



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

November 18, 2025

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum was not established.

II. ATTENDANCE

Advisory Committee	Patricia Spencer – Chair Florence “Dusty” Holmes Ron Jefferson (Excused) Open Seat Open Seat
Staff	Ellen Sheffey – Interim Director, PTNE (Excused) Jeffrey Felger – Project Manager, PTNE Rosio Garcia - Operations Analyst, PTNE Keyla Castro, Operations Support Specialist, PTNE (ZOOM)
Landscape	Mike McGee – Landscape Architect, McGee & Associates Joan Cruz – Superior Landscaping & Lawn Services (Excused)
Others	Wendy Warren – Transcription, Premier

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. APPROVAL OF AGENDA

Staff noted that due to absence of a quorum the meeting would be held as an informational meeting in accordance with the Agenda.

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V. APPROVAL OF MINUTES – September 16, 2025 and October 21, 2025

The minutes of September 16, 2025, and October 21, 2025, Golden Gate Beautification MSTU Advisory Committee meeting, will be considered at the November 24, 2025, meeting.

VI. LANDSCAPE MAINTENANCE REPORT – Superior Landscaping (Excused)

Mr. Felger reported:

- Superior Landscaping & Lawn Service has initiated service on all MSTU roadways.
- Coronado Parkway, Hunter Boulevard and Tropicana Boulevard are in good condition.
- Sunshine Boulevard median refurbishments are pending resolution of the irrigation issues.

VII. LANDSCAPE ARCHITECT'S REPORT – McGee & Associates

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. McGee summarized the November 4, 2025, observation report noting format highlighting designation:

- Yellow - maintenance recommendation.
- Red - multiple plant loss will occur if not addressed.
- Purple – plants are under warranty and the responsibility of the landscaping contractor to replace.
- Blue (RFQ) – a quote for replacement plants has been requested.
- Strikethrough – items have been, or are being, addressed.

Sunshine Boulevard

- All replacement plantings are on hold due to irrigation pump system not functioning.
- Review all duckbill guy systems on trees to ensure proper condition.
- All volunteer weeds and tree sprouts need to be removed.

18th Place Median

- Teardrop medians require maintenance.

Coronado Parkway and Hunter Boulevard

All Locations

- Tracer spray, to identify herbicide applications and provide a visual guide of where herbicide has been sprayed, should be used to help prevent over spraying, drift, and accidental application to unintended areas.
- Review irrigation coverage of Perennial Peanut. A quote has been requested for replacement.
- Recommend all paver areas be pressure washed and treated with “Wet and Forget” mold treatment spray.
- Recommend all valve locations be reviewed for green reflective markers.
- Repaint median end numbering.

Tropicana Boulevard

- All plant replacement recommendations are on hold due to the irrigation pump system mal functioning.
- Repaint median end numbering.

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Fertilizer Schedule

The 2025 – 2026 recommended fertilization schedule for all roadways are included with the report.

Comments

Mr. Felger reported:

- A vehicular accident downed a decorative light pole on the south end of Median #5.
- Power was turned off and Simmonds Electrical, Inc. notified, and a repair/replacement quote requested.
- An insurance claim will be filed with the Risk Management Division if an accident report is available from the Sheriff's Office.

VIII. PROJECT MANAGER'S REPORT

Mr. Felger reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for November 17, 2025, prepared November 14, 2025.

Purchase Orders

1. Agriculture Services International – irrigation services.
2. FPL – electricity.
3. McGee & Associates – landscape architectural services.
4. Naples Christmas Lighting, dba Sight N Sound – Holiday decorations.
5. Naples Electric motor Works (NEMW) – pump station maintenance.
6. Premier Staffing – transcription services.
7. Simmonds Electrical – electrical maintenance and repairs.
8. SiteOne Landscape Supply – irrigation parts & components.
9. Southeast Spreading Company – mulch.
10. Superior Landscaping & Maintenance
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
11. Tree Scaping of Naples, Inc. – tree pruning and removal.

Budget Summary

1. Line 1, Revenues and Interest – Millage assessed and Interest totals \$775,000, an increase of \$38,800 over FY 24.
2. Line 2, Carry Forward – Unexpended Prior Year (2025) Funds Total \$2,538,738.
3. All Revenues – A total of \$3,229,738 (Millage Assessed, Interest, and FY-25 Carry Forward Funds).
4. Line 21, Operating Expense – Of the \$420,800 budgeted, \$300,855 is committed to existing Purchase Orders and \$17,354 is expended, leaving the remainder of \$102,589 available within budget for additional operating expenses as needed.
5. Line 25, County Overhead – Of the \$90,700 budgeted, \$1,589 has been transferred, and a balance of \$89,110 remains for transfer (PTNE Staff & support, Property Appraiser, & Tax Collector).
6. Line 28, Capital Projects – Of the \$2,3808,938 budgeted, a Purchase Order in the amount of \$31,738 has been issued for irrigation repairs, leaving \$2,777,200 available for improvement projects.

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7. Line 28, All Expenses – Of \$3,320,438 budgeted, \$332,593 is committed, \$18,944 has been expended, leaving a remainder of \$2,968,899 available for MSTU expenditures.

General

1. The Fiscal Year 2026 budget is effective October 1, 2025.
2. Unspent Fiscal Year 2025 funds were carried forward to 2026.
3. The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$38,800.
4. The MSTU Tax Rate for 2026 is 0.5000 Mills.
5. The Office of Budget Management assumes 5% of the millage assessed will be delinquent and factors the assumption into the budget.
6. The *Asset Management Plan* which estimates life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance and repairs of these assets through 2028 will be updated.
7. Tax millage collected by the Golden Gate Beautification MSTU for beautification improvements and maintenance may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Felger noted:

1. Purchase Orders for FY-26 are still being processed.
2. An invoice in the amount of \$31,738.40 has been received from Agricultural Services International (ASI) for the installation of an irrigation pump on Sunshine Boulevard.
3. A Purchase Order was issued to Southeast Spreading.
4. The Capital Projects category will fund the proposed irrigation and landscape project(s) on Golden Gate Parkway.
5. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
6. An inquiry will be made to the Office of Budget Management (OMB) for addition of a line item in the FY-26 budget to allocate \$150,000 for each of the four MSTU roadways in the Capital Improvements category dedicated to funding expenses incurred disaster/catastrophic events.

IX. ONGOING BUSINESS

Mr. Felger reported:

A. Parkway Landscape & Irrigation Median Improvements

Proposed Cost Share – Road, Bridge & Stormwater Division (RBSD)

- The MSTU approved the Road Maintenance Division's cost sharing proposal for Parkway Landscape and Irrigation Median Improvements from Santa Barbara Boulevard to 52nd. Terrace SW (including the Parkway canal bridge) for an amount of fifty per cent of total cost, not to exceed \$70,000.00 at the September 16, 2025, meeting.
- Pamela Lulich, Manager, Landscape Operations, is preparing an *Executive Summary* for Landscape and Irrigation improvements on Golden Gate Parkway/Golden Gate Bridge, west of the welcome sign at the intersection of Santa Barbara Boulevard, and east toward the bridge over the canal.
- Irrigation system installation will commence, based on the contractor's availability and issuance of a Purchase Order.
- A Notice-to-Proceed will be issued upon completion of the irrigation system installation.

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- The Road Maintenance Division will be responsible for installing and maintaining the improvements.

B. Irrigation

Mr. Felger reported:

Sunshine Irrigation Pump Station

- Agricultural Services International (ASI) installed a pre-manufactured *Rain Bird* Compact Low Profile VFD Pump Station.
- A quote will be requested from Naples Electric Motor Works (NEMW) for purchase and installation of an upgraded filter for the new pump.
- The quote will be presented to the Committee for consideration at the November meeting.

Irrigation System Conversion

- Naples Electric Motor Works reported that the irrigation pump is functioning but running on a clock.
- NEMW recommended the irrigation system controllers be converted from HydroPoint to Motorola™ as the pump and computer are not communicating.
- Conversion of the MSTU's irrigation system would provide continuity with the County equipment.
- Contemporary Controllers submitted a proposal to purchase and install the Motorola™ controller(s).

The quote will be presented to the Committee at the November 24, 2025, meeting for consideration.

C. Holiday Decorations

Mr. Felger reported Naples Christmas Lighting, a Division of Sight N Sound, installed holiday decorations and lighting in the Right-of-Way (ROW) on Golden Gate Parkway, at the intersection of Santa Barbara Boulevard.

D. Light Pole Replacement

Mr. Felger reported:

- A vehicular accident downed a decorative light pole on Tropicana Boulevard and 28th Avenue SW.
- An insurance claim will be filed with the Risk Management Division if an accident report is available from the Sheriff's Office.
- The MSTU will fund the pole replacement and be reimbursed by the County. A \$500.00 deductible may apply.

The quote submitted by Simmonds Electrical to replace the light pole will be considered by the Committee at the November 24, 2025, meeting.

X. NEW BUSINESS

A. Fertilizing

Mr. Felger reported that Superior Landscaping and will apply fertilizer in November/December in accordance with McGee & Associates schedule.

B. Mulch

Mr. Felger reported that Southeast Spreading will install brown mulch on the medians mid-December.

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C. Landscape Design Sunshine Boulevard

Mr. McGee reported:

- Turf and plants stressed from lack of irrigation will be removed.
- Hardwood trees are in good condition.
- A design concept for renovation of the medians will be presented to the Committee.
- Funds are available in McGee & Associates *FY-26 Landscape Architectural Maintenance Consulting Services Contract* for the design concept and plans.
- Planting material suggestions from Members are sought.

D. Pressure Washing

Mr. Felger reported that a quote has been requested from Superior Landscaping to power wash and apply *Wet & Forget* to brick pavers on Coronado Parkway and Hunter Boulevard.

E. Tree Scaping of Naples

Mr. Felger presented quote number 11431, in the amount of \$8,898.00 and quote number 11432 in the amount of \$19,180.00, dated October 21, 2025, from Tree Scaping of Naples, Inc.

The quotes will be considered by the Committee at the November 24, 2025, meeting.

XI. COMMITTEE MEMBER COMMENTS

Members noted irrigation restoration, median maintenance and beautification are their priorities for the MSTU.

Paver Maintenance

Vegetation in the triangular paver area in the turn lane between Santa Barbara Boulevard and Golden Gate Parkway requires spraying.

The area is not an MSTU asset. At the August 19, 2025, MSTU meeting, Ms. Lulich noted the Road Maintenance Division would spray the area.

Street Signs

Chair Spencer reported that street signs on Santa Barbara Boulevard, damaged during a hurricane, are not visible at night.

The County has not responded to requests to correct the issue.

Golden Gate Welcome Sign Light

Mr. McGee will recommend a light fixture replacement for the *Welcome to Golden Gate* sign to enhance visibility at night.

XII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:57 P.M.

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GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer

Patricia Spencer, Chair

The Minutes were approved by the Committee on 2-10, 2026 as presented ✓ or
as amended _____.

GoldenGateBeautificationMSTU/CollierPTNE

NEXT MEETING:

**NOVEMBER 24, 2025 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**