



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road

Naples, FL 34104

Minutes

March 20, 2025

I. Call to Order

The meeting was called to order at 2:06 P.M. Roll call was taken, and a quorum of four was established.

II. Attendance

Committee Members: Open Seat, Chair; Kathleen Dammert, Vice Chair; Linda Jorgensen, Lisa McGarity, Dimitra Arneson

County Staff: Brian Wells, Director, PTNE Division (ZOOM); Dan Schumacher, Project Manager, PTNE Division; Rosio Garcia, Operations Analyst, PTNE Division

Contractors: Mike McGee, Landscape Architect, McGee & Associates; Armando Yzaguirre, A&M Property Maintenance; Wendy Warren, Premier Staffing

Others: Michael Mann, Resident; Pat McCabe

III. Approval of Agenda

Ms. McGarity moved to approve the Agenda of the Lely Golf Estates Beautification MSTU Advisory Committee as presented. Second by Ms. Arneson. Carried unanimously 4 - 0.

IV. Approval of Minutes – February 20, 2025

Ms. Arneson moved to approve the Lely Golf Estates Beautification MSTU Advisory Committee meeting minutes of February 20, 2025, as presented. Second by Ms. McGarity. Carried unanimously 4 - 0.

V. Chair's Report

Summary reports will be provided at future meetings.

VI. Contractor Reports

A. Landscape Architect's Report – McGee & Associates (M&A)

Mr. Schumacher summarized the March 6, 2025, observation report.

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Maintenance Areas

1. St. Andrews Blvd.
2. Forest Hills Blvd. & Cart Crossing
3. Valley Stream Circle
4. Pebble Beach Blvd. & Cart Crossing
5. Thorncrest, Briarcliff, and Heather Grove Lanes (cul-de-sacs)
6. Baltusrol Drive & Cart Crossing
7. Doral Circle
8. Rattlesnake Hammock Rd.

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Mr. McGee reported:

Plumbago shrubs in multiple medians have died. Recommended replacements include Muhly grass or African Iris.

Committee discussion ensued regarding replacement options and selected the African Iris to replace the Plumbago shrubs.

Mr. McGee will provide a count of African Iris plants recommended to replace the Plumbago's to A & M. A quote proposal will be submitted for consideration at the April meeting.

St. Andrews Blvd. & US 41

- Prune off one large stem, hit by lightning, from Pandanus pine.
- Remove Paurotis palm stems too close to the sidewalk (marked with white tape).
- Recommend removal and replacement of two Alexander Palms damaged by lightning with 10- foot clear trunk Alexander palms.
- The third large Royal Palm within the shopping center plantings appears to have been struck by lightning. Recommend replacement with an 8-foot gray trunk palm.

St. Andrews Blvd.

- Median #1: Remove the two Foxtail Palms with Ganoderma disease. Plant replacement will be recommended post removal.
- Median #5:
 - Removal of Foxtail Palm with Ganoderma disease is recommended. Replant with 'Helen Johnson' dwarf Bougainvillea.
 - Recommend 1 Queen's Crape Myrtle be planted in location of previously removed Foxtail Palm.
- Median #6: Remove Holly tree and replace with a Crape Myrtle.

Forest Hills Boulevard

- Median #12:
 - Recommend replacement of a missing tree and Ilex tree in decline with Queen Crape Myrtle's.
 - An auto accident damaged palm trees and shrubs. A replacement plant count will be provided after the area has been cleaned up.

Valley Stream Circle

- Recommend replacement of 5 Plumbago shrubs.
- Replace south purple Trumpet tree.

Pebble Beach Boulevard

- Median \$17: Recommend Committee consider renovation of north and south ends to replace declining Bougainvillea. Irrigation is not present.

Pebble Beach Boulevard Golf Cart Crossing

- Remove 1 Foxtail palm and replace with one clear trunk palm.
- Prune dead wood on Plumbago shrubs and review for replacements.

Baltusrol Signs

- Replace twenty-two missing or declining Bulbine plants (both sides).

Doral Circle

- Replace Tabebuia tree with Verawood tree.
- Median #23:
 - Recommend replacement of Golden Trumpet Tree with 'Verawood Tree.'
 - Three Ixora shrubs will be replaced.

Comments

- Quotes were received from A & M Property Maintenance for plant replacements as specified in McGee & Associates Summary Report.
- County brown mulch will be ordered and applied upon the completion of plant replacement project.

B. Landscape Maintenance Report – A & M Property Maintenance (A&M)

Mr. Yzaguirre reported:

- Routine maintenance is being performed as scheduled.
- An irrigation break on Doral Circle will be repaired.
- Quotes for Verawood, Crape Myrtle, and purple Trumpet trees will be provided.
- Mulch application will be coordinated with Mr. Schumacher.

Summer Planting

- The *Summer Annual Planting Scheme for Median #1 on St. Andrews Boulevard and Doral Circle* will consist of Butterfly Orchid Pentas and Cupcake Yellow Chrome Purslane. Flowers will be installed in accordance with the annual planting standards specified by McGee & Associates.
- Mr. McGee will provide plant quantities to A & M.
- A proposal for the flowers and installation will be presented to the Committee for consideration at the April meeting.

VII. Project Manager's Report – Dan Schumacher

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Lely Golf Estates MSTU Fund 1620 Budget for March 20, 2025, prepared March 11, 2025.

- Purchase Orders
 1. A & M Property Maintenance (A&M)
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance is for regularly scheduled tasks and irrigation repairs.
 2. Collier County PUD – Water
 3. FPL – Electricity
 4. Howard Fertilizer & Chemical Co.- Fertilizer
 5. McGee & Associates – Landscape Architecture
 6. Premier Staffing – Transcription Services
 7. Sight N Sound, dba Naples Christmas Lighting – Holiday Decorations
 8. Simmonds Electrical – Electrical Maintenance and LED Fixtures
 9. SiteOne Landscape Supply – Irrigation Parts & Pumps
 10. Traffic Logix – Digital Solar Radar
 11. Tree Scaping of Naples – Tree Pruning and Removal
- Budget Summary
 - a. Line 1, Revenue – Of the \$432,700 millage assessed, \$393,684 has been collected, leaving an outstanding balance of \$39,035.

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- b. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds \$394,545.
 - c. All Revenues – Of the \$827,245 budgeted, \$393,664 has been collected leaving an available balance of \$433,580 (the sum of lines 1 and 2) minus Expenditures.
 - d. Line 21, Operating Expense – Of the \$366,645 budgeted, \$1429,855 is committed to existing Purchase Orders and \$90,337 is expended, leaving the remainder of \$146,453 available within budget for additional operating expenses as needed.
 - e. Line 25, County Overhead – Of the \$80,000 budgeted, \$10,267 has been transferred, and a balance of \$69,712 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
 - f. Line 27, Capital Projects – A balance of \$230,600 remains for improvement projects.
 - g. Line 29, Capital Reserves - \$150,000 is reserved for catastrophic events.
 - h. Line 30, All Expenses – Of the \$827,245 budgeted, \$129,855 is committed in existing Purchase Orders, \$100,624 has been expended, leaving the remainder of \$596,766 available for MSTU expenditures.
- General
 - a. MSTU Tax Rate: 2.00 Mills is for beautification improvements and maintenance within the taxing district.
 - b. The Ad Valorem taxable value increased 5.42% for fiscal year 2025 over 2024 generating additional revenue of \$68,920.
 - c. Tax millage collected and interest by the Lely Golf Estates Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- 2024 Purchase Orders will be closed out.
- The A & M Property Maintenance *Incidentals* budget will exceed the plan. Funds are available to offset the shortfall.
- The County has awarded a contract to Agri Services International (ASI) for irrigation and pump station services.
- The Naples Electric Motor Works (NEMW) PO will remain in the FY-25 budget.
- Tree Scaping of Naples has completed tree and palm pruning. The Purchase Order will be increased to accommodate future requirements.
- A Purchase Order will be issued to Southeast Spreading Company for County brown mulch.

FY 2026 Budget Process

- The budget planning process for 2026 will commence in April.
- The Committee will analyze the Millage Rate of 2.00 per \$1,000 of Ad Valorem taxable value for FY-26 with consideration for current and future expenses during the planning process.
Options are:
 - 1. Revenue Neutral: Lower the current millage rate to maintain the FY-25 income level.
 - 2. Millage Neutral: Maintain the current millage rate of 0.2000 mills, increasing revenue equal to the Ad Valorem property value increase assessed by the County appraiser.
- The Fiscal Year 2026 budget is effective October 1, 2025.

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- The *Asset Management Plan* report to estimate useful life of MSTU assets and corresponding expenditure projections to fund maintenance will be updated during the 2026 planning process.

B. Lighting Inspection Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. Schumacher reported:

- March 20, 2025, report indicated:
 - St. Andrews Blvd: eight (8) single luminaire and one (1) exit side light sign outages. The US and State Flagpoles lights are also not functioning.
 - Doral Circle: two (2) sign light outages.
- All lamp poles are fitted with Lumec-brand LED replacements.

C. Radar Speed Report

Mr. Schumacher reported:

Radar Speed Sign Report

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Daily vehicle report statistics from February 15, 2025, to March 16, 2025:

- Radar 1 (110 St Andrews Blvd) recorded 66,478 vehicles averaging 2,292 vehicles per day. The maximum speed was fifty-one to fifty-five (51 - 55) mph.
- Radar 2 (255 Saint Andrews Blvd) recorded 68,261 vehicles for an average of 2,354 per day. The maximum speed was fifty-six to sixty (56-60) mph.
- The data indicated most vehicles were traveling between twenty-one (21) and thirty-five (35) mph. The speed limit is twenty-five (25).

Relocation of the Radar 1 Traffic Logix monitor, closer to Rattlesnake Hammock Road, was suggested.

Ms. McGarity reported:

- She and John Clifford participated in a meeting with Traffic Operations to discuss opportunities for “Speed Control” on St. Andrews Boulevard.
- A petition updated with additional property owner signatures was submitted.
- Traffic Logix speed data was supplied to support the Association’s request for installation of speed deterrent applications.
- Installation of one rubber speed bump, in County inventory, was requested.
- Traffic Operations will respond to the request(s) within thirty days of the meeting date.

School Bus Stop

- The bus stop on St. Andrews Boulevard and Valley Stream Circle was relocated to the corner of Pine Valley Circle and St. Andrews Boulevard.
- Installation of a decorative paver crosswalk, with twelve-inch solid white traffic stripes, at the intersection of St. Andrews Boulevard and Pine Valley Circle should be considered.

D. Application to the Advisory Committee

Mr. Schumacher reported Michael E. Mann's recommendation for appointment to the Lely Golf Estates Beautification MSTU Advisory Committee will be considered by the Board of County Commissioner's (BCC) on March 25, 2025.

VIII. Ongoing Business

A. Traffic Signage – Transfer from Lely Civic Association to the MSTU

Mr. Schumacher reported:

- The Executive Summary and request for approval to proceed with the transfer is on the Board of County Commissioners (BCC) Consent Agenda for March 2025.
- The transfer, at no cost to the MSTU, includes:
 - Sixty-two signs on decorative poles (37street and STOP signs and twenty-five speed limit signs).
 - The County is considering awarding a signage contract which includes a decorative signpost option.
 - Fourteen signs installed by the Traffic Operations Division on standard poles may be converted to new decorative posts.
- Upon completion of the transfer a Request for Quote (RFQ) to supply and install signs, specified to withstand hurricane force winds, will be distributed to three vendors or a supplier on contract with the County.
- The sign project will be funded from the Capital Projects category.

Mr. Schumacher noted relocation of a speed limit sign on Forest Hills Boulevard is a Traffic Operations decision.

B. Sign Lights

Sign Light Fixtures

Mr. Schumacher reported:

- A total of fourteen (14) LED light fixtures are required to replace existing corroded sign lights, five (5) for each of the two monuments at St. Andrews Blvd and two (2) for each side of the two-sided sign at Doral Circle.
- Standard four (4) foot fixtures with LED linear bars or bulbs are recommended.
- Simmonds Electrical will submit a cost quote for equipment and installation.
- The proposal will be presented to the Committee for consideration at the April 2025 meeting.

C. Entryway Lighting Circuits

Mr. Schumacher met with the owner of Simmonds Electrical.

- Simmonds Electrical will conduct a diagnostic assessment and evaluate the circuit breaker.
- The installation of a power surge protector for entryway lighting may be considered.
- An updated quote for repair will be solicited.
- Replacement bulbs will be ordered if necessary.

IX. New Business

A. Election of Officers

The item will be discussed at the April meeting.

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X. Committee Member Comments

None

XI. Public Comments

None

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:26 P.M.

LELY GOLF ESTATES BEAUTIFICATION MSTU ADVISORY COMMITTEE

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Chair

These Minutes were approved by the Committee on April 17, 2025 as presented ✓ or as amended ____.

<https://www.collierptne.com/mtsu/lely-golf-estates-beautification-advisory-committee/>

NEXT MEETING:

APRIL 17, 2025 – 2:00 PM

SOUTH REGIONAL LIBRARY
8065 LELY CULTURAL PARKWAY
NAPLES, FL 34113
239.252.7542