



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104**

**January 20, 2026**

## **MINUTES**

### **I. CALL TO ORDER**

The meeting was called to order at 4:28 P.M. by Chair Spencer. Attendance was called and a quorum of three was established.

### **II. ATTENDANCE**

<b>Advisory Committee</b>	Patricia Spencer – Chair Florence “Dusty” Holmes Ron Jefferson Open Seat Open Seat
<b>Staff</b>	Ellen Sheffey – Interim Director, PTNE (Excused) Jeffrey Felger – Project Manager, PTNE Rosio Garcia - Operations Analyst, PTNE
<b>Landscape</b>	Mike McGee – Landscape Architect, McGee & Associates (Excused) Joan Cruz – Superior Landscaping & Lawn Services (Excused)
<b>Others</b>	Wendy Warren – Transcription, Premier Tamara Gubala – Resident, Advisory Committee Applicant

### **III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **IV. APPROVAL OF AGENDA**

*Mr. Jefferson motioned to approve the Agenda of the Golden Gate MSTU Advisory Committee as amended:*

*Move Item 8b, Project Managers Report, Committee Application, to be heard after Item 5, Approval of the Minutes.*

*Second by Ms. Holmes. Carried unanimously 3 - 0.*

## MINUTES

- V. **APPROVAL OF MINUTES – November 18, 2025, November 24, 2025, and December 16, 2025**  
*Mr. Jefferson moved to approve the minutes of November 18, 2025, November 24, 2025, and December 16, 2025, minutes of the Golden Gate Beautification MSTU Advisory Committee meeting. Second by Ms. Holmes. Carried unanimously 3 – 0.*

### VIII. PROJECT MANAGER'S REPORT

#### B. Committee Application

Mr. Felger reported that two seats are available on the Golden Gate Beautification MSTU Advisory Committee.

An application was received from Tamara Gubala. Ms. Gubala shared her credentials and expressed her interest in joining the Committee.

*Chair Spencer left the meeting at 4:31 P.M.*

### VI. LANDSCAPE MAINTENANCE REPORT – Superior Landscaping (Excused)

Mr. Felger reported:

- The Coronado Parkway, Hunter Boulevard and Tropicana Boulevard landscaping is in good condition.
- Sunshine Boulevard median refurbishments are pending resolution of the irrigation issues.

### VII. LANDSCAPE ARCHITECT'S REPORT – McGee & Associates

McGee & Associates Summary Reports will commence upon resolution of contract modifications.

### VIII. PROJECT MANAGER'S REPORT

Mr. Felger reported:

#### A. Budget Report

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

*Golden Gate MSTU Fund 1621 Budget for January 20, 2026, prepared January 14, 2026.*

#### Purchase Orders

1. Agriculture Services International – irrigation services.
2. Contemporary Controls & Communications Inc – Motorola™ irrigation controllers.
3. FPL – electricity.
4. Hannula Landscaping – Beautification project.
5. McGee & Associates – landscape architectural services.
6. Naples Christmas Lighting, dba Sight N Sound – Holiday decorations.
7. Naples Electric motor Works (NEMW) – pump station maintenance.
8. Premier Staffing – transcription services.
9. Simmonds Electrical – electrical maintenance and repairs.
10. SiteOne Landscape Supply – irrigation parts & components.
11. Southeast Spreading Company – mulch.
12. Superior Landscaping & Maintenance
  - a. Incidentals – landscape plants, materials, and refurbishment.
  - b. Maintenance – regular landscape & irrigation maintenance.
13. Tree Scaping of Naples, Inc. – tree pruning and removal.

## MINUTES

### Budget Summary

1. Line 1, Revenues and Interest – Millage assessed and Interest totals \$775,000, an increase of \$38,800 over FY 24.
2. Line 2, Carry Forward – Unexpended Prior Year (2025) Funds Total \$2,538,738.
3. All Revenues – A total of \$3,320,438 (Millage Assessed, Interest, and FY-25 Carry Forward Funds).
4. Line 21, Operating Expense – Of the \$420,800 budgeted, \$375,316 is committed to existing Purchase Orders and \$38,911 is expended, leaving the remainder of \$6,571 available within budget for additional operating expenses as needed.
5. Line 25, County Overhead – Of the \$90,700 budgeted, \$16,300 has been transferred, and a balance of \$74,399 remains for transfer (PTNE Staff & support, Property Appraiser, & Tax Collector).
6. Line 28, Capital Projects – Of the \$2,808,938 budgeted, a commitment balance of \$1,022 remains; \$30,715 has been expended for irrigation repairs, and \$2,777,200 is available for future improvement projects.
7. Line 28, All Expenses – Of \$3,320,438 budgeted, \$376,339 is committed, \$85,928 has been expended, leaving a remainder of \$2,868,171 available for MSTU expenditures.

### General

1. The Fiscal Year 2026 budget is effective October 1, 2025.
2. Unspent Fiscal Year 2025 funds were carried forward to 2026.
3. The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$38,800.
4. The MSTU Tax Rate for 2026 is 0.5000 Mills.
5. The Office of Budget Management assumes 5% of the millage assessed will be delinquent and factors the assumption into the budget.
6. The *Asset Management Plan* which estimates life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance and repairs of these assets through 2028 will be updated.
7. Tax millage collected by the Golden Gate Beautification MSTU for beautification improvements and maintenance may only be utilized by the MSTU and within the MSTU district boundary.

### **Mr. Felger noted:**

1. A Purchase Order will be issued to Simmonds Electrical, Inc. for the purchase and installation of the damaged light pole on Tropicana Boulevard and 28<sup>th</sup> Avenue SW.
2. Purchase Orders were issued for Tree Scaping of Naples, Inc., Contemporary Controllers (Motorola™ irrigation controllers), and Hannula Landscaping (Golden Gate Parkway beautification project).
3. The Capital Projects category will be utilized to fund the proposed irrigation and landscape project(s) on Golden Gate Parkway.
4. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
5. An inquiry will be made to the Office of Budget Management (OMB) for addition of a line item in the FY-26 budget to allocate \$150,000 for each of the four MSTU roadways in the Capital Improvements category dedicated to funding expenses incurred disaster/catastrophic events.
6. The 2027 budget process will begin in the next two months.

## MINUTES

### B. Committee Application

This item was heard after Item V. Approval of the Minutes.

## IX. ONGOING BUSINESS

Mr. Felger reported:

### A. Irrigation

Mr. Felger reported:

#### Sunshine Irrigation Pump Station

- Setpoint Automation, LLC specializes in irrigation pump stations and variable frequency drives (VFD). The vendor will supply the components required to program the *Rain Bird* VFD and Controller to communicate.
- The Setpoint repair option is more cost effective than changing the VFD.

### B. Light Pole Replacement

Mr. Felger reported:

- A vehicular accident downed a decorative light pole on Tropicana Boulevard and 28<sup>th</sup> Avenue SW.
- Simmonds Electrical will undertake the project and order the pole on receipt of a Purchase Order.
- Estimated time for pole delivery is ten to fourteen weeks.
- An insurance claim will be filed with the Risk Management Division if an accident report is available from the Sheriff's Office.
- The MSTU will fund the replacement of the pole and be reimbursed by the County. A \$500.00 deductible may apply.

## X. NEW BUSINESS

Mr. Felger reported:

### A. Fertilizing

Superior Landscaping applied fertilizer to the median landscaping on December 19, 2025, in accordance with McGee & Associates schedule.

### B. Mulch

Southeast Spreading installed County brown mulch on the medians January 8, 2026.

### C. Irrigation

- Contemporary Controllers proposal to purchase and install Motorola™ irrigation controller(s) on the Golden Gate MSTU medians was approved by the Committee on November 24, 2025.
- Upon receipt of the components, the Motorola™ irrigation controllers for Hunter Boulevard, Coronado Parkway, Tropicana Boulevard and Sunshine Boulevard will be installed.

### D. Light Pole

- Another light pole was damaged by a vehicle on Sunshine Boulevard.
- A quote is being solicited from Simmond's Electrical.

MINUTES

**E. Meeting Date February**

Committee Members confirmed the next meeting date will be February 10, 2026, at 4:30 p.m.

**F. Quotes**

A quote has been requested from Setpoint Automation for components to repair the Variable Frequency Drive (VFD) in the Sunshine Boulevard Irrigation Pump Station.

**XI. COMMITTEE MEMBER COMMENTS**

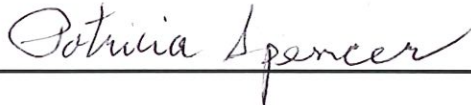
Welcome to Golden Gate Sign Area

Noting the theft of holiday decorations, **Mr. Felger** will consult the Traffic Operations Division for camera installation options, solar powered preferred, to monitor activities in the Right-of-Way (ROW) on Golden Gate Parkway.

**XII. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:38 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**



Patricia Spencer, Chair

The Minutes were approved by the Committee on 3/7, 2026 as presented X or as amended \_\_\_\_.

**GoldenGateBeautificationMSTU/CollierPTNE**

**NEXT MEETING:**

**FEBRUARY 10, 2026 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**