



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

March 17, 2026

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:28 P.M. by Chair Spencer. Attendance was called and a quorum of four was established.

II. ATTENDANCE

Advisory Committee	Patricia Spencer – Chair Florence “Dusty” Holmes Ron Jefferson Tamara Gubala Open Seat
County Staff	Ellen Sheffey – Interim Director, PTNE (Excused) Jeffrey Felger – Project Manager, PTNE Rosio Garcia - Operations Analyst, PTNE
Contractors	Mike McGee – Landscape Architect, McGee & Associates Jesse Castillo – Superior Landscaping & Lawn Services Wendy Warren – Transcription, Premier

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. APPROVAL OF AGENDA

Chair Spencer motioned to approve the Agenda of the Golden Gate MSTU Advisory Committee as presented. Second by Ms. Holmes. Carried unanimously 4 - 0.

V. APPROVAL OF MINUTES – February 10, 2026

Chair Spencer moved to approve February 10, 2026, minutes of the Golden Gate Beautification MSTU Advisory Committee meeting. Second by Ms. Holmes. Carried unanimously 4 – 0.

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VI. LANDSCAPE MAINTENANCE REPORT – Superior Landscaping

Mr. Castillo reported:

- Receipt of McGee & Associates Summary Reports was acknowledged. Items are under review and will be addressed.
- Liriope plants will be installed on Coronado Blvd. March 20, 2026.
- Irrigation issues on the roadway medians occurred. Superior Landscaping's irrigation supervisor will visit the site Friday, March 20th to investigate the system, recommend repairs and take action to activate the system.

Mr. Felger reported that Naples Electric Motor Works turned on the irrigation controller on Hunter Boulevard and Coronado Parkway.

VII. LANDSCAPE ARCHITECT'S REPORT – McGee & Associates

Mr. McGee summarized the March 16, 2026, observation report.

(The full reports included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Maintenance Areas

- A. Sunshine Boulevard
- B. Coronado Parkway & Hunter Boulevard
- C. Tropicana Boulevard

Mr. McGee noted the Observation Report has been reformatted into two sections as follows:

- Items to be Addressed Monthly – remedial action to be taken by next monthly meeting.
- Items to be Addressed Quarterly – action to be taken within first to fourth quarters.

All Locations

- Median landscaping was trimmed and no sight line issues were observed.
- Superior Landscaping should review Proposal requests, highlighted in turquoise in the report, with Mr. Felger and submit quotes for the April meeting.
- Replacement items under contractor warranty, noted in purple, should be planted.

Sunshine Boulevard

- The roadway medians are being reviewed for complete shrub, ground cover, and turf renovation.
- The irrigation system is being checked to confirm operation status and coverage.

Hunter Boulevard and Coronado Parkway

Monthly

- Clean all paver areas with “Wet & Forget Outdoor” mold and mildew remover.
- Recommend reviewing all valve locations for green reflective markers that are missing.
- Median end numbering needs to be repainted.

Quarterly

- Perennial Peanut removal and replanting recommendations should be addressed.

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Tropicana Boulevard

Monthly

- Recommend all paver areas be pressure washed and treated with “Wet & Forget” mold treatment spray.
- Repaint median end numbering.
- Median #2: Remove the coupler valve box top and lid and install new ones.

Quarterly

Accent Lighting

- Light pole #4 and its foundation, damaged in an accident, need to be addressed.
- Multiple accent lighting fixtures have corroded metal edges and hazy and/or dirty lenses which reduce light levels. Recommend all lights be reviewed for cleaning and/or replacements.
- Median #1: south light pole fixture is out of alignment with the median.

VIII. PROJECT MANAGER’S REPORT

Mr. Felger reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for March 17, 2026, prepared March 13, 2026.

Purchase Orders

1. Agriculture Services International – irrigation services.
2. Contemporary Controls & Communications Inc – Motorola™ irrigation controllers.
3. FPL – electricity.
4. Hannula Landscaping – Beautification project.
5. McGee & Associates – landscape architectural services.
6. Naples Christmas Lighting, dba Sight N Sound – Holiday decorations.
7. Naples Electric motor Works (NEMW) – pump station maintenance.
8. Premier Staffing – transcription services.
9. Simmonds Electrical – electrical maintenance and repairs.
10. SiteOne Landscape Supply – irrigation parts & components.
11. Southeast Spreading Company – mulch.
12. Superior Landscaping & Maintenance
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
13. Tree Scaping of Naples, Inc. – tree pruning and removal.

Budget Summary

1. Line 1, Revenues and Interest – Of the \$781,500 Millage and Interest assessed, \$738,990 has been collected, leaving an outstanding balance of \$42,509.
2. Line 2, Carry Forward – Unexpended Prior Year (2025) Funds Total \$2,538,938.
3. All Revenues – A total of \$3,320,438 (Millage Assessed, Interest, and FY-25 Carry Forward Funds).
4. Line 21, Operating Expense – Of the \$520,800 budgeted, \$363,984 is committed to existing Purchase Orders and \$110,608 is expended, leaving the remainder of \$46,207 available within budget for additional operating expenses as needed.

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5. Line 25, County Overhead – Of the \$90,700 budgeted, \$86,232 has been transferred, and a balance of \$4,467 remains for transfer (PTNE Staff & support, Property Appraiser, & Tax Collector).
6. Line 28, Capital Projects – Of the \$2,708,938 budgeted, a commitment balance of \$1,022 remains and \$2,707,915 is available for future improvement projects.
7. Line 28, All Expenses – Of \$3,320,438 budgeted, \$365,007 is committed, \$196,841 has been expended, leaving a remainder of \$2,758,590 available for MSTU expenditures.

General

1. The Fiscal Year 2026 budget is effective October 1, 2025.
2. Unspent Fiscal Year 2025 funds were carried forward to 2026.
3. The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$38,300.
4. The MSTU Tax Rate for 2026 is 0.5000 Mills.
5. The Office of Budget Management assumes 5% of the millage assessed will be delinquent and factors the assumption into the budget.
6. The *Asset Management Plan* which estimates life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance and repairs of these assets through 2028 will be updated.
7. Tax millage collected by the Golden Gate Beautification MSTU for beautification improvements and maintenance may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Felger noted:

1. A Purchase Order was issued to Simmonds Electrical, Inc. for the purchase and installation of the damaged light poles on Tropicana Boulevard at 28th Avenue SW and Sunshine Boulevard.
2. Agricultural Services International repairs to the irrigation pump on Sunshine Blvd. were expensed under Landscape Incidentals.
3. The Capital Projects category will be utilized to fund the proposed irrigation and landscape project(s) on Golden Gate Parkway.
4. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
5. An inquiry will be made to the Office of Budget Management (OMB) for addition of a line item in the FY-26 budget to allocate \$150,000 for each of the four MSTU roadways in the Capital Improvements category dedicated to funding expenses incurred disaster/catastrophic events.

IX. ONGOING BUSINESS

Mr. Felger reported:

A. Decorative Light Poles

- Vehicular accidents downed decorative light poles on Tropicana Boulevard and 28th Avenue SW and Sunshine Boulevard.
- Simmonds Electrical has ordered the poles.
- Estimated time for pole delivery is ten to fourteen weeks.
- An insurance claim will be filed with the Risk Management Division if an accident report is available from the Sheriff's Office.

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- The MSTU will fund the replacement of the pole and be reimbursed by the County. A \$500.00 deductible may apply.

B. Motorola™ Irrigation Controllers

- Contemporary Controls proposal to purchase and install Motorola™ irrigation controller(s) on the Golden Gate MSTU medians was approved by the Committee on November 24, 2025.
- Upon receipt of the components, the Motorola™ equipment will be installed on Hunter Boulevard, Coronado Parkway, Tropicana Boulevard and Sunshine Boulevard.

C. Parkway Landscape and Irrigation Median Improvements

- Restoration of the irrigation and landscaping on Golden Gate Parkway, west of the welcome sign at the intersection of Santa Barbara Boulevard, and east toward the bridge over the canal, is underway.

X. NEW BUSINESS

Mr. Felger reported:

A. Irrigation Wet Check

- Stahlman-England Irrigation, Inc. conducted a comprehensive wet check on all valves, water lines and electrical wiring and components for the irrigation system on Sunshine Blvd.
- A “Master Proposal” for all identified issues will be submitted.
- The Proposal will be distributed for bid to qualified vendors on contract with the County.

Quote

Stahlman-England, Inc. submitted Proposal No. 66362, dated March 2, 2026, in the amount of \$4,000.00, to investigate and diagnose the operational failure(s) of the Sunshine Boulevard Irrigation Pump Station.

Mr. Jefferson motioned to approve Stahlman-England Irrigation, Inc.’s proposal No. 66362, dated March 2, 2026, in the amount of \$4,000.00, to investigate and diagnose the operational failure(s) and submit a “Master Proposal” for the irrigation system on Sunshine Boulevard. Second by Ms. Holmes. Carried unanimously 4 – 0.

B. Median Landscape Design

Mr. McGee reported:

- A design concept for renovation of the Sunshine Boulevard median will be presented for the Committee’s consideration at the April meeting.
- The planting scheme(s) will include a library list of species options and color choices as well as turf.
- Plant material which regenerates if damaged by a vehicle will be installed on the median tips.
- Soil grade adjustments will be evaluated with one or two inches of top dressing installed around trees and on median tips.
- Funds are available in McGee & Associates *FY-26 Landscape Architectural Maintenance Consulting Services Contract* for the design concept and plans.

C. Fertilizing

Superior Landscaping will apply fertilizer by the end of March in accordance with McGee & Associates schedule.

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D. Decorative Light Pole Project

- Consideration should be given to the installation of twenty-two new light poles – eleven each for Sunshine and Tropicana Boulevards.
- The count does not include poles damaged by vehicular accidents.
- Current pole finishes are aging and bases are rusted.
- Poles would be solid green.
- The project could be slated for 2027 or over two years – 2027 and 2028.
- Southern Signal & Lighting, Inc. will submit a Quote for Committee consideration.

XI. COMMITTEE MEMBER COMMENTS

Coronado Parkway Medians Embellishment

Mr. McGee noted in his Summary Report that Liriope plants will be installed in the medians on Coronado Parkway to fill in the bare spots.

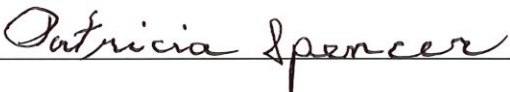
April Meeting

Ms. Holmes advised she will not be attending the April 2026 meeting.

XII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:52 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on 4/1, 2026 as presented X or as amended ____.

GoldenGateBeautificationMSTU/CollierPTNE

NEXT MEETING:

**APRIL 21, 2026 – 4:30 P.M.
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**