



## **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104**

**October 21, 2025**

### **MINUTES**

#### **I. CALL TO ORDER**

The meeting was called to order at 4:31 P.M. by Chair Spencer. Attendance was called and a quorum was not established.

#### **II. ATTENDANCE**

<b>Advisory Committee</b>	Patricia Spencer – Chair Florence “Dusty” Holmes Ron Jefferson (Excused) Open Seat Open Seat
<b>Staff</b>	Ellen Sheffey – PTNE Interim Director Jeffrey Felger – Project Manager
<b>Landscape</b>	Mike McGee – Landscape Architect, McGee & Associates Joan Cruz – Grounds Maintenance, Superior Landscaping & Lawn Service (Excused)
<b>Others</b>	Wendy Warren – Transcription, Premier

#### **III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

#### **IV. APPROVAL OF AGENDA**

*Staff noted that due to absence of a quorum the meeting would be held as an informational meeting in accordance with the Agenda.*

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### V. APPROVAL OF MINUTES – September 19, 2025

*The minutes of September 19, 2025, Golden Gate Beautification MSTU Advisory Committee meeting, will be considered at the November 18, 2025, meeting.*

### VI. LANDSCAPE MAINTENANCE REPORT

**Mr. Felger** reported:

- A multi-year contract for three (3) years with a two (2) year renewal option has been awarded to Superior Landscaping & Lawn Service.
- Routine landscape maintenance services will commence on all MSTU roadways.
- Sunshine Boulevard median refurbishments are pending resolution of the irrigation issues.

### VII. LANDSCAPE ARCHITECT'S REPORT – McGee & Associates

An observation report will be presented at the November 18, 2025, meeting.

### VIII. PROJECT MANAGER'S REPORT

**Mr. Felger** reported:

#### A. Budget Report

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

*Golden Gate MSTU Fund 1621 Budget for October 21, 2025, prepared October 15, 2025.*

#### Purchase Orders

1. Agriculture Services International – irrigation services.
2. FPL – electricity.
3. McGee & Associates – landscape architectural services.
4. Naples Christmas Lighting – Holiday decorations.
5. Naples Electric motor Works (NEMW) – pump station maintenance.
6. Premier Staffing – transcription services.
7. Simmonds Electrical – electrical maintenance and repairs.
8. SiteOne Landscape Supply – irrigation parts & components.
9. Southeast Spreading – mulch.
10. Superior Landscaping & Maintenance
  - a. Incidentals – landscape plants, materials, and refurbishment.
  - b. Maintenance – regular landscape & irrigation maintenance.
11. Tree Scaping of Naples – tree pruning and removal.

#### Budget Summary

1. Line 1, Revenues and Interest – Millage assessed and Interest totals \$781,500, an increase of \$38,300 over FY 24.
2. Line 2, Carry Forward – Unexpended Prior Year (2025) Funds Total \$2,538,938.
3. All Revenues – A total of \$3,320,438 (Millage Assessed, Interest, and FY-25 Carry Forward Funds).
4. Line 21, Operating Expense – Of the \$420,800 budgeted, \$298,110 is committed on to existing Purchase Orders and \$122 is expended, leaving the remainder of \$122,566 available within budget for additional operating expenses as needed.
5. Line 25, County Overhead – Of the \$90,700 budgeted, \$1,391 has been transferred, and a balance of \$89,308 remains for transfer (PTNE Staff & support, Property Appraiser, & Tax Collector).

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6. Line 28, Capital Projects – Of the \$3,320,438 budgeted, a Purchase Order in the amount of \$31,738 has been issued for irrigation repairs, leaving \$2,777,200 available for improvement projects.
7. Line 29, All Expenses – Of \$3,320,438 budgeted, \$329,848 is committed, and \$1,514 has been expended, leaving a remainder of \$2,989,075 available for MSTU expenditures.

### General

1. The Fiscal Year 2026 budget is effective October 1, 2025.
2. MSTU Tax Rate: 0.5000 Mills is for beautification improvements and maintenance within the taxing district.
3. The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$38,300.
4. The Office of Budget Management assumes 5% of the millage assessed will be delinquent and factors the assumption into the budget.
5. The *Asset Management Plan* which estimates life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance and repairs of these assets through 2028 will be updated.
6. Tax millage collected and interest by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

**Mr. Felger** noted:

1. The Capital Projects category will fund pump station repairs and the proposed irrigation and landscape project(s) on Golden Gate Parkway.
2. An invoice in the amount of \$31,738.40 has been received from Agricultural Services International (ASI) for the installation of an irrigation pump on Sunshine Boulevard.
3. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
4. An inquiry will be made to the Office of Budget Management (OMB) for addition of a line item in the FY-26 budget to allocate \$150,000 for each of the four MSTU roadways in the Capital Improvements category dedicated to funding expenses incurred disaster/catastrophic events.

### **B. Advisory Committee Appointments**

**Mr. Felger** reported the Board of County Commissioners has reappointed Patricia Spencer and Florence Holmes to the Golden Gate Beautification MSTU Advisory Committee.

Two seats, each for a four-year term, are available on the Golden Gate Beautification MSTU Advisory Committee.

## **IX. ONGOING BUSINESS**

**Mr. Felger** reported:

### **A. Parkway Landscape & Irrigation Median Improvements**

#### Proposed Cost Share – Road, Bridge & Stormwater Division (RBSD)

- The MSTU approved the Road Maintenance Division's cost sharing proposal for Parkway Landscape and Irrigation Median Improvements from Santa Barbara Boulevard to 52<sup>nd</sup> Terrace SW (including the Parkway canal bridge) for an amount of fifty per cent of total cost, not to exceed \$70,000.00 at the September 16, 2025, meeting.
- Pamela Lulich, Manager, Landscape Operations, is preparing an *Executive Summary* for Landscape and Irrigation improvements on Golden Gate Parkway/Golden Gate Bridge,

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west of the welcome sign at the intersection of Santa Barbara Boulevard, and east toward the bridge over the canal.

- Irrigation installation will commence, based on the contractor's availability and issuance of a Purchase Order.
- The formal bid package for landscaping will be distributed on September 25, 2025.
- A Notice-to-Proceed will be issued upon completion of the irrigation installation.
- The Road Maintenance Division will be responsible for installing and maintaining the improvements.

*Ms. Lulich will be invited to the November meeting of the Golden Gate MSTU to provide an update on the project.*

### B. Irrigation

**Mr. Felger** reported:

#### Sunshine Irrigation Pump Station

- Agricultural Services International (ASI) installed a pre-manufactured Rain Bird Compact Low Profile VFD Pump Station.
- A quote will be requested from Naples Electric Motor Works (NEMW) for purchase and installation of an upgraded filter for the new pump.
- The quote will be presented to the Committee for consideration at the November meeting.
- The Road Maintenance Division utilizes the Motorola™ system for irrigation for all County roadways.

#### Irrigation System Conversion

- Terms of a potential contract with HydroPoint will be researched to determine if the current system can be converted to Motorola™.
- Conversion of the MSTU's irrigation system from HydroPoint to Motorola™ would provide continuity with the County equipment.
- The HydroPoint controller(s) would be replaced with Motorola™ controllers.
- A quote(s) will be requested from a qualified contractor(s) for the purchase and installation of the Motorola™ controller(s).
- The quote will be presented to the Committee at the November 2025 meeting for consideration.

## X. NEW BUSINESS

**Mr. Felger** reported:

### A. Holiday Décor 2025

- Naples Christmas Lighting, a Division of Sight N Sound, will install holiday decorations and lighting in the Right-of-Way (ROW) on Golden Gate Parkway, at the intersection of Santa Barbara Boulevard, the second week of November.
- The decorations will incorporate the renovated community sign and surrounding foliage.
- Warm white and multi-colored lights will be placed in palm bushes.
- Four Palm trees behind the sign will be wrapped with lights.

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**B. Tree Scaping of Naples**

Mr. Felger presented quote number 11431, in the amount of \$8,898.00 and quote number 11432 in the amount of \$19,180.00, dated October 21, 2025, from Tree Scaping of Naples, Inc.

The quotes will be considered by the Committee at the November 18, 2025, meeting.

**C. Light Pole Replacement**

- A vehicular accident downed a decorative light pole on the south end of Median #5.
- A Request for Quote has been requested from Simmonds Electrical.
- An insurance claim will be filed with the Risk Management Division if an accident report is available from the Sheriff's Office.

**D. Fertilization**

Fertilizer will be applied in November/December in accordance with McGee & Associates schedule.

**E. Mulch**

- Cocoa Brown mulch will be installed in the medians on confirmation the irrigation system is functioning as intended.
- An inventory of mulch warehoused at the CAT Station will be undertaken. Additional quantities will be ordered as needed.

**F. Meeting Time/Location Change**

Members present confirmed that meetings scheduled monthly at the Golden Gate Community Center at 4:30 P.M. were convenient.

**XI. COMMITTEE MEMBER COMMENTS**

Members noted irrigation restoration, median maintenance and beautification are their priorities for the MSTU.

**XII. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:56 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**



Patricia Spencer, Chair

The Minutes were approved by the Committee on 12-16 -, 2025 as presented \_\_\_\_\_ or as amended \_\_\_\_\_.

**GoldenGateBeautificationMSTU/CollierPTNE**

**NEXT MEETING:**

**NOVEMBER 18, 2025 – 4:30 PM**  
**GOLDEN GATE COMMUNITY CENTER**  
**4701 GOLDEN GATE PARKWAY**  
**NAPLES, FL 34116**