



# GOLF ESTATES BEAUTIFICATION MSTU

## ADVISORY COMMITTEE

8300 Radio Road

Naples, FL 34104

### Minutes

July 17, 2025

#### I. Call to Order

The meeting was called to order at 2:06 P.M. Roll call was taken, and a quorum of three was established.

*Ms. McGarity motioned to allow Mr. Mann to participate in the meeting as a virtual participant due to extraordinary circumstances. Second by Vice Chair Dammert. Carried unanimously 3 – 0.*

*Mr. Mann joined the meeting. A quorum of four was present.*

#### II. Attendance

**Committee Members:** Kathleen Dammert, Vice Chair; Linda Jorgensen (Excused), Michael Mann, Lisa McGarity, Dimitra Arneson

**County Staff:** Ellen Sheffey, Acting Director, PTNE (Excused); Dan Schumacher, Project Manager, PTNE Division; Rosio Garcia, Operations Analyst, PTNE Division; Keyla Castro, Operations Support Specialist, PTNE

**Contractors:** Mike McGee, Landscape Architect, McGee & Associates; Armando Yzaguirre, A&M Property Maintenance; Wendy Warren, Premier Staffing

**Guests:** Pat McCabe, Resident

#### III. Approval of Agenda

*Ms. McGarity moved to approve the Agenda of the Lely Golf Estates Beautification MSTU Advisory Committee as presented. Second by Vice Chair Dammert. Carried unanimously 4 - 0.*

#### IV. Approval of Minutes – May 15, 2025

*Vice Chair Dammert moved to approve the Lely Golf Estates Beautification MSTU Advisory Committee meeting minutes of May 15, 2025, as presented. Second by Ms. McGarity. Carried unanimously 4 - 0.*

#### V. Chair's Report

Chair reports will commence pending the election of a Committee Chairperson.

#### VI. Contractor Reports

##### A. Landscape Architect's Report – McGee & Associates (M&A)

**Mr. McGee** summarized the July 3, 2025, observation report.

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

##### Maintenance Areas

1. St. Andrews Blvd.
2. Forest Hills Blvd. & Cart Crossing

## MINUTES

3. Valley Stream Circle
4. Pebble Beach Blvd. & Cart Crossing
5. Thorncrest, Briarcliff, and Heather Grove Lanes (cul-de-sacs)
6. Baltusrol Drive & Cart Crossing
7. Doral Circle
8. Rattlesnake Hammock Rd.

**Mr. McGee** reported:

### All Locations

Recommend herbicide spraying use a color tracer dye in the mix.

### St. Andrews Blvd. & US 41

- Replace dead Pentas at community entrance.
- The third large Royal Palm within the shopping center plantings appears to have been struck by lightning. Recommend replacement with an 8-foot gray trunk palm.

### St. Andrews Blvd.

- Median #1:
  - Prune Crinum Lilies and treat for leaf spot fungus.
  - Turf areas should be treated to remove sedge weeds.
  - Remove two Foxtail Palms with Ganoderma disease (inbound side) and backfill with clean native local topsoil.
- Median #2
  - Prune Crinum Lilies and treat for leaf spot fungus.
- Median #6:
  - Removal of Foxtail Palm with Ganoderma disease is recommended.

### Forest Hills Boulevard

- Median #12
  - Recommend replacement of a missing tree and Ilex tree in decline with Queen Crape Myrtle's.
  - An auto accident damaged palm trees and shrubs. A replacement plant count will be provided after the area has been cleaned up.

### Forest Hills Cart Crossing & Lake

- Cut back all Sand cordgrass and treat for insects.

### Valley Stream Circle

- Recommend replacement of purple Trumpet tree damaged during a storm.

### Pebble Beach Boulevard

- Medians #14 and #15
  - Perennial Peanuts replacements noted.
- Median #16
  - Remove Torpedo Grass and Perennial Peanut and replant bed later.
- Median #18 (south end) and #19 (north end)
  - Replant/replace seventy-five Perennial Peanut plants destroyed by an auto accident and light pole replacement.
  - Replace Bougainvillea 'Helen Johnson' at address 156.

### Pebble Beach Boulevard Golf Cart Crossing

- Replace twenty Spider Lily plants.
- Remove the air potato vine within Xanadu plants.

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### Doral Circle

- West ROW & Rattlesnake Hammock Road: Remove snake plants and other plantings from Podocarpus hedge.
- Replace ten dead/missing white African Iris.
- Median#23:
  - Replace four Ixoras shrubs in decline.
  - Plant two white Geiger trees at variegated ginger locations.

### Treasure Point Cul-de-sac

- Remove strangler fig vines from within Sabal Palm tree trunks.

### **Comments – Mr. Schumacher**

#### Palm Tree Removal

A proposal was received from Tree Scaping of Naples for large palm tree removal. The work will be scheduled.

#### Mulch

- Mulch applications exceeded the 2025 budget.
- Additional spreading of mulch, funded by the FY-26 budget, will be undertaken in November/December.
- Consideration will be given to perimeter edging of the mulch with crushed shell, as suggested by Mr. McGee.

#### Irrigation

- Irrigation system frequency settings were modified (reduced) to accommodate the rainy season.

### **B. Landscape Maintenance Report – A & M Property Maintenance (A&M)**

**Mr. Yzaguirre** reported:

- Routine maintenance is being performed as scheduled.
- Suggested planting Bulbine versus Perennial Peanut noting ease of maintenance.
- Requested alternative shrub for Holly tree replacement(s).
- Trumpet trees have been located. Photos will be sent to Mr. Schumacher and Mr. McGee for approval prior to purchase and installation due to smaller size specifications.

### **Comments – Mr. McGee**

- A larger than normal pit should be excavated and new soil added when planting new trees.
- Utilize Tera Sorb in accordance with instructions when planting new landscape material.
- Bougainvillea shrub replacements for Medians #20, 21, and 22 should be planted four or five feet back from the curb to protect plants from vehicular damage.

## **VII. Project Manager's Report – Dan Schumacher**

**Mr. Schumacher** reported:

### **A. Budget Report**

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

*Lely Golf Estates MSTU Fund 1620 Budget for July 17, 2025, prepared June 12, 2025.*

**Mr. Schumacher** presented an overview of the budget highlighting:

#### Purchase Orders

1. A & M Property Maintenance (A&M)
  - Incidentals are for landscape refurbishment and miscellaneous.

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- Grounds Maintenance is for regularly scheduled tasks and irrigation repairs.
  - 2. Agricultural Services International – Irrigation services
  - 3. Collier County PUD – Water
  - 4. FPL – Electricity
  - 5. Howard Fertilizer & Chemical Co.- Fertilizer
  - 6. McGee & Associates – Landscape Architecture
  - 7. Naples Electric Motor Works – Irrigation Pump Repairs
  - 8. Premier Staffing – Transcription Services
  - 9. Sight N Sound, dba Naples Christmas Lighting – Holiday Decorations
  - 10. Simmonds Electrical – Electrical Maintenance and LED Fixtures
  - 11. SiteOne Landscape Supply – Irrigation Parts & Pumps
  - 12. Southeast Spreading - Mulch
  - 13. Traffic Logix – Digital Solar Radar
  - 14. Tree Scaping of Naples – Tree Pruning and Removal
- Budget Summary
    - 1. Line 1, Revenues and Interest – Of the \$432,700 millage assessed, \$432,628 has been collected, leaving an outstanding balance of \$71.
    - 2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$394,545.
    - 3. All Revenues – Of the \$827,245 budgeted (millage assessed and FY-24 Carry Forward Funds), \$432,628 has been collected leaving an available balance of \$394,617 (the sum of lines 1 and 2) minus Expenditures.
    - 4. Line 24, Operating Expense – Of the \$366,645 budgeted, \$102,486 is committed to existing Purchase Orders and \$191,797 is expended, leaving the remainder of \$72,362 available within budget for additional operating expenses as needed.
    - 5. Line 28, County Overhead – Of the \$80,000 budgeted, \$79,196 has been transferred, and a balance of \$804 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
    - 6. Line 30, Capital Projects – A balance of \$230,600 remains for improvement projects.
    - 7. Line 32, Capital Reserves - \$150,000 is reserved for catastrophic events.
    - 8. Line 33, All Expenses – Of the \$827,245 budgeted, \$102,486 is committed in existing Purchase Orders, \$270,993 has been expended, leaving the remainder of \$453,766 available for MSTU expenditures.
    - 9. Line 34, FY-25 Budget Grand Total – Budgeted Revenues (Line 3) and All Expenses (Line 33) are equal and cancel-out, \$102,486 remains committed to existing Purchase Orders, collected Revenues exceed Expenses by \$161,635 and \$59,149 are Unexpended.

### General

1. MSTU Tax Rate: 2.00 Mills is for beautification improvements and maintenance within the taxing district.
2. The Ad Valorem taxable value increased 5.42% for fiscal year 2025 over 2024 generating additional revenue of \$68,920.
3. Tax millage collected and interest by the Lely Golf Estates Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

### **Mr. Schumacher** noted:

- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.

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- A & M Property Maintenance, Landscape Incidentals, for plant replacements has exceeded budget.
- The Naples Electric Motor Works Purchase Order has been closed out.
- AGRI Services completed some maintenance.
- Simmonds Electrical: The FY-25 Purchase Order will be increased and the FY-24 PO closed out.
- Quotes for Holiday Decorations will be solicited from three vendors.
- The Doral Sign renovation project will be debited from the Capital Projects category.

### Fiscal Year 2026 Budget

- The FY-26 budget is effective October 1, 2025.
- Asset Management Plan assets and expenditure projections to fund maintenance will be updated for 2026.
- Funds not spent on FY-25 will be carried forward to FY-26.

### **B. Lighting Inspection Report**

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

**Mr. Schumacher** reported:

#### July 3, 2025, Observation Report

- St. Andrews Blvd: eleven single luminaire, four entry and two exit sign lights are out.
- The US and State Flagpole light bulbs at the entrance were replaced.
- Doral Circle: two sign lights are out.
- All lamp poles are fitted with Lumec-brand LED replacements.

### **C. Radar Speed Report**

**Mr. Schumacher** reported:

#### Radar Speed Sign Report

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Daily vehicle report statistics from June 11, 2025, to July 11, 2025:

- Radar 1 (110 St Andrews Blvd) recorded 21,999 vehicles averaging 1,734 vehicles per day. The maximum speed was sixty-six to seventy (66 - 70) mph.
- Radar 2 (255 Saint Andrews Blvd) recorded 48,824 vehicles for an average of 1,627 per day. The maximum speed was eighty-six to ninety (86-90) mph.
- The data indicated most vehicles were traveling between twenty-six (26) and thirty-five (35) mph. The speed limit is twenty-five (25).

### **D. Committee Terms Expiring and Reapplications**

**Mr. Schumacher** reported:

Linda Rae Jorgensen and Lisa McGarity's Advisory Committee terms expire October 1, 2025.

The application form for reappointment to the Lely Golf Estate Beautification MSTU Advisory Committee is available on the County website.

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Applications to the Committee received will be reviewed and voted on at the August 21, 2025 meeting of the MSTU.

Applications receiving a majority motion by the Advisory Committee will be recommended to the Board of County Commissioners for approval.

*Ms. McGarity informed Mr. Schumacher that she had submitted her application for reappointment.*

*Mr. Schumacher will contact Linda Jorgensen to confirm her interest in applying for membership.*

### VIII. Ongoing Business

#### A. Traffic Signage

**Mr. Schumacher** reported:

- A Request for Quote was submitted to Lykins for street signs with two blades and decorative bases.
- The quote will be considered by the Committee at the next meeting.
- Upon quote approval, production and installation sequences will be discussed for FY-26, which commences October 1<sup>ST</sup>.

#### B. Sign Lights

**Mr. Schumacher** reported:

- A total of fourteen LED light fixtures is required to replace existing corroded sign lights, five for each of the two monuments at St. Andrews Blvd and two for each side of the two-sided sign at Doral Circle.
- Simmonds Electrical of Naples, Inc. submitted quote number 2516947 in the amount of \$11,302.89 to furnish and install fourteen Dabmar bronze light fixtures with LED bulbs and PermaPosts to accommodate the new fixtures.

#### Committee Discussion

- Members requested research be conducted to ensure the fixture and related parts will be available in the future.
- Mr. Schumacher will consult the vendor and confirm the fixture is expected to be produced for the near future.

*Ms. McGarity motioned to approve Simmonds Electrical of Naples, Inc.'s quote number 2516947, dated July 14, 2025, in the amount of \$11,302.89 to furnish and install fourteen Dabmar light fixtures and permapost stands for signs at the entrances of St. Andrews Boulevard and Doral Circle. The motion is subject to a satisfactory response to Mr. Schumacher's inquiry regarding the fixtures historical use and anticipated longevity. Second by Mr. Mann. Carried unanimously 4 – 0.*

#### C. Entryway Lighting Circuits

**Mr. Schumacher** reported:

- Simmonds Electrical determined the electrical circuit(s) damaged by blown fuses caused the multiple light outages on St. Andrews Boulevard.
- Twenty-two Fuse Holders were ordered for eleven poles.
- A subsequent lighting failure revealed a failed circuit breaker panel.
- A breaker panel has been ordered, and installation will be scheduled with Simmonds Electrical upon receipt.

## MINUTES

### IX. New Business

#### Forest Hills Radar Sign

**Ms. McGarity** reported residents had expressed interest in the installation of a speed deterrent device on Forest Hills Boulevard, the committee to investigate in the coming fiscal year.

### X. Committee Member Comments

#### Doral Circle Sign Light Replacement

**Mr. Schumacher** thanked Mr. Mann for replacing the sign light on the entry side at Pinehurst.

#### Radar Sign

**Mr. Schumacher** noted the Rattlesnake Hammock Road location suggested by Ms. Arneson for installation of a Radar Speed Sign is under the authority of the Traffic Operations Division, not the MSTU.

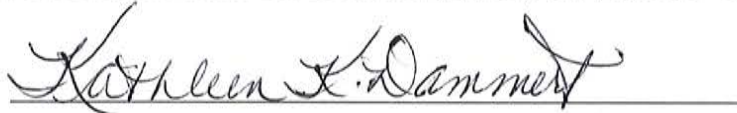
### XI. Public Comments

**Mr. McGee** informed Ms. McCabe that Trumpet trees proposed by A & M Property Maintenance for planting at the Doral Circle median, would be reviewed for approval with planting anticipated by the end of the summer.

### XII. Adjournment

*There being no further business to come before the Committee, the meeting was adjourned at 3:07 P.M.*

## LELY GOLF ESTATES BEAUTIFICATION MSTU ADVISORY COMMITTEE



Kathleen Dammert, Vice Chair

These Minutes were approved by the Committee on August 21, 2025 as presented \_\_\_ or as amended ✓.

[Lely Golf Estates Beautification MSTU/CollierPTNE](#)

### NEXT MEETING:

AUGUST 21, 2025 – 2:00 PM  
SOUTH REGIONAL LIBRARY  
8065 LELY CULTURAL PARKWAY  
NAPLES, FL 34113  
239.252.7542