Mr. Schumacher reported:

Radar Speed Sign Report

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Daily vehicle report statistics from August 25, 2025, to September 15, 2025:

- Radar 1 (110 St Andrews Blvd, eastbound) is not functioning correctly. The sign will be evaluated for repair.
- Radar 2 (255 Saint Andrews Blvd, westbound) recorded 38,426 vehicles for an average of 1,478 per day. The maximum speed was seventy-one to seventy-five (71-75) mph.
- The data indicated most vehicles were traveling between twenty-six (26) and thirty-five (35) mph. The speed limit is twenty-five (25).

Radar Speed Signs

Mr. Schumacher noted:

- The Traffic Logix speed signs were installed in January 2021.
- Radar signs have a life expectancy of five years.
- It may be more cost effective to purchase new signs versus repairing existing signs.
- A “time of day” feature should be incorporated into the replacement sign.

D. Committee Terms Expiring and Reapplications

Mr. Schumacher reported that two seats, each for a four-year term, are available on the Lely Golf Estate Beautification MSTU Advisory Committee.

Linda Rae Jorgensen

Ms. Jorgensen did not re-apply for Advisory Committee membership.

Lisa Rice McGarity

Ms. McGarity’s application for re-appointment to the Advisory Committee is on September 23, 2025, Board of County Commissioners Agenda for approval.

E. McGee & Associates FY-26 Landscape Architectural Maintenance Consulting Services.

McGee & Associates submitted a proposal in the amount of \$21,375.00, for Annual Services for Landscape Architectural Maintenance Consulting Services for the Lely Golf Estates Beautification MSTU for FY-26.

The proposal will be considered at the meeting on October 16, 2025.

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F. Irrigation

Mr. Schumacher reported:

- The Road Maintenance Division utilizes the Motorola™ system for irrigation for all County roadways.
- Conversion of the MSTU's irrigation system from HydroPoint to Motorola™ would provide continuity with the County standard.
- The HydroPoint controller(s) would be replaced with Motorola™ controllers.
- A quote(s) will be requested from a qualified contractor(s) for the purchase and installation of the Motorola™ controller(s).

The Committee will consider conversion of the irrigation system to Motorola™ at the October meeting.

VIII. Ongoing Business

A. Traffic Signage

Mr. Schumacher reported:

- The Board of County Commissioners (BCC) approved the transfer of street and STOP signs to the MSTU in March 2025.
- A *Traffic Signs* inventory report by location with financial projection of cost replacement was prepared for the Procurement Division.
 - Sixty-four signs on decorative poles (36 street name and STOP signs and twenty-eight speed limit and crosswalk signs).
 - Estimated replacement cost is \$109,912.00.
- The project will go "out to bid" as the cost exceeds the threshold determined by the Procurement Division.
- Upon quote approval, a contract will be awarded and sign production and installation sequences planned.

B. Sign Lights

Mr. Schumacher reported:

- Simmonds Electrical of Naples, Inc. installed nine Dabmar bronze light fixtures with LED bulbs and PermaPosts at the St. Andrews Boulevard sign monuments. One additional light will be installed on the entrance side.
- Two Dabmar light fixtures will be installed for each side of the Doral Circle sign.
- The work will be completed by the end of September.

IX. New Business

A. Holiday Décor 2025

St. Andrews Boulevard Entrance and Doral Circle

- Naples Christmas Lighting, a division of Sight N Sound, submitted quote #1095, dated September 5, 2025, in the amount of \$4,600.00 to install holiday decorations and LED lighting at the Lely MSTU entrances on Saint Andrews Boulevard and Doral Circle in November 2025.
- An option to upgrade lighting to coaxial lights for \$1,000.00 was offered.
- The design will replicate the 2024 plan.
- Text and email contact information was provided to report seasonal light outages.

The Committee agreed to accept the option to upgrade lighting to coaxial lights for a total contract cost of \$5,600.00 for holiday lighting.

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The contract will be considered at the meeting on October 16, 2025.

X. Committee Member and Staff Comments

Judy Sizensky will host the October 2025 meeting and assist the new Project Manager during the transitional period.

XI. Public Comments

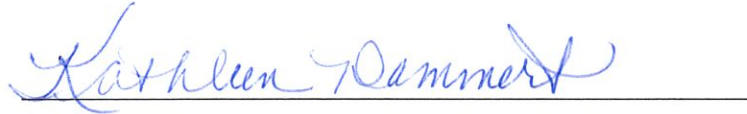
None

Mr. Schumacher thanked the Committee for their congeniality over the past ten years and expressed his enjoyment working together.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:04 P.M.

LELY GOLF ESTATES BEAUTIFICATION MSTU ADVISORY COMMITTEE



Kathleen Dammert, Vice Chair

These Minutes were approved by the Committee on October 16, ,2025 as presented ✓ or as amended ____.

[Lely Golf Estates Beautification MSTU/CollierPTNE](#)

NEXT MEETING:

OCTOBER 16, 2025 – 2:00 PM
SOUTH REGIONAL LIBRARY
8065 LELY CULTURAL PARKWAY
NAPLES, FL 34113
239.252.7542