



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

December 16, 2025

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum was not established.

II. ATTENDANCE

Advisory Committee	Patricia Spencer – Chair Florence “Dusty” Holmes Ron Jefferson (Excused) Open Seat Open Seat
Staff	Ellen Sheffey – Interim Director, PTNE (Excused) Jeffrey Felger – Project Manager, PTNE Rosio Garcia - Operations Analyst, PTNE Keyla Castro, Operations Support Specialist, PTNE (ZOOM)
Landscape	Mike McGee – Landscape Architect, McGee & Associates Joan Cruz – Superior Landscaping & Lawn Services (Excused)
Others	Wendy Warren – Transcription, Premier Tamara Gubala – Resident, Advisory Committee Applicant

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. APPROVAL OF AGENDA

Staff noted that due to absence of a quorum the meeting would be held as an informational meeting in accordance with the Agenda.

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V. APPROVAL OF MINUTES – November 18, 2025 and November 24, 2025

The minutes of November 18, 2025, and November 24, 2025, Golden Gate Beautification MSTU Advisory Committee meeting, will be considered at the January 20, 2026, meeting.

VI. LANDSCAPE MAINTENANCE REPORT – Superior Landscaping (Excused)

Mr. Felger reported:

- The Coronado Parkway, Hunter Boulevard and Tropicana Boulevard landscaping is in good condition.
- Sunshine Boulevard median refurbishments are pending resolution of the irrigation issues.

VII. LANDSCAPE ARCHITECT'S REPORT – McGee & Associates

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. McGee summarized the December 2, 2025, observation report noting format highlighting designation:

- Yellow - maintenance recommendation.
- Red - multiple plant loss will occur if not addressed.
- Purple – plants are under warranty and the responsibility of the landscaping contractor to replace.
- Blue (RFQ) – a quote for replacement plants has been requested.
- Strikethrough – items have been, or are being, addressed.

Sunshine Boulevard

- The Committee has agreed to a landscape and irrigation renovation design review.
- All shrub and ground cover plantings should be put on hold pending Committee approval of the new plans.
- Inspect all duckbill guy systems on trees to ensure proper condition.

Coronado Parkway and Hunter Boulevard

All Locations

- Herbicide spray treatments with handheld sprayers should use a colored tracer in the mix.
- Review placement and height of irrigation nozzles.
- Alternate plant species should be considered for Perennial Peanut replacement.
- Review irrigation coverage of Perennial Peanut in Medians # 3, 4, 5, 6, 10, 11 and 12. A quote has been requested for replacement.
- Recommend all paver areas be pressure washed and treated with “Wet and Forget” mold treatment spray.
- Recommend all valve locations be inspected for green reflective markers.
- Repaint median end numbering.
- Median #5: Remove and replace the west end Alexander Palm.
- Median #12: Repair twelve linear feet of paver border as noted in report.

Tropicana Boulevard

- Medians are trimmed and look good.
- Recommend all paver areas be pressure washed and treated with “Wet and Forget” mold treatment spray.

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- Repaint median end numbering.
- Pedestrian Shelter: Add four Sabal Palms within the right -of-way to the trimming cycle.

Fertilizer Schedule

The 2025 – 2026 recommended fertilization schedule for all roadways are included with the report.

VIII. PROJECT MANAGER'S REPORT

Mr. Felger reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for December 16, 2025, prepared December 12, 2025.

Purchase Orders

1. Agriculture Services International – irrigation services.
2. FPL – electricity.
3. McGee & Associates – landscape architectural services.
4. Naples Christmas Lighting, dba Sight N Sound – Holiday decorations.
5. Naples Electric motor Works (NEMW) – pump station maintenance.
6. Premier Staffing – transcription services.
7. Simmonds Electrical – electrical maintenance and repairs.
8. SiteOne Landscape Supply – irrigation parts & components.
9. Southeast Spreading Company – mulch.
10. Superior Landscaping & Maintenance
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
11. Tree Scaping of Naples, Inc. – tree pruning and removal.

Budget Summary

1. Line 1, Revenues and Interest – Millage assessed and Interest totals \$775,000, an increase of \$38,800 over FY 24.
2. Line 2, Carry Forward – Unexpended Prior Year (2025) Funds Total \$2,538,738.
3. All Revenues – A total of \$3,319,938 (Millage Assessed, Interest, and FY-25 Carry Forward Funds).
4. Line 21, Operating Expense – Of the \$420,800 budgeted, \$329,641 is committed to existing Purchase Orders and \$39,826 is expended, leaving the remainder of \$51,332 available within budget for additional operating expenses as needed.
5. Line 25, County Overhead – Of the \$90,700 budgeted, \$13,930 has been transferred, and a balance of \$76,769 remains for transfer (PTNE Staff & support, Property Appraiser, & Tax Collector).
6. Line 28, Capital Projects – Of the \$2,3808,938 budgeted, a Purchase Order in the amount of \$31,738 has been issued for irrigation repairs, leaving \$2,777,200 available for improvement projects.
7. Line 28, All Expenses – Of \$3,320,438 budgeted, \$361,379 is committed, \$53,756 has been expended, leaving a remainder of \$2,905,302 available for MSTU expenditures.

General

1. The Fiscal Year 2026 budget is effective October 1, 2025.
2. Unspent Fiscal Year 2025 funds were carried forward to 2026.

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3. The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$38,800.
4. The MSTU Tax Rate for 2026 is 0.5000 Mills.
5. The Office of Budget Management assumes 5% of the millage assessed will be delinquent and factors the assumption into the budget.
6. The *Asset Management Plan* which estimates life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance and repairs of these assets through 2028 will be updated.
7. Tax millage collected by the Golden Gate Beautification MSTU for beautification improvements and maintenance may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Felger noted:

1. Purchase Orders for FY-26 are still being processed.
2. A Purchase Order will be issued for purchase and installation of the damaged light pole on Tropicana Boulevard.
3. He is working with the Procurement Division to finalize Purchase Orders for Tree Scaping of Naples, Inc. and Contemporary Controllers (Motorola™ irrigation controllers).
4. The Capital Projects category will be utilized to fund the proposed irrigation and landscape project(s) on Golden Gate Parkway.
5. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
6. An inquiry will be made to the Office of Budget Management (OMB) for addition of a line item in the FY-26 budget to allocate \$150,000 for each of the four MSTU roadways in the Capital Improvements category dedicated to funding expenses incurred disaster/catastrophic events.
7. The 2027 budget process will begin in the next two months.

B. Committee Application – Tamara Gubala

Mr. Felger reported that two seats are available on the Golden Gate Beautification MSTU Advisory Committee.

An application was received from Tamara Gubala. Ms. Gubala shared her credentials and expressed her interest in joining the Committee.

Due to absence of a quorum, Ms. Gubala's application will be considered at the January 20, 2026, meeting.

IX. ONGOING BUSINESS

Mr. Felger reported:

A. Irrigation

Mr. Felger reported:

Sunshine Irrigation Pump Station

- Agricultural Services International (ASI) installed a pre-manufactured *Rain Bird* Compact Low Profile VFD Pump Station.
- A quote was requested from Naples Electric Motor Works (NEMW) for the purchase and installation of an upgraded filter for the new pump.

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Irrigation System Conversion

- Naples Electric Motor Works (NEMW) reported the irrigation system controllers must be converted from HydroPoint to Motorola™ and a different model Variable Frequency Drive (VFD) installed because the pump and computer are not communicating.
- Conversion of the MSTU's irrigation system will provide continuity with the County equipment.
- Contemporary Controllers submitted a proposal to purchase and install the Motorola™ controller(s).
- Work will be undertaken upon receipt of a Purchase Order.

B. Light Pole Replacement

Mr. Felger reported:

- A vehicular accident downed a decorative light pole on Tropicana Boulevard and 28th Avenue SW.
- Simmonds Electrical will undertake the project on receipt of a Purchase Order.
- An insurance claim will be filed with the Risk Management Division if an accident report is available from the Sheriff's Office.
- The MSTU will fund the replacement of the pole and be reimbursed by the County. A \$500.00 deductible may apply.

X. NEW BUSINESS

Mr. Felger reported:

A. Fertilizing

Superior Landscaping will apply fertilizer in January in accordance with McGee & Associates schedule.

B. Mulch

Southeast Spreading will install brown mulch on the medians mid-January.

C. Pressure Washing

A quote has been requested from Superior Landscaping to power wash and apply *Wet & Forget* to brick pavers on Coronado Parkway and Hunter Boulevard.

E. Tree Scaping of Naples

The work order authorizing the tree pruning is in process.

F. Naples Electric Motor Works, Inc.

Naples Electric Motor Works, Inc. submitted Proposal No. 251211-1 dated November 12, 2025, in the amount of \$3,090.78, to furnish and install a Yaskawa Variable Frequency Drive (VFD) in the Sunshine Boulevard Irrigation Pump Station.

The quote for the work will be considered by the Committee at the January 20, 2026, meeting.

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XI. COMMITTEE MEMBER COMMENTS

Holiday Decorations Theft

Mr. Felger reported holiday decorations and lighting in the Right-of-Way (ROW) on Golden Gate Parkway, at the intersection of Santa Barbara Boulevard, were stolen. A police report, 25,477349, has been filed.

Street Signs

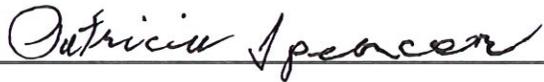
Chair Spencer reported the north bound street signs on Santa Barbara Boulevard, damaged during a hurricane, are not visible at night.

The County has not responded to requests to correct the issue.

XII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:53 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on 2-10, 2026 as presented or as amended .

GoldenGateBeautificationMSTU/CollierPTNE

NEXT MEETING:

JANUARY 20, 2026 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116