



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
November 19, 2024**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of three was established.

II. ATTENDANCE

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair (Excused) Florence “Dusty” Holmes Ron Jefferson - Vacancy -
Staff	Brian Wells – PTNE Director (Excused) Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect, McGee & Associates Armando Yzaguirre – Grounds Maintenance, A & M Property Maintenance
Others	Wendy Warren – Transcription, Premier

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. APPROVAL OF AGENDA

Chair Spencer moved to approve the Agenda of the Golden Gate MSTU Advisory Committee as presented. Second by Mr. Jefferson. Carried unanimously 3 - 0.

V. APPROVAL OF MINUTES – October 15, 2024

Chair Spencer moved to approve the minutes of the October 15, 2024, Golden Gate MSTU Advisory Committee meeting as presented. Second by Ms. Holmes. Carried unanimously 3 - 0.

VI. Landscape Maintenance Report – A & M Property Maintenance

Mr. Yzaguirre reported:

- Routine landscape maintenance services have been performed on all MSTU roadways.
- Sunshine Blvd - The handle has sheared-off of an irrigation flow valve adjacent to the pump station. *A photograph of the box/part will be forwarded to Mr. Schumacher.*
- Tropicana Blvd - The irrigation flow valve by the pedestrian shelter near the south end will be turned off, as coverage is no longer needed in the vicinity at this time.
- Quotes have been submitted for numerous median plant replacements identified in the McGee & Assoc reports.

Comments

Mr. Schumacher reported:

Irrigation

Sunshine Boulevard Pump Station

- Mader Electric Motors replaced the control cabinet fan.
- Naples Electric Motor Works (NEMW) performed a diagnostic evaluation of the variable frequency drive needs to be replaced.
- The pump will be removed for a comprehensive analysis. The variable frequency drive will not be replaced if a problem with the pump is identified.
- Consideration will be given to a pump replacement due to age.
- Median plantings on Sunshine Boulevard will be installed on the resolution of the irrigation issues.

Fertilizer

Fertilizer will be ordered from Howard Fertilizer for pickup by A & M Property Maintenance. Application will be within one week of receipt by the vendor.

VII. LANDSCAPE ARCHITECT'S REPORT – McGee & Associates

Mr. McGee summarized the November 5, 2024, observation report.

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

A. Sunshine Boulevard

B. Coronado Parkway & Hunter Boulevard

C. Tropicana Boulevard

Comments

Mr. McGee reported:

- All Duckbill tree-stacking cables should be evaluated every three months for repositioning.
- Plant refurbishment of Coronado Parkway and Hunter and Tropicana Boulevard medians is recommended.
- Fertilizer is recommended for all planting beds, and mulch (County Brown) applied upon completion of plant replacements.
- Irrigation upgrades and water coverage verification should be done in conjunction with new plant installations.
- Multiple Lumec-brand light pole fixtures on roadway medians have corroded metal edges and hazy and/or dirty lenses which reduce light levels. Recommend all light poles be reviewed for cleaning or replacement as needed.

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Comments

Mr. Schumacher reported:

- Quotes from A & M Property Management for replacement plants for Coronado Parkway and Hunter & Tropicana Boulevards will be reviewed for approval.
- Median plantings on Sunshine Boulevard will be addressed upon resolution of current irrigation issues.
- Tree Scaping will be notified for Palm & Hardwood pruning on Tropicana Boulevard and then proceed to the other roadways.
- Replacement of the eleven (11) decorative light poles on Tropicana Blvd medians will be evaluated, with quotes to be solicited from manufacturers Lumec and Sternberg.

VIII. PROJECT MANAGERS REPORT

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for November 19, 2024, prepared November 13, 2024.

- Purchase Orders
 1. FPL - electricity.
 2. A & M Property Maintenance – ground maintenance.
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
 3. Howard Fertilizer – fertilizer.
 4. Lykins-Signtek – parkway “Welcome Sign.”
 5. McGee & Associates – landscape architectural services.
 6. Naples Christmas Lighting – holiday decorations.
 7. Naples Electric Motor Works (NEMW) – pump station maintenance.
 8. Premier Staffing – transcription services.
 9. Simmonds Electrical – electrical maintenance and repairs.
 10. SiteOne Landscape Supply – irrigation parts & components.
 11. Southeast Spreading – mulch.
 13. Tree Scaping of Naples – palm & tree pruning and removal.
- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$743,200 budgeted, \$6,726 has been collected and \$736,473 remains to be collected.
 2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$2,006,206.
 3. Line 3, All Revenues – Of the \$2,749,406 budgeted, \$6,726 has been collected leaving an available balance of \$2,742,680 (the sum of lines 1 and 2) minus Expenditures.
 4. Line 21, Operating Expense – Of \$384,906 budgeted, \$222,674 is committed on MSTU-issued Purchase Orders and \$14,614 has been spent, leaving the remainder of \$147,617 available within budget for additional operating expenses as needed.

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5. Line 25, County Overhead – Of the \$87,300 budgeted, \$1,496 has been transferred, and a balance of \$85,803 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
6. Line 27, Capital Projects – A balance of \$2,277,200 remains for improvement projects.
7. Line 27, All Expenses – Of \$2,749,406 budgeted, \$222,674 is committed to existing Purchase Orders, and \$16,111 in total expenditures, leaving a remainder of \$2,510,620 available for MSTU expenditures.

- **General**

- a. MSTU Tax Rate: 0.5000 Mills (0.05%) for beautification, improvements, and maintenance within the taxing district is reviewed annually.
- b. Funds not spent in FY-25 will be carried forward into FY-26.
- c. Tax millage and interest collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- A separate Purchase Order will be issued to NEMW for a variable frequency drive if replacement is required.
- Simmonds Electrical replaced the photocell on a decorative light on Sunshine Boulevard. The pedestal base will be stabilized or replaced.
- The quantity of bags required to mulch the medians will be verified. Southeast Spreading Purchase Order funds are sufficient to cover the cost.
- The proposed irrigation and landscape project on Golden Gate Parkway will be funded from the Capital Projects category.
- The Office of Budget Management (OMB) will be consulted regarding the addition of a note in the FY-26 MSTU budget to identify a \$150,000 amount in the Capital Improvements category dedicated to funding expenses incurred for disaster/catastrophic events, perhaps per MSTU-maintained roadway.
- The *Asset Management Plan* report to estimate life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance was updated during the planning process.
- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$129,275.

B. Community Welcome Sign Renovation – Golden Gate Parkway (west)

Mr. Schumacher reported:

- The Committee approved the sign design at the October 15, 2024 meeting.
- The sign and landscape light will be installed in January 2025.

C. Holiday Decorations - 2024

Mr. Schumacher reported:

Naples Christmas Lighting, a division of Sight N Sound, will install the holiday lighting in the Right-of-Way (ROW) on Golden Parkway, at the intersection of Santa Barbara Boulevard, prior to November 28th.

IX. OLD BUSINESS

None

X. NEW BUSINESS

A. Irrigation Extension - Pkwy Median 2 & New Bridge over Santa Barbara Canal

Mr. Schumacher reported:

The Road Maintenance Division is considering restoration of the irrigation and landscaping at the intersection of Santa Barbara Blvd. and Golden Gate Parkway, west of the sign.

- The original irrigation lateral pipes were previously severed and capped, and irrigation heads disconnected during a County turn lane project in the area west of the sign and the Road Maintenance Division proposed re-establishment and extension of the irrigation system in the area impacted.
- The irrigation line installation labor segment of the project is planned to go out for bid, with anticipated installation in the first or second quarter of FY-25.
- The County will supply parts for the project.
- Plants will be selected upon project completion for installation in Spring 2025.
- The MSTU has offered to share the cost of the project with the County.
- The Road Maintenance Division will be responsible for maintaining the subject improvements.

Mr. Schumacher will meet with Pam Lulich, Landscape Operations Manager, to review the project.

XI. PUBLIC AND COMMITTEE COMMENTS

Mr. Schumacher responded to inquiries:

- A new "Welcome to Golden Gate" community sign is on order.
- Deficiencies within the community, such as holiday lights year-round, and residences and abandoned buildings in need of maintenance should be addressed to Code Enforcement.
- Issues can be sent to <https://goldengateisgreat.com> for submission to Code Enforcement.

XII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:14 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on 12-17-2024 as presented or as amended .

GoldenGateBeautificationMSTU/CollierPTNE

NEXT MEETING:

**DECEMBER 17, 2024 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**