



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

August 15, 2023

MINUTES

I. Call to Order

The meeting was called to order at 4:39 P.M. by Chair Spencer. Attendance was called, with only two committee members in attendance. Thus, only procedural motions were made.

II. Attendance

| | |
|---------------------------|---|
| Advisory Committee | Patricia Spencer – Chair Paula Rogan – Vice Chair (Excused) Florence “Dusty” Holmes (Excused) Ron Jefferson Oscar Marimon (Excused) |
| Staff | Dan Schumacher – Project Manager Rosio Garcia – Administrative Assistant (Excused) |
| Landscape | Mike McGee – Landscape Architect, McGee & Assoc. Francisco Gonzalez – Grounds Maintenance, Mainscape |
| Transcription | Wendy Warren – Transcription, Premier (Excused) |

III. Pledge of Allegiance

The pledge was not recited as no US flag was available in the meeting room.

IV. Approval of Agenda

Mr. Jefferson moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as presented. Second by Chair Spencer. Carried unanimously 2 - 0.

V. Approval of Minutes March 21, 2023

Mr. Jefferson moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as presented. Second by Chair Spencer. Carried unanimously 2 - 0.

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Gonzalez reported:

Minutes

- Numerous maintenance items in the McGee report were addressed in the past week, featuring several of the items completed on Coronado Blvd and Hunter Blvd.
- Coronado & Hunter - Increased spraying of weeds in beds has been increased, though not completed.
- Tropicana - Numerous “suckers” on tree trunks and volunteer plants in beds had been removed.
- Service the week of August 7th was delayed due to rain.

Irrigation

Mr. Schumacher noted that five (5) of seven (7) valve replacements on Sunshine Blvd have been completed, with two replacements on-hold pending removal of bees from the respective valve boxes.

VII. Landscape Architect’s Report – McGee & Associates

Mr. Schumacher prefaced discussion of the McGee & Associates reports for August to inform that the items highlighted in the reports pertain only to regular maintenance items that had been recurring for an extended time and needing immediate attention during the next service interval by Mainscape; some of which Mr. Gonzalez spoke about as detailed above.

Mr. McGee summarized the August “Landscape Architect Reports,” observations made 8/2/2023.

A. McGee & Associates Reports *(full reports are included in the distributed Agenda meeting packet)*

1. Coronado Pkwy & Hunter Blvd
2. Sunshine Blvd, plus two “teardrop” medians at 18th Ave SW and 18th Pl SW
3. Tropicana Blvd

B. Comments

Mr. McGee

1. Mainscape should focus on the maintenance items highlighted in the reports.
2. Weeds are taking over Perennial Peanut beds and need immediate control measures, be that hand pulled or chemical.
3. Irrigation water consumption was reported to be within normal ranges, with a recommendation for Sunshine Blvd to be increased due to evidence of insufficient water (water stress) on the medians.

Mr. Schumacher

1. A separate county contractor, Tree Scaping, will be issued a PO soon to prune Palm trees throughout the MSTU-maintained roadways.
2. Quote requests for replacement plants are on-hold pending resolution of the maintenance items.

VIII. Project Manager’s Report

A. Budget Report *(the full report is included in the distributed Agenda meeting packet)*

Golden Gate MSTU Fund 1621 Budget for August 15, 2023, prepared 8/8/23

- Purchase Orders
 1. FPL – electricity.
 2. Hart’s Electrical – lighting & general electrical services.
 3. Mainscape Landscaping – grounds maintenance.
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
 4. McGee & Associates – landscape architectural services.
 5. Naples Electric Motor Works (NEMW) – pump station maintenance

Minutes

6. Premier Staffing – transcription services.
 7. SiteOne Landscape Supply – irrigation parts & components.
- Budget Summary
 - a. Line 1, Ad Valorem Tax Collections – Of the \$607,400 budgeted, \$574,212 has been collected and a balance of \$33,188 remains to collect.
 - b. Line 31, Operating Expense – Of \$348,566 budgeted, \$132,656 is committed on existing Purchase Orders and \$163,909 has been spent, leaving a remainder of \$52,001 available within budget for additional operating expenses as needed.
 - c. Line 33, Capital Outlay – Of the \$1,464,700 budgeted, \$0 have been spent and a balance of \$1,464,700 available for projects.
 - d. Line 39, Total Expenditures – Of \$1,891,366 budgeted, \$77,414 is committed on existing Purchase Orders, with \$198,672 in total expenditures, leaving a remainder of \$1,615,280 within the FY-23 budget.
 - General
 - a. MSTU Tax Rate: 0.50 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
 - b. Funds not spent in fiscal year 2023 (FY-23) will be carried forward into FY-24.
 - c. Tax millage collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- No funding issues are anticipated through the end of the 2023 fiscal year (FY-23) on September 30th next month.
- The 2024 fiscal year (FY-24) will commence October 1st, with any funds remaining in Line 39 carried forward into the FY-24 budget.

B. Replacement Bridge – Santa Barbara Canal

- Completion is currently forecast for October 2023.

IX. Old Business – N/A

X. New Business

A. Community Welcome Sign Renovation – Golden Gate Pkwy (west)

The surface finish on the “*Welcome to Golden Gate City Sign*” is peeling and showing evidence of mold.

- Mr. Schumacher met on-site with a second sign contractor to evaluate the current condition and discuss refurbishment and replacement options.
- With the costs anticipated to exceed \$3,000.00, it is likely that a minimum of three quotes will be required to proceed with the lowest qualified bidder.
- To avoid the possibility of hurricane damage this fall, a PO will likely be issued after hurricane season has passed.

B. Lighted Holiday Decorations - 2023

- Creation of a tree design with lights utilizing the flagpole on Golden Gate Parkway at the intersection of Santa Barbara Blvd. is under investigation.
- Quotes will be requested in August for presentation to the committee at the September monthly meeting.

XI. Public and Committee Comments – None.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:29 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on 9-19, 2023 as presented ✓ or as amended _____.

Further Details:

<https://www.collierptne.com/mtsu/golden-gate-beautification-advisory-committee/>

NEXT MEETING:

SEPTEMBER 19, 2023 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116