



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
November 21, 2023**

MINUTES

I. Call to Order

The meeting was called to order at 4:39 P.M. by Chair Spencer. Attendance was called, with only two committee members in attendance. Thus, only procedural motions were made.

II. Attendance

Advisory Committee

Patricia Spencer – Chair
Paula Rogan – Vice Chair
Florence “Dusty” Holmes
Ron Jefferson
Oscar Marimon

Staff

Dan Schumacher – Project Manager
Rosio Garcia – Administrative Assistant (Excused)

Contractors

Mike McGee – Landscape Architect, McGee & Assoc.
Francisco Gonzalez – Grounds Maintenance, Mainscape (Un-excused)
Wendy Warren – Transcription, Premier (Excused)

III. Pledge of Allegiance

The pledge was not recited as no US flag was available in the meeting room.

IV. Approval of Agenda

*Mr. Jefferson moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as presented.
Second by Chair Spencer. Carried unanimously 2 - 0.*

V. Approval of Minutes October 17, 2023

*Mr. Jefferson moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as presented.
Second by Chair Spencer. Carried unanimously 2 - 0.*

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Gonzalez reported:

- Unexcused Absence - did not attend.

Irrigation

Mr. Schumacher reported:

- A new Bermad flow meter has been installed by Naples Electric Motor Works (NEMW) inside the Sunshine Blvd pump enclosure is operational.
- Though operational, recalibration of the meter is required due to flow readings that are one-third of the normal amounts.
- Both HydroPoint and NEMW are being consulted for a solution.

VI. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the September reports, observations made 9/5/2023.

(full reports are included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes)

A. Maintenance Reports

1. Coronado Pkwy & Hunter Blvd
2. Sunshine Blvd, plus two “teardrop” medians at 18th Ave SW and 18th Pl SW
3. Tropicana Blvd

B. Comments

Mr. McGee

1. Weed removal has improved.
2. All locations with Torpedo grass weed in the plantings need to be treated for removal.
3. Medians 18th Pl SW and 18th Ave. SW require monthly maintenance.
4. Recommend replanting Median #5 on Hunter Blvd. with Bromeliads.
5. A project to install irrigation and sod at the intersection of Santa Barbara Blvd. and Golden Gate Parkway, west of the sign, should be considered. The Road Maintenance Division is responsible for maintaining the area and must approve the project. Pam Lulich, Landscape Operations Manager, will be contacted to discuss refurbishment of the area and next steps.

Mr. Schumacher

1. A cost proposal for plant replacements in the medians will be presented at the October meeting.
2. Tree Scaping of Naples will be issued a Purchase Order FY-24 for hardwood canopy tree pruning.
3. Mulch will be applied to the medians in FY-24 pending eradication of weeds.
4. Removal of debris from the fallen concrete light pole is the responsibility of FPL.

VII. Project Manager's Report

A. Budget Report

(the full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes)

Golden Gate MSTU Fund 1621 Budget for August 15, 2023, prepared 8/8/23

- Purchase Orders
 1. FPL – electricity.
 2. Mainscape Landscaping – grounds maintenance.
 - Incidentals – landscape plants, materials, and refurbishment.
 - Maintenance – regular landscape & irrigation maintenance.
 3. McGee & Associates – landscape architectural services.
 4. Naples Electric Motor Works (NEMW) – pump station maintenance
 5. Premier Staffing – transcription services.
 6. Simmonds Electrical – lighting & general electrical services.
 7. SiteOne Landscape Supply – irrigation parts & components.

Minutes

- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$607,400 budgeted, \$574,212 has been collected and a balance of \$33,188 remains to collect.
 2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$1,713,176.44.
 3. Line 3, All Revenues – Of the \$607,400 budgeted, \$574,212 has been collected and a balance of \$33,188 remains to collect. (the sum of lines 1 and 2)
 4. Line 20, Operating Expense – Of \$348,566 budgeted, \$134,849 is committed on MSTU-issued Purchase Orders and \$173,632 has been spent, leaving a remainder of \$40,085 available within budget for additional operating expenses as needed.
 5. Line 24, County Overhead – Of the \$1,464,700 budgeted, \$22,116 has been transferred, with a balance of \$1,420,468 to be assessed. (PTNE Staff & support, Property Appraiser, & Tax Collector).
 6. Line 26, Capital Projects – Of the \$63,300 budgeted, \$63,300 has been transferred and a balance of \$0 remains to be assessed.
 7. Line 27, All Expenses – Of \$1,891,366 budgeted, \$156,965 is committed on existing Purchase Orders, with \$272,382 in total expenditures, leaving a remainder of \$1,462,019 within the FY-23 budget. (the sum of lines 20, 24, & 26)
 8. Line 28, FY-24 Budget Grand Total – Of the \$63,300 budgeted, \$63,300 has been transferred and a balance of \$0 remains for transfer. (All Revenues – All Expenses).
- General
 - a. MSTU Tax Rate: 0.50 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
 - b. Funds not spent in fiscal year 2023 (FY-24) will be carried forward into FY-25.
 - c. Tax millage collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- The Capital Outlay Commitment and Expenditure recorded on Line 33 is for the upgraded Sunshine Motif Infill Panel for the Santa Barbara canal replacement bridge.
- Consideration will be given to the establishment of an Insurance Reserve Fund for catastrophic events.
- This is the final MSTU budget for the current fiscal year.
- The 2024 fiscal year (FY-24) will commence on October 1st, with any funds remaining in
- Line 39 carried forward into the FY-24 budget.

B. Committee Membership Application

Mr. Schumacher reported Paula Rogan has applied for the open seat on the Golden Gate MSTU Advisory Committee. The four (4) year term commences October 7, 2023.

Recommendation for Paula Rogan

Chair Spencer moved to recommend the Board of County Commissioners re-appoint Paula Rogan to the Golden Gate MSTU Advisory Committee. Second by Mr. Marimon.

Motion carried 4 - 0.

Ms. Rogan abstained.

C. Replacement Bridge – Santa Barbara Canal

- The project is scheduled for completion in October 2023.

IX. Old Business

None.

X. New Business

A. Community Welcome Sign Renovation – Golden Gate Pkwy (west)

The surface finish on the “Welcome to Golden Gate City Sign” is peeling and showing evidence of mold.

1. NGS Manufacturing, a sign vendor, submitted a design for a new sign.
 - The updated sign will incorporate the features of the existing sign.
 - A new sign, including the metal frame, will be constructed.
 - The existing signposts will be utilized.

The Committee discussed:

- Elements of the original design should be maintained.
- A more vibrant color scheme should be considered to enhance visibility.
- The project should be undertaken at the end of the hurricane season.

Mr. Schumacher will:

- Request NGS submit three sign design options for Committee consideration.
- Solicit a cost quote for the construction and installation of the sign.

B. Lighted Holiday Decorations – 2023

Naples Christmas Lighting, Division of Sight N Sound, submitted a proposal for holiday lighting in the Right-of-Way (ROW) on Golden Parkway, at the intersection of Santa Barbara Blvd.

- A prelit garland with a red bow and warm white lights will swag the top, and cascade down the sides, of the *Welcome Sign*.
- Four Palm trees will be wrapped with lights.
- A Christmas tree design of multi-color lights utilizing the flagpole will be approximately twenty (20) to twenty-five (25) feet high.

The Committee discussed:

- Palm tree lighting should be limited to the two (2) trees visible from the roadway.
- Colored lights are the preferred choice for the Christmas tree.

Ms. Holmes motioned to approve *Naples Christmas Lighting, Division of Sight N Sound, proposal number 643, dated September 18, 2022, in the amount of \$3,400.00. Second by Chair Spencer. Carried unanimously 5 – 0.*

Mr. Schumacher will meet with the vendor to determine if the price of the work can be reduced.

XI. Public Comment

None.

Minutes

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:25 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on Jan. 16, 2023 as presented ____ or as amended .

<https://www.collierptne.com/mtsu/golden-gate-beautification-advisory-committee/>

NEXT MEETING:

**DECEMBER 19, 2023 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**