



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
December 17, 2024**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:28 P.M. by Chair Spencer. Attendance was called and a quorum of three was established.

II. ATTENDANCE

Advisory Committee Patricia Spencer – Chair
Paula Rogan – Vice Chair (Excused)
Florence “Dusty” Holmes
Ron Jefferson
- Committee Vacancy -

Staff Brian Wells – PTNE Director (Excused)
Dan Schumacher – Project Manager

Contractors Mike McGee – Landscape Architect, McGee & Associates
Armando Yzaguirre – Grounds Maintenance, A & M Property Maintenance (Excused)
Wendy Warren – Transcription, Premier

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was not recited.

IV. APPROVAL OF AGENDA

Chair Spencer moved to approve the Agenda of the Golden Gate MSTU Advisory Committee as presented. Second by Ms. Holmes. Carried unanimously 3 - 0.

V. APPROVAL OF MINUTES – November 19, 2024

Mr. Jefferson moved to approve the minutes of the November 19, 2024, Golden Gate MSTU Advisory Committee meeting as presented. Second by Ms. Holmes. Carried unanimously 3 - 0.

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VI. LANDSCAPE MAINTENANCE REPORT – A & M Property Maintenance

Mr. Schumacher reported:

- Routine landscape maintenance services have been performed on all MSTU roadways.
- Quotes were submitted by A & M Property Maintenance for numerous median plant replacements on Hunter and Tropicana Boulevards identified in McGee & Associates reports.
- Work will commence in January 2025.

Chair Spencer moved to approve estimate #1544 in the amount of \$16,813.20 for reburishment of Medians 1,2,3,4,5,6,7,8 and 9 on Hunter Boulevard. Second by Mr. Jefferson. Carried unanimously 3 - 0.

Ms. Holmes moved to approve estimate #1545 in the amount of \$4,889.50 for plant replacements in Medians 1,3,4 and 5 on Tropicana Boulevard. Second by Chair Spencer. Carried unanimously 3 - 0.

Sunshine Boulevard Pump Station

Mr. Schumacher reported:

- The irrigation system on Sunshine Boulevard is not functioning as intended.
- A new internal fan on the Variable Frequency Drive was installed.
- Naples Electric Motor Works (NEMW) submitted the lowest qualified bid to remove and evaluate the pump.
- NEMW determined the fittings on a pipe are leaking.
- Quotes will be requested to replace the pump based on specifications submitted by NEMW.
- A decision will be made to replace the pipe only or to install a new pump.
- Median plantings on Sunshine Boulevard will be installed on the resolution of the irrigation issues.

VII. LANDSCAPE ARCHITECT'S REPORT – McGee & Associates

Mr. McGee summarized the December 3, 2024, observation report.

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

A. Sunshine Boulevard

B. Coronado Parkway & Hunter Boulevard

C. Tropicana Boulevard

Comments

Mr. McGee reported:

All locations

- Median plant restoration is necessary due to accidents, pest infestations and storm damage.
- Mulch (County Brown) is recommended for all planting beds, applied upon completion of plant replacements.
- Irrigation upgrades and water coverage verification should be done in conjunction with new plant installations.

Sunshine Boulevard

- All Duckbill tree-stacking cables should be evaluated every three months for repositioning.
- Median areas are stressed due to irrigation not functioning. Plant replacements should be put on hold.

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Coronado Parkway & Hunter Boulevard

- Many of the Perennial Peanut beds are filling back in based upon the current contractor maintenance efforts. Before replacements begin it is recommended an additional review be performed to determine the replacement amounts needed at this time.
- Irrigation heads should be reviewed and replaced for all African Iris plantings between Alexander palms in narrow width medians.
- Irrigation coverage is not adequate as Iris plants are blocking spray heads. Recommended all Iris plants causing coverage blockage to be flush cut to grade and 18-inches off the heads (Hunter Blvd.)
- Recommend remaining Perennial peanut plantings and replacement areas be fertilized as specified in the Summary Report.

Comments

Mr. Schumacher reported:

- Median plantings on Sunshine Boulevard will be installed upon the resolution of the irrigation issues.
- Tropicana Boulevard's weekly irrigation schedule will be modified to reduce water coverage.
- Compilation of a list of MSTU palm and hardwood trees by median and roadway as a bid verification tool for tree pruning is in progress.
- Replacement cost for eleven (11) decorative light poles on Tropicana Blvd. medians will be evaluated with quotes to be solicited from manufacturers Lumec and Sternberg.

VIII. PROJECT MANAGER'S REPORT

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for December 17, 2024, prepared December 10, 2024.

- Purchase Orders
 1. FPL - electricity.
 2. A&M Property Maintenance – ground maintenance.
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
 3. Howard Fertilizer – fertilizer.
 4. Lykins-Signtek – “Welcome Sign”
 5. McGee & Associates – landscape architectural services.
 6. Naples Christmas Lighting – Holiday decorations.
 7. Naples Electric motor Works (NEMW) – pump station maintenance.
 8. Premier Staffing – transcription services.
 9. Simmonds Electrical – electrical maintenance and repairs.
 10. SiteOne Landscape Supply – irrigation parts & components.
 11. Southeast Spreading – mulch.
 13. Tree Scaping of Naples – tree pruning and removal.
- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$743,200 budgeted, \$575,971 has been collected and \$167,228 remains to be collected.

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2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$2,006,206.
 3. All Revenues – Of the \$2,749,406 budgeted, \$575,971 has been collected leaving an available balance of \$2,173,434 (the sum of lines 1 and 2) minus Expenditures.
 4. Line 21, Operating Expense – Of \$384,906 budgeted, \$188,187 is committed on MSTU-issued Purchase Orders and \$49,101 has been spent, leaving the remainder of \$147,617 available within budget for additional operating expenses as needed.
 5. Line 25, County Overhead – Of the \$87,300 budgeted, \$12,957 has been transferred, and a balance of \$74,342 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
 6. Line 27, Capital Projects – A balance of \$2,277,200 remains for improvement projects.
 7. Line 27, All Expenses – Of \$2,749,406 budgeted, \$188,187 is committed to existing Purchase Orders, and \$62,058 in total expenditures, leaving a remainder of \$2,499,159 available for MSTU expenditures.
- General
 - a. MSTU Tax Rate: 0.5000 Mills (0.05%) for beautification improvements and maintenance within the taxing district is reviewed annually.
 - b. Funds not spent in Fiscal Year 2025 (FY-25) will be carried forward into FY-26.
 - c. Tax millage and interest collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- The proposed irrigation and landscape project on Golden Gate Parkway will be funded from the Capital Projects category.
- The Office of Budget Management (OMB) will be consulted regarding the addition of a note in the in the FY-26 budget to identify \$150,000 amount in the Capital Improvements category dedicated to funding expenses incurred for disaster/ catastrophic events, perhaps per MSTU roadway.
- The *Asset Management Plan* report to estimate life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance will be updated during the FY-26 Budget planning process.
- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$129,275.

B. Community Welcome Sign Renovation – Golden Gate Parkway (west)

Mr. Schumacher reported:

- The Committee approved the sign design at the October 15, 2024, meeting.
- Lykins Signtek will confirm the sign installation date.

C. Holiday Decorations – Parkway Flagpole & Community Sign

Mr. Schumacher reported:

Naples Christmas Lighting, Division of Sight N Sound, installed the holiday lighting in the

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Right-of-Way (ROW) on Golden Parkway, at the intersection of Santa Barbara Boulevard, on November 22, 2024.

IX. OLD BUSINESS

None

X. NEW BUSINESS

A. Irrigation Extension - Pkwy Median 2 & New Bridge over Santa Barabara Canal

Mr. Schumacher reported:

- The Road Maintenance Division is considering restoration of the irrigation and landscaping at the intersection of Santa Barbara Blvd. and Golden Gate Parkway, west of the sign.
- The original irrigation lateral pipes were previously severed and capped, and irrigation heads disconnected during a County project in the area.
- The Road Maintenance Division proposed re-establishment and extension of the irrigation system in the area impacted.
- The irrigation line installation labor segment of the project will go out for bid with anticipated installation in the first or second quarter of FY-25.
- The County will supply parts for the project.
- Plants will be selected upon project completion for installation in spring 2025.
- The MSTU has offered to share the cost of the project with the County.
- The Road Maintenance Division will be responsible for maintaining the subject improvements.

Mr. Schumacher will meet with Pam Lulich, Landscape Operations Manager, to review the project.

XI. PUBLIC AND COMMITTEE COMMENTS

Mr. Jefferson attended the **Collier Boulevard Widening Phase III 90 Percent Design Plans** public meeting on December 12, 2024.

The project begins on Collier Boulevard between Gate Boulevard North and Green Boulevard and involves widening Collier Boulevard from four- to six-lanes south to the I-75 interchange. It includes realigning portions of the adjacent CR 951 Canal. The project is anticipated to complete design by mid-2025.

Mr. Jefferson received an inquiry regarding the MSTU's participation in landscaping areas within the MSTU boundaries. The project will be considered at a future meeting.

XII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:14 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on 11/21/2025, 2025 as presented or as amended .

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<https://www.collierptne.com/mtsu/golden-gate-beautification-advisory-committee/>

NEXT MEETING:

**JANUARY 21, 2025 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**